

PLEASE POST FOR ALL FACULTY TO READ!

**EAST CAROLINA UNIVERSITY  
1998-1999 FACULTY SENATE**

The sixth regular meeting of the 1998/1999 Faculty Senate will be held on **Tuesday, 23 February 1999**, at 2:10 in the Mendenhall Student Center, Room #244.

**FULL AGENDA**

**I. Call to Order**

**II. Approval of Minutes**

26 January 1999

**III. Special Order of the Day**

A. Roll Call

B. Announcements

C. Vice Chancellor's Report

D. Brenda Killingsworth, Faculty Assembly Delegate  
Report on Faculty Assembly meeting of 19 February 1999

E. Election of Faculty Officers Nominating Committee  
According to *ECU Faculty Manual*, Appendix A, Section VII.

**IV. Unfinished Business**

Resolution concerning the New Joyner Library Loan Policy, Jim Joyce (attachment 1).

**V. Report of Committees**

A. Research/Creative Activity Policies Committee, Bodo Nischan  
Revisions to the University Research Award Procedures (attachment 2).

B. Unit Code Screening Committee, Bill Grossnickle  
Revisions to the School of Music Unit Code of Operation.  
(Copies are available for review in the Faculty Senate office.)

C. University Curriculum Committee, James Smith  
Curriculum matters contained in the minutes of the 28 January 1999, Committee Meeting (Copies of these minutes have been distributed to all units and are available on the Faculty Senate web page.)

**VI. New Business**

**RESOLUTION CONCERNING THE NEW JOYNER LIBRARY LOAN POLICY**

It is difficult to understand that a university's library places the borrowing privileges of faculty members in the same class as that of the graduate students. The recent change by Joyner Library in the loaning period for ECU faculty members from one year to one semester has caused unnecessary burden to the faculty. Therefore, the faculty of the Department of Physics would like to request that the Faculty Senate reconsider the change of the loaning period and restore the original one-year period.

**RESEARCH/CREATIVE ACTIVITY POLICIES COMMITTEE REPORT**  
Revised University Research Awards Procedures

East Carolina University  
Research/Creative Activity Policies Committee  
Procedures for Yearly Lifetime and Five-Year  
University Research Awards

**Objective**

To reward originality and excellence in research and creative activities as evidenced by sustained, high quality, meaningful work.

**Awards Per Year**

One Lifetime Achievement Research/Creative Activity Award  
One Five-Year Achievement Research/Creative Activity Award

Each year, the two awards will be given to faculty in one of the three rotating categories:

- Arts and Humanities
- Social Sciences
- Natural Sciences and Math

**Review Procedures**

In early September, all academic units will be notified of the opportunity to nominate applicants for either a Lifetime or Five-Year Achievement University Research Award.

The unit should select no more than one candidate for each award (Lifetime or Five-Year) for consideration at the University level. The unit should prepare a cover letter that details the contributions of their candidates to their respective field. If nominating an individual for the five-year award, the unit chair should include in his or her nomination letter, a summarization of the candidate's main research achievements within the past five years. The unit should obtain three outside letters of recommendation (on institutional stationery) for inclusion in the nomination packet. In the request for recommendations, the unit should ask the referees to evaluate the candidate's accomplishments and contributions to their field. The letter to the outside referees should ask that any professional relationships between referees and the candidate be disclosed.

The unit's nominating letter, complete CV, and three letters from outside referees should be submitted to the Research/ Creative Activity Policies Committee on or before December 1<sup>st</sup> of each year. The unit's nominating letter should specify which award the candidate is to be considered for (Lifetime or Five-Year). Candidates should include in their information, evidence of productivity and peer review in accordance with the policy established by their academic unit.

The Committee will review the applicant's research materials in light of their unit's research/creative activity criteria provided by the unit administrator.

The primary criteria used to award these research awards will be the impact on the individual's field.

In February, the Committee will forward their nominees for the Lifetime Achievement and Five-Year Achievement University Research Award to the Vice Chancellor for Research. The Chancellor will review the nominees' research materials prior to the public announcement of these awards.

**CURRENT UNIVERSITY RESEARCH AWARDS PROCEDURES**  
(Faculty Senate Resolution #95-2, 24 January 1995)

**The Vice Chancellor for Research will report annually to the Research/Creative Activity Policies Committee on the implementation of these awards.**

Objective

To reward originality and excellence in research and creative activities as evidenced by sustained, high quality, meaningful work.

Number of Awards Per Year

Two awards per year.

During one year an award will be given within Academic Library Services and the School of Medicine and a second award within the professional schools of Education, Human Environmental Sciences, Industry and Technology, Social Work, Art, Business, and Music.

During the alternate year, an award will be given within Health Sciences Library and the College of Arts and Sciences and a second award within the professional schools of Allied Health Sciences, Nursing, and Health and Human Performance.

The same unit will not receive both awards in a given year. The two groups of units receiving awards the first year will be determined by a coin toss.

Activity Period Covered

Within the groups of units, the awards will alternate between lifetime achievement and a five-year period of research and creative activity. The initial award will be for a lifetime achievement.

Example: Year 1 - Lifetime - Academic Library Services + Medical School / 7 Professional Schools  
Year 2 - Lifetime - Health Sciences Library + Arts and Sciences / 3 Professional Schools  
Year 3 - 5-Year Period - Academic Library Services + Medical School / 7 Professional Schools  
Year 4 - 5-Year Period - Health Sciences Library + Arts and Sciences / 3 Professional Schools

Categories Used to Judge Nominees

The categories used for consideration for the awards will be any combination of basic or applied research and/or artistic creativity and/or production.

The primary criteria used to award these research awards will be the impact on the individual's field.

Review Procedure

Nominees will submit evidence of productivity and peer review in accordance with the policy established by the unit. The peer review is to include both internal and external reviews.