

December 2012

ECU Faculty,

The Committee on Committees and Faculty Senate encourage you to participate in the shared faculty governance of ECU by agreeing to serve as a member of the Graduate Council and/or a University standing academic, appellate, administrative, Board of Trustees, or student union committee. Faculty members currently serving on a University committee or council are to be commended for their dedication to University service.

Volunteer process is simple.

Interested faculty should complete the attached volunteer preference form and forward it to the Faculty Senate office. **The deadline for submission of committee/council volunteer preference form is February 15, 2013.** Formal committee nominations will be included in the April 23, 2013 Faculty Senate meeting agenda. Formal announcement of committee appointments will be made through the April 23, 2013 minutes and a July 2013 email detailing organizational meetings.

Faculty eligibility requirements for service on University Graduate Council include:

- Holding full graduate faculty status and
- Not serving as a graduate program coordinator.

Faculty eligibility requirements for service on University standing academic committees include:

- Not presently on a committee or serving an expiring 2013 committee term.  
(Members of the Faculty Governance Committee cannot be elected concurrently to an appellate committee.)
- Holding academic rank of instructor, assistant professor, associate professor, or full professor.  
(This excludes fixed term faculty and those on phased retirement.)
- Holding no administrative titles (for service on appellate committees).  
(An administrative title refers to appointment as department chair in a college/school, unit administrator, dean, assistant or associate dean, vice chancellor, assistant or associate vice chancellor, chancellor, assistant or associate chancellor).

Members are elected to staggered three-year terms, which may extend to the beginning of the fall semester; faculty members are generally not elected to more than one academic committee. Service on a single academic or administrative committee is limited to election to two consecutive 3-year terms with ineligibility for election to the same committee for at least one year.

Description of University Standing Committees

<http://www.ecu.edu/cs-acad/fsonline/customcf/committee/briefdescriptionsallcmtes.pdf>

List of current faculty serving on committees

<http://www.ecu.edu/cs-acad/fsonline/customcf/rosters/fullcmteroster.pdf>

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**COMMITTEE/COUNCIL VOLUNTEER PREFERENCE FORM**  
REQUEST FOR 2013-2014 COMMITTEE/COUNCIL SERVICE

By **February 15, 2013**, please complete the volunteer preference form and forward this volunteer preference form to the Faculty Senate office via campus mail (140 Rawl Annex, mail stop 109) or email ([faculty senate@ecu.edu](mailto:faculty senate@ecu.edu)).

Name: \_\_\_\_\_ Academic Unit: \_\_\_\_\_ Phone #: \_\_\_\_\_

Permanently Tenured: \_\_\_\_\_ Tenure-Track: \_\_\_\_\_ Administrative Title: \_\_\_\_\_

Instructor: \_\_\_\_\_ Assistant Professor: \_\_\_\_\_ Associate Professor: \_\_\_\_\_ Full Professor: \_\_\_\_\_

**GRADUATE COUNCIL MEMBERSHIP**

The *ECU Faculty Manual*, Part II, Section IV. Graduate School Governance outlines a new model for governance of graduate academic matters through a Graduate Council, which is an affiliate of the Faculty Senate. Graduate faculty members-at-large (from different Schools/Colleges) with full graduate faculty status, (who are not graduate program coordinators) are eligible to serve on the Graduate Council.

\_\_\_\_ I hold full graduate faculty status, am not a graduate program coordinator and would be willing to serve on the Graduate Council.

**ACADEMIC COMMITTEE MEMBERSHIP**

Please check **3** committee preferences - ranking them if you wish.

\_\_\_\_ I have no preference and would be willing to serve on any Academic committee.

\_\_\_\_ If I am not selected for a preferred Academic committee, I would be willing to serve on any Academic committee.

- \_\_\_\_ Academic Awards
- \_\_\_\_ Admission and Retention Policies
- \_\_\_\_ Calendar
- \_\_\_\_ Distance Education and Learning Technology
- \_\_\_\_ Educational Policies and Planning
- \_\_\_\_ Faculty Governance
- \_\_\_\_ Faculty Welfare
- \_\_\_\_ Foundations Curriculum and Instructional Effectiveness
- \_\_\_\_ Libraries
- \_\_\_\_ Research/Creative Activity Grants
- \_\_\_\_ Service Learning
- \_\_\_\_ Student Academic Appellate
- \_\_\_\_ Student Scholarships, Fellowships, and Financial Aid
- \_\_\_\_ Teaching Grants
- \_\_\_\_ Unit Code Screening
- \_\_\_\_ University Athletics Committee
- \_\_\_\_ University Budget
- \_\_\_\_ University Curriculum
- \_\_\_\_ University Environment
- \_\_\_\_ Writing Across the Curriculum

### **APPELLATE COMMITTEE MEMBERSHIP**

Please check 3 committee preferences - ranking them if you wish.

The appellate committees provide a forum for faculty member appeals regarding employment. These committees are essential to shared governance. It is desirable to have representatives from a broad spectrum of the academic community. Please consider carefully the responsibility of service on these appellate committees since your service when participating in an appellate hearing will be as a representative of the University.

I hold no administrative title, am a permanently tenured faculty member and am willing to serve on an appellate committee.

- Due Process Committee
- Faculty Grievance Committee
- Grievance Board
- Hearing Committee
- Reconsideration Committee

### **ADMINISTRATIVE COMMITTEE MEMBERSHIP**

Please check 3 committee preferences - ranking them if you wish.

I have no preference and would be willing to serve on any Administrative committee.

If I am not selected for a preferred Administrative committee, I would be willing to serve on any Administrative committee.

- Academic Integrity
- Citation Appeals
- Copyright
- Honors College Faculty Advisory
- Honorary Degrees, Awards, and Distinctions
- Information Resources Coordinating Council
- Parking and Transportation
- Research Ethics Oversight
- University Benefits

### **STUDENT UNION COMMITTEE MEMBERSHIP**

Please check 3 committee preferences - ranking them if you wish.

I have no preference and would be willing to serve on any Student Union committee.

If I am not selected for a preferred Student Union committee, I would be willing to serve on any Student Union committee.

- Entertainment
- Films
- Initiatives (cultural awareness)
- Marketing
- Special Events
- Visual Arts