

# THE CONSTITUTION FOR THE GREENVILLE COUNCIL OF CHURCH WOMEN

## CONSTITUTION

### ARTICLE I. Name

The name of this organization shall be the Greenville Council of Church Women.

### ARTICLE II. Purpose

The purpose of this organization shall be:

1. To unite church women in their allegiance to their Lord and Savior, Jesus Christ, through a program looking to their integration in the total life and work of the church and to the building of a world Christian Community.
2. To provide a means for Christian fellowship across denominational lines.

### ARTICLE III. Membership

The membership of this organization shall consist of:

1. Local organizations of church women.
2. Individual church women, as associate members.

### ARTICLE IV. Officers and their Election

Section 1. The officers shall be a President, a Vice-President, a Secretary and a Treasurer.

Section 2. These officers shall be elected by ballot at the annual meeting of the Council and shall hold office for ~~one~~ <sup>two</sup> years. All officers may succeed themselves once except the Treasurer, who may be elected for four terms of one year each. *The Treasurer may succeed herself -*

### ARTICLE V. Meetings

There shall be an annual business meeting held at the time of the May Fellowship meeting at which time officers shall be elected, and assume office and other business transacted.

### ARTICLE VI. Amendments

This Constitution may be amended by a two-thirds vote at the annual meeting of the Council, provided the proposed amendments shall have been sent out to each member of the Board of Directors and to the Presidents of the affiliated organizations at least thirty days prior to the meeting.

*voted on by the Executive Board -*  
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## BY-LAWS

### ARTICLE I. Relationships

Section 1. Woman's Department of the North Carolina Council of Churches. The Greenville Council of Church Women shall be autonomous, but shall be affiliated with the Woman's Department of the North Carolina Council of Churches, and shall serve as a channel through which the state projects,



plans and programs of the Woman's Department of the North Carolina Council of Churches, are carried to local groups in the City.

Section 2. United Council of Church Women. The Greenville Council of Church Women shall be directly affiliated with the United Council of Church Women.

## ARTICLE II. Duties of Officers

Section 1. President. The President shall preside at the general meetings of the Council and shall actively advance the work of the organization. She shall serve as the Chairman of the ~~Board of Directors~~ <sup>Ex Board</sup> and of the ~~Executive Committee~~. She may appoint officers and committees not otherwise provided for.

Section 2. Vice-President. The Vice-President shall assume the duties of the President upon her request, or in her absence.

Section 3. Secretary. The Secretary shall keep a record of all meetings of the Council, ~~The Board of Directors and the Executive Committee~~ <sup>Ex Board</sup>, and shall notify members of all meetings.

Section 4. Treasurer. The Treasurer shall keep an accurate record of all receipts and disbursements. All orders on the Treasury shall be signed by the President and the Treasurer. The Treasurer shall render statements to the ~~Executive Committee and the Board of Directors~~ at their regular meetings and to the Council at its annual meeting. Books of the Treasurer shall be audited at least annually. She shall notify all affiliating church organizations when membership fees are due. <sup>Ex Board</sup>

## ARTICLE III. Board of Directors

<sup>Ex Board</sup>  
The ~~Board of Directors~~ shall have general direction over the affairs of the Council of Church Women, and shall be responsible for carrying out ~~its~~ <sup>its</sup> policies.

<sup>Ex Board</sup>  
Section 1. Members. The ~~Board of Directors~~ shall consist of the following:

- (a) The officers of the Council.
- (b) The Chairman of the standing Committees.
- (c) ~~The~~ representatives from each cooperating local church and the President of the Woman's Organization.
- (d) The minister's wife of each cooperating local church.
- (e) A representative from the Salvation Army.
- (f) The Past Presidents of The Council of Church Women.
- (g) Any state or national Board member residing in Greenville.

Section 2. Election. Local church representatives shall be elected by the women of their respective local churches.

Section 3. Term of Office. Members of the ~~Board of Directors~~ <sup>Ex Board</sup> shall be elected for a term of one year and may succeed themselves at the will of their church.

Section 4. Meetings. The ~~Board of Directors~~ <sup>Ex Board</sup> shall meet at least ~~four~~ <sup>3</sup> times a year. Special meetings may be called by the ~~Executive Committee~~ <sup>President</sup> or by one-fourth of the members of the Board.

Section 5. Quorum. One-fourth ~~of~~ <sup>Ex Board</sup> of the members of the Board of Directors shall constitute a quorum.



#### ARTICLE IV. Executive Committee

Section 1. Committee and its Duties. An Executive Committee consisting of the officers and two other members of the Board of Directors shall administer the affairs of the Council between the meetings of the Board of Directors. It shall report regularly to the Board of Directors and shall not reverse any actions of the Board.

Section 2. Election. The two members of the Executive Committee other than the officers, shall be nominated and elected by and from the Board of Directors.

Section 3. Chairman. The Chairman shall be the President of the Council.

Section 4. Meetings. The Executive Committee shall meet on call of the President or meetings may be called by three members of the Committee.

Section 5. Quorum. Three members of the Executive Committee shall constitute a quorum.

Section 6. Vacancies. Vacancies in office which occur between the annual meetings of the Council, shall be filled by the Executive Committee.

#### ARTICLE IV. Committees

The work of the Council shall be carried on through Committees, as follows:

Section 1. PROGRAM COMMITTEE, which shall be responsible for the programs of all meetings.

Section 2. MEMBERSHIP, which shall be responsible for soliciting the cooperation of all churches in the community as members of the Council.

Section 3. PUBLICITY COMMITTEE, which shall promote and publicize the Greenville Council of Church Women and its activities through the press, radio, church bulletins and other avenues open to the council.

Section 4. THE CHURCH WOMAN COMMITTEE, which shall be responsible for securing subscriptions to THE CHURCH WOMAN, official magazine of the United Council of Church Women.

Section 5. BUDGET COMMITTEE, to be appointed by and from the Board of Directors, which shall prepare an annual budget to present to the Board of Directors for adoption. (This shall include the operating expenses of the local council, also affiliation fees to the state and national work.)

Section 6. NOMINATING COMMITTEE, which shall present to the annual meeting nominations for officers of the Council.

#### ARTICLE VI. Finances

Section 1. Funds for the support of the Greenville Council of Church Women shall be secured from,

- (a) Affiliation fees from Woman's Organizations of local churches.
- (b) Contributions from individuals.
- (c) Offerings.

Section 2. Affiliation fees to the local Council of Church Women shall be based upon a budget, which shall be submitted to the Council at its annual meeting.

#### ARTICLE VII. Voting Body

The Voting body of the Council of Church Women shall be all women of the affiliating churches of Greenville and all individual associate members.



ARTICLE VIII. Fiscal Year

The fiscal year of the Greenville Council of Church Women shall be the calendar year. *from Sept to Sept -*

ARTICLE IX. Rules

The rule contained in "Robert's Rules of Order, Revised", shall govern the Greenville Council of Church Women in all cases to which they are applicable, and in which they are not inconsistent with the by-laws or the special rules of the Council.

ARTICLE X. Amendments

These by-laws may be amended at any regular meeting of the Greenville Council of Church Women by a majority vote upon recommendation of the ~~Board of Directors~~. *Ex Board*

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