



East Carolina University

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**Division of Research
and Graduate Studies**

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TO: Dr. Deirdre M. Mageean
Vice-Chancellor of Research and Graduate Studies

FROM: Dr. Paul Gemperline, Dean
Graduate Studies
Paul J. Gemperline

DATE: October 11, 2011

SUBJECT: Graduate Curriculum Actions Approved by the Graduate
School Administrative Board

CC: Rose, Allen, Chair of Graduate Curriculum Committee
Linner Griffin, Associate Provost, Academic Programs

The following Graduate Curriculum Committee (GCC) recommendations of September 7, 2011 were approved by the Graduate School Administrative Board at its September 26, 2011 meeting. I concur with these recommendations and am forwarding them to you for consideration and approval by the Academic Council and Chancellor. Unless otherwise noted below, actions were approved as they appear in GCC minutes. Links to details of actions are provided.

Action Item 11-1	College of Technology and Computer Science Department of Construction Management (Syed Ahmed and Michael Behm) <ul style="list-style-type: none">• Memorandum of Request<ul style="list-style-type: none">○ Revision of Admission Requirements: Master of Construction Management○ Editorial Revision of Departmental Text: Department of Construction Management• Marked Catalog Copy (REVISED)• Supporting Documentation<ul style="list-style-type: none">○ Letter of Support• Signature Form
Action Item 11-2	Thomas Harriot College of Arts and Sciences (Concurrent submission with Item IV) Department of Physics (Michael Dingfelder) <ul style="list-style-type: none">• Memorandum of Request<ul style="list-style-type: none">○ Proposal of New PhD Concentration: Medical Physics○ Proposal of New Integrated Bachelor's/Master's Degree: Integrated PhD and MS in Physics - Medical Physics Concentration○ Editorial Revision of Departmental Text: Department of Physics

	<ul style="list-style-type: none"> • Marked Catalog Copy (REVISED) • Signature Form
Action Item 11-3	Thomas Harriot College of Arts and Sciences (Concurrent Submission with Item III) Department of Physics (Michael Dingfelder) <ul style="list-style-type: none"> • Memorandum of Request <ul style="list-style-type: none"> ○ Revision of Existing Degree: PhD in Biomedical Physics ○ Editorial Revision of Departmental Text: Department of Physics • Marked Catalog Copy (REVISED) • Signature Form
Action Item 11-4	College of Education Department of Curriculum and Instruction (Liz Fogarty and Brian Housand) <ul style="list-style-type: none"> • Memorandum of Request <ul style="list-style-type: none"> ○ Proposal of New Course(s): GIFT 6400 (REVISED), 6500 (REVISED), 6600 (REVISED), 6601 (REVISED) ○ Revision and Renumbering of Existing Course(s): SPED 6104 (to GIFT 6000) (REVISED), SPED 6401 (to GIFT 6100) (REVISED), SPED 6402 (to GIFT 6200) (REVISED), SPED 6403 (to GIFT 6300) (REVISED) ○ Notification of Intent to Plan: MAEd in Gifted Education <ul style="list-style-type: none"> ▪ Assessing Readiness to Offer New Degree Programs ▪ Budget Template for Proposed Degree Programs ▪ Budget Narrative (REVISED) ▪ Faculty Information Sheets ▪ Chair and Dean Letters of Support ▪ Campus Space Planning Communication ▪ Academic Program Development Collaborative Team • Marked Catalog Copy (REVISED) • Supporting Documentation <ul style="list-style-type: none"> ○ Office of the Registrar ○ Office of Academic Program Planning and Development ○ Letters of Support ○ Proposed Course Sequence for Master's Program ○ Course Renumbering Chart ○ Faculty Schedules for Affected Program Area • Signature Forms
Action Item 11-5	Brody School of Medicine Office of Research and Graduate Studies (Attendance not required; submitted by George Kasperek) <ul style="list-style-type: none"> • Memorandum of Request <ul style="list-style-type: none"> ○ Deletion of Existing Course(s): INTE 6200

	<ul style="list-style-type: none">○ Deletion of Existing Prefix: INTE: Interdepartmental• Marked Catalog Copy• Signature Form
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TO: Dr. Deirdre M. Mageean
Vice-Chancellor of Research and Graduate Studies

FROM: Dr. Paul Gemperline, Dean
Graduate Studies
Paul J. Gemperline

DATE October 17, 2011

SUBJECT: Graduate Curriculum Actions Approved by the Graduate
School Administrative Board

CC: Rose Allen, Chair of Graduate Curriculum Committee
Linner Griffin, Associate Provost, Academic Programs
Marianna Walker, Chair of the Faculty

The following Graduate Curriculum Committee (GCC) recommendations of September 21, 2011 were approved by the Graduate School Administrative Board at its October 13, 2011 meeting. I concur with these recommendations and am forwarding them to you for consideration and approval by the Academic Council and Chancellor. Unless otherwise noted below, actions were approved as they appear in GCC minutes. Links to details of actions are provided.

Action Item 11-6	Brody School of Medicine Department of Public Health (Kenneth DeVille) <ul style="list-style-type: none">• Memorandum of Request<ul style="list-style-type: none">◦ Revision of Existing Course(s): MPH 6002 (REVISED)• Marked Catalog Copy• Supporting Documentation<ul style="list-style-type: none">◦ Letters of Support• Signature Form
Action Item 11-7	College of Human Ecology School of Social Work (Mary Jackson) <ul style="list-style-type: none">• Memoranda of Request (REVISED)<ul style="list-style-type: none">◦ Renumbering and Revision of Existing Course(s): SOCW 6804 (to 6801) (REVISED), SOCW 6808 (to 6800) (REVISED)◦ Revision of Existing Certificate(s): Substance Abuse Certificate Program• Marked Catalog Copy (REVISED)

	<ul style="list-style-type: none">• Supporting Documentation<ul style="list-style-type: none">○ Office of the Registrar○ Notification of Affected Units• Signature Form
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Credit

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The main campus of East Carolina University operates on the semester system. The fall and spring semesters are each approximately fourteen weeks in length. The summer session is divided into two equal terms of approximately five and one-half weeks each. An alternative eleven week summer schedule is available in some areas. Doctoral students may enroll for a single eleven-week summer term. The Division of Continuing Studies will supply calendars for the off-campus centers.

The university is in session five and one-half days each week. Classes usually meet for fifty-minute periods, but some of the courses meet for three hours in one evening or on Saturday morning.

Only courses numbered 5000 or higher can be counted toward completion of graduate degrees or CAS programs. At least one-half of the credit for a master's degree must be earned in courses for graduates only, numbering 6000 or above. During the summer terms, most courses are offered during the daytime. Three semester hour courses meet one and a half hours daily; five semester hour courses meet two and one-half hours daily. Other courses meet for the appropriate times in order to meet the total contact hour requirement. The university offers many graduate courses, workshops, conferences, and short courses during the summer session. Graduate degree credit can be earned only at the ~~rate of one semester hour of credit for each calendar week of attendance.~~ standard of a minimum of 750 scheduled minutes of instructional time or the equivalent per credit hour, as stated in the UNC Policy Manual.

Graduate students who seek and obtain permission to take courses at other institutions for subsequent transfer to degree programs at East Carolina University may obtain credit only at ~~the rate of one semester hour of credit for each calendar week of course attendance.~~ the standard of a minimum of 750 scheduled minutes of instructional time or the equivalent per credit hour, as stated in the UNC Policy Manual. Degree or CAS credit cannot be obtained through completion of correspondence courses. The Graduate School does not award credit for experiential learning, advanced placement, or professional certificates.

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Continuous Enrollment (or Registration)

Graduate students who have previously registered for all credits in a graduate degree program but who have not completed all requirements (e.g., thesis, professional paper, internship, etc.) must continue to register each semester (except summer terms) until all degree requirements are completed and filed with the registrar. Students must be enrolled for at least one credit hour during the semester of graduation except summer, if registered for the prior spring semester. ~~Students who complete all degree requirements prior to the first day of the term of graduation may petition the Graduate School for an exception to the registration requirement for that term.~~

Students who do not complete all degree requirements prior to the published commencement date of the intended term of graduation but complete all degree requirements prior to the first day of class of the subsequent term may petition the Graduate School for a waiver of the registration requirement for that term.

In special circumstances, students may request a leave of absence from their program of study. They must notify their graduate program director and file a readmission application prior to returning. During a leave of absence, students will not be permitted to utilize university resources. Students readmitted after a leave of absence will be required to meet the continuous enrollment requirement.

For information on leave of absence, view Absence and Readmission found at www.ecu.edu/cs-acad/grcat/admission.cfm#LOAReadmit.