

Lee, Lori

From: McFadden, Cheryl
Sent: Sunday, October 02, 2011 11:26 AM
To: Libraries Committee
Cc: Walker, Marianna; Lee, Lori; Lewis, Janice S
Subject: FW: Thoughts re: math lab

Good Morning Committee,

I received this email from Jan and as it appears, the decision has already been made to put the math lab into the basement. Jan thinks that we know should switch to the project management mode and help the library with the transition. If we take this approach now, we will probably should pull the resolution as Jan suggested. Your thoughts?
Cheryl

From: Lewis, Janice S
Sent: Sunday, October 02, 2011 10:23 AM
To: McFadden, Cheryl
Subject: RE: Thoughts re: math lab

New development: Marilyn emailed Larry and me on Saturday morning and said "subsequent meetings with the Chancellor and Academic Council, as well as the Faculty Senate officers, have confirmed that the best space seems to be the basement of the library. There is still a lot of design work ahead and some additional information needed from the Chair of the Math Department; but essentially the decision has been made."

I was wondering if any of the Faculty Senate officers have been in touch with you yet, and if it would be prudent to pull the resolution since they were part of the decision-making process. Honestly, I'm ready to shift to project management mode and do everything I can to make sure that the library accommodates the Math Lab in a way that best meets everyone's interest – as much as that is possible.

Jan

From: McFadden, Cheryl
Sent: Sunday, October 02, 2011 8:46 AM
To: Lewis, Janice S
Subject: RE: Thoughts re: math lab

I will call you Monday as I was at the Friday center all day Friday and Sat for a leadership institute. Cheryl

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From: Lewis, Janice S
Sent: Thursday, September 29, 2011 5:56 PM
To: McFadden, Cheryl

Cc: Boyer, Larry
Subject: FW: Thoughts re: math lab

Cheryl,

We've been hearing from several sources that some faculty on campus may not be particularly concerned about the loss of staff space, as opposed to public space, to the Math Lab. My colleague Patricia Dragon prepared the email below that details some of the consequences of moving the Math Lab into the Technical Services area of the library. I wanted to share it with you before Tuesday's Senate meeting, as I think it will be helpful for you to have in case the Senate discussion veers in that direction. Please call me tomorrow or Monday if you want to talk about this more before the meeting.

Thanks, as always, for your advocacy and work for the library --

Jan

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From: Dragon, Patricia M
Sent: Wednesday, September 28, 2011 11:59 AM
To: ALS - Faculty
Subject: Thoughts re: math lab

In thinking about the Faculty Senate meeting on Tuesday at which the library space resolution is on the agenda, it is occurring to me that we may not be able to rely as much as we assume on the support of faculty on campus to resist further encroachment on library space. We know that the first floor drum is being seriously considered, and while many faculty are outraged at the thought of the library ceding more stacks/public space, some may be less outraged by the thought of us ceding non-public office space. In fact, such an arrangement may even be viewed as a kind of "compromise" position where the administration gets a math lab, and we don't lose any more library stacks.

Of course, this compromise is only acceptable if one lacks an understanding of what occurs in the first floor drum, and how unworkable it would be for Collections and Technical Services to be located elsewhere, particularly in a different building. There are 26 full-time staff and faculty who work in this area (including two vacancies), several part-time staff, and 16 part-time student workers. The area encompasses five departments, including Acquisitions and Preservation/Conservation, Electronic and Continuing Resources Acquisitions, Special Collections Cataloging, General Collections Cataloging, and Collection Development. As a group, we assess the library collections and perform collection-related outreach to the university community, purchase and receive physical materials and evaluate gifts, manage the flow of materials to and from the bindery, preserve and repair all library materials from books and music to rare materials and maps, catalog and process all materials to make them accessible and findable, and manage subscriptions and purchases of electronic materials. In short, when it comes to library materials, if you have it, can find it, and can use it without it falling apart, it's because of Collections and Technical Services.

Moving Collections and Technical Services out of its current space to make room for the math lab would result in:

- Gross inefficiencies wherein nearly all physical materials received by the library would have to be received and processed elsewhere then transported to the library.
- Delays between materials being received and being available to the university community.
- Potential damage and/or loss of Special Collections and fragile materials as they are transported to and from the library for cataloging or repair.
- Marginalization of librarians whose job it is to communicate with departments on campus for collection development purposes, making them harder to find and separating them from the collections they maintain.
- The need to move and reestablish an extensive preservation lab, including board shears and other large instruments, chemicals, fume hood, etc. with OSHA requirements.
- Lapses in data quality control as maintaining inventory information becomes more cumbersome from offsite.
- Loss of time and productivity as library staff and faculty have to commute between buildings to accomplish work, have meetings, etc.
- Loss of morale if faculty and staff are relocated off-campus and separated from the rest of their unit.

There are probably many other potential implications that could be added (I welcome additions). I just wanted to be sure that this twist was on everyone's radar, and that should the possibility of such a "compromise" be raised on Tuesday, we have all considered the unfitness of this solution, in terms that will speak to the faculty on campus.

Thanks,
Patricia

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Lee, Lori

Subject: FW: proposed resolution concerning placement of math lab

From: McKinnon, Hunt

Sent: Monday, October 03, 2011 10:07 AM

To: McFadden, Cheryl

Cc: Lee, Lori; Walker, Marianna

Subject: RE: proposed resolution concerning placement of math lab

I am O.K. with this. *How will Mona's friendly amendment be offered from the floor of the senate tomorrow Cheryl?*

I put a portion of the minutes from the last space committee below so you know of the discussion in that group.

See you tomorrow !

- a. **Math Lab:** M. Sheerer reported that the Math Lab project that was submitted as a QEP proposal is an institutional priority as other institutions have used this model with great success in terms of addressing student retention. F. Baxter reported that a committee has been formed to review space options for the Lab that required approximately 4,000 sq. ft. on campus. She reported that several locations had been identified and that four viable options are on the table for consideration. B. Bagnell presented the four options:
 - i. Austin: Math dept. currently occupies much of the proposed area. Asbestos and egress are concerns in addition to costs and the timeline associated with this option.
 - ii. Bate: groups of four labs could be renovated into one large space. Current utilization is high in this building.
 - iii. Lower-level of Joyner: 4161 sq. ft. of space that is not habitable is currently being used as storage that could be stored offsite. Microfiche/reference materials could be relocated from this area but these materials need to be accessible to the public.
 - iv. Joyner First Floor Drum/Rotunda: Easiest and perhaps most cost effective option. Currently occupied by Library Technical Services. Library staff (4) would have to be relocated.

Action Item: The Math Lab is on the agenda for Monday's Executive Council meeting. The provost will report on the status of priority for this project. K. Higdon will work with Human Resources to determine the staffing composition of those employed in Library Technical Services.

Lee, Lori

Subject: FW: proposed resolution concerning placement of math lab

From: McFadden, Cheryl
Sent: Monday, October 03, 2011 8:42 PM
To: McKinnon, Hunt; Walker, Marianna; Lee, Lori
Subject: FW: proposed resolution concerning placement of math lab

Please see below. I'm not sure what to do. Any advice? Cheryl

From: Lewis, Janice S
Sent: Monday, October 03, 2011 8:40 AM
To: Spencer, Dorothy; McFadden, Cheryl
Subject: RE: proposed resolution concerning placement of math lab

Good morning,

I've asked Lori to add me to the mail list for the Libraries Committee. If there has been additional discussion regarding Mona's proposed amendment, I've missed it.

I agree with Cheryl that the proposed amendment appears to be a moot point. My preference is that it is not presented to Faculty Senate b/c it might lead to the worst of all outcomes for the library: we have been told by the Executive Council to prepare to accommodate the math lab and we are asked by Faculty Senate not to make changes to collections or spaces. I have told the Provost (and she forwarded my response to the Chancellor) that we accept the decision to locate the math lab in the basement of Joyner Library and are committed to making it work in a way that best meets everyone's needs. The library's Collection Management Department has worked closed with faculty to has set up procedures that include the opportunity for faculty input into decisions concerning the withdrawal of materials. History Department faculty played a large role in developing those procedures. These procedures should be sufficient to address faculty's concerns about materials without the need for a resolution.

Jan

From: Spencer, Dorothy
Sent: Sunday, October 02, 2011 8:47 PM
To: McFadden, Cheryl
Cc: Lewis, Janice S
Subject: RE: proposed resolution concerning placement of math lab

I am not familiar with "the basement" and will speak to Jan this week to get a better feel for this space and how this will impact other parts of the library's operations.

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From: McFadden, Cheryl
Sent: Sunday, October 02, 2011 7:43 PM
To: Libraries Committee
Subject: FW: proposed resolution concerning placement of math lab

Dear Committee,
Please see Mona's friendly amendment that may be a moot point. Cheryl

From: Russell, Mona
Sent: Sunday, October 02, 2011 1:04 PM
To: McFadden, Cheryl
Cc: Lee, Lori
Subject: RE: proposed resolution concerning placement of math lab

Hi Cheryl,

I am rather new to this--but I floated this before my department and I have their support which is why I wrote history department--at least one person in my department suggested that perhaps it was not the faculty senate's concern--that rather than body the wording should be library committee and another faculty member, expressing our general concerns also added removal of permanent collections--so I have put in parentheses around areas of uncertainty or areas that were added after debate in my department. So I would be happy to hear what the consensus would be on the strongest, most appropriate wording.

Mona

"Whereas the History Department (or Faculty Senate) is concerned about retention of undergraduates and graduate students in the University; and

Whereas the History Department (or Faculty Senate) sees a functioning academic Library to be central to this role; and

Whereas the History Department (or Faculty Senate) is also concerned about the direction of the Library away from a site conducive to Faculty research.

We propose the following friendly amendment to the motion.

That any further encroachment of stack space, faculty and student study space, and quiet spaces in the Library be limited and (and no further removal of permanent collections) until further discussion and debate with this body (or library committee). "

From: McFadden, Cheryl
Sent: Sunday, October 02, 2011 8:38 AM
To: Lee, Lori; Russell, Mona
Subject: RE: proposed resolution concerning placement of math lab

Hi Lori and Mona,
Lori's suggested is right on target. I didn't see the amendment. Would one of you send it to me? Cheryl

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From: Lee, Lori
Sent: Friday, September 30, 2011 12:33 PM
To: Russell, Mona
Cc: McFadden, Cheryl
Subject: proposed resolution concerning placement of math lab

Hi Mona. Yes, please consider asking the History Department's Faculty Senator to offer this amendment on the floor of the Faculty Senate. I am copying Cheryl McFadden, Committee Chair so that she is aware that this may come forward. Thanks for your interest in this important matter. -
Lori

From: Russell, Mona
Sent: Tuesday, September 27, 2011 5:44 PM
To: Lee, Lori
Subject: attachment 10, proposed resolution concerning placement of math lab

Dear Lori,

My name is Mona Russell, and I am the history dept.'s faculty senator. Having read the proposed resolution and having heard Dean White's extreme support of the Math lab in a meeting today, I would like to know if there is any way possible to strengthen the resolution with a friendly amendment, something to the effect that we would not like to see some sort of guarantee that there will not be further encroachment on stack space, faculty and student study space, and quiet areas in general? Our concerns regarding this matter stem from issues regarding retention, as well as faculty productivity and research.

I realize that it is very close to the meeting date, and I understand if it is too late to add a friendly amendment. I just want to understand technically and procedurally what the best way to proceed is in this matter. As well, if I am to represent my department, I must poll them quickly before introducing anything on their behalf. (However, on library matters we have generally been fairly united).

Thanks,
Mona

- A needs assessment survey of faculty in the Division of Academic Affairs is underway as part of Joyner Library's SACS assessment efforts. The URL for the survey is included in the handouts Lori provided. Please take a few minutes to complete the survey. Your feedback is important. Action items taken as a result of the 2008 faculty survey included:
 - Purchase of online journal archives
 - New e-journal subscriptions
 - Allocation of additional funds to improve specific areas of the monograph collection
 - Implementation of the Pull & Hold service
 - Delivery of PDF articles from print journals owned by Joyner Library to faculty
- Our internal SACS reviewers have indicated that they think that the university is in compliance with all SACS requirements relating to the libraries. However, recent budget cuts have affected our rankings in comparison with peer libraries. Continuing budget cuts are a concern, as is the decision to hold back some of the enrollment increase money slated for the libraries.
- This year, the inflation rate for monographs is 4% and 4-6% for journals and electronic resources. Thus, even without cuts, there is a loss of purchasing power for the libraries.
- The Major Gifts Officer assigned to Joyner and Laupus Libraries retired effective September 30. University Advancement has decided not to fill this position, adversely affecting the libraries' ability to attract private gifts.
- Space in the library is at a premium:
 - A recent report of the Special Collections Division, which includes the University Archives, the Manuscripts and Rare Books Department, and the North Carolina Collection revealed a need for 12,000 square feet of growth space for collections in the next fifteen years.
 - The general circulating collection has room for only 5 years of growth.
 - The University Archives and Records Center needs additional space to carry out its fiduciary responsibility to manage the official records of East Carolina University.
 - Project STEPP occupies 2464 square feet (1045 for offices and conference room, the rest is open study space and group study rooms which all students can use in the evenings).
 - Pirate Tutor Center and the Writing Center occupy approximately 3115 square feet.