

U.S.S. CHAMPLIN (DD601)

September 12, 1942.

MEMORANDUM FOR ALL OFFICERS:

Subject: Commissioning Procedure.

1. In accordance with instructions from the Chief of Naval Operations the U.S.S. CHAMPLIN will be placed in commission at the Boston Navy Yard at 1430 September 12, 1942, by the Commandant of the First Naval District.

2. UNIFORM - Officers - Service Dress Blue, Baker, with grey gloves.
Crew - Dress Blue, Baker.

3. At 1400, Quarters for muster on regular parades then assemble as per sketch, manning following special stations:

Commission Pennant, or Two Star	
Admiral's Flag - - - -	CQM
Colors - - - - -	SM
Jack - - - - -	QM
Telephone to U.S.S. CONSTITUTION-	SM

4. Sequence of events:

(a) Captain of the Yard reads orders directing him to place the Ship in Commission.

(b) On order from Commanding Officer, Guard "Presents Arms"; Band sounds off; all hands face colors, those not in ranks saluting; Admirals Flag, Ensign and Jack hoisted.

(c) Commandant delivers ship to Commanding Officer.

(d) Commanding Officer reads orders and assumes Command.

(e) Chaplain delivers invocation.

(f) Commanding Officer directs "Set the Watch".

(g) Chief Boatswain's Mate and six (6) side boys tend the side and render honors to Admiral as he departs. Hall down Admiral's Flag and hoist Commission Pennant, notifying U.S.S. CONSTITUTION by telephone.

(h) Secure from Quarters and carry out separately issued instructions.

C. L. Melson
C. L. MELSON
Lt-Comdr. U.S. Navy
Prospective Commanding
Officer.

Dist: Each Officer 1
Each C.P.O. 1
Each B.B. 1
Capt. of Yard 5
Lide to Cmdt. 2

