

Changes in UNC Policy Manual as Reflected in Transmittal Number 86 – Amended August 26, 2013
Compiled February 14, 2014, by Karen Summey

General Note: Transmittal 86 appears to bring the *UNC Policy Manual* in line with the new academic program development (APD) guidelines that were communicated by UNC-GA in June 2012.

Specifics:

- Deletion of video-conferenced, statewide disciplinary review panels for campus discussion of submitted program proposals; now done by open web posting at the undergraduate level to provide an opportunity for system-wide (written) review and comments; UNC Graduate Council review at master's level; and mandated external review at doctoral level
- Addition of "top three priorities list" from UNC chancellors for new degree program development, including ability to revise the list at any time; could previously send unlimited proposals to GA
- Addition of three flowcharts depicting the UNC-GA process for planning and establishment of new programs (baccalaureate, master's, doctoral); GA previously had no known timeline at their end
- Addition of major considerations in the planning and evaluation of new degree program proposals, including
 - Student demand for the program
 - Societal demand (availability of employment for graduates)
 - Budget and source of funding, especially if enrollment growth funding should not become available)
 - Collaborative possibilities with other degree programs within UNC
 - Relationship of new program with institutional mission
- "Planning authorization" signifies that UNC-GA and the [EPPP] committee find merit in the general proposition, that there may be sufficient need for the program, and that the suggested program is consistent with the approved mission of the institution
- Addition of consultation with General Administration before beginning to prepare a First Professional program proposal
- Addition of "If a program will be delivered out of state, the institution must assure GA that all required licensing or other authorization is secured before the program is offered out of state."
- Addition of an appropriate teach-out plan to accompany Appendix D requests to discontinue a degree program.
- Use of 2010 edition of Classification of Instructional Programs (CIP codes), up from 2000 edition
- Deletion of "notification of intent to plan" new degree programs at undergraduate level; change to "request for authorization to plan" at all degree levels; note: distance education still "notifies of intent to plan" DE delivery of an existing degree, but must seek authorization to establish for any delivery method
- Addition of expectation to contact other UNC institutions awarding a proposed degree, during the planning process, regarding their experience with program productivity (applicants, majors, job market, placement, etc.) and to actively explore collaboration possibilities.