

East Carolina University  
FACULTY SENATE  
FULL MINUTES OF MARCH 18, 2014

The seventh regular meeting of the 2013-2014 Faculty Senate was held on Tuesday, March 18, 2014, in the Mendenhall Student Center.

**Agenda Item I. Call to Order**

Mark Sprague, Chair of the Faculty called the meeting to order at 2:10 p.m.

**Agenda Item II. Approval of Minutes**

The minutes of [February 25, 2014](#) were approved as presented.

**Agenda Item III. Special Order of the Day**

A. Roll Call

Senators absent were: Professors Gibson and Karriker (Business), Shores (Health and Human Performance), Robinson (Mathematics), Fitzgerald (Medicine), Walker (Honors College/Past Chair), and Taggart (Music/Faculty Assembly Delegate).

Alternates present were: Professors A. Jones for Swaggerty (Education), Bauer for Henze (English), Horsman for Leorri (Geological Sciences), and Smirnova for Francia (Political Science).

B. Announcements

The Chancellor has approved/accepted the following resolutions from the February 4, 2014 Faculty Senate meetings:

#14-01 Formal faculty advice on curriculum matters acted on and recorded in the [November 20, 2013](#) Graduate Curriculum Committee meeting minutes.

#14-02 Revisions to [Transfer Admission Guidelines](#) to remove MATH 1065 and ENGL 1200 from the required courses for admission of transfer students.

#14-03 ([approved with editorial revisions](#))

Addition to the [University Undergraduate Catalog](#) regarding the timing of major declaration.

#14-04 Addition to the *ECU Faculty Manual*, Part VIII, Section I, subsection II.B. Teaching Load.

#14-05 Report on revisions to [Part VI, Section IV](#) of the *ECU Faculty Manual* relating to student privacy and conduct and the new GA policies on [student disciplinary proceedings](#) noting that no changes were needed to the *ECU Faculty Manual*, [Part VI, Section IV](#) in order to conform with the new GA policies on [student disciplinary proceedings](#).

#14-06 Additions to Summer 2014 University Calendar.

#14-07 Resolution on Fall 2015 University Calendar.

#14-08 ([Approval rescinded](#) then [Action clarified](#))

Spring 2014 Snow Make-up Day Proposal.

#14-09 Curriculum and academic matters contained in the University Curriculum Committee meeting minutes of [November 14, 2013](#).

#14-10 ([received with comment](#))

● Formal Faculty Advice on Proposed University Regulation Concerning Weapons on Campus.

#14-11 Formal faculty advice on new and revised Interim Regulations Regarding HIPAA, including no recommended changes to the new and revised [interim regulations regarding HIPAA](#).

#14-12 Curriculum matters acted on and recorded in the Service Learning Committee meeting minutes of [December 10, 2013](#).

#14-13 Curriculum matters acted on and recorded in the Writing Across the Curriculum Committee meeting minutes of [December 9, 2013](#).

#14-14 ([received with comment](#))  
[Academic Program Review](#) of the Dance Program and [response](#) to the external review recommendations.

#14-15 ([received with comment](#))  
[Academic Program Review](#) of the Department of Psychology and [response](#) to the external review recommendations.

#14-16 Request to [change the name](#) of the Department of Philosophy to Department of Philosophy and Religious Studies.

● #14-17 Request for authorization to establish a New Distance Education Program – MAEd in [Elementary Education](#) in the College of Education; Request for authorization to establish a New Distance Education Program – MAEd in [Middle Grades Education](#) in the College of Education; Request for authorization to establish a New Distance Education Degree Program – [MA in Communication](#) (emphasis on Health Communication) in the School of Communication, and Request to offer an [Accelerated Second Degree BS Nursing option](#) in the College of Nursing.

#14-18 Request to create a [Minor in Creative Writing](#) in the Department of English; request to [discontinue BM in Music Theory Composition](#) in School of Music; Request to [retitle BM in Performance to BM in Music](#) in the School of Music; and request to add [three new concentrations](#) to the retitled BM in Music degree in the School of Music.

#14-19 Revisions to Part XII, Section IV, subsection II.B. Grievance Procedures for Complaints of Grievance Procedures for Complaints of Unlawful or Prohibited Harassment, Discrimination or Improper Relationships Brought Against East Carolina University Faculty Members or Administrators Holding Faculty Status.

Each year Chancellor Ballard hosts a reception for Faculty Senators and Alternates and Academic and Appellate Committee members to thank them for their contributions. This year's reception is scheduled for [Monday, April 14, 2014 from 5:30 – 7:00 p.m.](#) in the Spilman Gallery. Please place this event on your calendar. Formal invitations will be forthcoming.

● Academic Committee Chairs are reminded that Committee Annual Reports are due in the Faculty Senate office by [May 1, 2014](#).

Faculty interested in periodically receiving issues of *The Chronicle of Higher Education* are asked to call the Faculty Senate office at 328-6537 and place their name on a list for distribution.

Faculty members are reminded that April 1 Chancellor Ballard will call for candidates for the prestigious Oliver Max Gardner award. University nomination procedures are available online at: <http://www.ecu.edu/cs-acad/fsonline/customcf/committee/aa/maxgardneraward.pdf>. Please contact Dorothy Muller, Director of the Center for Faculty Excellence with any questions.

A preliminary call for nominations for the *Board of Governors Award for Excellence in Teaching*, *Board of Governors Distinguished Professor for Teaching Award*, *East Carolina Alumni Association Outstanding Teaching Award* and the *Robert L. Jones Teaching Award* will be distributed soon to all academic unit heads. Nomination materials will be due September 1 and portfolios due November 1. Information on the different award nominating procedures are available at <http://www.ecu.edu/cs-acad/fsonline/aa/academicawards.cfm>.

The University Committee on Fiscal Sustainability (UCFS) expects to release a draft of its recommendations around March 28<sup>th</sup>, 2014. As part of the effort to obtain broad campus input on the recommendations, the UCFS will sponsor two Campus Forums on the Proposed recommendations. Please save the dates for the forums to be held on East Campus on Tuesday, April 8<sup>th</sup> from 4 – 5:30 pm in Mendenhall Student Center, Great Room 3, and on West Campus on Wednesday, April 9<sup>th</sup>, 4 – 5:30 pm in Brody Auditorium. The forums **are** an opportunity to offer feedback on the proposed recommendations and engage in a conversation regarding priorities. This forum will be videotaped and a link to the recording will be distributed afterwards for those unable to attend. The committee will also seek comments on the draft report via an electronic survey. Information regarding this survey will be provided towards the end of the month.

Funded 2013-2014 research and creative activity summer stipends, project expense grants and dual summer stipend/project expense grants are listed below. Please direct any questions to Professor Jason Brinkley at [brinkleyj@ecu.edu](mailto:brinkleyj@ecu.edu).

2014	Name	Unit	Proposal Title	Type	Amount
<a href="#">10</a>	Maramé Gueye	English	Contemporary Wolof oral poetry and performance in comparative contexts	Summer	\$6250
<a href="#">11</a>	Kennetta Hammond Perry	History	Minding freedom: mental illness, race and the law after emancipation	Project	\$3000
<a href="#">12</a>	Guglielmo Fucci	Math	Spectral functions for unbounded potentials	Summer	\$4832
<a href="#">25</a>	James E. Loudon	Anthropology	New directions in early hominin dietary ecology	Project	\$7000
<a href="#">30</a>	Jo Anne Balanay	Health and Human Performance	Comparison of filtration efficiency among HEPA filter and different types of activated carbon fibers in respirator cartridges	Project	\$4100

The Pirate Read aims to orient students to the academic community, to prepare students for the college-level environment, to allow students to share a common reading experience with fellow

Classmates, faculty, and staff and to enable students and faculty to discuss ideas from the book across the curriculum. The Pirate Read committee brings together faculty from across the campus along with Student Affairs educators to select the book and coordinate various educational and co-curricular activities, including bringing the author to campus. We are proud to announce the 2014 selection, *The Other Wes Moore* by Wes Moore. *The Other Wes Moore* is a story of two kids named Wes Moore, born blocks apart within a year of each other. Both grew up fatherless in similar Baltimore neighborhoods and had difficult childhoods; both hung out on street corners with their crews; both ran into trouble with the police. How, then, did one grow up to be a Rhodes Scholar, decorated veteran, White House Fellow, and business leader, while the other ended up a convicted murderer serving a life sentence? Wes Moore, the author of this fascinating book, sets out to answer this profound question. In alternating narratives that take readers from heart-wrenching losses to moments of surprising redemption, *The Other Wes Moore* tells the story of a generation of boys trying to find their way in a hostile world. We are currently planning activities for the fall semester. On April 24 from 12:00-1:30pm in Mendenhall 221, there will be a workshop that will provide some ideas of how you could use the book in your classroom. We are also excited to announce that Wes Moore will be on campus on October 21. A LibGuide has been created and is available. Please refer to the Pirate Read website for more information as it develops.

C. Steve Ballard, Chancellor

Chancellor Ballard reported on the changes in the office of University Advancement. He thanked Professor Glen Gilbert for his efforts as the interim Vice Chancellor for University Advancement and welcomed Mr. Chris Dyba into this position. Mr. Dyba has worked at Duke University, Auburn University and, most recently, Tulane University. He brings a wealth of knowledge and experience to ECU. ECU's private giving results are "mixed but generally good." ECU wants to increase private giving. There are \$7 million in new pledges, an increase from last year. There is a total of \$15 million in annual giving when you include all the various areas. Mr. Dyba will inherit the Advancement Council. The Advancement Council needs to be managed as the big donors get a lot of requests. The Advancement Council will try to integrate this process. Chancellor Ballard is very optimistic about private giving.

Chancellor Ballard alerted Faculty Senators to the April 10 date for the announcement of the University awards.

Chancellor Ballard stated that there are three challenges for ECU. First, ECU needs to improve faculty compensation and retain talented faculty. There could be an increase in salaries for all state employees. Second, there are many legislative threats to the Brody School of Medicine (BSOM). This past year has been the most difficult year in terms of financial viability for the BSOM since its inception. The BSOM had a decrease in funding of \$6 million. Third, there are many people who do not want universities to have the flexibility to use tuition dollars for financial aid. If this occurs, it would mean a loss of about \$20 million for financial aid recipients.

Chancellor Ballard stated that there is growing support for the engineering program on campus. This program directly relates to improving academic quality, the second goal of *Our Time Our Future Strategic Directions 2013-2018*.

Professor Morehead (Chemistry/Vice Chair of the Faculty) asked for an update on the post tenure review report mandated by the Board of Governors (BOG). Chancellor Ballard stated that the report has not been distributed yet.

Professor Roper (Medicine) asked about the January request for proposals (RFP) for a faculty equity study and when would the results of the RFP be available? Chancellor Ballard stated that he had asked Chief of Staff Chris Locklear to establish a definitive time period. He then invited Donna Payne (University Attorney) to address the question. Donna Payne replied that the information is not finalized yet but close, noting that they have collected a few names of people to help work on the data interpretation and that the information should be ready for distribution within 30 days.

D. Phyllis Horns, Vice Chancellor for Health Sciences

Vice Chancellor Horns provided information on the following items:

“Update on Planning for School of Public Health

Summary: Planning is proceeding according to the [timeline](#) shared with the Faculty Senate several months ago. The earliest that we will have an accredited School of Public Health is 2020, if everything goes perfectly. We are already seeing that this timeline may need to be adjusted if things continue to move more slowly than anticipated.

We are currently focusing on 3 areas in planning:

1) *Programmatic*: Developing the PhD in Epidemiology, and the Doctor of Public Health (DrPH) degree with concentrations in Public Health administration and Environmental & Occupational Health. Program planning is proceeding according to established processes for new program development at ECU and UNC GA. We are paying particular attention to areas the current Board of Governors members have indicated they want to have in new program proposals: societal demand, student demand, and relationship to other UNC programs. Thanks to all Faculty Senate Committee members who have reviewed this work, asked us great questions, and offered us sound advice and guidance to strengthen the proposals underway.

2) *Resources*: We have been intentional and incremental in resourcing the Department of Public Health over the past five years since we began discussing the possibility of the department evolving into a School of Public Health. We will continue to plan for resource growth in Public Health in the same manner. We expect overall funding for the School of Public Health to be a combination of state, grants, and designated tuition.

3) *Aligning existing areas of ECU toward the School of Public Health*: Biostatistics, environmental health will be necessary to support the School of Public Health and perhaps others yet to be determined.

There will be a Strategic planning work session on May 20 with broad campus participation to review where we are with the planning, the proposed timeline and next steps.

Relationship with Vidant

Summary: ECU's medical school was established over 40 years ago to prepare primary care physicians, provide medical education opportunities for minority and disadvantaged students, and improve access to health care in the region. A critical component of establishment was a long-term

affiliation, (20 years) with its primary clinical partner – Pitt County Memorial Hospital (now Vidant Medical Center). Over the ensuing years the relationship between the medical school and hospital

has been transactional, i.e., contractual in nature amounting to \$30-40 million/year in revenue to the Brody School of Medicine (BSOM) for medical services purchased by the hospital.

As the industry has evolved and experienced spiraling growth in health care costs, consumers, payers, and governmental entities have stepped up to reform the current system of provider payments for both hospitals and physicians. Thus, over the past two years ECU's Health Sciences Senior Leadership and Vidant Executives have been engaged in redefining our relations to better position both organizations for current and future regulatory and reimbursement realities. Better alignment of hospital and ECU-Physicians clinical services can optimize BSOM's ability to respond to continuing shifts in the industry, enhance its ability to positively impact care of its patients and maximize financial support for its academic mission. Likewise, such a partnership enhances the hospital's capacity to achieve its mission of growth and service for the region's health care needs. Similar discussions are occurring in all academic medical centers nationwide.

- 1) Discussion now focused on select subspecialty areas where new partnerships might well be advantageous to ECU and Vidant Health.
- 2) Internally we are implementing the report on *Operational Efficiencies and Productivity* recently issued to us by Hunter Partners after a thorough review of ECU populations.

#### School of Dental Medicine Update Summary:

**Admissions:** The school began interviewing candidates for the Class of 2018 in September 2013. To date, we have received nearly 400 applications. We expect to enroll approximately 52 students in the Class of 2018 next fall. All students are North Carolina residents.

**Community Service Learning Centers Across the State:** Faculty, residents, dental hygienists, dental assistants, and business staff began providing care at the ECU School of Dental Medicine Community Service Learning Center (CSLC)-Lillington in late January. A ribbon cutting for the new center will be held on March 24. CSLCs are operating in Ahoskie and Elizabeth City. Centers in Sylva, Spruce Pine, Davidson County, and Robeson County will also open in 2014. Fourth-year students will begin rotations to the CSLCs in the spring of 2014.

**Pediatric Dentistry and Orthodontics Clinic:** The school opened its Pediatric Dentistry and Orthodontics Clinic in Ross hall in October. Third-year students and faculty are now delivering care to adults and children. In the first three months, pediatric patients from 15 North Carolina counties were served.

**Distinction:** For the second year in a row, Apple Corporation has named the ECU School of Dental Medicine an Apple Distinguished Program. The school originally received the distinction for 2012-2013. The Apple Distinguished Program designation is reserved for programs that meet criteria for innovation, leadership and educational excellence and demonstrate Apple's vision of exemplary learning environments. Our School of Dental Medicine is the first post-secondary education program to receive the award."

No questions were posed to Vice Chancellor Horns.

E. Mark Sprague, Chair of the Faculty

Professor Sprague provided the following remarks to the Faculty Senate.

"We have a lot to do to close out the year. Today we will hear from six of our committees with the promise of even more items next month. In this time of fiscal restraint, some have suggested that the expectation of service on faculty members should be reduced. I disagree. The standing academic and appellate committees of the Faculty Senate are our primary means of practicing shared governance at ECU. The faculty has a voice at ECU, and we must continue to use it. We should not sacrifice shared governance due to fiscal pressures. It is our duty to ensure that the practice of shared governance remains alive at ECU. Get involved. Volunteer for committees. Encourage your colleagues to do so as well.

We are expecting the draft report of the University Committee on Fiscal Sustainability (UCFS) before the end of the month. This report will contain many recommendations for long-term sustainability. Everyone will likely accept some of the recommendations, but some recommendations will probably hurt. Our financial situation is serious, and we must consider taking steps that hurt us. I encourage everyone to attend the forums and offer feedback on the draft. The UCFS will consider all feedback before the final report is released. Any recommendations involving changes to curriculum, instruction, and faculty promotion and tenure must go through our long established process before they can be implemented. This is the shared governance part, and this is why your participation is important.

Throughout the year we have wrestled with many issues involving code units and unit codes. The concept of a unit code is unique to ECU. A unit code is the governing document for an academic unit. It defines the unit faculty, the structure of the unit, the criteria for tenure and promotion within the unit, and much more. Code units can have tenured faculty and representation in the Faculty Senate. The unit code has served us well as ECU has grown to what it is today, but there are several issues related to unit codes that we must consider.

What should be the process for moving faculty between departments within a code unit? Several colleges or schools that are code units have internal departments with separate criteria for tenure, promotion, and annual evaluation. We have a process for moving faculty between code units but not for moving them within code units. This is important as we consider restructuring our departments for a variety of reasons.

What is the appropriate level for a code unit? We have departmental code units in Arts and Sciences and Human Ecology. The schools within Fine Arts and Communications are code units, some with internal departments. All other colleges and schools are code units. Some have suggested that for efficiency and uniformity all codes should be at the college level. Others have said that the differences between some departments necessitate separate codes. We should consider all of these suggestions and determine what is best for ECU.

What is the role of a college or school consisting of separate code units in governance, promotion and tenure? Can these super-units have criteria to which all of their constituencies must adhere? If so, how are these criteria decided, and where are they housed? We must also consider whether these super-units should have college or school-level tenure and promotion committees. This issue

As come up every year that I have been involved in the Faculty Senate. We should consider it and make a definitive recommendation.

What governance documents should exist for an entity that exists outside a unit code? We are considering a non-code-unit School of the Coast, and we already have the Honors College. How do faculty participate in governance of those units?

What are the governing documents for programs that exist outside code units? We have several of these programs including the BSUS and CRM as well as several interdisciplinary programs within Arts and Sciences. We need clear guidelines to ensure faculty control of curriculum and instruction.

I am charging the Faculty Governance Committee to form a subcommittee to make recommendations on each of these questions by the end of the academic year. The subcommittee will include some members of Faculty Governance, the Educational Policies and Planning Committee, the Unit Code Screening Committee, and the Faculty Officers. I will not ask them to recommend new policies for the faculty manual. The subcommittee recommendations will guide that process next year.

I would like to remind you about the Pirate Read for next year. There will be information about the book and a representative of the selection committee available during our break today. Please take a moment and check it out."

No questions were posed to Chair Sprague.

F. Approval of Spring 2014 Graduation List, including Honors Program graduates  
Professor Cynthia Deale (Hospitality Leadership) moved approval of the Spring 2014 Graduation List, including Honors Program graduates. **RESOLUTION #14-28**

G. LaKisha Alston, Associate Provost for Equity and Diversity  
Ms. Alston provided a [statistical report on diversity](#) among faculty and administration as requested in [Faculty Senate resolution #13-35](#) and stated that caution should be exercised when examining the statistical report on diversity. Ms. Alston stated "the presented faculty [data](#) (by race and ethnicity) are based on fall census files for the years 2011-2013 ([report notes](#)). The reported Integrated Postsecondary Education Data System (IPEDS) Race/Ethnicity category of an individual faculty member may have changed from one year to the next. A faculty member may have moved from the *Race and Ethnicity Unknown* category to another, and in a given year, a change in the number of faculty in an IPEDS Race/Ethnicity category may reflect those that were from the *Race and Ethnicity Unknown* the previous year. The report does not further separate the total number into any sub-categories based on the prior year. A faculty member may have moved from the IPEDS Race/Ethnicity category of *Nonresident Alien* to another IPEDS category from one year to the next based on a change in immigration/visa or citizenship status. In a given year, a change in the number of an IPEDS Race/Ethnicity category may reflect those that were from the *Nonresident Alien* the previous year, and the report does not separate the total number into groups to indicate the prior category. The tenure of a faculty member may change from one year to the next and the report does not disaggregate the total number in a tenure category based on the prior years' tenure category."

Ms. Alston shared initiatives designed to improve faculty representation and trends in employment and promotion rates in terms of recruitment and outreach and retention and climate enhancement



provided or supported by the Office for Equity and Diversity (OED). Ms. Alston also shared future plans in these areas.

No questions were posed to Ms. Alston.

#### H. Question Period

Professor Martinez (Foreign Languages and Literatures) asked Provost Sheerer about contracts for fixed term faculty and the timeline for when those contracts would be offered. Provost Sheerer replied that she has asked the Deans to look at what contracts they wish to commit to given that ECU still expects a budget reduction of two to three percent.

Professor Martinez (Foreign Languages and Literatures) followed up with a question about the *Non-Passing (DFW) Grades in Undergraduate Courses: A Four-Year Exploratory Analysis* compiled by IPAR and being reviewed by members of the Admission and Retention Policies Committee. She asked if this report was something the administration examines when considering faculty promotions and other decisions. Provost Sheerer replied no, but the administration has been looking at how this relates to stumbling blocks for students. It also demonstrates where students are having the hardest challenge and may indicate curriculum problems.

Professor Theurer (Music) asked about the increased practice of using acronyms associated with University and Faculty Senate groups and activities noting that during Faculty Senate meetings, acronyms are not inclusive to all faculty. He suggested that the Faculty Senate make a practice of defining the first time acronyms are used in committee reports and University documents including the *ECU Faculty Manual*.

Professor Rigsby (Geological Sciences/Chair UNC Faculty Assembly) expressed her support of such a request and suggested that the best way to deal with this matter would be to charge someone or some group with making a dictionary of acronyms to make things easier to follow.

Professor Theurer replied that that would be a great idea and that this practice would aid Faculty Senate alternates and others unfamiliar with the various groups or activities. Professor Theurer then made a motion to support efforts to use correct terminology and define acronyms the first time they are used in both verbal and written reports. **RESOLUTION #14-29**

Professor Ding (Technology and Computer Science) asked why are faculty not notified when a student drops a course and could this feature be added to Banner. She thought a simple email would solve the problem. Provost Sheerer replied that she would look into that request and report back to the Faculty Senate.

Professor Powers (Sociology) asked about the Office of Equity and Diversity and the proposed increase in staff positions and wondered how Ms. Alston would be able to do this when the budget is so tight. Ms. Alston replied that since March 2013 she has had a data/program specialist for training position posted with little interest thus far. She stated that the Chancellor and his executive staff have provided support until she is able to fill at least three much needed positions.

#### Agenda Item IV. Unfinished Business

There was no unfinished business to come before the body at this time.

#### Agenda Item V. Report of Graduate Council

Professor Bob Thompson, Chair of the Graduate Council presented first curriculum matters acted on and recorded in the [February 5, 2014](#) Graduate Curriculum Committee meeting minutes, including items within Colleges of Health and Human Performance and Allied Health Sciences, School of Communication, and Department of Political Science.

There was no discussion and the curriculum matters acted on and recorded in the Graduate Curriculum Committee meeting minutes of [February 5, 2014](#) were approved and will be forwarded to the Chancellor as formal faculty advice. **RESOLUTION #14-30**

Professor Thompson then presented curriculum and academic matters acted on and recorded in the February 17, 2014 [Graduate Council meeting minutes](#), including revision to official withdrawal policy and assistantship budget reallocation.

There was no discussion and the curriculum and academic matters acted on and recorded in the February 17, 2014 [Graduate Council meeting minutes](#) were approved and will be forwarded to the Chancellor as formal faculty advice. **RESOLUTION #14-31**

#### Agenda Item VI. Report of Committees

##### A. Faculty Grievance Committee

Professor Gregory Lapicki (Physics), Chair of the Committee presented proposed revisions to the *ECU Faculty Manual*, Part XII, Section I. Faculty Grievance Policies and Procedures, noting that proposed revisions were reviewed by the Faculty Governance Committee at least three times.

There was no discussion and the proposed revisions to the *ECU Faculty Manual*, Part XII, Section I. [Faculty Grievance Policies and Procedures](#) were approved as presented. **RESOLUTION #14-32**

##### B. Calendar Committee

Professor Mark McCarthy (Business), Chair of the Committee presented a proposed 2015/16 University Academic Calendar.

Professor Ding (Technology and Computer Science) asked if a change could be made to the common exam schedule to provide a spot for a common exam for a 1 credit hour course for graduating seniors.

Professor Rigsby (Geological Sciences/Chair of UNC Faculty Assembly) made a motion to change the wording in both Fall and Spring examination schedule text that read "All examinations for one credit hour classes will be held during the last regular meeting of the class." to read "All examinations for one credit hour classes ~~will~~ **may** be held during the last regular meeting of the class." The motion passed.

Following discussion, the proposed 2015/16 University Academic Calendar, including [Summer 2015](#), [Fall 2015](#), and [Spring 2016](#) was approved as amended. **RESOLUTION #14-33**

##### C. Writing Across the Curriculum Committee

Professor Anne Spuches (Chemistry), a member of the Committee, presented curriculum and academic matters contained in the meeting minutes of [March 3, 2014](#) including approval of writing

intensive (WI) designation for UNIV 4990 and READ 4534 and removal of WI designation for GERM 3350, ENGR 2070, and ENGR 3000.

There was no discussion and the curriculum and academic matters contained in the Writing Across the Curriculum Committee meeting minutes of March 3, 2014, including approval of writing intensive (WI) designation for UNIV 4990 and READ 4534 and removal of WI designation for GERM 3350, ENGR 2070, and ENGR 3000 were approved as presented. **RESOLUTION #14-34**

D. University Curriculum Committee

Professor Lori Flint (Education), Chair of the Committee presented curriculum and academic matters contained in the meeting minutes of January 23, 2014 including curricular actions within the Departments of Foreign Languages and Literatures, Economics, and Nutrition Science and February 13, 2014 including curricular actions within the College of Allied Health Sciences, School of Art and Design, and Departments of Child Development Family Relations, Nutrition Science, Geography, Planning and Environment.

There was no discussion and the curriculum and academic matters contained in the University Curriculum Committee's meeting minutes of January 23, 2014 and February 13, 2014 were approved as presented. **RESOLUTION #14-35**

E. Foundations Curriculum and Instructional Effectiveness Committee

Professor George Bailey (Philosophy and Religious Studies), Chair of the Committee presented curriculum matters acted on during the February 17, 2014 meeting, including approval for global diversity designation for FORL 1662, PLAN 1900, COMM 4185, 3390, 2050 and 1050, COMM 3180, domestic diversity designation for HMGT 1500, SOCW 2010, COMM 4135, COMM 3180, and Foundations Humanities credit for FORL 1662, RELI 2350 and 2340.

There was no discussion and the curriculum matters acted on during the Foundations Curriculum and Instructional Effectiveness Committee meeting of February 17, 2014, including approval for global diversity designation for FORL 1662, PLAN 1900, COMM 4185, 3390, 2050 and 1050, COMM 3180, domestic diversity designation for HMGT 1500, SOCW 2010, COMM 4135, COMM 3180, and Foundations Humanities credit for FORL 1662, RELI 2350 and 2340 were approved as presented. **RESOLUTION #14-36**

F. Educational Policies and Planning Committee

Professor George Bailey (Philosophy and Religious Studies), a member of the Committee presented first curriculum and academic program matters included in the February 28, 2014 meeting minutes, including a request to establish a Master of Science degree program in Computer Science in a distance education format within the Department of Computer Science, College of Technology and Computer Science.

There was no discussion and the curriculum and academic program matters included in the Educational Policies and Planning Committee meeting minutes of February 28, 2014, including a request to establish a Master of Science degree program in Computer Science in a distance education format within the Department of Computer Science, College of Technology and Computer Science were approved as presented. **RESOLUTION #14-37**

Professor Bailey then presented a formal report on the Faculty Oversight Committee for the Bachelor of Science in University Studies (BSUS) in relation to Faculty Senate resolution #13-55

Noting the proposed responsibilities and authority of the Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee as follows:

1. To act as the program curriculum committee.
2. Advise students on thematic concentration proposal development with special emphasis on ensuring that the proposal does not encroach on an established degree program (see [University Studies Program Policy Guidelines](#))
3. Approve thematic concentration for each student.
4. Provide advice to the Provost and [BSUS program director](#) concerning program operations.
5. Conduct an annual audit of a representative sample of BSUS degrees in the late fall in accordance with items 1 and 2 and report the audit to EPPC at the first meeting of the calendar year to ascertain whether the standard has been applied correctly and consistently; recommend corrective action if the audit finds flaws or inconsistencies.
6. Serve as liaison's to the Colleges they represent to update their constituents concerning the activities of the [BSUS program](#).
7. Participate in the BSUS academic program review.

Professor Rigsby (Geological Sciences/Chair of UNC Faculty Assembly) asked if the committee exists now. Chair Sprague replied yes, there is an interim group already in place working through this summer. He noted that later in the Faculty Senate meeting, the Senators will be asked to approve the names of future Committee members.

Following a brief discussion, the proposed responsibilities and authority of the Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee was approved as presented.

**RESOLUTION #14-38**

**Agenda Item VII. New Business**

Chair Sprague presented first committee member recommendations for the Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee (noted in **bold** print)

2014-15 Academic Year	2015-16 Academic Year
<u>3-year term</u> Harriot College of Arts and Sciences (HCAS) CAS member – Humanities <b>Marianne Montgomery (rep #1) (English)</b> College of Allied Health Sciences (CAHS) <b>Xiaoming Zeng (Chair, Dept. of Health Sciences &amp; Information Mgmt.)</b> College of Business (COB) <b>Mark McCarthy (Accounting)</b>	<u>3 year term</u> HCAS member – Natural Sciences/Mathematics (rep #3) CHE CON CTCS  <u>Remaining 2-year term</u> HCAS member – Humanities (rep #1) CAHS COB
<u>2-year term</u> HCAS member – Social Sciences <b>Lester Zeager (rep #2) (Economics)</b> College of Education (COE) <b>Dr. Eric Kisling (Information &amp; Library Science)</b> College of Fine Arts and Communication (CFAC) <b>Todd Fraley (School of Communication)</b> College of Health and Human Performance (CHHP) <b>Susan McGhee (Recreation &amp; Leisure Studies)</b>	<u>Remaining 1 year term</u> HCAS member – Social Sciences (rep #2) COE CFAC CHHP
<u>1-year term</u>	

<p>HCAS member 3 – Natural Sciences/Mathematics  <b>Mary Farwell (rep #3) (Biology)</b>      College of Human Ecology (CHE)  <b>Susannah Berry (Child Development &amp; Family Relations)</b>      College of Nursing (CON)  <b>Janice Neil (Nursing)</b>      College of Technology and Computer Science)  <b>Evelyn Brown (Engineering)</b></p>	
<p><b>2016-17 Academic Year</b>  <u>3 year term</u>      HCAS member – Social Sciences (rep #2)      COE      CFAC      CHHP  <u>Remaining 2 year-term</u>      HCAS member – Natural Sciences/Mathematics (rep 3)      CHE      CON      CTCS  <u>Remaining 1 year term</u>      HCAS member – Humanities (rep #1)      CAHS      COB</p>	<p><b>2017-18 Academic Year</b>  <u>3 year term</u>      HCAS member – Humanities (rep #1)      CAHS      COB  <u>Remaining 2-year term</u>      HCAS member – Social Sciences (rep #2)      COE      CFAC      CHHP  <u>Remaining 1 year term</u>      HCAS member – Natural Sciences/Mathematics (rep #3)      CHE      CON      CTCS</p>

The cycle of term membership will continue on the basis outlined above until any changes are made in college memberships or other circumstances. If a member is unable to serve a full 3 or 2 year term, a replacement member is selected to finish the term of the original member (regardless of whether it is for 1 or 2 years). A replacement member is eligible to serve a subsequent full term of 3 years if selected and agrees to service.)

Professor Maher (Philosophy and Religious Studies) made a motion to include two additional members to the proposed membership to include one member from the University Curriculum Committee and one Faculty Senator. He noted that the purpose of this oversight committee was to vet programs of study and it would be useful to have an undergraduate curriculum committee member and Faculty Senator participate to help achieve that purpose. Chair Sprague recommended that the motion be sent to the Educational Policies and Planning Committee to consider.

Professor Zoller (Art and Design) questioned why send the request for additional members to Educational Policies and Planning Committee when the Faculty Senate was being asked now to approve the oversight committee membership.

Professor McFadden (Education) moved to send the entire recommended list of Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee members and the motion to include two additional members from the University Curriculum Committee and Faculty Senate to Educational Policies and Planning Committee to consider and report to the Faculty Senate in April 2014. There was no discussion and the motion was approved as presented. **RESOLUTION #14-39**

Professor Jeff Popke (Geography, Planning, and Environment), presented a Statement of Principles regarding Budget Reductions and Allocations for Faculty Senate consideration. He noted similar principles at other institutions and recommended that ECU support the statement.

### Statement of Principles Regarding Budget Reductions and Allocations

East Carolina University has endured a challenging budgetary climate in recent years, and will likely face continuing reductions in the near future. In this context, the University Committee on Fiscal Sustainability has been charged with developing a set of recommendations to help ensure that the character and quality of ECU's academic mission will be maintained. In light of the campus-wide budget discussions currently taking place, the Faculty Senate offers the following statement affirming the values and principles that should guide any decisions about resource reductions and (re)allocations. In considering the impending budget reductions, we recommend that the University:

- Give the utmost priority to maintaining educational quality and protecting the academic core, that is, the curriculum-centered student-faculty relationship that lies at the heart of ECU's academic mission.
- Protect the capacity of faculty and students to engage in the original scholarship and creative activity that is integral to a vibrant academic core.

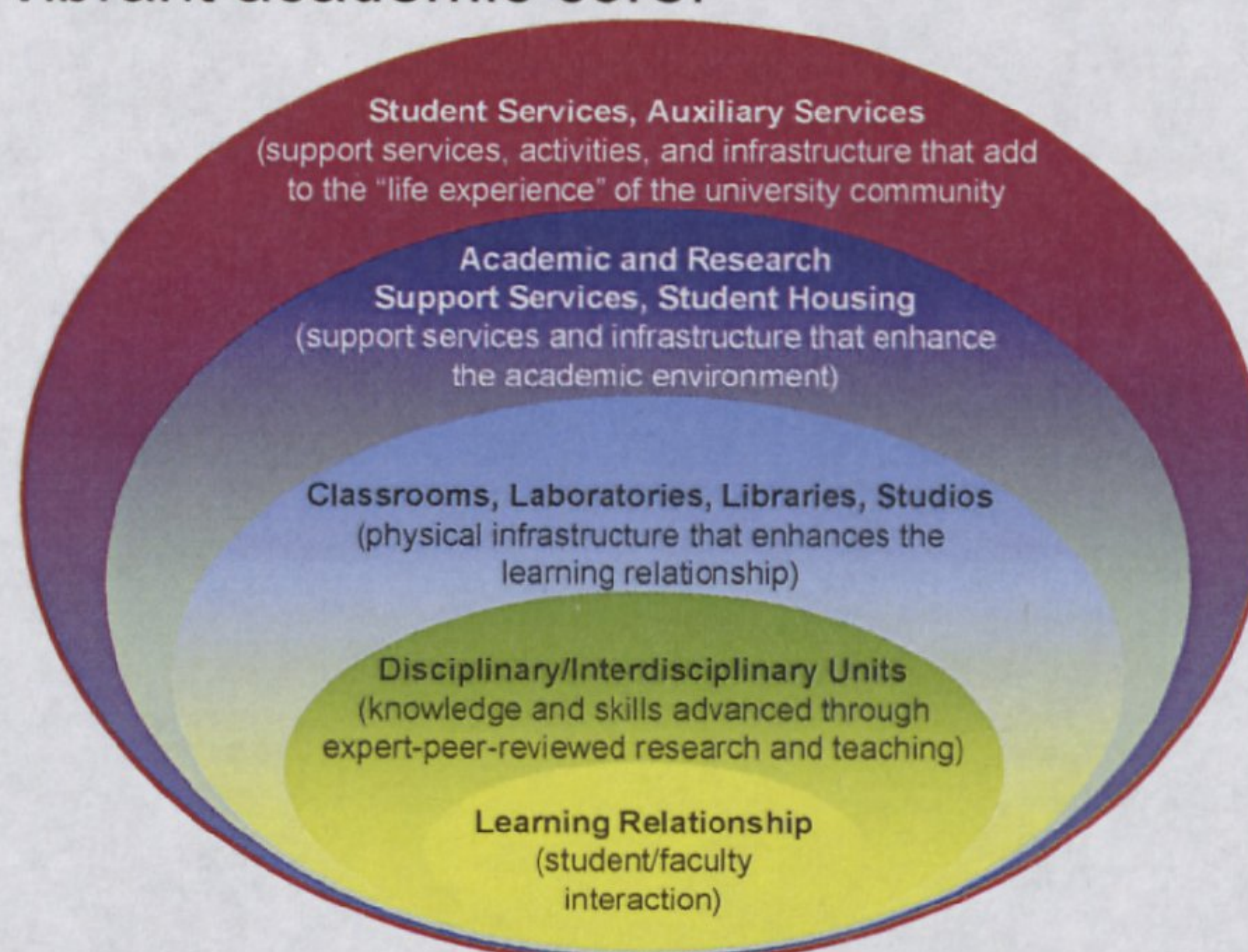


Figure 1. Concentric Ring Model of the Academic Core<sup>1</sup>

- Ensure a budget process that is open and transparent, with opportunities for input from all campus constituencies.
- Give careful consideration to the human cost of budget reductions, and ensure that people are valued and treated with respect.
- Prioritize investments and strategic priorities according to merit and performance, and in light of ECU's mission and strategic vision.
- Preserve the widest possible access to higher education and consider the impacts of budget decisions on student recruitment, progress and retention.
- Ensure that efforts are made to maintain the diversity of students, faculty and staff.

1. Protecting the Academic Core Academic Core Sub-Committee of the UNC Faculty Assembly, 2009-2010

Professor Boklage (Medicine) stated that he did not understand the footnote. Professor Popke replied that the footnote detailed the origin of the image used.

Professor White (Dental Medicine) asked if the items were listed in priority or random order. Professor Popke stated that he wrote them in priority order and that the reason that two are above the diagram was to show they are paramount.

Professor White (Dental Medicine) noted that there was mention of student recruitment and retention but not faculty recruitment and retention. Professor Popke stated that the document was open for editorial changes.

Professor Powers (Sociology) stated that she liked the figure but when looking at it, there needed to be editing done to the image to reflect what the Faculty Senate really wanted to show. She then moved to remove the figure from the statement.

Professor Martinez (Foreign Languages and Literatures) spoke against the motion stating that she would like to keep the figure because it gave a visual of the facts because without the statement it is less informational.

Professor Powers (Sociology) replied that under student services, there were errors because the support services referred to disability support services and she did not think the University wished to decrease disability support.

Professor Rigsby (Geological Sciences/Chair of UNC Faculty Assembly) stated that the information was never intended to suggest a decrease in that area and that the image should be extended to clarify the figures.

Provost Sheerer spoke against the figure noting that when the image is used, it is too simplistic and faculty know monetary support comes from different sources. Student fees fund most student services so the current figure is simplistic and confusing.

Professor Reynolds (Academic Library Services) spoke in support of modifying the figure, noting a strong relationship between library support and student learning.

Professor Tuten (Business) stated that the second bullet clarifies that all items in the image are to be protected.

Professor Rigsby (Geological Sciences/Chair of UNC Faculty Assembly) stated that the core of the learning experience was the student-faculty interaction.

Provost Sheerer stated that there was no money student housing that could be taken out and moved to support another entity.

Professor Dotson-Blake (Education) spoke in favor of removing the figure from the statement of principles, stating that academic advising would fall under academic support services, so disability services and the counseling center are things students need. She felt the figure was confusing.

Professor McFadden (Education) expressed support of eliminating the image due to confusion and called the question. The motion to remove the image from the statement of principles was approved as presented.

Professor Theurer (Music) asked that the two top items should stand out and moved to amend the statement of principles by separating the first two bullets and then adding "in addition" before the remaining bullets.

Professor McFadden (Education) made a friendly amendment to add the word "priorities" in the title and number the bullets/list. The amendment failed.

Professor Powers (Sociology) spoke against any additional editing of the text.

Professor Julian (Nursing) stated that the first two bullets were the core that faculty were trying to protect so he suggested that they be kept separate and allow the others to remain as ways that faculty do things to protect.

Professor Theurer (Music) offered a revised motion to leave the first two bullets as is and then add "in addition we also recommend" prior to the other listing of items.

Professor Morehead (Chemistry) stated that he wanted to make the statement stronger by adding "while ....., bear these additional points in mind."

Professor Tuten (Business) stated that if we adopt this Statement of Principles, it suggests that ECU has not always made decisions based upon these principles.

Professor Maher (Philosophy and Religious Studies) offered a friendly amendment to Professor Theurer's motion to read "in addition we also recommend that the university....." with no numbers.

Professor McFadden (Education) supported the friendly amendment and called the question. There was no objection to the friendly amendment to add "in addition we also recommend that the university....." with no numbers.

Following discussion, the [Statement of Principles Regarding Budget Reductions and Allocations](#) was approved as amended. **RESOLUTION #14-40**

There being no further business, the meeting adjourned at 4:15 p.m.

Respectfully submitted,

Cheryl McFadden  
Secretary of the Faculty  
College of Education

Lori Lee  
Faculty Senate

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#### FACULTY SENATE RESOLUTIONS APPROVED AT THE MARCH 18, 2014, MEETING

- 14-28** Spring 2014 Graduation List, including Honors Program graduates.  
**Disposition:** Chancellor
- 14-29** Use of correct terminology and titles of groups and/or reports the first time that they are used in both verbal and written reports, prior to referring to them as acronyms.  
**Disposition:** Faculty Senate
- 14-30** Formal faculty advice on curriculum matters acted on and recorded in the Graduate



- Curriculum Committee meeting minutes of [February 5, 2014](#).  
**Disposition:** Chancellor
- 14-31 Formal faculty advice on curriculum and academic matters acted on and recorded in the Graduate Council meeting minutes of [February 17, 2014](#).  
**Disposition:** Chancellor
- 14-32 Revised *ECU Faculty Manual*, Part XII, Section I. [Faculty Grievance Policies and Procedures](#).  
**Disposition:** Chancellor
- 14-33 2015/16 University Academic Calendar, including [Summer 2015](#), [Fall 2015](#), and [Spring 2016](#).  
**Disposition:** Chancellor
- 14-34 Curriculum and academic matters contained in the Writing Across the Curriculum Committee meeting minutes of [March 3, 2014](#), including approval of writing intensive (WI) designation for [UNIV 4990](#) and [READ 4534](#) and removal of WI designation for GERM 3350, ENGR 2070, and ENGR 3000.  
**Disposition:** Chancellor
- 14-35 Curriculum and academic matters contained in the University Curriculum Committee meeting minutes of [January 23, 2014](#) and [February 13, 2014](#).  
**Disposition:** Chancellor
- 14-36 Curriculum matters acted on during the Foundations Curriculum and Instructional Effectiveness Committee meeting of [February 17, 2014](#), including approval for global diversity designation for FORL 1662, PLAN 1900, COMM 4185, 3390, 2050 and 1050, COMM 3180, domestic diversity designation for HMGY 1500, SOCW 2010, COMM 4135, COMM 3180, and Foundations Humanities credit for FORL 1662, RELI 2350 and 2340.  
**Disposition:** Chancellor
- 14-37 Curriculum and academic program matters included in the Educational Policies and Planning Committee meeting minutes of [February 28, 2014](#), including a request to establish a [Master of Science degree program](#) in Computer Science in a distance education format within the Department of Computer Science, College of Technology and Computer Science.  
**Disposition:** Chancellor
- 14-38 Responsibilities and authority of the Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee as follows:
1. To act as the program curriculum committee.
  2. Advise students on thematic concentration proposal development with special emphasis on ensuring that the proposal does not encroach on an established degree program (see [University Studies Program Policy Guidelines](#))
  3. Approve thematic concentration for each student.

4. Provide advice to the Provost and [BSUS program director](#) concerning program operations.
5. Conduct an annual audit of a representative sample of BSUS degrees in the late fall in accordance with items 1 and 2 and report the audit to EPPC at the first meeting of the calendar year to ascertain whether the standard has been applied correctly and consistently; recommend corrective action if the audit finds flaws or inconsistencies.
6. Serve as liaison's to the Colleges they represent to update their constituents concerning the activities of the [BSUS program](#).
7. Participate in the BSUS academic program review.

**Disposition:** Chancellor

14-39

Send the entire recommended list of Bachelor of Science in University Studies (BSUS) Program Faculty Oversight Committee members and the motion to include two additional members from the University Curriculum Committee and Faculty Senate to Educational Policies and Planning Committee to consider and report to the Faculty Senate in April 2014.

**Disposition:** Educational Policies and Planning Committee

14-40

[Statement of Principles Regarding Budget Reductions and Allocations](#), as follows:  
East Carolina University has endured a challenging budgetary climate in recent years, and will likely face continuing reductions in the near future. In this context, the University Committee on Fiscal Sustainability has been charged with developing a set of recommendations to help ensure that the character and quality of ECU's academic mission will be maintained. In light of the campus-wide budget discussions currently taking place, the Faculty Senate offers the following statement affirming the values and principles that should guide any decisions about resource reductions and (re)allocations.

In considering the impending budget reductions, we recommend that the University:

- Give the utmost priority to maintaining educational quality and protecting the academic core, that is, the curriculum-centered student-faculty relationship that lies at the heart of ECU's academic mission.
- Protect the capacity of faculty and students to engage in the original scholarship and creative activity that is integral to a vibrant academic core.

In addition we also recommend that the University:

- Ensure a budget process that is open and transparent, with opportunities for input from all campus constituencies.
- Give careful consideration to the human cost of budget reductions, and ensure that people are valued and treated with respect.
- Prioritize investments and strategic priorities according to merit and performance, and in light of ECU's mission and strategic vision.
- Preserve the widest possible access to higher education and consider the impacts of budget decisions on student recruitment, progress and retention.
- Ensure that efforts are made to maintain the diversity of students, faculty and staff.

**Disposition:** Chancellor