



## Office of the Chancellor

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### Memorandum

To: Mark Sprague  
Chair of the Faculty

From: Steve Ballard  
Chancellor

Date: February 11, 2014

SUBJECT: Faculty Senate Resolution I4-08

I hereby **approve** the following resolution, which was adopted by the Faculty Senate on February 4, 2014:

#### Faculty Senate Resolution I4-08

Spring 2014 Snow Make-up Day Proposal, that read as follows:

#### Class Missed

Tuesday, January 28 after 12:30

Wednesday, January 29

Thursday, January 30

Friday, January 31

Friday class that was scheduled to meet on Tuesday, April 29 will now meet on

Friday, April 18, previously a state holiday.

#### Proposed Make-up Day

Partial class days are not made up<sup>1</sup>

Wednesday, April 30, Reading Day

Tuesday, April 29, previously a Friday make-up

No scheduled make up day, suggest outside activity<sup>2</sup>

#### Excerpts taken from the Policy for Making Up Missed Class Days

1. Class days where less than the entire day is canceled are considered Partial missed days. Faculties whose classes are affected on Partial missed days are encouraged to make up the missed class time with optional course assignments, readings, or other relevant activity. Faculty are also encouraged to consider utilizing various university online resources for this purpose as well
2. Suggestions on how to make up missed time. By meeting at the usual class time on the designated make-up days (avoid giving tests on these days) or by some activity relevant to the class (outside the usual class time, but not necessarily on the designated make-up days, as decided by the instructor following whatever procedures have been adopted by the unit)

pc: Faculty Senate Officers  
Dr. Marilyn Sheerer, Provost and Senior Vice Chancellor for Academic Affairs  
Dr. Phyllis Horns, Vice Chancellor for Health Sciences  
Dr. Ron Mitchelson, Interim Vice Chancellor for Research and Graduate Studies