# EAST CAROLINA UNIVERSITY 2012-2013 FACULTY SENATE

The organizational meeting of the 2012-2013 Faculty Senate will be held on **Tuesday**, April 24, 2012, at 2:10 p.m. in the Mendenhall Student Center Great Room.

This meeting is for **newly elected Faculty Senators** and those Senators whose terms do **not** expire in 2012.

Link to new 2012/2013 Faculty Senate Roster

Documents relating to the Faculty Senate structure and activities are available online: Parliamentary Overview Parliamentary Motions Guide Frequently Asked Questions Standards of Shared Governance Who Needs Senates Statement on Government of Colleges and Universities

. Call to Order

II. Roll Call

III. Unfinished Business

**IV. Report of Committees** 

- A. Faculty Governance Committee, George Bailey Second Reading of Proposed Revisions to the ECU Faculty Manual, Appendix A. Faculty Constitution and By-Laws of East Carolina University (attachment 1).
- B. Nominating Committee for Faculty Officers, Ken Wilson Election of Faculty Officers (attachment 2).
- C. Committee on Committees, Margaret Bauer
  - Second Reading of Proposed Revisions to the Standing University Academic Research/Creative Activity Grants Committee Charge (attachment 3).
  - 2. Election of Standing University Academic, Administrative, Appellate, Board of Trustee, Student Life, and Student Union Committee Members (attachment 4).
- C. Election of Members to the Committee on Committees (attachment 5).
- D. Election of Members to the Agenda Committee (attachment 6).

### Faculty Senate Agenda April 24, 2012 Attachment 1.

### FACULTY GOVERNANCE COMMITTEE REPORT

Second Reading of Proposed Revisions to the ECU Faculty Manual, Appendix A. Faculty Constitution and By-Laws of East Carolina University

Additions are noted in **bold** print and deletions in strikethrough.

**Revise and keep in the Faculty Manual.** 



### Faculty Constitution

I. Purpose

- II. Organization of the General Faculty
- III. Functions of the General Faculty
- IV. Meetings of the General Faculty

V. Academic Units

- VI. Organization of the Faculty Senate
- VII. Method of Election of the Faculty Senate
- VIII. Officers of the Faculty and Faculty Senate
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- XVI. Adoption and Changing of By-laws of the Faculty Constitution

By-laws of the Faculty Constitution of East Carolina University

- . Attendance, Seating, and Participation
- II. Minutes of the Faculty Senate
- III. Special Committees
- IV. Faculty Senate, Academic and Administrative Committees, Membership, and Structure
- V. Administrative Board of the Graduate School
- VI. Faculty Assembly Delegates and Alternates

### FACULTY CONSTITUTION OF EAST CAROLINA UNIVERSITY

I. Purpose

The purpose of the faculty organization shall be to provide the means by which the faculty is enabled to fulfill its function with respect to academic and educational policies and other affairs of East Carolina University. The faculty organization shall be comprised of the general faculty and the Faculty Senate. The general faculty shall be the general electorate, and the Faculty Senate shall be a legislative and advisory body representing the general faculty and shall consist of elected and ex-

The Faculty Senate and the various committees on which the faculty serve shall be the primary media for the essential joint effort of faculty and administration in the government of East Carolina University. The Chancellor and the Chair of the Faculty shall facilitate communication which will enable continuing and effective faculty participation.

### II. Organization of the General Faculty

The general faculty shall consist of all full-time members of the teaching, research, or administrative staff who hold an academic title, including those on special faculty appointment.

The general faculty shall have as its presiding officer the Chair of the Faculty, who shall be responsible for calling its meetings and for keeping a record of its proceedings. The presence of a majority of the members shall constitute a quorum, except in special cases provided for in this constitution. Each member of the general faculty shall have one vote. A vote by voice will be the regular method of voting on any motion that does not require more than a majority vote for its adoption. Upon the request of ten percent of those present, a secret ballot will be in order.

### III. Functions of the General Faculty

The general faculty shall be empowered to perform the following functions: consider reports from and make recommendations to the Chancellor, the appropriate vice chancellor, and the Faculty Senate; discuss any matter relating to the welfare of East Carolina University or of the members thereof; amend or rescind the articles establishing the Faculty Senate as provided for in this constitution; amend or rescind the action of the Faculty Senate as provided for in this constitution.

### IV. Meetings of the General Faculty

The general faculty shall meet at the pleasure of the Chancellor or the Faculty Senate of East Carolina University or upon petition to the Chancellor by at least fifteen percent of the general faculty.

Academic Units

The academic units shall be organized into autonomous code units according to guidelines approved by the Faculty Senate and the Chancellor. Except for the academic libraries, each code unit shall be responsible for at least one degree program.

### VI. Organization of the Faculty Senate

Electoral units for the Faculty Senate shall be the academic code units. All full-time faculty members of East Carolina University are eligible to vote for faculty senators. All full-time faculty members of East Carolina University in at least their second year of appointment to the electoral unit which they will represent are eligible for election to the Faculty Senate. The membership of the Faculty Senate shall consist of elected representatives and of ex-officio members.

The number of elected faculty senators shall not exceed 58 nor be fewer than 52. Prior to the election in February of each academic year, the ratio of faculty members to elected faculty senators will be determined by the Chair of the Faculty, Vice Chair of the Faculty, and the Secretary of the Faculty. The number of faculty within each department/school/college will be gathered from part of a personnel data file that is prepared and submitted to the UNC General Administration by the Office of Institutional Planning, Research, and Effectiveness in January of each year.

Faculty members included in the University's annual personnel data report who satisfy all of the following criteria shall be counted in determining the number of each electoral unit's faculty senators: ) currently employed (as of the date of the report), (2) permanent employee (including those on leave with or without pay), (3) EPA employee, (4) full time employee, (5) included in the occupational activity categories of 10 (executive, administrative and managerial) or 20 (instructional faculty), (6)

holding a professorial rank or title (modified or unmodified) of instructor, assistant professor, associate professor, or professor. Faculty members meeting these criteria will be counted as belonging to their department/school/college of rank (not home department) where these two differ. When a faculty member's department of rank is part of a professional school or college, and the school or college is the recognized electoral unit, the faculty member will, for purposes of Faculty Senate representation, be counted as a member of the school or college which is his or her electoral unit.

Each electoral unit represented will then be informed as to the number of elected faculty senators to which that electoral unit is entitled. No electoral unit will be allocated more than 15 percent of the elected Faculty Senate members. Electoral units for the purpose of this constitution shall be the various professional schools and colleges, Academic Library Services, Health Sciences Library, and the departments of the College of Arts and Sciences. In the event that an electoral unit must reduce its existing number of faculty senators, it shall do so by following democratic procedures.

Each department of the College of Arts and Sciences shall have at least one elected faculty senator and will elect its faculty senator as an electoral unit. The various professional schools and colleges, Academic Library Services, and the Health Sciences Library will have at least one elected Faculty Senator. Each department/school/college may choose to elect its senators from the department/school/college as a whole or in the alternate manner described as follows. Each department within the school/college shall be allowed to nominate the number (less the number whose terms are not expired) to which it would be entitled if it were considered as a separate electoral unit. The persons nominated by each department shall be placed on a ballot for the election of the number allotted to the electoral unit by the faculty of the electoral unit.

The count of faculty members for the purpose of apportionment shall include those members who are bsent from the campus because of illness or leave of absence, unless replaced by a full-time instructor or above under annual contract.

The ex-officio members of the Faculty Senate shall include the following representatives of the East Carolina University administration: Chancellor, Provost/Vice Chancellor for Academic Affairs, Vice Chancellor for Health Sciences, Vice Chancellor for Research and Graduate Studies, and an academic dean elected by the Chancellor's Cabinet in a manner determined by the Cabinet. The immediate past Chair of the Faculty and the elected representatives of East Carolina University to the Faculty Assembly of the University of North Carolina, including elected Faculty Assembly officers, who are not members of the Faculty Senate shall also be ex-officio members. These ex-officio members shall have a vote in all Senate matters except the election of officers and committee members.

### VII. Method of Election of the Faculty Senate

The Secretary of the Faculty shall request that each electoral unit proceed to elect its representatives. Elections shall be held in February of each year with members-elect to take office on the day following the last regular meeting of the Faculty Senate in the spring semester.

To obtain nominations, each department/school/college shall develop a ballot that lists every eligible member of that department/school/college. Each member of the faculty shall vote by secret ballot for twice as many nominees as that faculty member's department/school/college is entitled to elect. That aroup of nominees equal to twice the number of representatives to be elected that receive the largest umber of votes shall then be placed on a separate ballot for the election of representatives. An alternate method of nominating Senators by the schools is found in Section VI.

To elect representatives each faculty member shall then vote by secret ballot for the number of representatives allotted that electoral unit. Votes shall be counted in accordance with procedures agreed upon by the electoral unit.

The administrative officer of each electoral unit shall report the results of the election to the Secretary of the Faculty.

Each senator shall serve a two-year term. Senators may be elected to succeed themselves twice. After a lapse of one year following the expiration of this third term, they will again be eligible for election. The seat of an elected senator who fails to attend more than three consecutively held meetings of the Faculty Senate shall be declared vacated by the Chair of the Faculty. If a senator is awarded a research or medical leave and an alternate senator attends in his or her place, the three

consecutive meeting rule will not be invoked. (Faculty Senate Resolution #09-06)

Each electoral unit concerned shall hold special elections to fill unexpired or vacated terms. The Senate may establish and promulgate procedures for selecting alternates for elected and ex-officio members. The administrative office of each electoral unit so affected shall certify to the Secretary of the Faculty the credentials of individuals thus elected.

### VIII. Officers of the Faculty and Faculty Senate

The officers of the faculty and Faculty Senate shall consist of the following: the Chair of the Faculty, the Vice Chair of the Faculty, and the Secretary of the Faculty. Other officials may be established as they become advisable or necessary. All officers shall be elected by a majority vote of the elected members of the Faculty Senate present. All full-time, permanently tenured faculty are eligible to serve as Chair or Vice Chair of the Faculty. All full-time faculty members of East Carolina University in at least their second year of appointment are eligible to serve as Secretary of the Faculty. In the vent that a Faculty Officer is also a faculty senator, the electoral unit having elected the Senator is invited to elect a replacement. Officers of the Faculty, who are not members of the Faculty Senate will not have a vote, count toward a quorum, or vote and occupy a seat assigned to a Faculty Senator. The term of faculty officers shall be one year with the privilege of reelection.

At the second regular meeting of the spring semester the elected members of the Faculty Senate shall nominate and elect a nominating committee to consist of five members. The nominating committee shall be elected from the ranks of elected members of the Faculty Senate by a majority of those present and voting. Voting for members of the nominating committee shall be by written, secret ballot. The nominating committee elected by the Faculty Senate shall submit to the Secretary of the Faculty a slate of candidates for each office of the Faculty Senate at an organizational meeting to be held on a Tuesday following the last regular meeting of the spring semester but before the beginning of the examination period.

Further nominations, from the ranks of the elected membership and by the elected members, will be accepted from the floor. Officers will be elected by a majority of those present and voting. They shall assume their duties on July 1 following election. If the office of the Chair of the Faculty shall become vacant, the position shall be assumed by the Vice Chair of the Faculty. If other offices shall become vacant, they shall be filled by a special election conducted by the Faculty Senate. Voting for all officers shall be by written, secret ballot.

X. Duties of the Officers of the Faculty Senate he Chair of the Faculty shall preside at all meetings. He or she is empowered to call special meetings as hereinafter provided. The Chair is an ex-officio member of all academic committees and various administrative committees. The Chair may delegate to the Vice Chair or an appointed

representative his or her seat on any of the academic or various administrative committees. He or she shall appoint persons to fill unexpired terms of committees.

Before the first regular meeting of the Faculty Senate, the Chair will appoint the Parliamentarian of the Faculty. The Parliamentarian need not be a member of the Faculty Senate, but shall advise the Chair and the faculty on the parliamentary matters according to the latest edition of Robert's Rules of Order, Newly Revised and the Faculty Constitution and its By-Laws.

The Chair of the Faculty supervises the Faculty Senate office personnel, and with their assistance, plans the General Faculty Convocation. The Chair is responsible for conveying greetings of the Faculty at commencement exercises and representing the Faculty at university functions and Board of Trustee meetings. For the length of his/her term as Chair, the Chair of the Faculty serves as a Delegate to the Faculty Assembly (but not exceeding six consecutive years), with duties as a delegate described in the Bylaws of the Faculty Assembly of the University of North Carolina, and referenced in Part X of the ECU Faculty Manual.

The Vice Chair of the Faculty shall perform all of the duties of the Chair in the absence or incapacity of the Chair. The Vice Chair of the Faculty shall serve, at the request of the Chair of the Faculty, as the Chair's representative on faculty committees. The Vice Chair of the Faculty shall succeed to the office of Chair of the Faculty in the event that office should become vacant during the term of the incumbent.

The Secretary of the Faculty, with assistance of the office personnel, shall keep accurate minutes of all regular and special meetings, ensure distribution of copies of the minutes to all members of the general faculty, keep an accurate list of membership of the Faculty Senate, keep an accurate record of attendance, inform the Chair of the Faculty when a seat becomes vacant, serve, at the request of he Chair of the Faculty, as the Chair's representative on faculty committees, and perform such other appropriate duties as directed by the Faculty Senate.

### Meetings of the Faculty Senate Χ.

Four regular meetings of the Faculty Senate will be held each fall and spring semester according to a schedule prepared by the Agenda Committee and approved by the Senate in the Fall Semester of the preceding year.

The organizational meeting of the Faculty Senate will be held on a Tuesday following the last regular meeting of the spring semester but before the beginning of the examination period.

Upon written petition of fifteen members of the Faculty Senate, the Chair shall call a special session of the Faculty Senate within four days. In an exceptional situation in which the regular procedures for scheduling a meeting of the Faculty Senate are clearly inadequate and would occasion undue delay, the Chair of the Faculty shall be empowered to call a special session of the Faculty Senate. A notice stating the purpose of the special session shall be distributed to the members of the Faculty Senate and the general faculty twenty-four hours prior to the meeting.

Meetings of the Faculty Senate shall be open to all members of the general public in accordance with the North Carolina Open Meetings Law.

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The general faculty shall be informed of the time, place, and agenda of all regular and special neetings.

Functions of the Faculty Senate XI. The Faculty Senate may, at its own discretion, seek the advice and counsel of any member of the general faculty. In exercising its function the Faculty Senate shall establish whatever procedures are ecessary.

The Faculty Senate shall be authorized to set up such committees as are necessary for the performance of its duties.

The legislative powers of the general faculty are delegated to the Faculty Senate and the Faculty Senate shall have the powers of the general faculty, subject to the limitations stated in this constitution, in formulating the policies of East Carolina University.

The Faculty Senate shall ratify, amend, or remand all matters of academic policy or faculty welfare which have been recommended by any standing or special committee of East Carolina University, or initiate any policies in such matters which it deems desirable.

### Agenda of the Faculty Senate XII.

The Faculty Senate shall be free to establish its own agenda, provided that all matters of academic policy brought before the Agenda Committee by action of the general faculty, any senator, or any standing or special committee shall be placed on the agenda not later than the time of the second regular meeting of the Faculty Senate after receipt of the recommendation.

Matters to be brought before the Faculty Senate shall ordinarily be considered in the order set forth by the Agenda Committee. Matters for consideration may be taken out of order and/or new matters considered in any order upon a two-thirds vote of faculty senators present and voting at any meeting of the Faculty Senate.

The Agenda Committee, with assistance of the office personnel, collects all recommendations and reports from academic committees, including all standing and ad hoc committees of the Faculty Senate. The committee draws up the agenda, on the basis of the recommendations and reports received from the committees, as well as from the officers and members of the Faculty Senate, for each regular and special meeting of the Faculty Senate. The committee has the responsibility of providing each member of the faculty a copy of the agenda for each meeting of the Faculty Senate one week before the date of the meeting.

The membership of the Agenda Committee shall consist of five elected Senators, elected to the Committee by the Faculty Senate for one-year terms at the organizational meeting of the Faculty Senate each spring semester, plus ex-officio: Chair and Vice Chair of the Faculty and Secretary of the Faculty. The immediate past Chair of the Faculty, in residence, the Parliamentarian of the Faculty, and the Faculty Assembly Delegates shall serve as members without vote. The Chair of the Agenda Committee shall be chosen by the members from among its elected membership. The quorum shall be three elected committee members.

The Agenda Committee reports to the Faculty Senate on any matter within its charge requiring Faculty Senate action.

XIII. Order of Business for the Faculty Senate The following order of business shall be observed in meetings of the Faculty Senate unless Senators ote to change the procedures as provided in this constitution: (I) call to order, (II) approval of the minutes, (III) special order of the day, (IV) unfinished business, (V) report of graduate council, (VI) reports of committees, (VII) new business.

Each elected member of the Faculty Senate shall have one vote. Unless otherwise indicated, the exofficio members shall have one vote each. Voting by the Faculty Senate shall ordinarily be by voice ote. All matters shall be decided by a majority vote of those Senators present and voting except as stated in this constitution.

A quorum shall consist of three-fifths of the elected faculty members of the Faculty Senate.

XIV. Limitations Upon Functions of the Faculty Senate The general faculty shall be empowered to amend or rescind any act of the Faculty Senate, provided that a majority of the total membership of the general faculty at a regular or special meeting at which a quorum of at least two-thirds of the general faculty vote.

Acts or decisions of the Faculty Senate shall be considered approved unless vetoed within thirty days of the action by the Chancellor of East Carolina University by written notice to the Chair of the Faculty or unless the Chancellor notifies the Chair of the Faculty in writing that the proposal has been forwarded to the Board of Trustees or to the Board of Governors.

### XV. Amendments to the Faculty Constitution

All proposed amendments to the Faculty Constitution shall be presented first at a regular meeting of the Faculty Senate for discussion, amendment or substitution. At the next regular meeting of the Faculty Senate the amendment will be voted upon for submission to the general faculty for approval.

As the creating body, the general faculty shall be empowered to amend or abolish these articles establishing the Faculty Senate. Any amendment to these articles or any action abolishing them shall require a vote of two-thirds of those present and voting at the annual Fall Faculty Convocation.

XVI. Adoption and Changing of By-Laws of the Faculty Constitution

The Faculty Senate shall establish whatever by-laws are necessary. A motion to amend the by-laws shall be presented first at a regular meeting of the Faculty Senate for discussion only. At the next regular meeting of the Faculty Senate the motion to amend the by-laws will be acted upon, requiring a vote of two thirds of those elected senators present and voting for approval. An amendment to the By-Laws of the Faculty Constitution shall be effected only by action of the Faculty Senate.

### BY-LAWS OF THE FACULTY CONSTITUTION OF EAST CAROLINA UNIVERSITY

- Attendance, Seating, and Participation
  - A. To facilitate the efficient flow of business, Senators shall be seated as follows:
    - Ex-officio members shall be assigned seats on one row.
    - 2. Elected members shall be assigned seats in alphabetical order by electoral units
  - B. Only elected and ex-officio members (including alternates, representing their electoral units) may answer the roll call, vote, or occupy seats assigned to senators.

  - C. Faculty members visiting the Senate shall seat themselves in the back of the meeting room, behind the seats assigned to Senate members.
  - D. Visitors may not participate in Senate discussions and business except by advance invitation of the Senate Agenda Committee or the Chair of the Faculty. Such an invitation will be announced to the Senators prior to the meeting.
  - E. Each electoral unit of the University may elect a number of alternate representatives equal to its allotment of senators, not to exceed the electoral unit's number of apportioned senators. If more than one alternate is elected, they should be elected to two-year terms. The alternate(s)

will be elected in the same manner as faculty senators at the time of regular election of senators, and will serve for a two-year term.



Alternates shall be eligible for re-election. The alternate will represent that electoral unit at the discretion of any Senator within the electoral unit, and in such a situation, shall notify the Secretary of the Faculty or Faculty Senate office that he or she is representing that electoral unit prior to the convening of the Senate session in question.

### II. Minutes of the Faculty Senate

- A. There shall be a Faculty Senate Committee on Minutes composed of the Chair of the Faculty, Vice Chair of the Faculty, and Secretary of the Faculty.
- B. Minutes shall become official on approval by the Faculty Senate Committee on Minutes. The official minutes shall be distributed to all faculty as soon as possible after a Senate meeting. Any corrections to the minutes by the Senate shall be made a part of the official minutes of the subsequent meeting.
  C. Incorporation into the official minutes of verbatim remarks shall be allowed or disallowed at the discretion of the Faculty Senate Committee on Minutes. The Chair of the Faculty may request that verbatim remarks be submitted in writing to the Secretary of the Faculty.

### III. Special Committees

- A. Special committees shall be established by the Senate at the discretion of the Chair of the Faculty, in consultation with the Faculty Officers.
- B. Members of the special committees may be appointed by the Chair of the Faculty or he or she may ask the Senate to elect committee members. At least one senator shall be on each special committee.
- C. The Chair of the Faculty may appoint the chair of special committees or these chairs may be elected by the committee members.
- D. Non-Senate faculty members as well as Senators may serve on special committees.
- E. Appellate Committee members, excluding the Faculty Grievance Committee, must be permanently tenured, voting faculty holding no administrative title (*Appendix D, Tenure and Promotion Policies and Procedures of ECU*).
- F. The process for election of Appellate Committees (Appendix D, Tenure and Promotion Policies and Procedures of ECU) will be as follows:
  - The Appellate Committee preference form will be distributed to all faculty, by the Committee on Committees with assistance of the office personnel in January. The completed preference form is due in the Faculty Senate office in February.
  - The Committee on Committees will review all preference forms and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the Faculty Senate floor. Appellate Committee members will be elected at the Faculty Senate Organizational meeting in April. Election will be by majority present and voting.
  - 3. This by-law may be suspended in accordance with procedures specified in Robert's Rules of Order, Newly Revised.
  - Members of the Faculty Governance Committee can not be elected concurrently to an appellate committee.
- N. Faculty Senate, Academic and Administrative Committees, Membership, and Structure Membership
- Membership of Faculty Senate Committees and Academic Committees shall consist of faculty holding academic rank (instructor, assistant professor, associate professor and professor). The Chancellor and the Chair of the Faculty are ex-officio members of all committees.

Members of committees serve in accordance with their ability, training, and experience rather than as representatives of their electoral unit.

The process for election of academic and selective administrative committees will be as follows:

 The Academic and Administrative Committee preference forms will be distributed to all faculty, by the Committee on Committees with assistance of the office personnel in January. The completed forms are due in the Faculty Senate office in February.

 The Committee on Committees will review all preference forms and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the floor of the Faculty Senate. Election of Academic and Administrative Committee members will take place at the Faculty Senate Organizational

Meeting in April. Election will be by majority present and voting.

Members are elected to staggered three-year terms, which may extend to the beginning of the fall semester; faculty members are generally not elected to more than one academic committee. **Faculty members are not eligible to serve as an elected regular member on more than one standing university academic committee at a time.** Service on a single academic or administrative committee is limited to election to two consecutive 3-year terms with ineligibility for election to the same committee for at least one year. Student members are nominated by the Student Government Association for appointment by the Chancellor.

Faculty Senate and Academic Committees meet on a standard schedule, set and revised by the Committee on Committees. When a Faculty Senate academic committee deals with matters which directly concern any administrator these matters should be discussed with the administrator during the development of a proposed policy. Further, the administrator should have adequate input before the finished resolution is presented to the Senate. This not only would involve ex-officio committee members but also would involve working with any administrator involved in a particular

policy under consideration.

All University Academic Committees are Standing Committees of the Faculty Senate. Information relating to each committee is available in the Faculty Senate office and electronically on the Faculty Senate web site.

Officers: Officers of each committee are elected from the membership of the committee, excluding ex-officio, by the members of the committee, for a term of one year. Previous service as a committee officer shall not prejudice a member's election to any committee office. Under normal circumstances each committee shall have a chairperson, a vice chairperson, and a secretary. Upon organization of the new committees, at the Committees' Organizational meetings beginning in the Fall, the former chairperson if available will turn over committee records to the new chairperson. The Chair of the Faculty may declare an elected member's seat vacant upon the occurrence of three consecutive absences of that member. The Chair of the Faculty will appoint faculty members to fill vacancies of any University Academic Committee that may occur during the academic year. Interim elections may be held to fill an office that has become vacant or to replace an officer that two-thirds of the full committee membership deems is not fulfilling the obligations of the office.

The charge of each Faculty Senate and academic committee is on file in the Faculty Senate office and available electronically on the Faculty Senate web site. Many administrative committee charges are available on the East Carolina University web site.

Each committee shall operate according to the latest version of Robert's Rules of Order, Newly Revised. Minutes of each committee are on file in the Faculty Senate office and available electronically on the Faculty Senate web site and shall be sent to members of the committee and Chair of the Faculty.

A file on each committee's activities, minutes, and other records shall be maintained in the Faculty Senate office. All committees and subcommittees, unless prohibited explicitly by the committee's charge, University policies, or state statutes, shall hold their regular and special meetings in open session in accordance with the North Carolina Open Meetings Law, and the chairperson of committees shall inform the Senate office of the time and place of such meetings so they may be placed on the Senate calendar and publicized in order that interested faculty may attend.

The committees' annual reports shall be composed by the committee officers according to the official form and submitted to the Faculty Senate office for duplication and distribution to the Chair of the Faculty, the Chair of the Committee on Committees, the present members of the committee, and the new members of the committee whose terms begin next academic year. Copies of the committees' annual reports will be kept on file in the University Archives, Faculty Senate office, and made available electronically on the Faculty Senate web site. Upon request, copies of committees' annual reports shall be made available by the Faculty Senate office.

The Chair of the Faculty shall each year compile the Annual Report of the Faculty Senate. This report, among other things, shall contain a summary of Senate and Senate committees' activities for the immediate past year.



The Annual Report of the Faculty Senate will be distributed to the Chancellor, academic Vice Chancellors and made available on the Faculty Senate web site. Copies of the report will also be kept on file in the University Archives and the Faculty Senate office. In addition, copies of the Annual Report of the Faculty Senate will be distributed to the members of the Faculty Senate not later than the first regular Faculty Senate meeting of the next academic year.

Information on the activities of the standing University Academic and Appellate Committees are available on the Faculty Senate website. Currently there are two Faculty Senate committees (Agenda Committee and Committee on Committees), five appellate committees (Due Process Committee, Faculty Grievance Committee, Grievance Board, Hearing Committee, and Reconsideration Committee), and 20 19 academic committees, as follows. **Academic Awards Committee** Academic Standards Committee Admission and Retention Policies Committee Calendar Committee **Continuing and Career Education Committee Distance Education and Learning Technology Committee** 

**Educational Policies and Planning Committee** 

Faculty Governance Committee

Faculty Information Technology Review Committee Faculty Welfare Committee Foundations Curriculum and Instructional Effectiveness Committee Libraries Committee Research/Creative Activity Grants Committee **Service Learning Committee Student Academic Appellate Committee** Student Scholarships, Fellowships, and Financial Aid Committee

Teaching Grants Committee Unit Code Screening Committee University Athletics Committee University Budget Committee University Curriculum Committee University Environment Committee Writing Across the Curriculum

As the need arises, additional committees are created, by the Committee on Committees to assist in the academic policy-making process.

V. Graduate Council School Administrative Board

The Chair of the Faculty or his/her designee shall serve as an ex-officio member. without vote. The duties and responsibilities of this Board the Graduate Council are described in the ECU Faculty Manual under Graduate School Governance Appendix F. of the ECU Faculty Manual. The Chair of the Graduate Council provides a monthly report to the Faculty Senate.

### VI. Faculty Assembly Delegates and Alternates

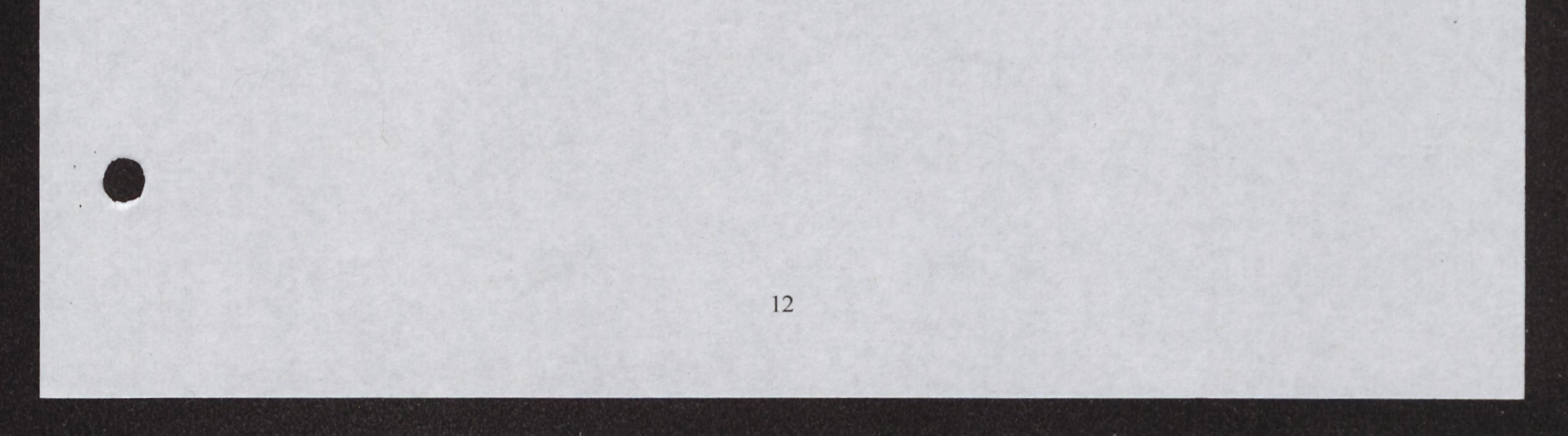
The process for election of Faculty Assembly Delegates and Alternates (*Part X, Charter of the University of North Carolina Faculty Assembly*) will be as follows:

- The Faculty Assembly nomination form will be distributed to all faculty by the Committee on Committees with assistance of the office personnel in November. The completed nomination forms are due in the Faculty Senate office in December.
- 2. The Committee on Committees will review the nominations and present to the Faculty Senate a slate of one or more nominees as there are vacancies to fill. Nominations may also be made from the Faculty Senate floor. Faculty Assembly representatives will be elected by the Faculty Senate at its January regular meeting. Election will be by majority present and voting. One Faculty Assembly Delegate will be the Chair of the Faculty,

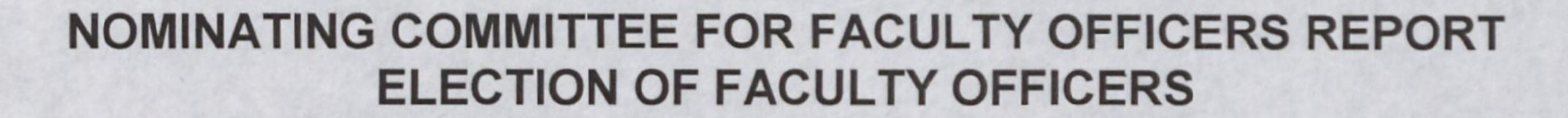
holding a term for each year he/she is elected to serve as Chair of the Faculty. No Chair of the Faculty may serve as a Faculty Assembly Delegate for more than six consecutive years.

Approved FS Resolution #05-18, (Appendix A) September 2005, Chancellor FS Resolution #05-19, (By-Laws) April 2005, Chancellor

Amended FS Resolution #09-06, September 2009



### **Faculty Senate Agenda** April 24, 2012 Attachment 2.



**Candidate for Chair of the Faculty** 

### Mark Sprague, Department of Physics

It is an honor to be nominated for Chair of the Faculty. If elected, I will continue to advocate for transparency and for a faculty voice in the formulation, consideration, and implementation of policies. As Vice Chair of the Faculty, I contributed to revisions to the Graduate School governance policies, led the faculty roles SACS workgroup, and contributed to our faculty manual revisions.

Perhaps the most important issue we will face in the next year is the possible reorganization of the university in response to the PPC report. We face difficult budgets in the years ahead, and experts tell us this is the new normal. We must make sure that any reorganization at ECU results in real budgetary savings that can be used to preserve academic programs and faculty positions. All reorganization must make sense academically, and the unintended consequences of reorganization must be minimal. As Chair of the Faculty, I will ensure that your voice is heard and your arguments are seriously examined when reorganization is considered.

There are other important issues we will face next year. We must prepare for our SACS visit, begin implementation of our QEP, and continue to examine and revise our promotion, tenure, and grievance policies. We must decide how to implement the University 1000 course, and continue to et administrative policies that will be included in the University Policy Manual. I will lead these efforts in an open, inclusive manner.

### **Candidates for Vice Chair of the Faculty**

### **Kimberly Heidal, Department of Nutrition Science**

It is an honor to be nominated for Vice Chair of Faculty; thank you for considering me for this position. While I have been a faculty member at ECU for the past seven years, I have served on and chaired a variety of department, college and university committees. I have been a Faculty Senator for the past four years and I am currently Chair for the Faculty Senate Agenda Committee.

believe that service allows faculty to share their disciplinary expertise, professional experience, time and energy in activities at the community, University and national levels in ways that contribute to the University's mission. I see my role as working for you and your elected representatives to promote continued improved participation in elected faculty governance, transparency in university affairs and governance actions, and effective communications with student governance. This year we will be faced with continuing issues related to the state and national budgets. As we face emerging challenges, I promise to keep you informed and help your voices be heard.

Serving you as Vice-Chair of Faculty Senate would be an honor and a welcomed responsibility. The Senate has an important role in the leadership of our university. I invest my time, energy, and expertise in community, university, and national efforts that support the University goal of being ngaged in activities that serve the public good. My service reflects and enhances my research, clinical, and teaching interests in community-university partnerships and public engagement.

### Andrew Morehead, Department of Chemistry

Why have I chosen to run for the office of Vice Chair of the Faculty, and more to the point, why should you vote for me?

To the former question, I have chosen to run because I have had a long-term interest and belief in strategic planning, shared governance, and service to the university. I believe there is a balance between teaching, research, and service. Each of us should strive to maximize our impact on the academy in all those areas, but most particularly in our area of strength, and those efforts should be rewarded. I also believe we are stronger as a group than we will be individually.

To the second question I pose above (Why should you vote for me?), I would tell you that I am a person who has always believed in open lines of communication and a thoughtful consideration of the benefits and weaknesses of any move. I am a pragmatist who recognizes that no choice is ever without flaws and that the people who comprise an organization as complex as a university will never unanimously agree on anything. We simply must choose the best option. Finally, I believe that the most important question to ask to determine what option is "best" is this: *how is this good for our students?* And I believe that we should never choose a path unless the answer to this question is affirmative: is this good for our students?

### **Candidates for Secretary of the Faculty**

### **Cheryl McFadden, College of Education**

I have chosen to run for the office of Secretary of the Faculty because I believe strongly that faculty need to take personal responsibility in shaping the future of our University and to ensure that the processes of governance are both fair and transparent to all involved. The crisis of our times demands prudent and optimal decisions in managing our budgets and reductions while protecting the ntegrity of our colleges and programs. I am pleased to have served two terms on the Faculty Senate and currently serve as one of your elected members of the Graduate Council. Currently, I serve as Chair of the Libraries Committee for two years and am also a member of the Due Process Committee. My experience combined with my institutional knowledge of higher education leadership will enable me to serve this important role to the benefit of the Faculty Senate and the University.

### **Britton Theurer, School of Music**

Through participation in shared governance I have a sense of the University's pulse. I learn about and car influence, as they are unfolding, issues and events that impact my students, unit, and university colleagues as well as the surrounding community. I recognize that my individual unit's health depends on the health o the whole university. Mutual respect and reciprocity among ECU's administration and faculty grow when faculty willingly embrace the roles and responsibilities of senator, officer, and committee member. Our opportunity to influence important administrative decisions at ECU is not universal among our peers. This opportunity for real shared governance must be monitored carefully and protected at all costs. As Secretal I intend to report as accurately and impartially as possible the minutes of our Senate meetings. More importantly, during all meetings with upper administration and all senate related activities, I will place the fulcrum of concern with the needs of the student, the academic core, the university's mission, and the abilit of faculty to work as effectively as possible. My experience, since 1994, serving on committees [Research and Creative Activities Policies, Research and Creative Activity Awards, Academic Integrity (chair), Career Education (chair), Appellate Hearing, Agenda, Nominating, Calendar, Committee on Committees, Research/Creative Activities Grants (currently chair)] and in the senate has equipped me with an appreciation for the resourcefulness and intelligence of my colleagues across the campus, as well as firstand knowledge of the mechanisms of shared governance.

### **Faculty Senate Agenda** April 24, 2012 Attachment 3.

### **COMMITTEE ON COMMITTEES REPORT**

Second Reading of Proposed Revisions to the Standing University Academic Research/Creative Activity Grants Committee Charge

- Name: Research/Creative Activities Activity Grants Committee 1.
- 2. Membership: 14 elected faculty members.

Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Vice Chancellor for Research and Graduate Studies or an appointed representative, the Chair of the Faculty and one faculty senator selected by the Chair of the Faculty.

The membership of the committee shall serve according to their disciplinary expertise. Ideally this would include seven six members from the College of Arts and Sciences, with at least two each from Humanities, Social Sciences, and the Sciences/Math, and seven members from the Professional Schools and other academic units, with no more than one two from each professional school. Each member shall have demonstrated accomplishment in scholarship, research, and/or creative activity, as evidenced by data submitted for each person nominated by the Committee on Committees or from the floor of the Faculty Senate.



The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems

- necessary.
- Quorum: 8 elected members exclusive of ex-officio. 3.
- Committee Responsibilities: 4.

A. The committee recommends policies and procedures governing the grant application process, criteria for the awarding of grants, guidelines for the use of research funds, and procedures for annual reporting by grant recipients.

B. The committee recommends the funding of meritorious research/creative activity proposals. Members of the committee are not permitted to submit proposals for the committee's consideration.

A. The committee considers matters related to the scholarly activity of the University, including at least the following:

- 1. activities to improve and promote professional scholarly productivity of faculty members;
- policies and procedures governing research and/or creative activities; 3. any proposed changes in existing policies affecting research and creative activities of faculty members of the University.

B. The committee recommends the funding of meritorious research/creative activity proposals. The committee recommends policies and procedures governing the grant

application process, criteria for the awarding of grants, guidelines for the use of research funds, and procedures for annual reporting by grant recipients. Members of the committee are not permitted to submit proposals for the committee's consideration.

C. The Committee reviews at least annually those sections within the University Undergraduate Catalog that corresponds to the Committee's charge and recommends changes as necessary.

 To Whom The Committee Reports: The committee reports its recommendations from these considerations to the Faculty Senate.

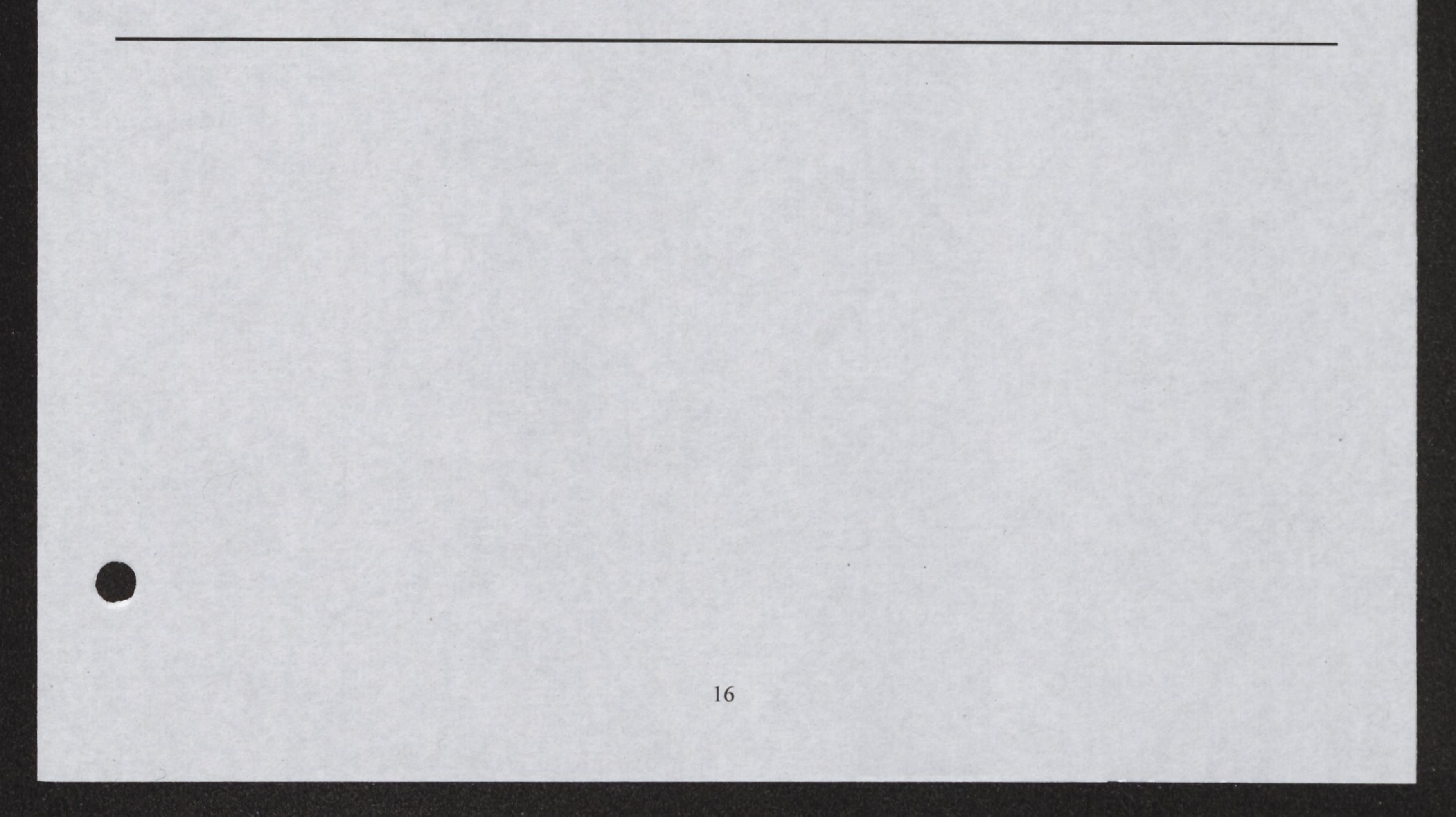
The committee reports its recommendations of research/creative activity grant proposals to be funded to the vice chancellor **for research and graduate studies** and reports the final list of funded proposals to the Faculty Senate. The committee makes recommendations concerning the policies and procedures governing research/creative activity **grant** proposals to the Faculty Senate.

- How Often The Committee Reports: The committee reports to the Faculty Senate at least once a year and at other times as necessary.
- Power Of The Committee To Act Without Faculty Senate Approval: The committee is empowered to make recommendations regarding the funding of research proposals.



### Standard Meeting Time:

The committee will establish a standard meeting schedule at its first meeting of the academic year. does not have a standard meeting time



### Faculty Senate Agenda April 24, 2012 Attachment 4.

### COMMITTEE ON COMMITTEES REPORT Nominations for the 2012-2013 University Committees

(Members with terms expiring are noted in *italics* and nominated members are noted in **bold** print.)

Faculty elected to serve on these standing committees will be notified **via email over the summer** of the upcoming Fall organizational committee meeting dates. Anyone with questions may contact the Faculty Senate office at 328-6537.

Link to Descriptions of University Standing Committees

# **Graduate Council**

Anoush Terjanian	History	2015	Brewster A-340	554	328-6093
Charles Coddington	Technology and Computer Science	2014	Sc & Tech 209	130	328-9652
Carmen Russoniello	Health & Human Performance	2014	Belk	559	328-0024
Cheryl McFadden	Education	2013	Ragsdale 123	121	328-6179
Carmine Scavo	Political Science	2012	Brewster A-135	564	737-2335
Name	Academic Unit	Term	Office Location	Mail #	Office #

# **ACADEMIC COMMITTEES**

### **Academic Awards Committee**

Sharon Ballard	Child Development & Family Relations	2015	Rivers 134	505	328-1356
Shanan Gibson	Business	2014	Slay 320	503	328-6354
Hanna Jubran	Art & Design	2014	Jenkins 127	502	328-1303
Jinling Huang	Biology	2014	Howell S202	551	328-5623
Tom Herron	English	2013	Bate 2140	555	328-6413
Pat Royal	Allied Health Sciences	2013	Health Sc 4340J	668	744-6180
Galina Panova	Theatre and Dance	2012	Messick	553	328-6390
Susanne Jones	Foreign Languages	2012	Bate 3100	556	328-1256
Name	Academic Unit	Term	Office Location	Mail #	Office #

Li Yang	Medicine	2015	Brody 3E127	731	744-3419

### **Admission and Retention Policies Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Patrice Morris	Criminal Justice	2012	Rivers 238	505	737-2415
Amy Frank	Tech. & Computer Sci.	2012	Slay 242	130	328-9754
Joseph Thomas	Academic Library Svcs.	2012	Joyner 1207	516	737-2728
Natalie Stewart	Theatre and Dance	2013	Messick 216	553	328-2110
Allison Danell	Chemistry	2013	Sci & Tech 511	552	328-9766
Mary Nyangweso	Philosophy	2014	Austin A-325	562	737-2422
David Durant	Academic Library Svcs.	2014	Joyner 1 <sup>st</sup> Floor	516	328-2258
Michael Duffy	Art and Design	2015	Erwin 324	502	328-6865
Jonathan Morris	Political Science	2015	Brewster A-121	564	328-0004
Scott Curtis	Geography	2015	Brewster A-232	557	328-2088

# Calendar Committee

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Name	Academic Unit	Term	Office Location	Mail #	Office #
Johna Faulconer	Education	2012	Speight 233	504	328-5570
Reid Parker	Theatre and Dance	2012	McGinnis	553	328-6925
Open seat		2014			
Sachiyo Shearman	Communication	2013	Joyner E 103B	524	328-2895
Margit Schmidt	Biology	2013	Flanagan 161A	551	328-9987
Charles Lesko	Tech. & Computer Sc.	2013	Sci & Tech 212	130	737-1907
Ralph Scott	Academic Library Svcs.	2014	Joyner 4005	516	328-0265
Mark Bowler	Psychology	2014	Rawl 118	565	328-0013
Mark McCarthy	Business	2015	Slay 102	503	328-6623
Kimberly Heidal	Nutrition & Dietetics	2015	Rivers 115	505	328-5697

### **Distance Education and Learning Technology Committee**

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Name	Academic Unit	Term	Office Location	Mail #	Office #
Mark Moore	Health & Human Perf.	2012	Minges 150	559	328-0004
Maggie Ohara	Business	2012	Bate 3202	503	328-9867
Karl Wuensch.	Psychology	2012	Rawl 137	565	328-9420
Peng Li	Tech. & Computer Sc.	2012	Sc. & Tech C-119	130	328-9669
Barbara Muller-Borer	Medicine	2012	Brody 3E116	651	744-2546
Alice Anderson	Health & Human Perf.	2013	Belk 3403	672	737-1473
Matt Reynolds	Academic Library Svcs.	2013	Joyner 3300	516	328-5675
Nasseh Tabrizi	Tech. & Computer Sci.	2013	Sci & Tech C110	520	328-9691
Lida Cope	English	2015	Bate 2118	555	328-6411
Xiangming Fang	Allied Health Sciences	2015	Health Sc. Bldg. 2345F	668	744-6041
Karl Wuensch	Psychology	2015	Rawl 137	565	328-9420

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George Wang	<b>Construction Mgmt.</b>	2015	Rawl 343B	307	737-1887
Sharon Schleigh	Education	2015	Flanagan 317	566	328-9683

### **Educational Policies and Planning Committee**

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Name	Academic Unit	Term	Office Location	Mail #	Office #
Scott Gordon	Health and Human Perf.	2012	Ward 388	559	737-2879
James Holloway	Business	2012	Slay 330	503	737-1042
Ed Stellwag	Biology	2012	Howell S215B	551	328-6302
Open seat		2013			
Susan Bashinski	Education	2013	Speight 314	504	328-1000
Deedee Glascoff	Health and Human Perf.	2014	Belk 2308	559	328-6583
David Smith	Foreign Languages	2014	Austin 329	556	328-5524

John Kenney	Physics	2014	Howell E-211A	563	328-2028
Ed Stellwag	Biology	2013	Howell S-215B	551	328-6302
Joseph Thomas	Academic Library Svcs.	2015	Joyner 1304	516	737-2728
Kanchan Das	Tech. & Computer Sc.	2015	Slay 245	130	737-1905
Natalie Stewart	Theatre and Dance	2015	Messick 214	553	328-2110

Faculty Governance Committee (must be tenured faculty members)

Name	Academic Unit	Term	Office Location	Mail #	Office #
Christine Zoller	Art and Design	2012	Jenkins 1312	502	328-1321
Gene Hughes	Business	2012	Bate 3107	503	328-6026
Mark Taggart	Music	2012	Fletcher 366	506	328-4278
George Bailey	Philosophy	2013	Brewster A330	562	328-6121
Catherine Rigsby	Geological Sciences	2013	Graham 203	558	328-4297
David Siegal	Education	2014	Ragsdale 229	121	328-2828
Charles Boklage	Medicine	2014	Brody 3N72	632	744-2301
Edson Justiniano	Physics	2014	Austin 116	563	328-1855
Andrew Morehead	Chemistry	2015	Sci & Tech 564	552	328-9798
Nelson Cooper	Health and Human Perf.	2015	Belk 2406	559	328-0002
Marianne Montgomery	English	2015	Bate 2207	555	328-6687

### **Faculty Welfare Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Ken Ferguson	Philosophy	2012	Brewster A441	562	328-6115
Michael Hartley	Allied Health Sciences	2012	Health Sc 4425	668	744-6301
Christine Avenarius	Anthropology	2013	Flanagan 213	568	328-9446
Louis Warren	Education	2013	Speight 206	504	328-4124
Rachel Roper	Medicine	2014	Brody 5N96C	629	744-2708

Eric Horsman	Geological Sciences	2014	Graham 101	558	328-5265
Amanda Klein	English	2014	Bate 2147	555	328-6681
Erick Green	Art & Design	2014	Joyner East 102	502	328-6665
John Dixon	Theatre and Dance	2015	Austin 308	553	737-2530
Linda Mitchell	Child Development & Family Relations	2015	Rivers 307	505	737-2052

### Foundations Curriculum and Instructional Effectiveness Committee

Name	Academic Unit	Term	Office Location	Mail #	Office #
Andrew Morehead	Chemistry	2012	Sc & Tech 564	552	328-9798
Linda Wolfe	Anthropology	2012	Flanagan 224	568	328-9453
Michael Albers	English	2012	Bate 2110	555	328-6374
Nancy Spalding	Political Science	2013	Brewster A127	564	328-6030
Joy Stapleton	Education	2013	Speight 310	504	328-6649
Karen Vail Smith	Health & Human Perf.	2014	Belk Bldg 3206	529	328-0026
Mike Brown	Psychology	2014	Rawl 112	512	328-4170
Don Neal	Geological Sciences	2014	Graham 310	558	328-4392
Cynthia Wagoner	Music	2015	Fletcher 307B	506	328-5721
Michael Albers	English	2015	Bate 2109	555	328-6374
Gregory Lapicki	Physics	2015	Howell Sc. E308	563	328-6894

### **Libraries Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
David W Okamura	English	2012	Bate 2137	556	328-6714
Cheryl McFadden	Education	2012	Ragsdale 123	515	328-6179

Chal Benson	Math	2013	Austin 215	561	328-6574
Robert Campbell	Allied Health Sciences	2013	Health Sc 4340	668	744-6177
Burrell Montz	Geography	2013	Brewster A-227	557	328-6086

Qin Ding	Tech. & Computer Sc.	2015	Sci & Tech C118	520	328-9686
Gail Munde	Education	2015	Umstead 112	172	737-1511
Amy Lyndon	Psychology	2014	Rawl 305B	565	328-2589
Chris Oakley	History	2014	Brewster A202	554	328-1025

### **Research/Creative Activity Grants Committee**

Name Academic Unit Office Location Term Mail # Office # 0 "I D / I'CC - -

Gail Ratcliff	Mathematics	2012	Austin 228	561	328-2433
Nicholas Rupp	Economics	2012	Brewster A-437	580	328-6821
Gregory Lapicki	Physics	2012	Howell E308	563	328-6894
Jay Newhard	Philosophy	2012	Brewster A-334	562	328-5331
Jason Brinkley	Allied Health Sciences	2012	Health Sc 2435A	668	744-6048
Denise Dickins	Business	2012	Slay 308	503	737-1544
Ruth Evans	Education	2013	Speight	504	737-2105
Open seat		2014			
ChengCheng Li	Tech. & Computer Sci.	2014	Sci & Tech C120	130	328-9671
Anna Froula	English	2014	Bate 2149	555	328-6663
Mustafa Selim	Health & Human Perf.	2014	Belk 3409	529	737-1933
David Rudel	Biology	2014	Howell N407A	551	737-4257
Joan Mansfield	Art & Design	2014	Old Café 2425	502	328-6263
Britton Theurer	Music	2014	Fletcher 379	503	328-6248
Chris Wingard	Medicine	2014	Brody 6N98	634	744-2804
Alex Manda	<b>Geological Sciences</b>	2015	Flanagan 387	558	328-9403
Jay Newhard	Philosophy	2015	Brewster A 334	562	328-5331
Jason Brinkley	Allied Health Services		Health Sciences 2435A	668	744-6048
Sitawa Kimuna	Sociology	2015	Brewster A 408	567	328-5768
Colin Burns	Chemistry	2015	Sci & Tech 552	552	328-9790

# Katherine FordForeign Languages2015Bate 3315556328-6523



## Service Learning Committee

Name	Academic Unit	Term	Office Location	Mail #	Office #
Robert Quinn	English	2013	Erwin 205	502	328-5182
Ginny Boyer	Health Sciences Library	2013	HS Library	612	744-2243
Seodial Deena	English	2013	Bate 2105	555	328-6683
Kathryn Kavanagh	Academic Library Svcs	2014	Joyner B 104	516	328-0734
Kylie Dotson-Blake	Education	2014	Ragsdale 223A	121	328-5277
Bonita Sasnett	Allied Health Sciences	2014	Health Sciences	668	744-6181
Jonathon Huang	Medicine	2015	Austin 118	645	328-3768
Jerry Weitz	Geography	2015	Brewster A215	557	328-6579

## **Student Academic Appellate Committee**

Anne Mallory	English		Bate 2146	555	328-6646
Michael Brown	Psychology	2012	Rawl 112	565	328-4170
Karen Kelly	Medicine	2012	PCMH 2 <sup>nd</sup> Floor - Pathology	642	744-2803
Jonathan Wacker	Music	2013	Fletcher B128	506	328-6566
Tony Polito	Business	2013	Bate 3408	503	328-6569
Liz Fogarty	Education	2014	Speight 309	504	328-4945
Javier Lorenzo	Foreign Languages	2014	Bate 3301	556	328-2667
Ethan Anderson	Medicine	2015	Brody 6S11	633	744-2757
Myra Brown	Allied Health Sciences		Health Sciences Bldg. 4340P	668	744-6172
David Okamura	English	2015	Bate 2137	555	328-6714

### Student Scholarships, Fellowships, and Financial Aid Committee

Yan-Hua Chen	Medicine	2015	Brody 7N-55A	620	744-1341
Carolyn Willis	Academic Library Svcs.	2015	Joyner 1007	516	328-0400
Judy Wagner	Business	2014	Bate 3127	503	328-6607
Steve Cerutti	Foreign Languages	2014	Bate 3325	556	328-6031
Michele Mendes	Nursing	2014	Health Sci 2122	162	744-6468
Xiaoping Pan	Biology	2013	Brewster A-114	564	328-5443
Liza Wieland	English	2013	Erwin 317	555	328-5564
Qun Lu	Medicine	2012	Brody 7N-84	620	744-2844
Sandra Warren	Education	2012	Ragsdale 126A	504	328-2699
Name	Academic Unit	Term	Office Location	Mail #	Office #

### **Teaching Grants Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Colin Burns	Chemistry	2012	Sci. & Tech 552	552	328-9790
Karin Zipf	History	2012	Brewster A309	554	328-1024

Chris Jantzen	Mathematics	2012	Austin 214	561	328-1897
Kate LaMere	Art and Design	2012	Erwin 215	502	328-5180
Bomna Ko	Health & Human Perf.	2012	Minges 153	559	328-0017
Eric Shouse	Communication	2013	Joyner East 124	524	328-0433
Todd Finley	Education	2013	Ragsdale 132	504	328-6695
Donna Roberson	Nursing	2013	Hlth Sci 2126	162	744-6380
Sam Khoury	Tech & Computer Sc	2013	Sci & Tech 406	130	328-9644

David Loomis	Health & Human Perf.	2014	Belk 1413	540	328-4640
Open seat		2014			
Rhonda Evans-Case	Political Science	2014	Brewster A-104	564	328-6030
Hong-Bing Su	Geography	2014	Brewster A-223	557	328-1040

Carol Lust	Allied Health Services	2015	Lib. Allied Hlth	668	744-6193
	Ameu neatur Services	2013	& Nurs 3305J	000	744-0133
Chris Carolan	Math	2015	Austin 125A	561	328-2130
Cynthia Bickley- Green	Art & Design	2015	Jenkins 1318	502	367-1337
Carol Goodwillie	Biology	2015	Howell S406	551	328-4225
Ken Ferguson	Philosophy	2015	Brewster A-441	562	328-6115

### **Unit Code Screening Committee**

Tom Shields	English	2015	Bate 2132	555	328-6715
George Sigounas	Medicine	2015	Brody 3E127	628	744-1775
Christine Zoller	Art & Design	2015	Jenkins 1312	502	328-1321
Linc Conn	Dental Medicine	2014	Lakeside Anx 8	701	737-7000
Deedee Glascoff	Health & Human Perf.	2014	Belk 2308	. 559	328-6583
Patricia Anderson	Education	2014	Speight 234	504	328-4123
Marieke VanWilligen	Sociology	2013	Brewster A-417	567	328-6092
Melissa Nasea	Health Sciences Library	The second second second	Laupus 4 <sup>th</sup> Floor History Collection	612	744-2235
Michael Duffy	Art and Design	2012	Erwin 324	502	328-6265
Yan-Hua Chen	Medicine	2012	Brody 7N-55A	620	744-1341
Salman Abdulali	Mathematics	2012	Austin 330	561	328-4104
Name	Academic Unit	Term	Office Location	Mail #	Office #

### **University Athletics Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Stephanie Jilcott	Medicine	2012	660 Hardy Bldg	660	744-1122

Mike Felts	Health & Human Perf.	2013 Belk 2039	529	328-4636
A.J. Jacobs	Sociology	2013 Brewster A-405	567	328-1933
Ziwei Lin	Physics	2014 Austin 115	563	328-2941
Rodney Roberts	Philosophy	2014 Brewster A-337	562	328-6121

# Megan PerryAnthropology2015Flanagan 221568328-9434



### **University Budget Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Scott MacGilvray	Medicine	2012	PCMH 2N-2011	632	744-4684
Don Palumbo	English	2012	Bate 2121	555	328-6548
John Given	Foreign Languages	2012	Bate 3317	556	328-6538
Alexandra Shlapentokh	Math	2013	Austin 231	561	328-4108
Maureen Ellis	Education	2013	Bate 2315	519	328-1480
Jeff Popke	Geography	2014	Brewster A222	557	328-6087
Todd Fraley	Communication	2014	Joyner E106B	524	328-4227
John Given	Foreign Language	2015	Bate 3317	556	328-6538
Robert Kulesher	Allied Health Services	2015	HIth Sci Bldg 4340	668	744-6174
Kirk St. Amant	English	2015	Old Café' Bldg G315	555	737-2540

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### **University Curriculum Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Kanchan Das	Tech. & Computer Sci.	2012	Slay 245	130	737-1905
Ron Graziani	Art and Design	2012	Jenkins 133	502	328-4067
Donna Kain	English	2012	Bate 2202	555	328-6023
Leigh Cellucci	Allied Health Sci.	2014	Health Sci 4340	668	744-6072
Annette Greer	Medicine	2014	600 Moye Blvd.	627	744-1290
Reece Allen	Interior Design & Merch.	2014	Rivers 257	505	737-2869

		26			
Amy McMillan	Business	2015	Slay 308	503	328-5337
Mark Richardson	Music	2015	Fletcher 373	506	328-4809
Donna Kain	English	2015	Bate 2202	555	328-6023
Angela Whitehurst	Academic Library Svcs.	2014	Joyner 1107	516	328-0723

### **University Environment Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Michael O'Driscoll	Geological Sciences	2012	Graham 204	558	328-6360
Brian Glover	English	2012	Bate	555	328-1195
Joyce Buck	Nursing	2012	Health Sciences Bldg 3151	162	744-6532
Bob Chin	Tech. & Computer Sci.	2013	Sci. & Tech 207	130	328-9648
Lucas Carr	Health & Human Perf.	2014	172 Minges	559	328-0009
Helena Feder	English	2014	Bate 2145	555	328-6678
Jill Twark	Foreign Languages	2014	Bate 3316	556	328-6536
Gary Levine	Medicine		Fam. Med. Cent. 600 Moye Blvd	654	744-9834
Rebecca Powers	Sociology	2015	Brewster D303 Office B	567	328-4885
Susan Holland	Academic Library Svcs.	2015	Joyner 3300	516	328-0292



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Writing Across the Curriculum Committee

Name	Academic Unit	Term	Office Location	Mail #	Office #
Elizabeth Swaggerty	Education	2012	Speight	504	328-4970
Joanne Hartsell	Business	2012	Bate	503	757-2334
Hector Garza	Theatre and Dance	2013	Messick	553	737-4366
Ashley Egan	Biology	2013	Howell Sc Comp	551	328-4244
Dario Bernardini	Communication	2013	102 Joyner	524	737-4707
Mary Jackson	Social Work	2014	Rivers 238	505	328-1448
Carolyn Dunn	Tech & Computer Sc	2014	Science & Tech	130	328-9661
Laura Levi Altstaedter	Foreign Languages	2014	Bate	556	328-4128
Elizabeth Swaggerty	Education	2015	Speight 138	504	328-4970
Nara Newcomer	Academic Library Svcs.	2015	Fletcher Music	506	328-1241

# **APPELLATE COMMITTEES**

Due Process Committee (must be tenured faculty members)

Sitawa Kimuna	Sociology	2015	Brewster A 408	567	328-5768
Ken Ferguson	Philosophy	2015	Brewster A-441	562	328-6115
Punam Madhok	Art & Design	2014	Erwin 322	502	328-6262
Cheryl McFadden	Education	2013	Ragsdale 123	515	328-6179
Beth Winstead	Academic Library Svcs.	2013	Joyner 1601	516	328-0247
Art Rodriquez	Chemistry	2012	Sci. & Tech 571	552	328-9804
Alternate Members Lakshmi Narasinhan	Tech. & Computer Sc.	2012	Sci. & Tech C110	520	328-9692
George Signounas	Medicine	2015	Brody 3E-127	628	744-1775
Bryna Coonin	Academic Library Srvcs.	2015	Joyner 3403	516	328-0431
Krishnan Gopalakrishnan	Tech. & Computer Sci.	2014	Sci & Tech. 114	520	328-9688
Seodial Deena	English	2014	Bate 2105	555	328-6683
Jane Manner	Education	2013	Speight 303	504	328-5594
John Bradley	Business	2012	Bate 3406	503	328-6801
Jonathan Dembo	Academic Library Svcs.	2012	Joyner 4014	516	328-2661
Name	Academic Unit	Term	Office Location	Mail #	Office #

### **Faculty Grievance Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Cheryl Stevens	Health & Human Perf.	2012	Belk Annex 10	559	328-4638
Timothy Romack	Chemistry	2012	Sci. & Tech 546	552	328-9785

Andrada Ivanescu	Allied Health Science	2012	Health Sci 2435E	668	744-6042
Michael Schinasi	Foreign Languages	2013	Bate 3309	556	328-6534
Abbie Brown	Education	2013	Ragsdale 217b	506	737-1569
Mario Rey	Music	2014	Fletcher 266	506	328-6197

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Jinling Huang	Biology	2014	Howell S202	551	328-5623
Jan Mayo	Academic Library Svcs.	2014	Joyner 1200	516	328-0293
Gregory Lapicki	Physics		Howell Science Complex E308	563	328-6894
George Wang	<b>Construction Mgmt.</b>	2015	Rawl 343B	307	737-1887
Paige Averett	Social Work	2015	Rivers 100	505	328-4183
Alternate Members					

Allemale Members					
Gunnar Swanson	Art and Design	2013	Erwin 217	502	328-2839
Mary Gilliland	Medicine	2014	PCMH 1LB-125	642	744-4655

Name	Academic Unit	Term	Office Location	Mail #	Office #
Greg Lapicki	Physics	2012	Howell E308	563	328-6894
Mark Malley	Art and Design	2012	Jenkins 1338	502	328-6140
Terry Atkinson	Education	2012	Speight 224	504	328-2889
John Stiller	Biology	2013	Howell S301A	551	328-2738
Karen Voytecki	Education	2013	Speight 119	504	328-5747
Lisa Barricella	Academic Library Svcs.	2013	Joyner 1201	516	328-0838
Gerald Micklow	Tech. & Computer Sci.	2013	Slay 206	117	737-1032
Steve Cerutti	Foreign Languages	2014	Bate 3325	556	328-6031
Tom Shields	English	2014	Bate 2132	555	328-6715
Kimberly Heidal	Nutrition & Dietetics	2014	Rivers 115	505	328-5697
Alternate Members					
John Tilley	History	2012	Brewster A303	554	328-6291
Bryna Coonin	Academic Library Svcs.	2012	Joyner 3403	516	328-0431
Maury York	Academic Library Svcs.	2013	Joyner 3300	516	328-0252
Wendy Sharer	English	2013	Bate 2206	555	328-6698
Robert Kulesher	Allied Health Science	2013	Health Sci 4340	668	744-6174

Gary Levine	Medicine		Fam. Med. Cent. 600 Moye Blvd	654	744-9834
Andrew Morehead	Chemistry	2014	Sci & Tech 564	552	328-9798

### Hearing Committee (must be tenured faculty members)

Mike Brown	Psychology	2015	Rawl 112	512	328-4170
Lida Cope	English	2015	Bate 2118	555	328-6411
Natalie Stewart	Theatre and Dance	2014	Messick 214	553	328-2110
Angela Thompson	History	2014	Brewster A-203	554	328-1035
Patricia Dragon	Academic Library Svcs.	2013	Joyner 1204	516	328-0296
Myra Brown	Allied Health Sciences	2012	Health Sc 4340H	161	744-6172
Alternate Members Linda Mooney	Sociology	2012	Rivers 266	505	328-1681
Christine Zoller	Art & Design	2015	Jenkins 1312	502	328-1321
Mamadi Corra	Sociology		Brewster A-420	567	328-4836
Puri Martinez	Foreign Languages		Bate 3308	556	328-6522
James Wirth	Tech. & Computer Sc.	2013	Howell C-107	520	328-9693
James Holloway	Business	2013	Slay 330	503	737-1042
Ken Soderstrom	Medicine	2012	Brody 6S-34	633	
Name	Academic Unit	Term	Office Location	Mail #	Office #

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### Reconsideration Committee (must be tenured faculty members)

Name	Academic Unit	Term	Office Location	Mail #	Office #
Tony Polito	Business	2012	Bate 3408	503	328-6569
William Allen	Chemistry	2013	Sci & Tech 536	552	328-9779
Ralph Scott	Academic Library Svcs.	2013	Joyner 4106	516	328-0265
Dale Knickerbocker	Foreign Languages	2014	Bate 3304	556	328-6521
Megan Perry	Anthropology	2014	Flanagan 221	568	328-9434

Rebecca Powers	Sociology	2015	Brewster D303	567	328-4885
Alternate Members					
Janice Neil	Nursing	2012	Health Sc 3185A	162	744-6407
Mario Rey	Music	2012	Fletcher 266	506	328-6197
Alexandra Shlapentokh	Math	2013	Austin 231	561	328-4108
Joe Luczkovich	Biology	2014	Flanagan 383	551	328-9402
Timothy Romack	Chemistry	2014	Sci. & Tech 546	552	328-9785
Amy McMillan	Business	2015	Slay 308	503	328-5337
<b>Britton Theurer</b>	Music	2015	Fletcher 379	506	328-6248

# **ADMINISTRATIVE COMMITTEES**

### **Academic Integrity Board**

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Name	Academic Unit	Term	Office Location	Mail #	Office #
John Hoppenthaler	English	2012	Erwin 304	555	328-5562
Larry White	Education	2012	Umstead 102	172	328-2315
Tony Polito	Business	2013	Bate 3408	503	328-6569
Debra Jordan	Health & Human Perf.	2014	Belk 1404	559	737-2990
Sharon Schleigh	Education	2014	Flanagan 317	566	328-9683
Eleanor Cook	Academic Library Svcs	2014	Joyner 1202	516	328-2598
Rebecca Whitley	Nursing	2014	Health Sci. 3166D	162	744-6470
Jane Trapp	Allied Health Sciences	2014	Health Sci. 4310	668	744-1107
Ran Hu	Education	2015	Speight 121	504	737-2485
Abid Butt	Medicine	2015	Brody 3E-149	628	744-4650
Alternate Members					
Keith Sylvester	Tech. & Computer Sc.	2012	Rawl 334	307	321-5191
Andrew Morehead	Chemistry	2012	Sci & Tech 564	552	328-9798

Alexander Durland	Allied Health Sciences	and the second second	101 Heart Dr. Rm L100A	654	744-0172
Melinda Doty	Technology & Computer Science	2015	Sci & Tech 210	130	328-9765
Charles Boklage	Medicine	2014	Brody 3N72	632	744-2301
Patrick Carr	Academic Library Svcs.	2014	Joyner 1203	516	328-2266
Donna Kain	English	2014	Bate 2139	555	328-6724
Mamadi Corra	Sociology	2014	Brewster A420	567	328-4836
Deborah Thomson	Communication	2013	Joyner East 211	524	328-2670
Mark Sanders	Academic Library Svcs.	2013	Joyner-Ref	516	328-2900

# Citation Appeals Board (1 year terms)

Name	Academic Unit	Term	Office Location	Mail #	Office #
Amy Gustavson	Academic Library Svcs.	2012	Joyner 1104	516	328-0295
Greg Funaro	Theatre and Dance	2012	Messick 203	553	328-6333
Open seat		2012			
Steve Cerruti	Foreign Languages	2013	Bate 3325	556	328-6031
Jonathan Dembo	Academic Library Svcs.	2013	Joyner 4014	516	328-2661
Heng Hong	Medicine	2013	Brody 7S18	612	744-5911

## **Copyright Committee**

Paige Schneider	Health and Human Perf.	2015	Belk 1408	540	737-2425
Rebecca Dumlao	Communication	2015	Joyner East 200	524	328-1512
David Siegel	Education	2014	Ragsdale 229	121	328-2828
Jeanne Hoover	Academic Library Svcs.	2014	Joyner 1104	516	328-2261
John Cahill	Medicine	2013	115 Heart Dr	651	744-3476
Cynthia Bickley-Green	Art and Design	2012	Jenkins 1318	502	367-1337
Michael Albers	English	2012	Bate 2110	555	328-6374
Name	Academic Unit	Term	Office Location	Mail #	Office #

Mark Taggart	Music	2015	Fletcher 366	506	328-4278
Hal Hollowman	Education	2015	Ragsdale 204	121	328-5315
Kyle Summers	Biology	2014	Howell N314	551	328-6304
Bob Lust	Medicine	2013	Brody 6N96	634	744-2762
Slobodanka Dimova	English	2013	Old Café G311	555	737-1664
Kathryn Davis	Health & Human Perf.	2012	Minges 154	559	328-5266
Cynthia Shirkey	Academic Library Svcs.	2012	Joyner 1205	516	737-2724
Name	Academic Unit	Term	Office Location	Mail #	Office #

## Honors College Advisory Committee

Name	Academic Unit	Term	Office Location	Mail #	Office #
Anne- Helen Miller	Foreign Languages	2012	Bate 3306	556	328-6107
Catherine Rigsby	Geological Sciences	2013	Graham 203	558	328-4297
Open seat		2014			
Marianna Walker	Allied Health Sciences	2014	3310Y Health Sc. Bldg.	668	744-6096
John Kenney	Physics	2015	Howell E-211A	563	328-2028

## Information Resources Coordinating Council

Name	Academic Unit	Term	Office Location	Mail #	Office #
Jun Hua Ding	Tech. & Computer Sc.	2012	Sc & Tech. C109	507	737-1908
Kirk Amant	English	2013	Bate 2143	555	328-6737
Erick Green	Art and Design	2014	Joyner East 102	502	328-6665
Amy Frank	Tech. & Computer Sci.	2012	Slay 242	130	328-9754

### Parking and Transportation Committee

Academic Unit	Term	Office Location	Mail #	Office #
Business	2012	Bate 3104	503	328-6623
Academic Library Svcs.	2013	Joyner 1108	516	328-2900
	Business	Business 2012	Business 2012 Bate 3104	Business         2012         Bate 3104         503

& Computer Sci. 2014 Slay 229 . 117 737-1	Tech. & Compute	3J Kim
logy 2015 Brewster A-404 567 737-2	Kane Sociology	Melinda Kane
ogy 2015 Brewster A-404 567 737	Kane Sociology	Melinda Kane

### **Research Ethics Oversight Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Michael Behm	Tech. & Computer Sci.	2012	Slay 231	130	328-9674
William Bamberg	Allied Health Sciences	2013	Health Sc 3410 B	674	744-6060

Debra Jordan	Health & Human Perf.	2014 Belk 1404	540	737-2990
Denise Donica	Allied Health Sciences	2015 HIth Sc 3305-C	668	744-6197

### **University Benefits Committee**

Paige Averett	Social Work	2015	Rivers 222	505	328-4183
John Reisch	Business	2014	Slay 346	503	737-1051
Julie Daniel-Yount	Allied Health Sciences	2013	All HIth 4310	668	744-6274
Maury York	Academic Library Svcs.	2012	Joyner 3300	516	328-0252
Name	Academic Unit	Term	Office Location	Mail #	Office #

# STUDENT ACTIVITIES BOARD COMMITTEES (3 year terms)

### **Entertainment Committee**

Zachary Domire	Health and Human Perf.	2015	Ward Sports Med. Bldg 332A	559	737-4564
Eric Shouse	Communication	2013	Joyner East 124	524	328-0433
Andrea Kitta	English	2012	Bate 2123	555	328-1111
Name	Academic Unit	Term	Office Location	Mail #	Office #

### **Films Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Edu Leorri	Geological Sciences	2012	Graham 103B	558	737-2529
Frederic Fladenmuller	Foreign Languages	2013	Bate 3307	556	328-6043

# Michael Blake Academic Library Svcs. 2015 Joyner 1<sup>st</sup> Floor 516 328-0460

### **Initiatives Committee**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Dale Knickerbocker	Foreign Languages	2012	Bate 3304	556	328-6521
Heather Ries	Math	2013	Austin 227	512	328-6552
Kwaku Adu-Gyamfi	Math	2015	Flanagan 321	566	328-9369

### **Marketing Committee**

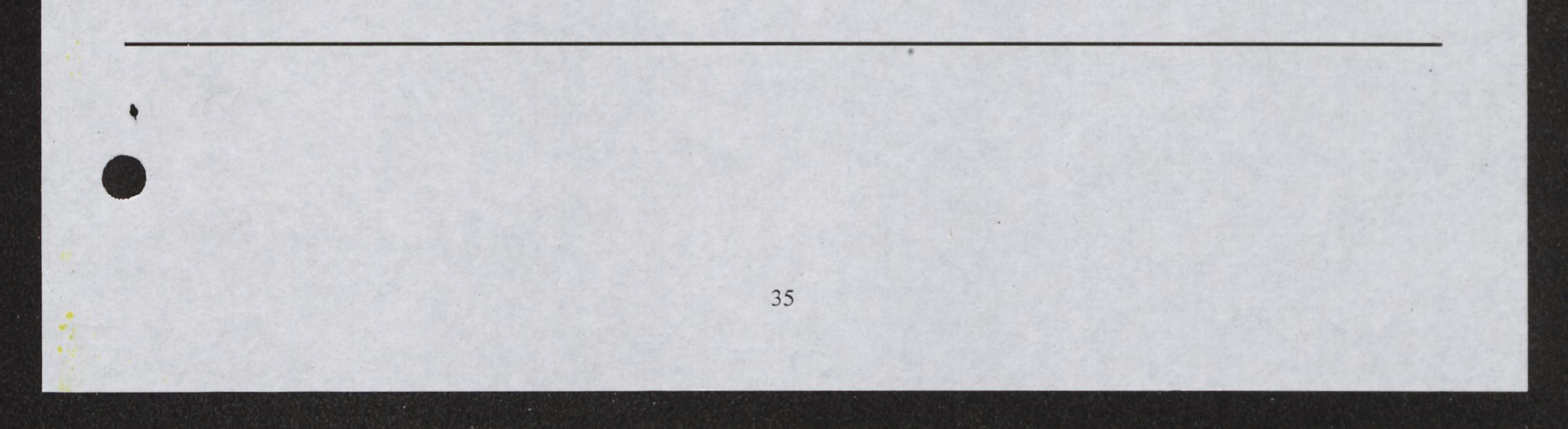
Joyce Buck	Nursing	2015	Health Sciences Bldg 3151	162	744-6532
Steve Schmidt	Education	2013	Ragsdale 221B	504	328-1118
Herbert Nall	Academic Library Svcs.	2012	Joyner 1104	516	328-2154
Name	Academic Unit	Term	Office Location	Mail #	Office #

Special Events Co	ommittee		1		
Name	Academic Unit	Term	Office Location	Mail #	Office #
Britton Theurer	Music	2012	Fletcher 379	506	328-6248

Michael Daniels	Social Work	2015	Ragsdale	505	328-4202
Carolyn Willis	Academic Library Svcs.	2013	Joyner 1007	516	328-0400

### **Visual Arts Committee**

Mark Moore	Health & Human Perf.	2015	Minges 150	559	328-0004
Nanyoung Kim	Art & Design	2013	Jenkins 1317	502	328-1298
Kenneth Parille	English	2012	Bate 2124	555	328-6575
Name	Academic Unit	Term	Office Location	Mail #	Office #



### Faculty Senate Agenda April 24, 2012 Attachment 5.

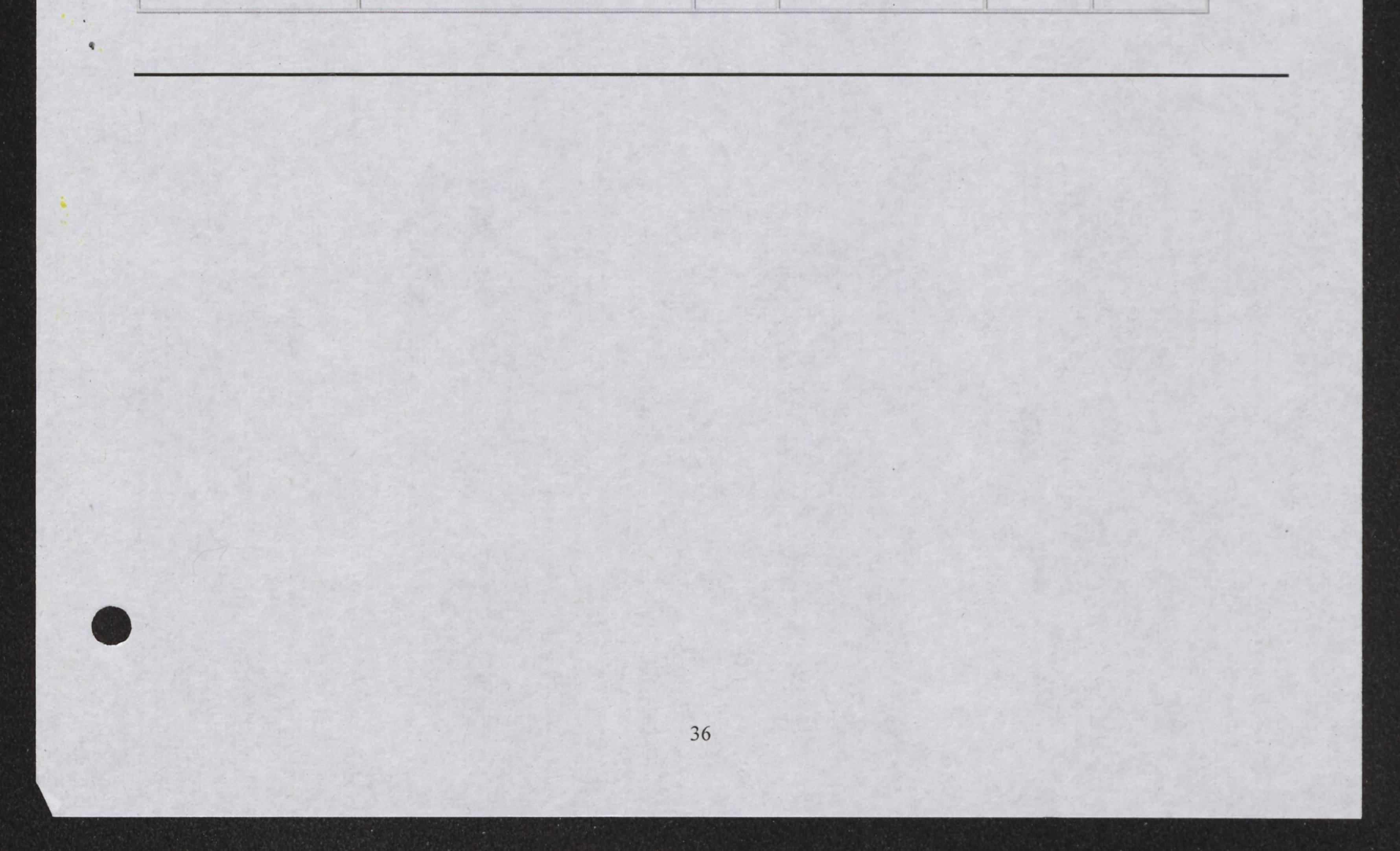
### ELECTION OF COMMITTEE ON COMMITTEES MEMBERS (no specifications, 2 year terms)

### **Committee on Committees**

Name	Academic Unit	Term	Office Location	Mail #	Office #
Catherine Rigsby	Geology	2012	Graham 203	558	328-4297

Margaret Bauer	English	2012	Bate 2134	555	328-1537
Enrique Reyes	Biology	2012	Howell S211	551	328-5778
Britton Theurer	Music	2013	Fletcher 379	506	328-6248
Gregory Lapicki	Physics	2013	Howell E308	563	328-6894
Nelson Cooper	Health & Human Performance	2013	Belk Annex 2406	540	328-0002
		2014			
		2014			
		2014			

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### Faculty Senate Agenda April 24, 2012 Attachment 6.



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### **ELECTION OF AGENDA COMMITTEE MEMBERS**

(Faculty Senators or Alternates, 1 year terms)

### Agenda Committee

Name	Academic Unit	Term	Office Location	Mail #	Office #
Kimberly Heidal	Nutrition and Dietetics	2012	Rivers 115	505	328-5697

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Nelson Cooper	Health & Human Perf	2012	Belk Annex 2406	540	328-0002
Christine Zoller	Art and Design	2012	Jenkins 1312	502	328-1321
Brent Henze	English	2012	Bate 2130	555	328-6699
Ron Preston	Education	2012	Flanagan 137-A	566	328-9355
		2013			
		2013			

2013	
2013	
2013	

