

**EAST CAROLINA UNIVERSITY
2007-2008 FACULTY SENATE**

The second regular meeting of the 2007-2008 Faculty Senate will be held on **Tuesday, October 9, 2007**, at 2:10 in the Mendenhall Student Center Great Room.

**Revised
FULL AGENDA**

- I. **Call to Order**
- II. **Approval of Minutes**
September 11, 2007
- III. **Special Order of the Day**
 - A. Roll Call
 - B. Announcements
 - C. **Phyllis Horns, Interim Vice Chancellor for Health Sciences**
 - D. Terry Holland, Director of Athletics
 - E. David Dossier, Chair of the University Athletics Committee's Academic Integrity Subcommittee
 1. **Written report on activities of the Faculty Athletics Representative.**
 2. **Written report on the Academic Integrity Subcommittee.**
 3. **Written report on 2006/07 Academic Rankings of Squads in Conference USA.**
 - F. Jack Brinn, Interim Chief Information Officer
 - G. Catherine Rigsby, UNC Faculty Assembly Delegate
 1. Written report on the September 28, 2007, UNC Faculty Assembly meeting.
 2. Approval of revisions to UNC Faculty Assembly Charter (attachment 1).
 - H. Mark Taggart, Chair of the Faculty
 - I. Question Period

Linked here is a copy of the [Continuity of Instruction: During a Catastrophic Event](#) plan. Elmer Poe, Associate Vice Chancellor for Academic Outreach, will be present to address any questions on this approved plan.

Linked here is a [Breakdown of the Freshman Class](#) and number of home-schooled student admissions. Don Joyner, Interim Director of Admissions, will be present to address any questions on the report.

Linked here is a Report on the [Offices of Financial Aid and Student Financial Services](#) and an updated [Enrollment Management organizational chart](#). Judi Bailey, Senior Executive Director of Enrollment Management will attend the November 6 meeting to discuss these reports.

IV. Unfinished Business

V. Report of Committees

- A. Educational Policies and Planning Committee, Dale Knickerbocker
 - 1. Proposal for discontinuance of the Early Childhood Certificate Program in the Department of Child Development and Family Relations, College of Human Ecology
 - 2. Request to offer existing MAEd in B-K Education Online
 - 3. Request for Authorization to Establish Doctor of Audiology (AuD) Program, in the Department of Communication Sciences and Disorders, College of Allied Health Sciences

- B. Faculty Grievance Committee, Jan Mayo
Overview of 2006-2007 Committee Activities (attachment 2).

- C. Faculty Governance Committee, Puri Martinez
Progress Report on Faculty Input in Evaluation of Administrators

VI. New Business

PROPOSED CHANGES TO THE UNC FACULTY ASSEMBLY CHARTER

Attached is a copy of the charter for the Faculty Assembly that has been marked with proposed changes. The main change being proposed is to the method for determining the number of delegates from each campus to the faculty assembly. The method to date has used a number cut-off to determine the delegation size. The charter as it now stands says the following:

Each institution having not more than 300 full-time faculty and professional staff members shall choose two delegates; each institution having from 301 to 600 full-time faculty and professional staff members shall choose three delegates; each institution having 601 to 900 full-time faculty and professional staff members shall choose four delegates; and each institution having more than 900 full-time faculty and professional staff members shall choose five delegates.

As campus growth continues system-wide, the current cut-off numbers will cause delegation sizes to creep up, leading to an imbalance in the relative representation to faculty assembly from different size faculties. There were two obvious choices to remedy this situation: 1) to increase the numbers used for the cut-offs; or 2) to move to using a percentage of total faculty for the cut-off, rather than a number. The advantage of the second choice is that the charter would not have to be revised continually as campuses grow in the future. We thus propose to change the method for calculating delegate size to reflect the size of each campus's full-time faculty relative to the total system faculty, rather than the absolute number of faculty. *The delegate distribution will remain consistent with the original intent of the charter.* For any campus that might lose delegates under this system in the first year of the change, there will be a grandfather clause that allows them to keep at the present number of delegates.

The faculty assembly has approved the proposed changes. According to the charter, the process of approving a change is the following:

An amendment to the Charter may be introduced in the Assembly by any member of the Assembly; and if approved by a majority of the authorized membership of the Assembly, it shall be transmitted to the participating institutions of the Assembly for ratification by the faculty of each institution in accordance with the processes of that institution. An amendment shall become effective upon its ratification by two-thirds of the participating institutions of the Assembly.

The Charter follows with ~~strikethrough~~ identifying words to be removed and underline reflecting new wording.

CHARTER OF THE FACULTY ASSEMBLY OF THE UNIVERSITY OF NORTH CAROLINA
ORGANIZATION AND RELATIONSHIP

1. Representation in the Assembly shall be apportioned among the constituent institutions of The University of North Carolina with regard to the number of full-time faculty and professional staff members in the service of each institution. Each institution ~~having not more than 300 full-time faculty and professional staff members shall choose two delegates; each institution having from 301 to 600 full-time faculty and professional staff members shall choose three delegates; each institution having 601 to 900 full-time faculty and professional staff members shall choose four delegates; and each institution having more than 900 full-time faculty and professional staff members shall choose five delegates~~ shall selected the number of delegates based on the percent that their full-time faculty comprise of the full system-wide faculty according to the following cut-offs: <2%, two (2) delegates; >2 and <5%, three (3) delegates; >5% and <10%, four (4) delegates; and >10%, five (5) delegates. At any time that the number of full-time faculty and professional staff members of an institution changes as to entitle it to a larger or smaller number of delegates under the foregoing formula, the number of its delegates forthwith shall be changed accordingly. An exception to this will be made at the time of change to the charter (spring '07 date) such that no institution will decrease its number of delegates in the year of the change to the formula. Every delegate to the Assembly shall be a full-time faculty or professional staff member of the institution he seeks to represent. The manner of selection of delegates shall be determined by the faculties of the respective institutions consistent with their institutional practices. It is highly recommended, however, that one of the delegates from each institution be the Chair of the faculty senate (faculty council) for that institution. Terms and rotation of delegates shall be specified in the bylaws.
2. The Assembly shall have a ~~Chairman~~ Chair and other such officers, who shall be chosen in such manner and for such terms, as the Assembly may provide its bylaws.
3. Each institutional delegation to the Assembly shall make available to the faculty of its institution the official minutes of the proceedings of the Assembly, together with the written report of the delegation.

FACULTY GRIEVANCE COMMITTEE REPORT
 Overview of 2006-2007 Committee Activities

Number of Grievants in Grievance Process for Academic Year 2006-2007
 (April 31, 2006 through May 1, 2007)

Time in Step One

	Less than One Month	One-Two Months	Two-Three Months	More than Three Months
<u>Step One</u>	0	0	0	0

Number of Grievances Filed (Completed Step One) by:

Fixed Term Faculty	0	Probationary Faculty	0	Tenured Faculty	3
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Time in Step Two - Four

<u>Step Two</u>	0	0	0	0
<u>Step Three</u>	0	0	0	0
<u>Step Four</u>	0	0	0	0

Step Five Hearing

Scheduled for Hearing 0 Hearings Completed 0 In Report Stages 0 Reports Issued 0

Reports Issued in Favor of

Grievant 0 Respondent 0 Both Grievant and Respondent 0

Number Appealed to Chancellor 0 Reports Issued by Chancellor 0

Number at Faculty Governance 0

Reports at Rewrite or Reissued by Faculty Governance Committee 0

Number Successful at Mediation 0 Number Successful at Chancellor Review

Number Terminated by Grievant 2 Number Terminated by Committee 0