

## Writing Across the Curriculum Committee 2011-2012

Beginning this fall, the Writing Across the Curriculum (WAC) Committee has returned to the Faculty Senate and is an official standing academic committee. This change precipitates others regarding processes and procedures related to Writing Intensive (WI) courses.

### **New Course Proposals**

Electronic submission of Writing Intensive course proposals should be sent to Brandi Hasty ([goochb@ecu.edu](mailto:goochb@ecu.edu)) two weeks prior to the scheduled committee meeting. The original signature form should be brought to the meeting. Submission packet should include the completed WI Course Proposal Form, a copy of a sample syllabus for the course, and a letter of support from the unit head. Faculty proposing the course will be given time on the WAC Committee agenda to present their course and answer any questions the committee may have.

### **Adding WI Credit to Existing Courses**

Follow procedures above, with the exception of the original signature form, which is not necessary.

### **Removing WI Credit from Existing Courses**

Departments that wish to remove WI credit from current courses may do so by sending an email to the chair of the WAC Committee, Elizabeth Swaggerty ([swaggertye@ecu.edu](mailto:swaggertye@ecu.edu)). Indicate which courses you are requesting to have the WI designation removed from and include a brief explanation for the request. Include documentation that your program will continue to offer enough WI courses in the major to allow students to meet WI graduation requirements if the WI designation is removed from the course. Finally, include documentation of correspondence with other degree programs/majors that might be impacted by this change (e.g., If accounting uses a WI business course to count as a WI requirement for their degree program, removing a WI designation from a business course impacts accounting). This request should be provided at least two weeks prior to the meeting at which you would like the item considered.

### **Syllabus Statement**

The Writing Across the Curriculum (WAC) Committee expects all instructors teaching WI courses to have an explicit statement on each syllabus to indicate that the course is part of the WAC program at ECU; faculty should also note which approved WI model the course will be following. While you may choose different models for your courses from semester to semester, of course, each of your syllabi should have the following statement on them with the appropriate WI Model # filled in each semester:

Writing Intensive (WI) [ENTER COURSE #] is a writing intensive course in the Writing Across the Curriculum Program at East Carolina University. In using WI Model # \_\_\_\_, this course contributes to the twelve-hour WI requirement for students at ECU. Additional information is available at the following site: <http://www.ecu.edu/writing/wac/>.

### **Website & Materials**

Information and handouts are available on the following websites. The WAC Committee site on the Faculty Senate page provides meeting dates/times/locations, as well as other official documents related to the committee (charge, roster, minutes, etc): <http://www.ecu.edu/cs-acad/fsonline/wc/wc.cfm>

The University Writing Program provides resources for faculty preparing courses for WI credit: <http://www.ecu.edu/writing/>. An explanation of the WI requirement is available, as well as a list of the approved WI Course Models and the WI Course Proposal Form. Models and forms are available here: <http://www.ecu.edu/cs-acad/writing/wac/index.cfm>

### **Contact**

Elizabeth Swaggerty, Chair of the Writing Across the Curriculum Committee, [swaggertye@ecu.edu](mailto:swaggertye@ecu.edu) or 252.328.4970