

○ schedule mtg. w/ officers + SGA leaders

7-21-10

✓ Mark "in charge" for the next two weeks (July 26 – August 6)

• Need final review of April Senate minutes asap

• Faculty Social at Winslow's following Senate meetings – Chancellor and Academic Council invited to attend

• Provide support to SGA leaders – discussed tuition increases/invited to Faculty Convocation and September Senate meeting

• Need to know how many officers will attend: - send orientation schedule to officers

③ August 16 reception for new faculty AND August 20 luncheon ③ - Marianna/Brenda/Hunt

• Review proposed meeting dates for Officers with Chancellor and Academic Council

• Set meetings for Fall with Faculty Officers – Tuesdays prior to Agenda Committee?

• Discussion on Roles of Officers

✓ Monthly articles by Marianna for *Pieces of Eight*

✓ Marianna's Senate meeting scripts will be ready on Monday with Brenda revising by Monday evening.

✓ Monitor emails regularly since a lot of info will be distributed that way this year to keep officers involved in issues that come up – reading most recent first if possible

✓ Need Brenda (as past SACS Director) with all SACS related issues

✓ Need Mark and Brenda always alert at meetings to aid Marianna with chaos during meetings and all three officers present when meeting starts at 2:10

✓ Senate minutes proofed before distributed to Chair/Vice Chair to review

• Update on University Studies (Hunt to provide "briefing sheet" from Ellen Deters)

✓ Update on Graduate School activities and discoveries about Chapel Hill

✓ Patents/Copyrights – Paul Zigas - involve Fac. Info. Tech. Review Cmte. a separate cmtes.

✓ Update on agreements with Chancellor and University Attorney relating to review of administrative policies, Faculty Manual Review, etc.

✓ Reminder of monthly meetings (already on calendars) for Faculty Manual Review w/Faculty Officers and Faculty Advisory Committee

✓ Service on academic committees as Chair's representative

Mark - EPA Personnel Policies Committee – 3<sup>rd</sup> Monday of each month at 2:00 in Human Resources (1<sup>st</sup> street, room 216)

Brenda – EPPC – 2<sup>nd</sup> Friday of each month at 1:00

• Update on Space Committee meeting (McKinnon)

• STEPP program (McKinnon)

○ ways to promote faculty, units, programs, etc. / ↑ pr →

issues for  
Academic Council / Chancellor

- public relations ↑ awareness of Faculty research, community activities
- ↑ BOT awareness of these activities
- consultants - use Faculty like E. Bowles did

~~staff~~