

**FOUR & ONE-HALF DAY SCHEDULING  
OF SUMMER SESSION COURSES  
beginning 1997**

The calendar for the 1997 Summer Session has been determined. The terms dates are May 20 through June 24 and June 26 through August 1. There will be no Friday afternoon or Saturday classes. (This does not pertain to the Weekend University classes.)

As you know, on October 15, 1979, the Graduate Council passed the policy that "no graduate or senior-graduate courses be offered granting more than one semester hour of credit per week of classes without the specific approval of the Credit Committee of the Graduate Council before this course is scheduled." On December 5, 1995, The Faculty Senate passed a resolution (95-44) that stated "At least one calendar week of reflection and analysis should be provided to students for each semester hour of undergraduate credit awarded."

In order to have the contact minutes during the summer sessions be consistent with contact minutes during a regular 15-week semester, the following table indicates how long class meetings should last according to their contact hours (50 minute periods) during the 15-week semester and the number of class meetings each week during the summer:

Fall/Spring contact hrs per week	Semester semester minutes	Summer session days per week and total classes			
		5-days 25 classes	4-days 20 classes	3-days 15 classes	2-days 10 classes
1	750	30	37.5	50	75
2	1500	60	75	100	150
3	2250	90	112.5	150	225
4	3000	120	150	200	300
5	3750	150	187.5	250	375

It was agreed that class meetings of more than 90 minutes should include one or more breaks included in their scheduled times (as night classes during the regular semester that meet 6:30 to 9:30 have 30 minutes of breaks included in their scheduled time). The three times in the 4-day summer schedule that are not exact should be rounded down to 35, 110, and 185 minutes. Classes that meet once a week during the regular semester (e.g., labs) could match their 15 regular semester meetings by meeting three times a week during the summer session for the same class length as during a regular semester.

Since most courses carry three semester hours credit, they should meet for either 90 minutes five days per week (morning) or 110 minutes (plus break) four days per week (afternoon or evening). The following guidelines indicate recommended beginning and ending times for three credit hour classes; other classes should either begin at a three credit hour class beginning time or end at a three credit hour ending time. Consideration should be given to offering several night classes meeting four days each week for students who are employed.

MTWTHF	8:00 AM -	9:30 AM
MTWTHF	9:40 AM -	11:10 AM
MTWTHF	11:20 AM -	12:50 PM
MTWTH	1:00 PM -	3:00 PM
MTWTH	3:10 PM -	5:10 PM
MTWTH	5:20 PM -	7:20 PM
MTWTH	7:30 PM -	9:30 PM