

**Faculty Senate Meeting  
April 17, 2007  
Announcement**

**FACULTY GOVERNANCE COMMITTEE  
Editorial Revision to Appendix D. Tenure and Promotion, Section IV.F.**

The following is an editorial revision to Section IV. Procedures for Initiation, Review, and Approval of Appointments, Reappointments, Promotions, and the Conferral of Permanent Tenure.

(addition is noted in **bold** print and deletion is noted by ~~strikethrough~~.)

F. Notification of Recommendations

The faculty member shall be informed of all recommendations at every level, beginning with the **appropriate unit committee's** ~~unit administrator's~~ recommendation and continuing up to the level where the final decision is made.

The notification letter from the Tenure Committee and the notification letter from the unit administrator shall contain (a) the cumulative evaluation of the candidate's teaching, research and service, and any other relevant duties, in accordance with section B.3. Recommendations for Tenure of Part XII. Personnel Action Dossier of the *ECU Faculty Manual* and (b) the statement that the candidate has four working days from the date of the notification letter to include a response to the cumulative evaluation, in accordance with section D. Supporting Materials of Part XII. Personnel Action Dossier.