

## Update on the 2009-2011 Review of the *ECU Faculty Manual*

April 2011

Please be aware that the *ECU Faculty Manual* is under review and will be completely reorganized within two years. The Faculty Senate will continue to provide faculty with updates on these changes throughout the reorganization process.

<p><a href="#">Announcement on Faculty Manual</a></p> <p><a href="#">Announcement on PRR Representatives</a></p> <p><a href="#">Link to new PRR Regulation</a></p> <p><a href="#">Faculty Manual: General Areas of Concern</a></p> <p><a href="#">Faculty Manual Steering Committee</a></p> <p><a href="#">Faculty Advisory Group</a></p>	<p><b>Links to Faculty Senate Resolutions that relate to the review of the ECU Faculty Manual</b></p> <p><a href="#">February 23, 2010</a></p> <p><a href="#">March 30, 2010</a></p> <p><a href="#">April 20, 2010</a></p> <p><a href="#">September 7, 2010</a></p> <p><a href="#">November 2, 2010</a></p> <p><a href="#">December 7, 2010</a></p> <p><a href="#">February 22, 2011</a></p> <p><a href="#">March 29, 2011</a></p> <p><a href="#">April 19, 2011</a></p>
---	--

Faculty Manual Sections	Specific Items in Sections of Faculty Manual	Committee/Group charged with review	Report expected to Faculty Senate
	<a href="#">Interpretations</a>	<a href="#">Faculty Governance</a>	Fall 2011
Part 1	<a href="#">Introduction</a>	<a href="#">Faculty Officers</a> and <a href="#">Faculty Advisory Group</a>	Fall 2011
Part 2	<a href="#">Organization of the University of North Carolina</a>	<a href="#">Faculty Officers</a> and <a href="#">Faculty Advisory Group</a>	Fall 2011
	<a href="#">Vision, mission, and strategic plan of ECU</a>	<a href="#">Faculty Officers</a> and <a href="#">Faculty Advisory Group</a>	Fall 2011
	<a href="#">University Policy</a>	<a href="#">Faculty Officers</a> and <a href="#">Faculty Advisory Group</a>	Fall 2011
	<a href="#">Academic Policy</a>	<a href="#">Faculty Officers</a> and <a href="#">Faculty Advisory Group</a>	Fall 2011
	<a href="#">Administrative Policy</a>	<a href="#">Faculty Governance</a>	Fall 2011
	<a href="#">Guidelines for Organizing into Code Units</a>	<a href="#">Faculty Governance</a>	Fall 2011



Part 3	<u>Academic Freedom</u> <b>FS Resolution #11-44, March 2011</b>	<u>Faculty Governance</u>	<b>Pending Chancellor's approval</b>
Part 4	<u>Academic Integrity</u> <b>FS Resolution #11-36, March 2011</b>	<u>Admissions &amp; Retention</u>	<b>Pending Chancellor's approval</b>
Part 5	<u>Access to Student Educational Records</u>	<u>Academic Standards</u>	Fall 2011
	<u>Application for Graduation</u> <b>FS Resolution #11-17, February 2011</b>	<u>Academic Standards</u>	<b>completed</b>
	<u>Certification</u> <b>FS Resolution #10-93, December 2010</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
	<u>Class Roll Verification</u> <b>FS Resolution #10-10, February 2010</b>	<u>Admission &amp; Retention</u>	<b>completed</b>
	<u>Course packs</u> <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
	<u>Desk Copies</u> <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
	<u>Faculty Absence</u> <b>FS Resolution #11-46, March 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Faculty Load</u> Formal Faculty Advice on proposed Faculty Workload Regulation <b>FS Resolution #10-90, December 2010</b>	<u>Faculty Governance</u>	<b>completed</b>
	<u>Faculty Marshals</u> (combined with Mace Bearers) <b>FS Resolution #10-14, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Final Examinations</u> (NEW Subsection) <b>FS Resolution #10-08, February 2010</b> <b>FS Resolution #10-52, April 2010</b> <b>FS Resolution #10-78, November 2010</b> <b>FS Resolution #11-16, February 2011</b> <b>FS Resolution #11-51, April 2011</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
	<u>Grade Appeals</u> <b>FS Resolution #09-38, November 2009</b>	<u>Admission &amp; Retention</u>	<b>completed</b>
	<u>Office Hours</u> <b>FS Resolution #10-53, April 2010</b>	<u>Academic Standards</u>	<b>completed</b>



<u>Ordering Textbooks and Collateral Materials</u> <b>FS Resolution #10-53, April 2010</b> <b>FS Resolution #11-47, March 2011</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
<u>Orientation of Courses</u> (renamed Course Expectations and Requirements) <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Posting Grades</u> <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
Policy to Remove Foundation Curriculum Credit (NEW Subsection) <b>FS Resolution #11-15, February 2011</b>	<u>Academic Standards</u>	<b>completed</b>
Grades and Grading (NEW Subsection) <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Privacy of Student Educational Records</u>	<u>Academic Standards</u>	Fall 2011
<u>Re-examination</u> <b>FS Resolution #10-93, December 2010</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
<u>Release of Directory Information</u> <b>FS Resolution #10-93, December 2010</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
<u>Reporting of Grades</u> (renamed Recording of Grades) <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Change of Grade</u> (NEW Subsection) <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Reporting Removal of Incompletes</u> (renamed Grade of Incomplete) <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Academic Progress</u> (NEW Subsection) <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Resale of Complimentary Textbooks</u> <b>FS Resolution #10-93, December 2010</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
<u>Senior Summary Sheet</u> <b>FS Resolution #10-93, December 2010</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
<u>Student Advising</u> (renamed Faculty Academic Advising) <b>FS Resolution #10-64, April 2010</b> <b>FS Resolution #10-70, September 2010</b>	<u>Academic Standards</u>	<b>completed</b>



<u>Student Attendance Regulations</u> (renamed Class Attendance and Participation Regulations) <b>FS Resolution #10-28, March 2010</b>	<u>Admission &amp; Retention</u> and <u>Academic Standards</u>	<b>completed</b>
<u>Student Conduct</u> <b>FS Resolution #10-63, April 2010</b> <b>FS Resolution #10-92, December 2010</b>	<u>Academic Standards</u> and <u>Admission &amp; Retention</u>	<b>completed</b>
<u>Disruptive Academic Behavior</u> <b>FS Resolution #10-27, March 2010</b> <b>FS Resolution #11-14, February 2011</b> <b>FS Resolution #11-52, April 2011</b>	<u>Academic Standards</u> and <u>Admission &amp; Retention</u>	<b>Pending Chancellor's approval</b>
<u>Supervising Tests</u> <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Tests and Examinations</u> <b>FS Resolution #10-08, February 2010</b>	<u>Academic Standards</u>	<b>completed</b>
<u>Used Books</u> <b>FS Resolution #10-93, December 2010</b>	<u>Academic Standards</u>	<b>Pending Chancellor's approval</b>
<u>Mace Bearer</u> (combined with Faculty Marshals) <b>FS Resolution #10-14, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>Auditoriums</u> <b>FS Resolution #10-15, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>Computing and Information Systems</u> <b>FS Resolution #10-15, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>Emergency Action Plan</u> (renamed Emergency Notification and Actions) <b>FS Resolution #10-15, February 2010</b> <b>FS Resolution #10-47, April 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>Emergency Evacuation Procedures</u> (NEW Subsection) <b>FS Resolution #10-47, April 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>Facilities Services</u> <b>FS Resolution #10-15, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>Health Sciences Library</u> <b>FS Resolution #10-15, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>Joyner Library</u> <b>FS Resolution #10-15, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
<u>University Property</u> <b>FS Resolution #10-15, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>



	<u>Curriculum Development</u> FS Resolution #10-06, February 2010 FS Resolution #10-94, December 2010 FS Resolution #11-38, March 2011	<u>Educational Policies Planning</u>	<b>Pending Chancellor's approval</b>
	<u>Distance Education Policies</u> (NEW Section) FS Resolution #10-77, November 2010	<u>Academic Standards</u>	<b>completed</b>
Part 6	<u>Appointment</u> (relocated with Appendix C) FS Resolution #10-32, March 2010	<u>Faculty Governance</u>	<b>completed</b>
	<u>Collection of Money</u> FS Resolution #10-84, November 2010 FS Resolution #11-47, March 2011	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Employee Involvement in Political Candidacy and Office Holding</u> FS Resolution #10-85, November 2010 FS Resolution #11-08, February 2011	<u>Faculty Welfare and Faculty Governance</u>	<b>completed</b>
	<u>Leaves of Absence</u> FS Resolution #11-46, March 2011	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Orientation of New Faculty</u> FS Resolution #10-37, March 2010 FS Resolution #11-18, February 2011	<u>Faculty Welfare</u>	<b>Pending additional revisions Fall 2011</b>
	<u>Promotion</u> (relocated with Appendix C) FS Resolution #10-32, March 2010	<u>Faculty Governance</u>	<b>completed</b>
	<u>Resignation and Re-appointment</u> (relocated with Appendix D) FS Resolution #10-32, March 2010	<u>Faculty Governance</u>	<b>completed</b>
	<u>Phased Retirement</u> FS Resolution #10-37, March 2010 FS Resolution #11-60, April 2011	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Retirement</u> FS Resolution #10-37, March 2010 FS Resolution #11-60, April 2011	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Subsection - Privileges for Retired Faculty</u> FS Resolution #10-37, March 2010 FS Resolution #11-60, April 2011	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Salary Policies</u> FS Resolution #10-96, December 2010 FS Resolution #10-48, March 2011	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>



	<u>Tenure</u> (relocated with Appendices C and D where appropriate) <b>FS Resolution #10-32, March 2010</b>	<u>Faculty Governance</u>	<b>completed</b>
	<u>Travel and Expense Allowances</u> <b>FS Resolution #11-19, February 2011</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Hospitalization Insurance</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Disability Income Plans</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Mandatory Enrollment in Group Life Program</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Group Insurance Plans</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Social Security</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Deferred Compensation Plan</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Supplemental Retirement Income Plan of NC (401K)</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Tax Deferred Annuity</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>US Savings Bonds</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>
	<u>Unemployment Compensation Benefits</u> <b>FS Resolution #10-98, December 2010</b> <b>FS Resolution #11-61, April 2011</b>	<u>Faculty Welfare</u>	<b>Pending Chancellor's approval</b>



<u>Vacation and Sick Leave</u> FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	<u>Faculty Welfare</u>	Pending Chancellor's approval
<u>Workers' Compensation</u> FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	<u>Faculty Welfare</u>	Pending Chancellor's approval
<u>Flex Reimbursement Accounts</u> FS Resolution #10-98, December 2010 FS Resolution #11-61, April 2011	<u>Faculty Welfare</u>	Pending Chancellor's approval
<u>Academic Apparel</u> (combined with Faculty Marshals and Mace Bearers) FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Admission to Athletic Events</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Cardiovascular Disease Risk Factor/ Identification/Reduction Program</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Central Ticket Office</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Computing &amp; Information Systems Ctr.</u> (renamed Information and Computer Services) FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Continuing Education</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Credit Union</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Dining Services</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Grants, Contract, and Cooperative Agreements</u>	<u>Faculty Governance</u>	Fall 2011
<u>Housing</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Mendenhall Student Center</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed
<u>Police Department</u> FS Resolution #10-16, February 2010	<u>Faculty Welfare</u>	completed



	<u>Post Office and Campus Mail Service</u> <b>FS Resolution #10-16, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Radiation Safety</u> <b>FS Resolution #10-16, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Recreational Services</u> <b>FS Resolution #10-16, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Supplies, Equipment, and Contractual Services</u> <b>FS Resolution #10-16, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Telephone Service</u> <b>FS Resolution #10-16, February 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Tuition Privileges for Faculty</u> <b>FS Resolution #10-38, March 2010</b> <b>FS Resolution #10-95, December 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Employment of Related Persons</u> <b>FS Resolution #10-39, March 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>External Professional Activities of Faculty and Other Professional Staff</u> <b>FS Resolution #10-33, March 2010</b>	<u>Faculty Governance</u>	<b>completed</b>
	<u>Equal Employment Opportunity/Affirmative Action Policy</u> <b>FS Resolution #10-40, March 2010</b> <b>FS Resolution #10-86, November 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Substance Abuse Policy</u> <b>FS Resolution #10-97, December 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Weapons Policy</u> <b>FS Resolution #11-20, February 2011</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Serious Illness and Disability Leave for Faculty Policy</u> (renamed Faculty Serious Illness & Parental Leave Policy) <b>FS Resolution #10-48, April 2010</b>	<u>Faculty Welfare</u>	<b>completed</b>
	<u>Frequently Asked Questions about Faculty Personnel Records</u> <b>FS Resolution #10-34, March 2010</b>	<u>Faculty Governance</u>	<b>completed</b>
Part 7	<u>Policies and Guidelines for External Funding</u>	<u>Faculty Governance</u>	Fall 2011
	<u>Patent Procedures of ECU</u>	<u>Faculty Governance</u>	Fall 2011



	<a href="#">Copyright Policy</a>	<a href="#">Faculty Governance</a>	Fall 2011
	<a href="#">Principles and Policy for the Protection of Human Subjects of Research</a>	<a href="#">Faculty Governance</a>	Fall 2011
	<a href="#">Animal Care and Use in Research in Instruction</a>	<a href="#">Faculty Governance</a>	Fall 2011
	<a href="#">Policy and Procedures on Ethics in Research and Creative Activities</a>	<a href="#">Faculty Governance</a>	Fall 2011
	<a href="#">Policy on the Custody, Retention, Transfer and Access to Research Data and Records</a>	<a href="#">Faculty Governance</a>	Fall 2011
Part 8	<a href="#">Responsibilities of Administrative Officers</a> <b>FS Resolution #10-35, March 2010</b>	<a href="#">Faculty Governance</a>	<b>completed</b>
Part 9	<a href="#">ECU Organizational Charts</a>	<a href="#">Faculty Officers and Faculty Advisory Group</a>	Fall 2011
Part 10	<a href="#">Charter of the UNC Faculty Assembly</a>	<a href="#">Faculty Officers and Faculty Advisory Group</a>	Fall 2011
Part 11	<a href="#">The UNC Code</a>	<a href="#">Faculty Officers and Faculty Advisory Group</a>	Fall 2011
Part 12	<a href="#">Personnel Action Dossier</a>	<a href="#">Faculty Governance</a>	Fall 2011
Part 13	<a href="#">Promotion and Tenure Timeline</a> (Revised timeline effective July 1, 2011) <b>FS Resolution #10-65, April 2010</b> <b>FS Resolution #10-82, November 2010</b>	<a href="#">Faculty Governance</a>	<b>completed</b>
Appendix A	<a href="#">Faculty Constitution and By-Laws</a>	<a href="#">Faculty Governance</a>	Fall 2011
Appendix B	<a href="#">Policy for the Cumulative Review of Permanently Tenured Faculty</a> <b>FS Resolution # 09-33, September 2009</b>	<a href="#">Faculty Governance</a>	<b>completed</b>
Appendix C	<a href="#">Personnel Policies and Procedures for the Faculty</a> <b>FS Resolution # 09-33, September 2009</b> <b>FS Resolution #10-83, November 2010</b>	<a href="#">Faculty Governance</a>	<b>Pending Chancellor's approval</b>



Appendix D	<u>Tenure and Promotion Policies and Procedures</u> <b>FS Resolution #09-51, December 2009</b> Additional revisions from Committee expected early 2011	<u>Faculty Governance</u>	Fall 2011
Appendix F	<u>Graduate School Organization</u>	<u>Graduate Assembly and Faculty Officers</u>	Fall 2011
Appendix I	<u>Policy on Conflicts of Interest and Commitment</u> <b>FS Resolution #10-36, March 2010</b>	<u>Faculty Governance</u>	<b>completed</b>
Appendix J	<u>Informal Faculty Grievance Procedures for Grievances Involving Sex Discrimination and other Equal Employment Opportunity Complaints</u>	<u>Grievance Board</u>	Fall 2011
Appendix L	<u>ECU Code</u> <b>FS Resolution #11-45, March 2011</b>	<u>Faculty Governance</u>	<b>Pending Chancellor's approval</b>
Appendix U	<u>Policy on Improper Relationships Between Students and Faculty</u>	<u>Faculty Officers and Faculty Advisory Group</u>	Fall 2011
Appendix V	<u>Sexual Harassment, Discrimination, and Conflicts of Interest Policies</u>	<u>Grievance Board</u>	Fall 2011
Appendix W	<u>Racial and Ethnic Harassment Policies</u>	<u>Grievance Board</u>	Fall 2011
Appendix X	<u>Grievance Procedures for Complaints of Sexual or Racial Harassment or Discrimination or Conflicts of Interest Brought Against ECU Faculty Members or Administrators Holding Faculty Status</u>	<u>Grievance Board</u>	Fall 2011
Appendix Y	<u>Grievance Policies and Procedures</u>	<u>Faculty Grievance</u>	Fall 2011

Rev. 4-21-11