

Academic Deans and Directors Meeting – January 13, 2011

Attendees: A. Bunch, L. Boyer, S. Brown, T. Clayton, W. Creasey (for J. Norris), P. Cunningham, M. Dorsey, S. Eakin, J. Fletcher, J. Gaddis, J. Gehlhar, L. Griffin, G. Gilbert, V. Hardy, P. Horns, J. Hupp, C. Locklear, R. Mitchelson (for P. Gemperline), L. Patriarca, M. Sheerer, J. Siguaw, C. Stansbury, L. Sutton, S. Thomas, M. Walker, A. White, D. White.

Provost's Update – Marilyn Sheerer

- All requests to fill positions, no exception, must go through the review committee. The committee meets twice a week to review open positions where justifications have been sent forward. All requests should be sent forward directly to Chris Locklear.
- There has been communication about a committee that will be formed to look at program curtailment. The Chancellor wants to mention this decision during this Wednesday State of the University Address. The formation of the committee will be continuing involving faculty and members of the committee. The ADD members discussed some opinions about obstacles, challenges and opportunities for ECU within the UNC System as well as what we can do locally. One agreed upon point was to make sure before we put a group with this much significance on the floor, the direction and intention should be extremely clear. Dr. Sheerer encouraged us to look at peer and UNC system schools to see who is doing what and what parts are working successfully.

Student Affairs – Virginia Hardy

- Flu self reporting is active and the number of students getting the flu are on the increase. There was a minor issue that has been resolved as far as the student confirmation. Some were sent to old student email addresses that don't exist and it forced the student name to be re-submitted. This has been resolved and no faculty should have been impacted, just a handful of students and they have been notified.
- Career Center positions continue to move forward in search as a director. One internal candidate withdrew his name to take a position at NC State.
- Student Affairs is looking in depth at our Strategic Planning to better determine our current and future of the division. We have an aggressive plan in place to get this solidified by summer 2011.

ECU Foundation Presentation – Jon Lancaster and Maureen Divine

- Maureen Divine shared some of the scholarship reporting and awarding changes for 2011-12 which will ensure all academic units are getting the same information and all groups are filing in a similar manner. This is just for East Campus, not impacting Medical Science Foundation, though there are a few nursing scholarships open to all students. Maureen said there is a training session coming up on February 15th from 2:00-3:30pm in the Greenville Center. It is important to

make sure each unit has representation in this training. It was repeatedly stressed that communication and availability of information is going to be important. Also, scholarship selection committee chairs will submit the forms online for the scholarship recipient choices. The Faculty Senate Committee on Scholarships will be held Feb. 28, 2011 at 11am in Mendenhall 244 and this training will be on the importance of making award decisions early and the new process for doing so. One goal to mention is scholarship committees are advised to meet and make their recipient selections by April 1, 2011 with the hope of awarding on April 15th. Beginning next year, the new date for reporting scholarship will be earlier.

Director of Public Affairs – Mary Schulken

- Mary introduced herself and explained her role and how she will be working with the university administration and deans to make sure our stories are being told. She said the new era of communication to the media about universities means that we have to be able to tell our story clearly and efficiently if we want them to be picked up and distributed. Mary said the most important tool we have as a university is our website as it's our front door to the rest of the world. Secondly, the urgency of getting and delivering news is increasing and everyone wants it done now. The News Bureau will be creating a list of enterprise stories for the campus as well as conducting daily and long range meetings to be better prepared to handle the needs and demands.

ECU Language Academy - Jim Gehlhar

- There are four students in the academy at this time. There are two entry terms during each semester for those to get involved. Jim Gehlhar introduced Dr. Ray who is playing a major role in the academy. She explained that each of the four students is very diverse which makes it a good learning environment. She further explained the classroom environment, benefits to the university, as well as ways folks can get involved and move forward. There are relationships with multiple units on campus including Continuing Studies, English, Communication and others. There will be an English placement test constructed in the future too. There will be a Chinese camp coming to ECU this year. About 100 students will be touring the US and will spend about six days at ECU. They also discussed some partnerships to assist faculty on campus too and they are also aware some space issues as they grow.

Chancellor's Diversity Leadership and Cabinet and Diversity Liaison Group – Taffye Clayton

- (handout) Taffye updated the status of these two groups and stated they have met their goals of completing research for best practices. The next steps are to conduct a survey in Feb, meet with the chancellor in April and finalized the reports in May.