

F3
copy



Faculty Senate

East Carolina University

140 Rawl Annex Building • Greenville, NC 27858-4353

109 Mail Stop • 252-328-6537 office • 252-328-6122 fax

facultysenate@ecu.edu • www.ecu.edu/fsonline

Mark Sprague
Chair of the Faculty
Department of Physics

Andrew Morehead
Vice Chair of the Faculty
Department of Chemistry

Cheryl McFadden
Secretary of the Faculty
College of Education

Ken Wilson
Parliamentarian
Department of Sociology

MEMORANDUM

TO: Steve Ballard, Chancellor
FROM: Charles Lesko, Chair, University Calendar Committee
DATE: January 24, 2013
SUBJECT: Changes to Registration Dates

The University Calendar Committee met on 1/23/13 to address a request from Professor Richard Eakin, Interim Dean of the Honors College for academic calendar modifications (attached). Following discussion, the Committee supports the addition of a registration period prior to open registration for all other students to accommodate honors students, scholars, etc. However, since the Spring 2013 – Spring 2014 University calendars have already been approved and published online; the Committee does not feel it has the authority to change these administrative dates.

Therefore, the University Calendar Committee supports the request for Spring 2013 – Spring 2014 calendar modifications and is forwarding the request to you for your consideration and approval. If approved, we will update the current online University calendars to reflect the following changes:

Spring 2013, Summer 2013 and Fall 2013 Calendars

March 25, Monday would change to March 22, Friday

Registration for Summer Sessions and Fall Semester 2013 begins at 1 pm.

Fall 2013 and Spring 2014 Calendars

October 21, Monday would change to October 18, Friday

Registration for Spring Semester 2014 begins at 1 pm.

Spring 2014 Calendar

March 24, Monday would change to March 21, Friday

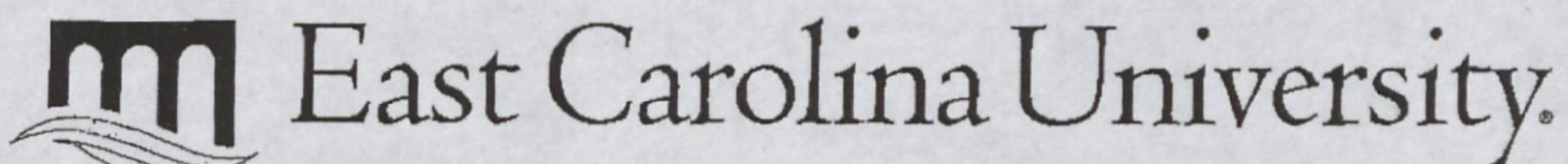
Registration for Summer Sessions and Fall Semester 2014 begins at 1 pm.

Thank you for your consideration of these calendar modifications.

Attachment

c: Richard Eakin, Interim Dean, Honors College

East Carolina University
is a constituent institution
of the University of North
Carolina. An equal
opportunity/affirmative
action university, which
accommodates the
needs of individuals with
disabilities.



Honors College

101 Mamie Jenkins Building
Mail Stop 527
East Carolina University
Greenville, NC 27858-4353

252-328-6373 office

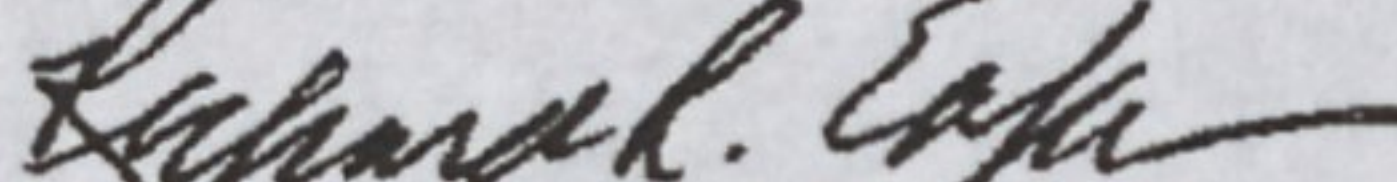
252-328-0474 fax

honorscollege@ecu.edu

www.ecu.edu/honors

MEMORANDUM

TO: Charles Lesko, Chair, University Calendar Committee

FROM: Richard R. Eakin, Interim Dean 

SUBJ: Academic Calendar Modification

DATE: January 7, 2013

I have become aware of a circumstance that is causing difficulty in the early registration of so-called special populations, including Honors College students, graduate students, Teaching Fellows, Nurse Scholars, 2nd degree students, and athletes. The academic calendar now provides for these students to register first on the first day of registration at 6:00 a.m. Twice in the last two years, a software glitch has not permitted students to register at the designated 6:00 a.m. time slot, forcing students to continue to seek to register over an extended time period. No one is generally available to trouble-shoot a system failure until offices open at 8 a.m., which leads to considerable frustration. The Registrar, Angela Anderson, other interested parties, and I concur that the registration of special populations should begin at 1 p.m. on the business day immediately previous to general registration thereby scheduling the start of their registration at a time when all responsible parties are available to deal with system glitches or any other issues in a timely way. We recommend that the academic calendar be modified to reflect this proposed change. Angela Anderson and I would be pleased to meet with the committee if that is desired.

cc: Angela Anderson, Registrar

Lee, Lori

To: Calendar Committee
Subject: Revised memo ready to go re: Calendar Modification
Attachments: academic calendar modification memo.pdf; Memo to change registration dates.doc

Calendar Committee members,

Thanks to all who reviewed the attached memo and offered revisions. The revised memo, along with Dr. Eakin's request are attached. I believe that this is now ready for Professor Lesko to sign and forward to the Chancellor. We will provide a copy at each Faculty Senators' seat on Tuesday, 1/29. Those members of the Committee who are also Senators are asked to please be ready to address any questions that may arise.

Thanks. - Lori

Lori Lee

East Carolina University, Faculty Senate
140 Rawl Annex, Greenville, NC 27858
www.ecu.edu/fsonline
252-328-6537 Office
252-328-6122 Fax