

FACULTY SENATE

MINUTES OF NOVEMBER 14, 1972

The Faculty Senate met on Tuesday, November 14, 1972, at 3:00 p.m. in Room 101, Nursing Building. The Chairman called the meeting to order and the roll was checked. The following persons were absent: Lawler, Ellis, Pritchard, Hudson, Steer, Love, Broadhurst, Williams, Leith, Phelps, Bell.

The minutes for October 24, 1972, were approved as written.

SPECIAL ORDER OF THE DAY

The Chairman announced that since the new Career Education Committee had been created by the Faculty Senate the Committee on Committees would like to have names of people who would like to serve on the committee. Anyone interested in serving on the committee are asked to contact James McDaniel through the Faculty Senate Office by November 30, 1972.

The Chairman announced that the Ad Hoc Governance Committee would welcome suggestions concerning the revising of the Faculty Senate Constitution. Anyone wishing to make suggestions are asked to contact the Chairman, John Richards.

It was announced that all 16 campuses had now ratified the Faculty Assembly of the University of North Carolina with the first meeting to be held December 2, 1972.

The next item was the election of delegates to the Faculty Assembly. From the list of eligible candidates the following persons were nominated: Carl Adler, Will Ball, Anne Briley, Henry Ferrell, William Grossnickle, Helen Ingram, Harold Jones, R. B. Keusch, Nash Love, William Martin, Ray Martinez, Frank Motley, James McDaniel, Douglas McMillan, Fred Ragan, Vila Rosenfeld, Donald Sexauer, Gerald Southerland, Robert Woodside. The Chairman announced that four delegates were to be elected; and that, if there were no objections, election would be by a majority of those present. Robert Woodside was elected on the first ballot. Henry Ferrell, James McDaniel, and William Grossnickle were elected on the second ballot. The Senate wishes to thank Mr. Donald Simpson and Mrs. Connie Maynor, who acted as tellers thus allowing the Senate to continue while the ballots were being counted. The Chairman at the end of the meeting stated that if there were no objections he wished to appoint Carl Adler as an alternate in the event that one of the duly elected delegates could not go. There were no objections.

UNFINISHED BUSINESS

There was no unfinished business.

REPORT OF COMMITTEES

A. Curriculum Committee

Mr. Grossnickle, Chairman of the Curriculum Committee presented the proposal to reduce the total requirements for graduation to 180 q.h. for the B.F.A. in Art, the B.A. in Art History, the B.A. in Art and the B.S. in Art. Mr. Stanford moved

that the reduced requirements be approved. Mr. Satterfield seconded. The motion passed. Mr. Grossnickle then asked that the Senate make the change effective immediately subject to the usual 30 day period. Miss Douglas moved that the change be implemented immediately. The motion was approved.

B. Calendar Committee

Mr. Chamberlain presented the Calendar for 1973-74. He noted that some corrections had been made and passed out (the corrections are attached to the minutes). Discussion ensued concerning the number of meetings for graduate classes scheduled for night or Saturday. Miss Pat Daugherty moved that Christmas holidays begin 12 noon, Saturday, December 15, 1972, instead of 10:00 p.m. Friday, December 14, 1972; the motion was seconded. Miss Douglas commented that this would make the graduate faculty stay an extra day. The motion passed with 27½ for, 15 against. The vote to approve the calendar as amended was taken and the calendar for 1973-74 was approved.

C. Committee on Committees

Mr. McDaniel, Chairman of the Committee on Committees presented the recommendations (see attachment to Faculty Senate Agenda for November 14, 1972) concerning the creation of an Instructional Survey Committee. Mr. Ferrell moved that in item 2 the sentence "The ten faculty members shall be nominated by the Committee on Committees" have the phrase "for the approval of the Faculty Senate" added to the end. Mr. Resnik seconded and the motion passed. Mr. Keusch moved that "of their schools" be added to the end of the sentence in item 2 "The Deans of the Undergraduate professional schools shall rotate in alphabetical order." Mr. Donnalley seconded. The motion passed. Mr. Yarbrough moved that the name Faculty Evaluation Committee be retained rather than use the name Instructional Survey Committee. Mr. Steelman seconded. Mr. Keusch stated that when the Committee on Committees discussed the name it was felt that the word evaluation should be avoided. The motion to have the name Teacher Evaluation Committee was defeated. The report of the committee was approved thereby creating the Instructional Survey Committee.

D. Credits Committee

Mr. Donald Simpson presented the recommendation of the Credits Committee (see attachment to Faculty Senate Agenda for November 14, 1972) concerning the exemption of students from English 1 and 2. Dr. Hester explained the reasons behind the request and noted that ECU is lagging behind the national trend toward giving credit to outstanding students. Mr. Bailey called for the question and the recommendation of the Credits Committee was approved.

E. Ad Hoc Governance Committee

The Chairman then stated that if there were no objections he would take the report of the Ad Hoc Governance Committee as the next item of business.

Mr. Ferrell presented the recommendation of the Ad Hoc Governance Committee (see attachment to Faculty Senate Agenda for November 14, 1972) and pointed out that the problem of floor rights and attendance to the Faculty Senate and Faculty Senate Agenda meetings were resolved. The report of the committee was approved.

F. Faculty Affairs Committee

Miss Pat Daugherty presented the East Carolina Code (see attachment to Faculty Senate Agenda of November 14, 1972 for original). She stated that the operating code for schools and departments had been left mostly open in order that each unit could develop its own. This was felt to be more workable in view of the diversity among the units. Mr. Adler moved that the Senate consider the Code paragraph by paragraph. Mr. Ferrell seconded. The motion passed. Mr. Yarbrough moved that the title be changed to "Code of Governance East Carolina University." Mrs. Perry seconded. It was pointed out that it was more a code on how to pick administrative officials. The motion to change the title failed to pass. Mr. Adler moved that in section A.1.b. the word "tenured" be deleted. Mr. Scott seconded. Mr. Ferrell explained that the reason for designating tenured faculty was to avoid allowing the lack of tenure to influence the decisions. Mr. Moeller pointed out that a new school may not have any tenured faculty. Some small departments may not have enough tenured faculty to form the committee as specified. The motion to delete the word "tenured" was approved. Mr. Ferrell moved that in section A.1.b. the words "the majority of" be inserted between "elected by" and "the members" to thus read "elected by the majority of the members". Mr. Yarbrough seconded. The motion passed.

Mr. Robert Williams moved that in section A the second line of the first sentence that the phrase "which includes instructional programs under the Division of Health Affairs" be inserted after the words "academic matters". Mr. Yarbrough seconded. The motion passed.

Mr. Yarbrough moved that in section A.1.b. the words "new official" be deleted and the words "office to be filled" substituted. Mr. Steelman seconded. The motion passed.

Mr. Ferrell moved that the words "including the officer as ex officio" be deleted from section A.1.a. and that A.3 have the additional sentence "In the case of appointments at departmental and school levels, no one shall be appointed who is not acceptable to both the appointing officer and to the majority of the tenured faculty of the department or school." Mr. Martinez seconded.

Mr. Adler called for a separate vote on the two parts of the motion. The deletion in A.1.a. passed. Mr. Scott moved that Mr. Ferrell's motion on section A.3 be amended by deleting the word "tenured". Mr. Moeller seconded. The motion to delete "tenured" failed by a show of hands. Mr. Ferrell's motion to add the sentence quoted above to section A.3 passed.

Miss Wilder moved that in section B the words "the Division of Library Sciences" be inserted after the word "Education" in the first sentence. Mr. Keusch seconded. The motion passed. Mr. Ferrell moved that the sentence beginning on the last line of page one of the code be changed to read "The code shall establish procedures which will allow the faculty to determine matters affecting appointments, decisions not to reappoint, promotions, the granting of tenure and dismissal." The motion passed.

Mr. Yarbrough moved that parentheses be inserted in the first sentence of section B enclosing the phrase "the various professional schools, the Division of Continuing Education, the Division of Library Services, and the departments of the College of Arts and Sciences." Mr. Keusch seconded. The motion passed.

Mr. Bailey moved that the meeting adjourn and the rest of the code be taken up at the next meeting. Miss Eagan seconded. The motion failed. Mr. Bailey stated that for his division a definition of the term "full-time" faculty was needed. Mr. Ferrell suggested that full-time faculty be defined as a faculty member with no administrative duties outside of the unit for which the person receives a reduced teaching assignment. Mr. Bailey moved that this be inserted in section C.1 fifth line. Mr. Adler seconded, the motion passed.

Miss Pat Daugherty moved that in Section C.1, line 2 that "each unit" replace the phrase "the individual departments of the College of Arts and Sciences and the various professional schools". Mr. Scott seconded, the motion passed. Mr. Williams moved that in section C.2 the sentence "The professional schools will forward their reports and tallies to the Provost" be changed to "The remaining units will forward their reports and tallies to the Provost or the Vice-Chancellor for Health Affairs as appropriate", and that the next sentence be deleted. Mr. Scott seconded and the motion passed.

Mr. Ferrell moved that in section C.2 the words "will" for "would" and "shall" for "should" be substituted in the second sentence. Mr. Keusch seconded. Mr. Adler moved to amend the motion to include the deletion of the word "normally". Mr. Bishop seconded. The amendment passed.

Miss Pat Daugherty moved to amend Mr. Ferrell's motion to replace the word "concern" with the word "response". Mr. Adler seconded. Miss Daugherty's amendment passed. The question was called for and the motion passed.

Mr. Adler moved that the East Carolina Code as amended be approved. Mrs. Hampton seconded. The Code was adopted unanimously. Attached is a copy of the East Carolina Code incorporating all of the above amendments.

The meeting adjourned at 5:30 p.m.

Respectfully submitted,

Stella Daugherty, Secretary

SD/ls

CORRECTIONS: 1973-1974 Calendar

Page 2:

DELETE: "Three-hour examinations in Accounting 140, 141, 254, and 255 will be given on Saturday, November 17, from 9:00-12:00 a.m. and from 2:00-5:00 p.m. Students will be notified at which time the examination in each course is scheduled."

ADD: "Two-hour examinations in Accounting 122, 140, 141, 252, and 253 will be given on Saturday, November 17, from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified at which time the examination in each course is scheduled."

Page 3:

DELETE: Chemistry "24, 25, 26"

Page 4:

DELETE: "Three-hour examinations in Accounting 140, 141, 254, and 255 will be given on Saturday, February 23, from 9:00-12:00 a.m., and from 2:00-5:00 p.m. Students will be notified at which time the examination in each course is scheduled."

ADD: "Two-hour examinations in Accounting 122, 140, 141, 252, and 253 will be given on Saturday, February 23, from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified at which time the examination in each course is scheduled."

DELETE: Chemistry "24, 25, 26"

Page 6:

DELETE: "Three-hour examinations in Accounting 140, 141, 254, and 255 will be given on Saturday, May 18, from 9:00-12:00 a.m., and from 2:00-5:00 p.m. Students will be notified at which time the examination is scheduled."

ADD: "Two-hour examinations in Accounting 122, 140, 141, 252, and 253 will be given on Saturday, May 18, from 8:00-10:00 a.m., 10:00-12:00 a.m., and 2:00-4:00 p.m. Students will be notified at which time the examination in each course is scheduled."

DELETE: Chemistry "24, 25, 26"

CORRECTION PER FACULTY SENATE MINUTES OF NOVEMBER 14, 1972

Page 4:

DELETE: December 14, Friday 10:00 p.m. Christmas Holidays begin

ADD: December 15, Saturday 12:00 noon Christmas Holidays begin

EAST CAROLINA CODE

Preamble

The Statement on Government of Colleges and Universities issued by the American Association of University Professors, the American Council on Education, and the Association of Governing Boards of Universities and Colleges calls for a mutual understanding which produces an essential joint effort in the governance of universities and colleges. In order to implement the spirit of this statement, we at East Carolina University institute the following code of regulations of university government.

A. Appointment of Administrative Officials

Each administrative official, (exclusive of the Chancellor) whose direct concern is with academic matters, which includes instructional programs under the Division of Health Affairs, vice-chancellors and their assistant vice-chancellors, the Provost and assistant Provosts, deans and assistant deans, the director of library services and departmental chairmen and assistant chairmen, will be appointed with the following procedure:

1. The immediately superior administrative official will convene a nominating committee which will be formed in the following way:
 - a. The officer will designate a committee of at least five persons.
 - b. At least three fifths of this committee will be faculty members belonging to the constituency of the office to be filled, elected by the majority of the members of that constituency, by secret ballot.
 - c. The remainder of the committee will be chosen from tenured faculty members or administrators in a manner designated by the appointing officer.
2. This nominating committee shall:
 - a. Establish criteria that the new official must meet,
 - b. Solicit and screen applicants for the position,
 - c. Submit to the appointing officer a list of at least two acceptable nominees.
3. The appointing officer may accept one of the committee's nominees or he may reject them. If he should reject them, the committee must produce another list. In the case of appointments at the department and professional school level, no one shall be appointed who is not acceptable to both the appointing officer and to the majority of the tenured faculty of the department or school.

B. Development of Codes

Each unit, (the various professional schools, the Division of Continuing Education, the Division of Library Services and the departments of the College of Arts and Sciences) shall, within one year of the adoption of this code,

democratically develop a code of operations acceptable to the majority of faculty members of the unit. The code will provide for the conduct of unit affairs according to Roberts' Rules of Order, Newly Revised. The code shall establish procedures which will allow the faculty to determine matters affecting appointments, decisions not to reappoint, promotions, the granting of tenure and dismissal. Each code will be submitted to the Faculty Senate and to the Chancellor for review and ratification.

C. Evaluation

1. During the regular session, no later than one year after the adoption of the East Carolina Code, each unit shall complete a self-evaluation of their operations. After advance notice of one week by its administrative official, the full-time faculty (A full-time faculty person is defined for the purpose of this code as a faculty member with no assigned administrative duties outside of the unit for which the person receives a reduced teaching assignment) shall meet and elect by secret ballot an evaluation committee that shall draft procedures for the evaluation of the department or school activities during the past four years, emphasizing such areas as the undergraduate and graduate programs, research and publication activities of the faculty, faculty morale, student opinion concerning the unit's course offerings and other stated areas determined by the faculty. The administrative official of a department or school will be ineligible to serve on the evaluation committee. The evaluation committee will conduct the evaluation and present its report to the full-time faculty. Acceptance of the report will require approval, by secret ballot, of two-thirds of the full-time faculty present.
2. Concurrently, the full-time faculty will vote by secret ballot whether to recommend the continuance in office of its administrative officer. A negative vote of three-fifths of the full-time faculty present will elicit the response of the immediately superior administrative officer and a search for a new administrative officer at the departmental or professional school level shall be initiated upon the approval of the Chancellor. The departmental evaluation committees of the College of Arts and Sciences will forward their vote tallies regarding the effectiveness of both the department and its administrative officer to the Dean of the College. The remaining units will forward their reports and tallies to the Provost or the Vice-Chancellor for Health Affairs as appropriate. Thereafter, the self-evaluation will be conducted in a similar manner every fourth year.

D. Status of Administrative Officials

1. No administrative official has tenure in his administrative position and no administrative position carries with it a particular academic rank. An administrative official may be removed on the recommendation of the administrative officer immediately superior to him with the concurrence of appropriate administrative officers and final action by the Chancellor.
2. The removal of an administrative officer will not prejudice his position as a teaching member of that faculty.

- E. Any provision of this code which conflicts with the Code of operations of the North Carolina University System is null and void or is modified in its force according to limits placed upon it by the Governing Board.