



Faculty Senate

East Carolina University

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Marianna Walker
Chair of the Faculty
College of Allied Health
Sciences

Mark Sprague
Vice Chair of the Faculty
College of Arts and Sciences

Hunt McKinnon
Secretary of the Faculty
College of Human Ecology

Brenda Killingsworth
Parliamentarian
College of Business

April 20, 2012

Chancellor Steve Ballard
East Carolina University
Spilman Building

Dear Dr. Ballard,

On April 17, 2012, the Faculty Senate adopted the following resolutions for your consideration. For your convenience, the resolutions are provided as an electronic link and/or attachment.

- ✓ 12-54 Commendation for Professor Marianna Walker, Chair of the Faculty.
- ✓ 12-55 Formal faculty advice on curriculum and academic matters contained in the Graduate Curriculum Committee meeting minutes of March 21, 2012 and March 28, 2012.
- ✓ 12-56 Curriculum and academic matters contained in meeting minutes of March 22, 2012 and April 12, 2012.
- ✓ 12-57 Additional revisions to the Allied Health Sciences Unit Code of Operation.
- ✓ 12-58 Revised Academic Library Services Unit Code of Operation and revised College of Education Unit Code of Operation.
- ✓ 12-60 Summer 2013 – Spring 2014 University Calendars.
- ✓ 12-61 Revisions to the *ECU Undergraduate Catalog*, Section II. Admission and Readmission, subsection Readmission and Section V. Academic Regulations, Academic Eligibility Standards, subsection Nontraditional Student Suspension.
- ✓ 12-62 Revisions to the *ECU Undergraduate Catalog*, Section V. Academic Regulations, subsection Attendance and Participation.
- ✓ 12-63 New subsection within the *ECU Undergraduate Catalog*, Section I. The University, entitled Student Academic Freedom.
- ✓ 12-64 Revision to the *ECU Faculty Manual*, Part III. Academic Freedom to include a link to the Statement on Student Academic Freedom.
- ✓ 12-65 Revisions to the *ECU Faculty Manual*, Part I. Introduction.
- ✓ 12-66 Revisions to the *ECU Faculty Manual*, Part II. University Organization, Subsection III. University Policy.
- ✓ 12-67 Revisions to the *ECU Faculty Manual*, Part II. University Organization, Subsection IV. Academic Policy.

East Carolina University
is a constituent institution
of the University of North
Carolina. An equal
opportunity affirmative
action university, which
accommodates the needs of
individuals with disabilities.

- ✓ 12-68 Revisions to the *ECU Faculty Manual*, Part XIII. Promotion and Tenure Timeline.
- ✓ 12-69 Formal faculty advice on the proposed Allocation of Research Space Regulation.
- ✓ 12-70 Revisions to the *ECU Faculty Manual*, Part VI. General Personnel Policies, Section I. Employment Policies, Subsection J. Salary Policies.
- X 12-71 Formal Faculty Advice on Current Faculty Spousal and Domestic Partner Hiring Standard Operating Procedure.
- ✓ 12-72 Revised Procedures for Annual Lifetime and Five-year Achievement University Research/Creative Activity Awards.
- ✓ 12-73 Curriculum and academic program matters included in the April 13, 2012 and April 14, 2012 meeting minutes, including a request for revisions to the Concentrations in the MAEd in Mathematics within the Department of Mathematics, Science, and Instructional Technology Education, request for Authorization to Establish a PhD Program in Economics, within the Department of Economics, and two unit academic program reviews including the Department of Geography (response to external review recommendations) and Department of Recreation and Leisure Studies (response to external review recommendations).
- ✓ 12-74 Removal of Foundation Curriculum Course Credit for CHEM 2770 Biological Chemistry and CHEM 2771 Biological Chemistry Laboratory; Removal of Foundation Curriculum Course Credit for ANTH 4050 Psychological Anthropology, ANTH 4054 Anthropology of Religion, ANTH 4253 Social Anthropology and ANTH 4260 Cultural Ecology; Removal of Foundation Curriculum Course Credit for HIST 3005 Selected Topics in History, HIST 3333 Biography in History, HIST 4550 Honors and HIST 4551 Honors; Removal of Foundation Curriculum Course Credit for ECON 3030, ECON 3144, ECON 3244, ECON 3323, ECON 3343, ECON 3353, ECON 3365, ECON 3420, ECON 3630, ECON 3750, ECON 3855, ECON 3960, ECON 4020, ECON 4214, ECON 4320, ECON 4373, ECON 4430 and ECON 4850; Removal of Foundation Curriculum Course Credit for FREN 2440, FREN 2441, FREN 2442, FREN 2443, FREN 3500, FREN 3555, FREN 3556, FREN 3557, FREN 3558, FREN 3560, GERM 3340, GERM 3400, GERM 3500, GERM 3520, GERM 3530, GERM 3540, GERM 3550, GRK 3001, GRK 3002, GRK 4001, GRK 4002, LATN 3001, LATN 3002, LATN 4001, LATN 4002, SPAN 4555, SPAN 4556, SPAN 4557, SPAN 4558, SPAN 4560, SPAN 4561, SPAN 4562 and SPAN 4563.
- ✓ 12-75 Recommendation establishing Domestic and Global Diversity Course Requirements.
- ✓ 12-76 Revisions to *ECU Faculty Manual*, Appendix C. Section III. Evaluation in reference to the Student Perception of Teaching Survey.

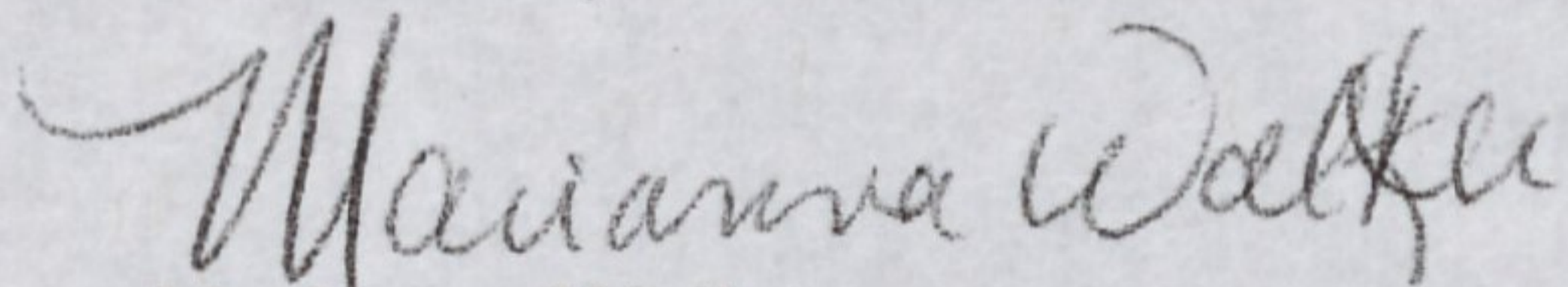
- ✓12-78 Endorsement of Professor David Dosser as the continued Faculty Athletics Representative.

There were also two resolutions that do not require approval at this time.

- 12-59 Rejected proposed revisions to the Summer 2012 University Calendar leaving the official start date for First Summer Session on Tuesday, May 15.
- 12-77 Support of a Letter to the Chancellor Requesting Continued Involvement of the Committee and Library Administration in all phases of design, planning and decision-making of future space needs.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,



Marianna Walker
Chair of the Faculty

attachments

copy via email

Faculty Officers

Marilyn Sheerer, Provost and Vice Chancellor for Academic Affairs

Phyllis Horns, Vice Chancellor for Health Sciences

Deirdre Mageean, Vice Chancellor for Research and Graduate Studies

FACULTY SENATE RESOLUTIONS APPROVED AT THE APRIL 17, 2012, MEETING

12-54 Commendation for Professor Marianna Walker, Chair of the Faculty, as follows:

WHEREAS, Professor Marianna Walker has served as Chair of the Faculty from Fall 2009 through Spring 2012, and

WHEREAS, Professor Marianna Walker has devoted considerable time and energy to actions that benefit the entire faculty of East Carolina University, and

WHEREAS, Professor Marianna Walker has upheld the core principles of academic freedom and shared governance, and

WHEREAS, Professor Marianna Walker has directed the successful review and revision of the entire contents of the Faculty Manual, and

WHEREAS, Professor Marianna Walker has provided steady leadership during the development and implementation of extensive changes to administrative and academic policies to facilitate ECU's reaccreditation process, and

WHEREAS, Professor Marianna Walker has overseen the reorganization of existing and the creation of new Faculty Senate committees, and

WHEREAS, Professor Marianna Walker has offered skillful leadership during a severe budget crisis, and

WHEREAS, Professor Marianna Walker has contributed an evenhanded perspective during the continuing activities of the Program Prioritization Committee, and

WHEREAS, Professor Marianna Walker has integrated input from Faculty Senate committees and administrative committees, thus enhancing shared governance at ECU, and

WHEREAS, Professor Marianna Walker has admirably represented the faculty of the university at meetings with the university administration, the Board of Trustees, the Faculty Assembly, and other meetings with external and internal publics, and

WHEREAS, Professor Marianna Walker has efficaciously led the Faculty Senate through three full years of work.

THEREFORE BE IT RESOLVED, that Professor Marianna Walker is commended for her exemplary leadership as Chair of the Faculty.

BE IT FURTHER RESOLVED, that we, the members of East Carolina University's Faculty Senate, hereby express our deep appreciation to Professor Marianna Walker for her balance, professionalism, tireless leadership and supererogatory service during her tenure as Faculty Chair of East Carolina University.

Disposition: Chancellor

2-55 Formal faculty advice on curriculum and academic matters contained in the Graduate Curriculum Committee meeting minutes of [March 21, 2012](#) and [March 28, 2012](#) which include curricular actions within the College of Allied Health Sciences, College of Nursing, College of Education, College of Health and Human Performance, College of Technology and Computer

Science, School of Communication, Department of Physics, Department of Biology, Department of Economics, Department of Geography, and Coastal Resources Management Program.

Disposition: Chancellor

12-56 Curriculum and academic matters contained in meeting minutes of [March 22, 2012](#), which include curricular actions within Department of History, School of Art and Design, Classical Studies Program, Department of English, Department of Geological Sciences, Department of Chemistry; College of Business, College of Education, College of Health and Human Performance; and [April 12, 2012](#) (5:30 meeting), which included matters related to revision of committee guidelines and forms.

Disposition: Chancellor

12-57 Additional revisions to the [Allied Health Sciences Unit Code of Operation](#).

Disposition: Chancellor

12-58 Revised [Academic Library Services](#) Unit Code of Operation and revised [College of Education](#) Unit Code of Operation.

Disposition: Chancellor

12-59 Rejected proposed revisions to the [Summer 2012 University Calendar](#), leaving the official start date for First Summer Session on Tuesday, May 15.

Disposition: Faculty Senate

12-60 Summer 2013 – Spring 2014 [University Calendars](#).

Disposition: Chancellor

12-61 Revisions to the *ECU Undergraduate Catalog*, Section II. Admission and Readmission, subsection Readmission and Section V. Academic Regulations, Academic Eligibility Standards, subsection Nontraditional Student Suspension, as follows:

(Additions are noted in **bold** print and deletions in ~~strikethrough~~.)

Subsection Readmission

"Nontraditional students admitted under the ~~Performance-Based Admission~~ **Nontraditional Students Admission** Policy who fail either to meet the GPA requirement or to satisfy the retention stipulations may not continue enrollment at East Carolina University except under the following conditions:

1. Students may attend summer school at East Carolina University to satisfy retention stipulations.
2. Students may be readmitted under the provisions of the ~~Special Readmission (Forgiveness)~~ **Readmission Under Forgiveness** Policy to resume progress toward satisfying retention stipulations.
3. Students may be readmitted after completing at an accredited college or university 30 semester hours or 45 quarter hours of transferable work with a minimum grade point average of 2.5 on all transferable work.

Duplicate credit will not be granted under any circumstances. In all cases the stipulations specified at the time of initial admission must be satisfied.

Following Suspension

See section on academic regulations, academic eligibility standards, for policies on readmission following suspension and the ~~Special Readmission~~ **Under Forgiveness Policy.**"

Subsection Nontraditional Student Suspension

"Nontraditional Student Suspension: This code indicates the status of a student who has become academically ineligible ~~because of failure to satisfy retention stipulations within the limits established by the Performance-Based Admission Policy.~~ For readmission options available to students in this status, see ~~Special Readmission (Forgiveness)~~ **Readmission Under Forgiveness Policy** under Readmission, below."

Disposition: Chancellor

12-62 Revisions to the *ECU Undergraduate Catalog*, Section V. Academic Regulations, subsection Attendance and Participation, as follows:

(Additions are noted in **bold** print and deletions in ~~strikethrough~~.)

Attendance and Participation

"A student's participation in the work of a course is a precondition for receiving credit for the course. Students are expected to attend punctually all lecture and laboratory sessions and field experiences and to participate in course assignments and activities as described in the course syllabus. Absences are counted from the first class meeting after the student registers. Students registering late are expected to make up all missed assignments in a manner determined by the instructor.

Each instructor shall determine the class attendance policy for each of his or her courses as long as the instructor's policy does not conflict with university policy. The instructor's attendance policy will be provided to the class on a syllabus distributed at the first class meeting. Class attendance may be a criterion in determining a student's final grade in the course if the instructor provides a written statement to this effect in the course syllabus.

Students should consult with their instructors about all class absences. It is the responsibility of the student to notify the instructor immediately about class absences, to provide appropriate documentation for an absence, and discuss any missed class time, tests, or assignments. Except in the case of university excused absences, it is the decision of the instructor to excuse an absence or to allow for any additional time to make up missed tests or assignments. Excused absences should not lower a student's course grade, provided that the student, in a manner determined by the instructor, is able to make up the work that has been missed and is maintaining satisfactory progress in the course.

Student Health Services do not issue official written excuses for illness or injury, but will upon request at the time of the visit, provide a note confirming that the student has received care. In the event that the student is seriously ill or injured at the time of final examinations, Student Health Services on request by the student, may recommend a medical incomplete. A student who receives medical care from another licensed medical provider may take his or her instructor a note from that provider indicating that the student was too ill or injured to attend class, and listing the date(s) for which the student was unable to attend. The instructor may choose to accept these notes as evidence of excused absences.

The Dean of Students may authorize a university-excused absence in the following situations:

1. Student participation in authorized activities as an official representative of the university (i.e. athletic events, delegate to regional or national meetings or conferences, participation in university-sponsored performances).

2. Participation in other activities deemed by the Dean of Students to warrant an excused absence, **such as required military training.**
3. An extreme personal emergency about which the student is unable to speak directly to the instructor.
4. The death of an immediate family member (such as parent, sibling, spouse or child).
5. Student participation in religious holidays.

It is the student's responsibility to obtain verification of a university-excused absence by contacting the Dean of Students. Requests for university-excused absences should be submitted, whenever possible, to the Dean of Students at least a week prior to the scheduled absence. Requests submitted after the fact will be disapproved unless circumstances made prior approval impossible.

Instructors are expected to honor valid university excused absences and to provide reasonable and equitable means for students to make up work missed as a result of those absences. Students who anticipate missing 10% or more of class meeting time as a result of university-excused absences are required to receive approval from the instructor at the beginning of the semester. Student experiences that cannot be made up should be discussed at the onset of the course to ensure that continued enrollment is feasible while there is still the opportunity to drop the course within the schedule change period.

A student who believes that he or she has been treated unfairly concerning absences or has been misinformed by the instructor regarding that instructor's absence policy shall have the right to appeal. The appeal shall be in writing to the instructor's department chair or school director, and in the event the resolution is not satisfactory, the final decision rests with the academic dean."

Disposition: Chancellor

- 12-63 New subsection within the *ECU Undergraduate Catalog*, Section I. The University, entitled Student Academic Freedom, as follows:

Student Academic Freedom

"The University shall provide opportunity for its students to derive educational benefits through developing their intellectual capabilities, encouraging their increased wisdom and understanding, and enhancing their knowledge and experience applicable to the effective discharge of civic, professional, and social responsibilities. The University shall not abridge either the freedom of students engaged in the responsible pursuit of knowledge or their right to fair and impartial evaluation of their academic performance. All members of the university community shall share in the responsibility for maintaining an environment in which academic freedom flourishes and in which the rights and freedom of each member of the academic community are respected."

Disposition: Chancellor

- 12-64 Revision to the *ECU Faculty Manual*, Part III. Academic Freedom to include a link to the Statement on Student Academic Freedom (once approved).

Disposition: Chancellor

- 12-65 Revisions to the *ECU Faculty Manual*, [Part I. Introduction](#).

Disposition: Chancellor

- 12-66 Revisions to the *ECU Faculty Manual*, Part II. University Organization, Subsection III. [University Policy](#).
Disposition: Chancellor
- 12-67 Revisions to the *ECU Faculty Manual*, Part II. University Organization, Subsection IV. [Academic Policy](#).
Disposition: Chancellor
- 12-68 Revisions to the *ECU Faculty Manual*, [Part XIII. Promotion and Tenure Timeline](#).
Disposition: Chancellor
- 12-69 Formal faculty advice on the proposed [Allocation of Research Space Regulation](#).
Disposition: Chancellor
- 12-70 Revisions to the *ECU Faculty Manual*, Part VI. General Personnel Policies, Section I. Employment Policies, Subsection J. [Salary Policies](#).
Disposition: Chancellor
- 12-71 Formal Faculty Advice on Current [Faculty Spousal and Domestic Partner Hiring Standard Operating Procedure](#).
Disposition: Chancellor
- 12-72 Revised [Procedures for Annual Lifetime and Five-year Achievement University Research/Creative Activity Awards](#).
Disposition: Chancellor
- 12-73 Curriculum and academic program matters included in the [April 13, 2012](#) and [April 14, 2012](#) meeting minutes, including a request for revisions to the [Concentrations in the MAEd in Mathematics](#) within the Department of Mathematics, Science, and Instructional Technology Education, request for Authorization to Establish a PhD Program in [Economics](#), within the Department of Economics, and two unit academic program reviews including the Department of [Geography \(response to external review recommendations\)](#) and Department of [Recreation and Leisure Studies \(response to external review recommendations\)](#)
Disposition: Chancellor
- 12-74 [Removal of Foundation Curriculum Course Credit](#) for CHEM 2770 Biological Chemistry and CHEM 2771 Biological Chemistry Laboratory; [Removal of Foundation Curriculum Course Credit](#) for ANTH 4050 Psychological Anthropology, ANTH 4054 Anthropology of Religion, ANTH 4253 Social Anthropology and ANTH 4260 Cultural Ecology; [Removal of Foundation Curriculum Course Credit](#) for HIST 3005 Selected Topics in History, HIST 3333 Biography in History, HIST 4550 Honors and HIST 4551 Honors; [Removal of Foundation Curriculum Course Credit](#) for ECON 3030, ECON 3144, ECON 3244, ECON 3323, ECON 3343, ECON 3353, ECON 3365, ECON 3420, ECON 3630, ECON 3750, ECON 3855, ECON 3960, ECON 4020, ECON 4214, ECON 4320, ECON 4373, ECON 4430 and ECON 4850; [Removal of Foundation Curriculum Course Credit](#) for FREN 2440, FREN 2441, FREN 2442, FREN 2443, FREN 3500, FREN 3555, FREN 3556, FREN 3557, FREN 3558, FREN 3560, GERM 3340, GERM 3400, GERM 3500, GERM 3520, GERM 3530, GERM 3540, GERM 3550, GRK 3001, GRK 3002, GRK 4001, GRK 4002, LATN 3001, LATN 3002, LATN 4001, LATN 4002, SPAN 4555, SPAN 4556, SPAN 4557, SPAN 4558, SPAN 4560, SPAN 4561, SPAN 4562 and SPAN 4563.
Disposition: Chancellor

12-75 Recommendation establishing Domestic and Global Diversity Course Requirements.

Disposition: Chancellor

12-76 Revisions to *ECU Faculty Manual*, Appendix C. Section III. Evaluation in reference to the Student Perception of Teaching Survey.

Disposition: Chancellor

12-77 Support of a Letter to the Chancellor Requesting Continued Involvement of the Committee and Library Administration in all phases of design, planning and decision-making of future space needs.

Disposition: University Libraries Committee

12-78 Endorsement of Professor David Dosser as the continued Faculty Athletics Representative.

Disposition: Chancellor