

## FACULTY SENATE ANNOUNCEMENTS

October 4, 2011

We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:

- a. To aid in identification, please stand when recognized to speak on issues.
- b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.

The following people have been granted **speaking privileges** for today's meeting: Rick Niswander, John Cope, Donna Payne, Paul Gemperline, Ron Mitchelson, Jayne Geissler, and members of all committees reporting today.

We have several **committee openings** and encourage anyone interested in serving to contact the Faculty Senate office at 328-6537. The Chair of the Faculty will appoint members as soon as possible. Openings include:

- Libraries (2 year and 3 year term as regular member)
- Research/Creative Activity Grants (1 year term as Faculty Senate Representative)
- Teaching Grants (3 year term as regular member)
- Teaching Grants (1 year term as Faculty Senate Representative)
- Writing Across the Curriculum (1 year term as Chair of Faculty Representative)

The Calendar Committee voted on **make-up days following the closure of the University**. This decision was based on the [established policy for Make-up Days](#) and was announced to the University community via email from Provost Marilyn Sheerer.

It is recommended that the two missed days (29 & 30 August 2011) be made up this Fall by using the Semester Reading Day (Wednesday, December 7, 2011) as a replacement for the Monday (29 August) that was missed; additionally, it is recommended that the last day of the Fall semester break (Tuesday, October 11, 2011) be used to make up the missed Tuesday (30 August).

It is also important to note that there are alternative assignments allowed, as stated:

By meeting at the usual class time on the designated make-up days (avoid giving tests on these days) or by some activity relevant to the class (outside the usual class time, but not necessarily on the designated make-up days, as decided by the instructor following whatever procedures have been adopted by the unit).

The Chancellor has **approved the following resolution** from the September 6, 2011, Faculty Senate meeting:

**#11-68** Revised *ECU Faculty Manual*, Part VII. Research Information, [Section VI](#). Policy and Procedures on Ethics in Research and Creative Activities.

The Board of Trustees has **approved the following resolution** from the November 2, 2010, Faculty Senate meeting, with an editorial change to add, under I.A. (last paragraph) and under V. (second paragraph) "or (g) budgetary considerations."

**#10-83** Revisions to the *ECU Faculty Manual*, [Appendix C](#). Personnel Policies and Procedures for the Faculty.

Faculty are reminded that most of the **speeches given by the Chair of the Faculty** are posted online at: <http://www.ecu.edu/cs-acad/fsonline/speeches/Speeches.cfm>.

The Committee on Committees is **seeking nominees** from the faculty for the election of one delegate and one alternate to the **2012-2013 UNC Faculty Assembly**. Nominees should be full-time faculty, holding no administrative duties outside his/her department. The names of those nominated to the Committee on Committees will be submitted to the Faculty Senate in January 2012. Following elections, the new delegates and alternates will begin their terms July 1, 2012. Information will be distributed to all faculty and nomination forms will be due in the Faculty Senate office by November 1, 2011. A list of the current **Faculty Assembly delegation** is available online at:

<http://www.ecu.edu/cs-acad/fsonline/customcf/rosters/facultyassembly.htm>.

Faculty members not located on main campus and who serve on various academic standing committees are reminded of **special courtesy parking permits** available from the office of Parking and Transportation Services. Special Courtesy Permits allow faculty members attending meetings, etc. to park in "A1/B1" lots on main campus. These permits are issued to unit heads at no charge and are to be used in conjunction with a paid parking permit. Additional information is available from Parking and Transportation Services at 328-1961.

Information on how to **import the ECU Academic Calendar** into Outlook, Entourage or iCal is available at <http://www.ecu.edu/cs-ecu/academic-import.cfm>. Because the Academic Calendar can change, they will be made available approximately one month before each semester. Information in these downloaded files are as accurate as we can make them at the time of creation. Always be sure to check the official [Academic Calendar page](#) for the latest updates. Any changes that are made after you import the calendar will have to be updated in your calendar manually by you.

Academic Library Services is conducting a **needs assessment survey of faculty** in the Division of Academic Affairs. The survey will be used in our documentation for the upcoming SACS reaffirmation. Analysis of the results will help us target areas for improvement and plan future services. The 2011 results will be compared to the results of a similar survey conducted in 2008. The survey contains 17 questions and takes approximately 8-10 minutes to complete. Your participation is very important and we appreciate your taking the time to respond. If you have questions or concerns, please contact Jan Lewis, Associate Dean, Joyner Library, at [lewisja@ecu.edu](mailto:lewisja@ecu.edu); 252.328.2267. Thank you! Survey URL: <http://www.surveymonkey.com/s/CPN3P23>