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**East Carolina University
FACULTY SENATE
FULL MINUTES OF SEPTEMBER 10, 2013**

The first regular meeting of the 2013-2014 Faculty Senate was held on Tuesday, September 10, 2013, in the Mendenhall Student Center Great Room.

I. Call to Order

Mark Sprague, Chair of the Faculty called the meeting to order at 2:10 p.m.

II. Approval of Minutes

The minutes of April 16, 2013 were amended by Professor Theurer (Music) noting that the Research and Creative Activity information was not labeled. The April 23, 2013 minutes were approved as distributed.

III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Christensen (Biology), Levine (Medicine), Faculty Assembly Delegate Rigsby (Geological Sciences) and Vice Chancellor Michelson.

B. Announcements

Thanks to Chancellor Ballard for the refreshments provided for all Faculty Senate meetings during the academic year.

The Chancellor has acted on the following resolutions from the January 2013, March 2013 and April 2013 Faculty Senate meetings:

- 13-13 Revised Committee Charges for Student Scholarships, Fellowships, and Financial Aid Committee, Committee on Committees, Calendar Committee, Student Academic Appellate Committee, Libraries Committee, University Athletics Committee, Educational Policies and Planning Committee, Foundations Curriculum and Instructional Effectiveness Committee, University Curriculum Committee (Admission and Retention Policies Committee charge revisions denied).
- 13-28 Spring 2013 Graduation Roster, including honors program graduates, subject to the completion of degree requirements.
- 13-30 Formal faculty advice on curriculum and academic matters contained in the February 6, 2013, Graduate Curriculum Committee meeting minutes.
- 13-32 Curriculum and academic matters contained in the February 14, 2013 University Curriculum Committee meeting minutes.
- 13-33 Revisions to the ECU Faculty Manual, Part XI, Section I.D. to include web service for retired faculty.
- 13-34 Formal faculty advice on proposed revisions to the Current Faculty Spousal and Domestic Partner Hiring Standard Operating Procedure.
- 13-35 Resolution on Annual Report from the Office of Equity and Diversity.
- 13-36 Revised Guidelines for Setting University Calendars and Scheduling Lecture and Discussion Classes.
- 13-37 New Guidelines for Creating and Maintaining University Student Application/Processing Deadlines.
- 13-38 New Format for University Academic Calendars.
- 13-39 Formal faculty advice on the format for New Student Application/Processing Deadlines.
- 13-40 2014-2015 University Academic Calendar.
- 13-41 Revisions to 2013/2014 approved University Academic Calendars to reflect change to last day for graduate students to drop courses without grades.
- 13-42 Curriculum and academic matters contained in the March 7, 2013 Writing Across the Curriculum Committee meeting minutes.

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- 13-43 Curriculum and academic program matters included in the March 8, 2013 Educational Policies and Planning Committee meeting minutes.
- 13-44 Request to discontinue the MS degree in Recreational Therapy Administration in the Department of Recreation and Leisure Studies within the College of Health and Human Performance included in the March 18, 2013 Educational Policies and Planning Committee meeting minutes.
- 13-45 Curriculum matters included in the March 8, 2013 Foundations Curriculum and Instructional Effectiveness Committee meeting minutes.
- 13-48 Faculty recommendation on Scholarship Deadlines stating: *The Student Scholarships, Fellowships, and Financial Aid Committee recommends that academic units be told of actual, or estimated, scholarship fund balances no later than February 15 of each year in order to meet the needs of the awarding units.*
- 13-49 Faculty recommendation on Scholar-Teacher Awards stating: *Therefore Be It Resolved that the Faculty Senate recommends that a monetary award of at least \$1,000 be reinstated for this prestigious teaching award. Therefore Be It Further Resolved that a monetary award of at least \$1,000 be awarded to each of the Scholar-Teacher award winners this April 2013 when they are recognized by the University community.*
- 13-50 Request to discontinue the BA in Women's Studies within the College of Arts and Sciences.
- 13-51 Formal faculty advice on curriculum and academic matters contained in the February 20, 2013, March 6, 2013, and March 20, 2013 Graduate Curriculum Committee meeting minutes.
- 13-52 Formal faculty advice on curriculum and academic matters contained in the April 1, 2013 Graduate Council meeting minutes.
- 13-53 Curriculum and academic program matters included in the March 18, 2013 Educational Policies and Planning Committee meeting minutes.
- 13-54 Curriculum and academic program matters included in the April 12, 2013 Educational Policies and Planning Committee meeting minutes.
- 13-56 Request for Authorization to Establish a Bachelor of Science in University Studies; Notification of Intent to Plan a Bachelor of Science in University Studies distance education degree program; and Request for Authorization to Establish a Bachelor of Science in University Studies distance education degree program.
- 13-58 Resolution on Support of Efforts to Control Storm Water Runoff.
- 13-59 Curriculum and academic matters contained in April 8, 2013 Writing Across the Curriculum Committee meeting minutes.
- 13-60 Curriculum and academic matters contained in the February 28, 2013, March 21, 2013, and March 28, 2013 University Curriculum Committee meeting minutes.
- 13-61 Revisions to the University Undergraduate Catalog, Section: Undergraduate Studies: Academic Advisement, Progression and Support Services, Subsection: Student Progression in reference to Liberal Arts Foundations Program.
- 13-62 Domestic and Global Diversity Course Approvals for CDFR 4303: Families and Cultural Diversity, HLTH 3002: Women's Health Across the Lifespan, EDUC 3002: Introduction to Diversity.
- 13-63 Formal faculty advice on additional revisions to the *ECU Faculty Manual*, Part VII, Faculty Research and Scholarship, Section III. Regulation on Research Conduct.
- 13-64 Formal faculty advice on proposed ECU Copyright Regulation.
- 13-65 Curriculum matters contained in the April 9, 2013 Service Learning Committee meeting minutes.

All Faculty Senate materials (agendas, minutes, announcements) will continue to be distributed via a Faculty Listserv that has been established and used in conjunction with the Microsoft Exchange email system. Faculty choosing to opt out of the Faculty Listserv will continue to be able to access the materials via the Faculty Senate website. Paper copies of documents will always be available in the Faculty Senate office (140 Rawl Annex).

Faculty interested in periodically receiving issues of *The Chronicle of Higher Education* are asked to contact the Faculty Senate office at faculty senate@ecu.edu to place their name on a list for distribution.

Thanks to the following Faculty Senate Alternates who graciously agreed to serve today as tellers during elections: Professor Amy Frank (Technology and Computer Science) and Professor Hector Garza (Theatre and Dance).

C. Steve Ballard, Chancellor

Chancellor Ballard provided an update on the budget and strategic planning. During the past 6 years, ECU's budget has been reduced by \$84-85 million. This year, the reduction is approximately \$9 million. He expects the next few years to be equally as difficult. The State is not treating higher education fairly. There is a danger of mediocrity when programs are reduced each year. Academic quality is affected. Chancellor Ballard has created the Committee on Fiscal Sustainability to address the fiscal crisis. He worked with Chair Sprague to develop this committee composed of administrators, faculty, staff and students. Chancellor Ballard asked the committee to protect academic quality, the student experience and student credit hours. He asked the committee to examine the size of the university, particularly the freshmen class, how to generate revenue and how to address the reductions likely to occur in July 2014. The committee will also develop a 5-year plan to address these issues. Interim Vice Chancellor of Research and Graduate Studies Ron Michelson and Vice Chancellor for Administration and Finance Rick Niswander are the co-chairs of the committee.

Chancellor Ballard stated that Interim Vice Chancellor Michelson is in charge of the strategic planning process. There are three goals for the strategic planning process. First, the mission statement must be accepted by the Board of Trustees and Board of Governors. The Board of Trustees has approved the strategic plan. Second, a set of priorities for a few programs needs to be determined. Third, ECU must respond to "Our Time, Our Future" UNC Strategic Directions 2013-2018. This plan is a very different approach to higher education. It places many restrictions on universities and focuses on efficiencies and the number of degrees awarded each year. ECU must find a way to address the ten performance goals provided by the General Administration for this year. ECU did well on three of the four goals from last year. Only UNC-Charlotte met all of their performance goals. Every time ECU does not meet all of the performance goals, it costs ECU approximately 1 million. Chancellor Ballard distributed the ECU Strategic Planning Timeline to the Senators.

Professor Theurer (Music) asked why it was necessary to create the Committee on Fiscal Sustainability when the University Budget Committee could address these issues. Chancellor Ballard stated that the Board of Trustees and the General Administration wanted a broader representation on the committee as the issues impact all 5500 employees. The Committee on Fiscal Sustainability is composed of administrators, faculty, staff and students.

Professor Zoller (Art and Design) asked if the change in the mission statement to which he was referring was the inclusion of the arts with in the last bullet. Chancellor Ballard stated that the arts were to be included in the last bullet along with cultural enrichment, academic quality and athletics. Professor Zoller asked if the major focus of the Committee on Fiscal Sustainability is to maintain quality, how are they going to balance this with the fact that the ten performance goals provided by the General Administration are quantitative in nature. Chancellor Ballard agreed that this was a challenge for the committee.

Professor Perry (Anthropology) asked if the budget reductions currently being discussed would be distributed to the faculty. Provost Sheerer stated Vice Chancellor Niswander would distribute the information very soon.

Professor Martinez (Foreign Languages) asked if the Committee on Fiscal Sustainability would be requiring additional program reviews since the Program Prioritization Committee (PPC) already collected the data. Provost Sheerer stated that the PPC did not address all the issues that the Committee on Fiscal Sustainability will address such as revenue generation, graduate student enrollment, larger freshmen class, etc. Provost Sheerer stated that there were fewer administrators overseeing academic programs and services and ECU needs to prioritize. The committee will decide if more program reviews need to be completed.

D. Marianna Walker, Dean of the Honors College

Professor Walker provided Interim Vice Chancellor for Research and Graduate Studies Ron Michelson's report of the strategic planning process to the Faculty Senate.

In May 2013, Chancellor Ballard appointed a committee co-chaired by Board of Trustees member Carol Mabe and Interim Vice Chancellor Ron Mitchelson to review and update ECU's mission as appropriate. UNC System President Tom Ross requested that all system campuses review and propose revisions to their mission statements, which were submitted and approved in 2009. This mission review was to ensure consistency with the new "Our Time, Our Future" UNC Strategic Directions 2013-2018.

Each campus was asked to pay particular attention to SACS Accreditation requirements, reflecting the full scope of educational programs offered in your mission, and incorporating significant distance and correspondence education efforts if applicable. President Ross also requested that the mission be carefully reviewed by all campus stakeholders and the Board of Trustees prior to submission to the Board of Governors for approval, which will be in October or November 2013.

The committee consisted of the following individuals:

Co-Chairs: Carol Mabe (Board of Trustee member & Co-Drafter 2009 Mission)
Ron Mitchelson (Interim Vice Chancellor Research & Graduate Studies)

Committee members represented all major university stakeholders:

- Students (Tim Schwann, SGA President)
- Staff (Mandee Lancaster, Chair Staff Senate)
- Faculty (Mark Sprague, Chair of the Faculty; Marianna Walker, Strategic Planning Committee Representative)
- Administration (Virginia Hardy, VC Student Affairs; Beth Velde, Director Public Service)

The committee made initial revisions to the 2009 mission to address current strategic priorities and specific SACS issues; and to enhance key differentiators of ECU. The draft was made available to a wide range of constituents for input. Over 650 people responded to the draft with comments and input. Fifty-eight percent agreed with the mission statement preliminary draft. The committee reviewed all comments and input received, and consulted with the university's Strategic Planning Steering Committee; then prepared the recommended mission statement. The mission draft has been

vetted, approved by the Chancellor and his Executive Council, and was unanimously approved by the Board of Trustees in July 2013.

Dean Walker asked the Faculty Senate to consider endorsement of the Mission statement, which is referenced in attachment 1 of the Faculty Senate agenda. Dean Walker read the mission statement.

Professor Cope (English) asked why in the last bullet of the mission statement academics was not listed before cultural enrichment. Professor Bailey (Philosophy) stated that the last bullet of the mission statement is about cultural enrichment. He stated that academics was added to the last bullet and believes it does not belong in sentence.

Professor Theurer (Music) suggested that academics be eliminated from the last bullet of the mission statement.

Professor Henze (English) asked for clarification about the pending revision of the last bullet. Chancellor Ballard stated that the arts were to be included in the in last bullet. He stated that only a minor revision could be done as the Board of Trustees has already approved the document.

Professor Anderson (Education) made a motion to approve the mission statement with the inclusion of the arts in the last bullet. Following a motion to add "the arts" to the mission statement on the last bullet, Dean Walker stated that the committee was poised to accept the request to add "the arts" to the mission statement.

Following discussion, the Faculty Senate approved the new ECU Mission Statement with the inclusion of the arts in the last bullet, as follows:

ECU MISSION STATEMENT

To be a national model for student success, public service and regional transformation, East Carolina University:

- *Uses innovative learning strategies and delivery methods to maximize access;*
- *Prepares students with the knowledge, skills and values to succeed in a global, multicultural society;*
- *Develops tomorrow's leaders to serve and inspire positive change;*
- *Discovers new knowledge and innovations to support a thriving future for eastern North Carolina and beyond;*
- *Transforms health care, promotes wellness, and reduces health disparities; and*
- *Improves quality of life through cultural enrichment, academics, ~~and~~ athletics, **and the arts.***

We accomplish our mission through education, research, creative activities, and service while being good stewards of the resources entrusted to us. **RESOLUTION #13-66**

E. Mark Sprague, Chair of the Faculty

Professor Sprague provided the following remarks to the Faculty Senate.

I would like to welcome all of the new faculty senators today. Would everyone in their first year on the Faculty Senate please stand? Welcome, colleagues! Thank you for serving on this important body. The Faculty Senate is the official voice of the ECU faculty. We are a legislative and advisory body representing the general faculty with responsibility for policy on academic matters and faculty welfare. The Code of the University of North Carolina and the Southern Association of Colleges and Schools each require that we have a body by which the faculty fulfill their responsibility for these matters. Items approved by the Faculty Senate are sent to the Chancellor for his approval. The Faculty Senate also provides formal faculty advice to the Chancellor about administrative policies, rules, and regulation (PRRs).

Our agenda is set by the Agenda Committee, which is elected each spring at the organizational meeting. The Faculty Senate agenda has five parts: The Special Order of the Day (including remarks by the Chancellor, other administrators, and the Chair of the Faculty), Unfinished Business including incomplete items from prior meetings, Report of the Graduate Council, Report of Committees, and New Business. The faculty senate committees do much of the work of the Faculty Senate. The academic committees bring recommended policy or formal advice related to their charges before the Faculty Senate for approval. It is important that faculty senators stay for the entire meeting or arrange to have an alternate replace them so that we can complete all of our business. It is equally important that faculty senators prepare for each senate meeting by becoming familiar with the agenda items. This year we are emphasizing that reports be primarily written with brief introductory comments from the presenter. This will only work if senators read the material.

Each faculty senator is expected to communicate with the faculty in his or her unit about senate matters. After all, we represent the faculty, and we should understand faculty opinions and concerns.

How many of you serve on a Faculty Senate committee in addition to serving as a faculty senator? Thank you for your service. Every fall we have vacancies on committees that the Chair of the Faculty must fill. This fall we sent out an E-mail asking for volunteers to fill the vacant seats, and we received at least five volunteers for every open seat. Let me tell you that this was very encouraging to me. I am sorry I could not appoint everyone to a committee. We will have more opportunities soon. Did you know that the Chair of the Faculty appoints a faculty senator or alternate as a Faculty Senate representative to each academic committee? Right now, I have several committees that need a Faculty Senate representative. I will send an E-mail message to all senators and alternates asking for volunteers to fill those positions. Please consider serving.

The Faculty Senate would not be successful without transparency and communication. All of the senate meetings and all of the academic committee meetings are open. We encourage faculty to attend. Our agendas and minutes are posted on our website. Anyone wishing to address the senate on a particular agenda item should contact the Chair of the Faculty prior to the meeting. Anyone with concerns about a committee matter should contact the chair of the committee.

Thank you again for your service on the Faculty Senate. You are the voice of the ECU faculty. You speak for all of us!

F. Andrew Morehead, UNC Faculty Assembly Vice-Chair

Professor Morehead provided the following remarks to the Faculty Senate.

All, as Catherine Rigsby's final report on Faculty Assembly work in the 2012-2013 year is available on the Faculty Senate Website (<http://www.ecu.edu/cs-acad/fsonline/customcf/fsminute/fsm413facassembly.pdf>), I will discuss only briefly the April 19th meeting, and give a short preview of the upcoming year and pending issues.

President Ross gave a report on the budget process and the formation of the three workgroups (General Education Council, Efficiencies (section size) Workgroup, and E-Learning) as part of the implementation of the UNC strategic plan.

Suzanne Ortega, Senior VP for Academic Affairs, reported on progress towards revision of the Comprehensive Articulation Agreement. The initial list of courses that have been realigned should be available to campuses early in the fall. Nomenclature has been changed from 30-hour core to "First Thirty," to make clear that the first thirty hours do not fulfill all lower division general education requirements (an AA or AS degree is considered to have fulfilled all lower division GE requirements).

Reports by Courtney Thornton, Assoc. VP for Research and Graduate education and reports from all Assembly committees are available in the minutes at the Faculty Assembly website: <http://www.northcarolina.edu/facultyassembly/index.htm>

Elections were held, and Steve Leonard (UNC-CH) was elected Chair-Elect (Prof. Rigsby will be serving the second year of her two year term as Chair). Andrew Morehead (ECU) was elected Vice-Chair and Gabriel Lugo (UNC-W) was elected Secretary.

In terms of upcoming Faculty Assembly business, in addition to the continued efforts of the workgroups, committees of the Faculty Assembly will include Academic Standards and Policies (with two sub-committees looking at General Education and Academic Core issues), Budget, Governance, and External Communications.

Finally, the General Education subgroup will, in the very near future, survey the entire UNC faculty about the three most central competencies to General Education (note memo updating us on the General Education Council work sent by Provost Sheerer). It is very important that all faculty participate in this process, as it is very likely that every institution will be assessed on our success in addressing the entire list (Critical Thinking, Critical Reading, Thoughtful Expression-Written Communication, Thoughtful Expression-Oral Communication, Information Literacy, Creative Inquiry, Global Understanding) and success in addressing the central competencies will likely be assessed system-wide. Five Universities (including ECU) are already participating in a pilot of the Collegiate Learning Assessment Plus instrument.

G. Question Period

Professor Reynolds (Academic Library Services) asked for an update on the code status for the University libraries and also about the interim leadership of both libraries. Provost Sheerer stated that

they were reviewing codes at other universities and meeting with interim leadership at both libraries. The search for the leadership of the libraries will not begin until the decision is made regarding the code status. Vice Chancellor Horns agreed with Provost Sheerer.

Professor Perry (Anthropology) asked about the search for a dean of the College of Arts and Sciences. Provost Sheerer stated that Dr. David White would be chairing the search and that they were currently looking to employ a search firm. After the search firm was determined, the search committee would be formed.

Professor Martinez (Foreign Languages) asked about the rumors that there would be no part time employees in the spring semester and that the teaching loads would be increased. Provost Sheerer stated that she and Vice Chancellor Horns were conducting criticality reviews. Several units have too many faculty for the number of student credit hours generated. If a faculty position becomes vacant and criticality review indicates that there are too many faculty in the unit/program, it is unlikely that the position will be filled. Provost Sheerer stated that they meet with faculty and administrators when they review the criticality reports. They examine teaching loads and research. The decisions have already been made for next semester so there should be no new changes. There may be fewer faculty in the spring but this has traditionally occurred over the years during spring semester due to student enrollment and retention.

Professor Henze (English) stated that faculty have expressed concern about construction on campus. He wanted to know when they could expect the construction to be completed or at least better surfaces provided for walking on campus. Associate Vice Chancellor Bill Bagnell (Campus and Facilities Services) stated that there are two master plan implementation projects on the main campus: Founders Drive Modifications and Student Plaza Drive Modifications both of which have construction completion dates of December 2013. Both projects are about six months in duration. Due to budgeting, design, plan review, bidding and approvals, the projects could not be started prior to July 2013. The schedule on both projects is to be phased in such a way as to turn over areas of the projects as they are completed. The area around Graham Hall and Wright Circle is expected to be complete and turned over between Oct 15 and Oct 31, barring any delays or concealed conditions. This includes the pedestrian way between Wright Auditorium and Graham. Signs have been posted at the temporary gravel intersection warning pedestrians that loose gravel is present. Additionally, pathways exist for pedestrians to avoid the loose gravel in total, should they want or need to avoid the area. Similarly, Student Plaza Drive is also being completed in phases with successive areas being turned over for access in a sequence that allows for increased pedestrian flow.

Professor Popke (Geography) stated that when making calculations for how many faculty positions are being generated by student credit hour production, is Provost Sheerer using the instructional position factors within the funding formula matrix. He stated that these figures are based on the cost of delivering different programs and were developed to anticipate how many faculty positions would be needed based on student growth in different programs. Professor Popke does not believe these figures were intended to be used as a standard for how many credit hours should be used in different disciplines. He also wanted to know if Provost Sheerer was going to examine other data such as a comparison of other departments at peer institutions or nationwide averages. Provost Sheerer stated that Academic Analytics were used as well as the funding formula, which differentiates based on degree levels. She stated that many factors are being considered in the criticality reviews.

Professor Perry (Anthropology) asked if the criticality reviews took into consideration that certain programs do not generate the same number of student credit hours. Provost Sheerer stated that the Committee on Workload Analysis just completed their work and they had difficulty with this issue. Provost Sheerer gave the example of the Quality Enhancement Plan (QEP), which recommends that writing intensive courses have a lower number of students enrolled. She stated that it was not an exact science.

Professor Powers (Sociology) asked if the search for a Dean of the College of Arts and Sciences would begin in the fall. Provost Sheerer replied yes.

Professor Martinez (Foreign Languages) asked how faculty would be appointed to the search committee and if she every considered having rotating department chairs. Provost Sheerer said the faculty would nominate members of the search committee and that she would discuss the nominations with Chair Sprague and would also identify committee members. Provost Sheerer stated that they had not considered rotating chairs but that more discussion needs to occur on this topic.

IV. Unfinished Business

There was no new business to come before the Faculty Senate at this time.

V. Report of Graduate Council

Professor Terry West, Chair of the Graduate Council, presented first curriculum and academic matters contained in the August 26, 2013 Graduate Council meeting minutes, including two sets of Graduate Curriculum Committee minutes (noted below), request for time extension (CRM PhD student), Affordable Care Act, employer mandate, and graduate assistantships. There was no discussion and no formal action taken on this report.

Professor West then presented curriculum and academic matters contained in the April 17, 2013 and August 21, 2013 Graduate Curriculum Committee meeting minutes. Professor West highlighted three areas that were discussed in the April 17, 2013 Graduate Council meeting: 5000 level courses, the Graduate Curriculum manual, and the membership criteria for the Graduate Council.

Professor Kerbs (Criminal Justice) asked if one wants to merge undergraduate students with graduate students into one class, it is acceptable to schedule an undergraduate course and a graduate course on the same day/time and in the same place. Professor West stated that it was an acceptable practice.

Professor West highlighted two areas in the April 21, 2013 Graduate Council meeting: minors in womens studies and stand alone minors and the establishing the Master of Science degree in Biomedical Engineering.

Following discussion, the curriculum and academic matters contained in the April 17, 2013 and August 21, 2013 Graduate Curriculum Committee meeting minutes were accepted as formal faculty advice to the Chancellor. **RESOLUTION #13-67**

VI. Report of Committees

A. Agenda Committee

Following brief remarks by Professor Brent Henze (English), Chair of the Committee, and elections by the Faculty Senate, Professor Crystal Chambers (Education) was elected to the Committee on Committees and Professor Matt Reynolds (Academic Library Services) was elected to the Agenda Committee.

B. Committee on Committees

Following brief remarks by Professor Britton Theurer (Music), Chair of the Committee on Committees, and elections by the Faculty Senate, Professor Patch Clark (Theatre and Dance) and David Siegel (Education, as Alternate) were elected to the Appellate Grievance Board. Professor Lookabaugh (formerly Triebenbacher, Child Development and Family Relations) was elected to the Appellate Reconsideration Committee. Professor Charles Boklage (Medicine) and Professor Brenda Bertrand (Nutrition Science) were elected to the Faculty Assembly Delegation.

A faculty member was not nominated for the Appellate Hearing Committee and the request for nominees was returned to the Committee on Committees for further deliberation.

C. Unit Code Screening Committee

Following brief remarks by Professor Christine Zoller (Art and Design), Chair of the Committee, the revised College of Nursing Unit Code of Operation was approved as presented. **RESOLUTION #13-**

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D. University Curriculum Committee

Following brief remarks by Professor Donna Kain (English), Chair of the Committee, curriculum matters contained in the April 11, 2013 and April 25, 2013 University Curriculum Committee meeting minutes were approved as presented. **RESOLUTION #13-69**

E. Distance Education and Learning Technology Committee

Following brief remarks by Professor Elizabeth Hodges (Education), Chair of the Committee, a resolution on online peer observations was presented that read:

The Committee supports the following resolution, with a goal for this academic year to gather more information about unit-level policies regarding what activities qualify as satisfying the annual training mandated for faculty who teach online.

Faculty who serve as peer observers of online teaching are permitted to count that activity as an approved activity for the purposes of satisfying the annual DE professional development training for all faculty teaching online courses. This is limited to no more than one such observation every three years.

Professor Gibson (Business) asked why there was a one-year limit. Professor Hodge stated that they wanted faculty to do other professional development.

Professor Kulesher (Allied Health Sciences) asked if face-to-face peer observations exempt a faculty member from other continuing education requirements. Professor Hodge stated that this resolution only applied to the annual DE professional development requirement.

Following discussion, the resolution on online peer observations was approved as presented.

RESOLUTION #13-70

F. Admission and Retention Policies Committee

Following brief remarks by Professor David Durant (Academic Library Services), Vice Chair of the committee, a resolution on an academic integrity module for first-year students was presented as follows:

Whereas, educating students as to the importance of academic integrity is a major priority in academia, the Faculty Senate hereby encourages the Dean of Students office to create an online academic integrity module that all incoming East Carolina University students will be required to complete before enrolling in classes for credit.

Professor Gibson (Business) asked for clarification of whom the resolution applies to at ECU. Professor Durant stated that it applied to all students new to ECU.

Professor White (Dental Medicine) asked if it applied to the dental students. Chair Sprague stated that this resolution does not apply to graduate students.

Dean Walker asked if the committee would be involved in the development. Professor Durant replied yes.

Following discussion, the resolution on an academic integrity module for first-year students was approved as presented. **RESOLUTION #13-71**

G. Service Learning Committee

Following remarks by Professor Kylie Dotson-Blake (Education), Chair of the Committee, a proposed Service Learning Course Assessment Tool was included as attachment 10 in the Senate agenda.

Professor Popke (Geography) asked if there was an error on the form because some questions do not have a scale. Professor Dotson-Blake stated that Qualtrics printed the form that way but it would be correct when administered.

Professor White (Dental Medicine) asked if the form could be revised. Chair Sprague stated only editorial changes could be made. Professor George Bailey (Philosophy) was given speaking privileges and asked why the Faculty Senate was involved in this assessment tool. Professor Dotson-Blake stated that the committee wanted to have Faculty Senate approval. Dean Walker stated that the committee reports to the Faculty Senate.

Professor Martinez (Foreign Languages) asked who would see the results of the survey and would it be used for faculty evaluation. Professor Dotson-Blake said the data would only be viewed by the personnel in the Service Learning office and not used for faculty evaluation. Professor Bailey stated that there needs to be limitation of use established and that the Faculty Senate should not be approving it. He stated that the assessment tool needed to be reviewed by the Foundations Curriculum and Instructional Effectiveness Committee in which he chairs.

Following discussion, no further direction was provided to the Committee nor was the proposed Service Learning Course Assessment Tool approved as presented.

VII. New Business

There was no new business to come before the body.

There being no further business, the meeting adjourned at 4:37 p.m.

Respectfully submitted,

Cheryl McFadden
Secretary of the Faculty
College of Education

Lori Lee
Faculty Senate

FACULTY SENATE RESOLUTIONS APPROVED AT THE SEPTEMBER 10, 2013, MEETING

#13-66 Revised ECU Mission Statement as follows:

To be a national model for student success, public service and regional transformation, East Carolina University:

- *Uses innovative learning strategies and delivery methods to maximize access;*
- *Prepares students with the knowledge, skills and values to succeed in a global, multicultural society;*
- *Develops tomorrow's leaders to serve and inspire positive change;*
- *Discovers new knowledge and innovations to support a thriving future for eastern North Carolina and beyond;*
- *Transforms health care, promotes wellness, and reduces health disparities; and*
- *Improves quality of life through cultural enrichment, academics, athletics, and **the arts.***

We accomplish our mission through education, research, creative activities, and service while being good stewards of the resources entrusted to us.

Disposition: Chancellor, Board of Trustees, UNC Board of Governors

#13-67 Formal faculty advice on curriculum and academic matters contained in the April 17, 2013 and August 21, 2013 Graduate Curriculum Committee meeting minutes.

Disposition: Chancellor

#13-68 Revised College of Nursing Unit Code of Operation.

Disposition: Chancellor

- #13-69 Curriculum matters contained in the April 11, 2013 and April 25, 2013 University Curriculum Committee meeting minutes.

Disposition: Chancellor

- #13-70 Resolution on online peer observations, as follows:

The Committee supports the following resolution, with a goal for this academic year to gather more information about unit-level policies regarding what activities qualify as satisfying the annual training mandated for faculty who teach online.

Faculty who serve as peer observers of online teaching are permitted to count that activity as an approved activity for the purposes of satisfying the annual DE professional development training for all faculty teaching online courses. This is limited to no more than one such observation every three years.

Disposition: Chancellor

- #13-71 Resolution on an academic integrity module for first-year students, as follows:

Whereas, educating students as to the importance of academic integrity is a major priority in academia, the Faculty Senate hereby encourages the Dean of Students office to create an online academic integrity module that all incoming East Carolina University students will be required to complete before enrolling in classes for credit.

Disposition: Chancellor