

UNIVERSITY OF NORTH CAROLINA
at Chapel Hill

INSTITUTE OF OUTDOOR DRAMA
By-Laws
PURPOSE

(Opening statement to be supplied)

The Institute of Outdoor Drama is established as an agency of the University of North Carolina at Chapel Hill to provide the following services:

- (1) The stimulation of interest in the writing and staging of dramas of an historical nature, designed primarily for presentation in outdoor theatres;
- (2) Advice and information to organizations and individuals contemplating or engaged in productions of this nature;
- (3) The creation and operation of a repository for ~~helpful~~ materials pertaining to such enterprises (e.g. author's manuscripts and published works, architects' drawings, prompt books, musical scores, designs for settings and costumes, plans for lighting and sound installations, budgets, and auditors reports, constitutions and bylaws, programs, brochures, manuals, photographs, films, items of memorabilia, and reference materials of specific and general interest);
- (4) The operation of a consultants bureau, making available the services of specialists in the various phases of outdoor theatre production (writing, organization, management, design and staging);
- (5) The writing, editing, publishing and distribution of materials related to activities in this field;
- (6) The organization and operation of short courses, conferences, seminars, and laboratories for theatre workers;
- (7) The administration of funds for scholarships and grants in aid to individuals engaged in particular programs of study and experiment.

- (8) A clearinghouse for job opportunities (writers, directors, managers, promoters, designers, actors, singers, dancers, and technicians).

ADMINISTRATION

The responsibility for determining policy, designing projects, preparing budgets, and supervising the operation of the Institute is delegated by the Chancellor of the University to a Board of Directors whom he appoints to serve, without salary, for periods of from two (2) to four (4) years, and until their successors are appointed.

The Board consists of ^{ten (10)} eleven (11) members, representing the following offices and fields of experience:

Chairman, Department of Dramatic Art, U.N.C. (Harry Davis)

Business Manager, The Carolina Playmakers (John W. Parker)

Director, U.N.C. Extension Division (Charles F. Milner)

A Representative of the Governor's Staff (John Ehle)

~~Director, State Dept. of Archives and History (Christopher Crittenden)~~

^{leading} Two (2) Playwrights in the Field of Outdoor Drama (Paul Green and Kermit Hunter)

^{leading (prominent)} A Stage Director, or General Manager, in the Field of Outdoor Drama -
(Samuel Selden)

Director of ~~The~~ Institute (William Trotman)

Ex-officio Members of the Board are: The Governor of North Carolina -

Terry Sanford

The Chancellor of the University of N. C.
at Chapel Hill (William Aycock)

^{twice(?)} The Board will meet annually to transact business, prepare budgets, and submit plans and reports for the Chancellor's approval. Special meetings of the Board are subject to the call of the Chairman. (or by the Director of the Institute)

The Director of The Carolina Playmakers shall serve as Chairman of The Board,

(The Chairman of the Board), and other officers as may be deemed necessary, will be elected by and within the Board membership for two-year terms. Members may succeed themselves in office.

An Executive Committee (Standing) composed of three (3) members of the Board, (appointed by the Chairman,) will serve for a term of two years to implement the affairs of the Institute. *The Executive Committee shall consist of The* Other committees may be appointed by the Chairman to function as needed.

Director of The Carolina Playmakers, as Chairman, and of two DIRECTOR *other persons elected by the Board from its membership.*

A salaried Director of the Institute, recommended by the Board, is appointed to office by the Chancellor of the University for a ^{two-}four-year term, or for whatever period of time as may seem practical to the Chancellor. (This Director is considered a regular member of the University's administrative staff, entitled to all pertinent benefits and privileges.) He is responsible for conducting such affairs of the Institute as may be delegated to him by the Board, and he will perform his duties under the immediate supervision of (the Chairman of the Executive Committee (or the Chairman of the Board), as may seem feasible.

Fiscal Matters

All funds received in the Institute's behalf, and appropriated for its activities, will be administered through established University channels, according to the direction of the Chancellor.

Approved, - - - 1963

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*W. B. Aycock
Chancellor
Univ. of N.C.*