



## Office of the Chancellor

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### Memorandum

To: Mark Sprague  
Chair of the Faculty

From: Steve Ballard  
Chancellor

Date: November 15, 2013

SUBJECT: Faculty Senate Resolution I3-90

I am holding action for further study for the following resolution, which was adopted by the Faculty Senate on November 5, 2013:

#### Faculty Senate Resolution I3-90

Course cap of 25 students per section for Writing Intensive (WI) courses

Further study is needed before any action is taken on this resolution. An analysis that includes current enrollment in Writing Intensive courses, the frequency of Writing Intensive courses that have over 25 students per section, and an inventory of Writing Intensive requirements at the program level would provide the administration essential information related to this resolution.

pc: Dr. Marilyn Sheerer, Provost and Senior Vice Chancellor for Academic Affairs  
Dr. Phyllis Horns, Vice Chancellor for Health Sciences  
Dr. Ron Mitchelson, Interim Vice Chancellor for Research and Graduate Studies