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**East Carolina University
FACULTY SENATE
FULL MINUTES OF APRIL 20, 2010**

The eighth regular meeting of the 2009-2010 Faculty Senate was held on Tuesday, April 20, 2010, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Marianna Walker, Chair of the Faculty called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of [March 30, 2010](#), were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Zoller (Art and Design), Chandler (Hospitality Management), Talente and Willson (Medicine), Larson (Nursing), Coddington (Technology and Computer Science), Niswander (Business/Academic Deans Representative), and Tovey (English/Past Chair of the Faculty).

Alternates present were: Professors Hodge for Grobe (Education), Schmidt for Jeffs (Education), Lillian for Deena (English), Farrell for Glascoff (Health and Human Performance), Mahar for Vail-Smith (Health and Human Performance), Johnson for Schenarts (Medicine), Boklage for Coleman (Medicine), Kellum for McAuliffe (Nursing), Kenney for Shinpaugh (Physics), and Sanders for Pagliari (Technology and Computer Science).

B. Announcements

1. The Chancellor has approved the following resolutions from the February 23, 2010, and March 30, 2010, Faculty Senate meetings:
 - 10-07 Foundation Curriculum Course for Social Science [HIST 3669](#) History of the Middle East.
 - 10-09 Proposed implementation dates for revised *University Undergraduate Catalog*, Section 5: Academic Regulations ([Faculty Senate Resolution #09-42](#)) relating to Dropping and Adding Courses, Grading System, and Academic Eligibility Standards.
 - 10-11 Request for a new [Ethnic and Rural Health Disparities \(ERHD\)](#) Graduate Certificate Online Program.
 - 10-17 Revised [School of Theatre and Dance](#) Unit Code of Operation.
 - 10-18 Curriculum matters contained in the [January 14, 2010](#), and [January 28, 2010](#) University Curriculum Committee minutes.
 - 10-19 Approval of Spring 2010 Graduation Roster, including honors program graduates, subject to the completion of degree requirements.
2. We are missing the following academic units' reporting of 2010/11 Faculty Senate representation: Chemistry, Physics, Allied Health Sciences, and Nursing. Please provide this information to the Faculty Senate office at faculty senate@ecu.edu as soon as possible.
3. A preliminary call for nominations for the *Board of Governors Award for Excellence in Teaching*, *Board of Governors Distinguished Professor for Teaching Award*, *Alumni Award for Outstanding Teaching*, *University Scholarship of Engagement*, and *University Award for Outstanding Teaching* will be distributed in early May. Nomination materials will

be due September 1 and portfolios due November 1. Information on the different award nominating procedures is available online at:

<http://www.ecu.edu/cs-acad/fsonline/aa/academicawards.cfm>.

4. Faculty interested in periodically receiving issues of *The Chronicle of Higher Education* are asked to call the Faculty Senate office at 328-6537 and place their name on a list for distribution.

C. Chancellor Steve Ballard reported that Speaker Hackney on campus. He would be touring the Howell Building; the Chancellor said that he remained optimistic that advanced planning funding will be available for the new Bioscience Building. Chancellor Ballard stated that the governor's budget was just released today and the latest report from Dr. Boardman regarding March revenues. had been received and that that report would be distributed to the faculty. No one yet knows whether there will be an April surprise which will be the major predictor of next year's budget.

There are several things about the governor's budget that are worth noting. The first is that are some expansion items in the budget for expenses like the dental school. The Chancellor reported that \$1million in the operating expenses for the Dental school had been included and that ECU was the only campus with something in the expansion budget. All other items in this budget are system wide allocations. The governor's budget estimated a \$1.2 billion shortfall this year. It is estimated 70-80 positions could be lost about half of these vacancies would be from the academic rather than administrative side. Enrollment growth funding is currently fully funded.

The current plan is a 4% base budget cut that amounts to about \$11million which added to the base budget cuts of the previous years is a considerable amount of money. ECU has currently planned for a 5% cut and some of these cuts may have an impact on the academic , rather than administrative, programs.

Another aspect of the governor's budget is that the campus tuition and fee increases are to remain on campus and not be used to reconcile the state budget as was the case last year. Some of this money can be used to pay for financial aid as well as for retention and graduation programs. More students , about 70% of all students in the university system, are asking for funding this year. Pell Grants appear to still be available for next year. The North Carolina College Foundation is no longer active after federal legislation on financial aid passed last month.

The Chancellor reported that a 44 person SACS planning committee, co chaired by chair of faculty , has been formed and that 1/3 members of this committee are faculty members. Finally, he reported that a reasonable compromise is being developed for the serious illness policy with the assistance of Faculty Welfare Committee. He stated that this was a policy that is sustainable. and that the policy will take us into the future. The Chancellor said that Dr.Horns was present today and ready to answer any questions from the faculty senate.

Professor Sprague (Physics) thanked the Chancellor for his efforts on obtaining financial support for a new science building. He stated that both the Biology and Physics departments would be willing to help in any way possible. The Chancellor replied that the best thing for the legislators to witness was how the Howell Building was about to fall down. He noted that the legislators

were impressed with how productive the faculty were with continuing to work through the bad working conditions.

Chair Walker thanked the Chancellor for his hospitality in the upcoming faculty senate reception and for his remarks to the Faculty Senate.

D. Deirdre Mageean, Vice Chancellor for Research and Graduate Studies
Vice Chancellor Mageean stated the last time that the legislators visited the Howell building that they were impressed with the quality of the faculty and the research work in the old building. She then discussed the new Ramesus data management system. She stated that this software had been developed at Chapel Hill and made available to all campuses, and that ECU will have several training sessions for learning to use Ramesus. ECU is the last of the large universities to implement the program. ECU will be adding IRB and three other modules soon.

In terms of external awards. ECU is outstripping the other universities not in dollar volume but in terms of growth. \$30 million in additional research funding had been acquired this year.

Internal awards are being cut back this year along with research development and start up awards. Dr Mageean reported that Dr. Alan White, is charged with forming a committee to find a dean of the graduate school. She stated that she expect three candidates to be brought to campus.

Two other items related to graduate issues were mentioned by Dr Mageean. The Strategic Enrollment Task Force had issued a report that focused on the undergraduates. A significant part of our enrollment were graduate students. These 6 thousand graduate students made up the fastest growing portion of the student body. Thus, a Graduate Enrollment Task Force had been developed to create management plan for the graduate school. Dr. Steve Thomas will chair this group; they will produce an interim report that will be presented in the fall semester 2010

Dr Mageean also reported that graduate student stipends at ECU are lower than other institutions of higher education. The average stipend is the cost of tuition plus \$700 for health insurance. Thus, many graduate students are having to work second jobs as well as a course load of 20hrs. She concluded that ECU cannot look to the institution alone to support the students; faculty need to write students into their grants and that a lot of hard work was ahead of the University in this regard.

Dr. Mageean reported that some colleges split positions into 1/4 or 1/2 time positions. In fiscal year 2007 there were 173 FTE positions split among 358 students. She reported that this was a common practice in the College of Business where it is used as a recruiting incentive for new faculty since the positions can be used to support faculty in teaching as well as research. This was also the case in Allied Health Science where students in clinically intensive training programs did not have enough time to work more than 20 hours a week as research assistants or teaching assistants. There were also 464 students with full time support of \$8,120/ yr. which amounted to an equivalent of \$10.42 an hour in pay after deductions for tuition, fees and health insurance. Dr. Mageean reported the university goal was to raise the average assistantship to

\$12,000 per year over the next four years. The cost of this increase would be \$750,000 per year for a total of \$3.0 million over the next four year period.

Professor Novick (Medicine) questioned the availability of startup funds and funding for internal grants ; he stated that a few years ago faculty received a little startup funds and last year nothing was received. The indirect funds were distributed with Medicine getting 30% and his department getting 2/3 of that allocation He stated that there should always be resources for startup funds and wondered what the prospects were for this upcoming academic year and he asked what the mechanics were for getting funding. He also stated that the Department of Public Health was being excluded from obtaining some of the indirect funds. VC Mageean responded that startup funds came from lapsed salaries. Thus, the budget cuts have reduced funding due to lapsed salary dollars being reduced.

Professor Bauer (English) thanked VC Mageean for breaking down the pay for graduate assistants and noted how difficult it was for the teaching graduate students who taught the Freshman Comp 1000 classes to make a living at \$2/ hr. Dr. Mageean responded that many departments were paying their graduate students more than this.

Professor Jones (Allied Health Sciences) asked for clarification on how a faculty member could include a graduate research assistant into a research project. She asked if it was appropriate to write in a single Master level assistant and Doctoral-level student. She stated that the Office of Sponsored Programs has supported this effort in the past and that grant money was a useful supplement for funding graduate student assistants. Vice Chancellor Mageean appealed to faculty to write student research assistant funding into their grant proposals.

Dr. Mageean recognized Mary Ellen O'Brien, new Director of Sponsored Programs who clarified that federal grant guidelines do not allow tuition to be paid from the grant. Different departments have different criteria. However, a researcher should be able to hard wave the \$750 can be written into the grant; she stated that a researcher should be able to write in \$15 thousand into the grant for graduate student assistance.

E. Marianna Walker, Chair of the Faculty

Professor Walker (Allied Health Sciences) provided the following remarks to the Faculty Senate.

"It's hard to believe that it is the last regular senate meeting of the year. It's been a very busy and productive year, but I'm sure that I don't have to remind you all about that. We are busy wrapping up our classes, with the last two weeks of the semester, finishing theses and dissertations, preparing for summer work in teaching and research, and completing old business in committee work. Yes, members of the faculty are busier than ever, in traditional roles and responsibilities. This year I have witnessed a blend of academic and university traditions with contemporary issues that faculty and the larger university committee must face. From the revision of the faculty manual to the role of faculty in retention of students, such issues have required the faculty to play a key role in exploring solutions to problems or issues. Such issues have required a serious discourse among faculty and administrators.

So how would we describe the discourse of academia this year? In general, I would describe the conversations and dialogues as informative, collaborative, debated, honest and open. This year faculty have helped to formulate the process by which faculty are able to have input into all academic matters pertaining to the curriculum, tenure and promotion, degree requirements, and instructional standards. As a result of these successful discussions and negotiations, the faculty took ownership in reviewing and revising the faculty manual and in assuring the faculty's voice and the role of the faculty senate in the Policy on Policies. While the faculty manual is an important tradition that will continue, thanks to the Chancellor, the Policies on Policies and the University Policy Manual are new entities. The faculty senate, as stated in the UNC Code, represents the general faculty and is the legislative body of the faculty. Again, tradition even at the system level has assisted in preserving faculty roles in shared governance.

This year, I have noticed more dialogue and teamwork than ever in attempting to solve university issues. These teams have included faculty, administrators, staff, and students. This discourse has been dynamic and as a result of various meetings, written documents, and direct oral communication, many initiatives have been "completed" or are in the process of being developed. As a result of these working groups, more camaraderie has developed and the university is solving problems as a whole. The administration has expressed their appreciation of the work and commitment of the faculty. I am equally happy with the level of commitment on the part of the faculty. In these situations, there has been "cohesion without a loss of identity" (in the words of Christine Zoller), and faculty continue to engage in traditional roles.

However, as a senate and faculty, we cannot sit back and enjoy our accomplishments without contemplating new issues to focus upon. One major issue that we must face is retention and graduation rates for our university. What can we do, as faculty, to ensure that students are able to complete a degree once admitted, and that our students return to campus each year in good academic standing? We, as university faculty, must ask ourselves what we can do to help with this problem – Should we raise standards in admission, give students an academic home earlier than normal, or require students to declare a major earlier than usual. Whose problem is this? Administratively, is it Admissions, the professional advisors, the Strategic Enrollment Director, and or the Provost who must solve this problem? Once the students are here, who has to retain and graduate them? The faculty! We must be involved in this discussion and part of any solution. A number of initiatives, relating to this and other academic matters, are currently being discussed which requires that faculty must be involved. Issues such as a University 1000 course, which is being discussed to replace COAD 1000, where faculty have the responsibility and opportunity to teach this course. Others issues include an Honors College, which is being formally proposed to help in retaining academically gifted students. How about faculty involvement with Freshman Orientation and more communication with intended or declared majors? How do we have access to these students, in their freshman and sophomore years? How do they have access to us? How will you and your unit answer the call about retention and graduation rates? What data is necessary to track our students and to provide a true "picture" of our students, majors, and predictors of success or failure at the university?

I encourage each of you to think about these new initiatives and to be involved in discussion and in offering suggestions for your unit to be represented in this university issue. Remember, we are successfully accomplishing the review and revision of the faculty manual, participating in providing formal advice and feedback relative to administrative policies, participating in the SACS reaccreditation and strategic action plans, as well as numerous standing university academic and appellate committees. The university committee needs our academic discourse.

I thank each of you for your work this year, for all your thoughtful remarks, laughter, concern, protective dialogue, reflective ideas, respect, collaboration with fellow colleagues and administrators, and diligence on all university committees and for being part of our faculty senate. Thanks for preserving our academic heritage and in making the senate a strong and appreciated body."

F. Mark Sprague, Faculty Assembly Delegate
Professor Sprague (Physics), Vice Chair of the Faculty and a Faculty Assembly Delegate, provided a written report available as a link on the [April 16, 2010](#), Faculty Assembly Meeting.

Professor Rigsby (Geological Sciences) asked if the copyright information would be distributed to faculty? Professor Sprague said that it was provided as a hardcopy handout but that he would try to make it available

G. Question Period
Professor Wilson (Sociology) stated that in relation to the budget cuts, would the 5% taken last year be given back before the next cut is determined? Chancellor Ballard responded no.

Professor Bauer (English) asked who sets the general administration funding? For example why is there a \$7,500 limit for the master student support at ECU while Chapel Hill awards \$11,500 and pays tuition, Wilmington pays \$11,000, and NCSU pays \$8,000 plus tuition and fee. Dr. Mageean responded that these decisions are made on campus but has to be based on available funding at each University.

Agenda Item IV. Unfinished Business

Faculty Welfare Committee, Katrina DuBose

Professor DuBose (Health and Human Performance), Chair of the Committee, presented proposed revisions to the *ECU Faculty Manual*, Part VI. Section VII. C. Serious Illness and Disability Leave for Faculty Policy. As noted, Faculty Senators were being asked to vote on the formal faculty advice being given to the Chancellor and Academic Council about this policy.

One issue Professor DuBose noted was that there was confusion on who covered the funds for the faculty member's leave. She noted that the Committee recommended that a statement be added that financial funds come from the academic unit and if they cannot secure the necessary funds, the academic unit administrator should go to the next higher administrator to resolve the matter, even if that means going all the way up to the appropriate the vice chancellor.

Professor Matthews (Anthropology) noted that a lot of faculty have been involved in the review of the proposed new policy and that there were several items that still needed to be addressed. Nine-month faculty ought to be eligible for leave year-round. All faculty ought to be able to negotiate the start date of their paid leaves with their unit administrators. She then moved to amend the committee report to include three additional revisions to the policy. Those revisions include:

- Delete §2.4 (and re-number §2.4.1 accordingly).
- In §3.2.3, change "beginning on the date of the documented qualifying event" to "any time within the 12 month period immediately following or briefly prior to the documented qualifying event."

- *Revise the second sentence of §3.1.1 to read: "The start date of the first leave sets the clock for the 12-month period for leave with or without pay under this policy."*

Professor Matthews noted that §2.4 states that nine-month faculty are ineligible for the benefit during the summer, between Commencement and Convocation. This implies that, if a serious illness or childbirth should occur even the day before Convocation, the employee would be ineligible for any leave under the policy. We believe that this is an unintended oversight that should be corrected. (We note that we do not advise revision of subsection 2.4.1, regarding summer teaching contracts.) She noted that §3.2.3, which pertains only to the primary caregiver of a newborn, adopted or foster child, states that "the primary caregiver is eligible for leave with pay for 12 consecutive calendar weeks beginning on the date of the documented qualifying event." We believe that this does not take into account the reality of most faculty members' responsibilities during the academic year. It may be advantageous for both the faculty member and the academic unit to begin a paid leave before or after the precise date of the qualifying event so as better to accommodate the faculty member's teaching schedule and the needs of the unit. The start date of a leave ought to be a matter for good faith negotiations between the faculty member and his or her unit administrator. (We also remind the Academic Council, Chancellor and Board of Trustees that a primary caregiver is not necessarily the child's birth mother, and so there is little reason to tie the leave strictly to the date of birth and much reason to give the caregiver and academic unit flexibility in scheduling the leave.) We, therefore, advise that the phrase "beginning on the date of the documented qualifying event" be removed and replaced with language allowing for the aforementioned flexibility. §3.1.1 should be revised to reflect the same flexibility. None of the other UNC institutions and none of our peer institutions restrict the eligibility of nine-month faculty for leave. All make it available year-round. In addition, all of the UNC institutions, with the exception of UNCC, state only that leave must be taken within a 12-month period following birth/placement or the qualifying event. We should strive to be consistent with the policies of other UNC institutions. Because this flexibility is completely consistent with the policies of the other constituent members of UNC, it is unreasonable to argue that we need to take into account public perception of the ECU faculty when the other UNC campuses work the required flexibility into their policies.

Professor Lillian (English) stated her appreciation of the committee's hard work and expressed her support of Professor Matthews' amendments to the policy. The cost savings for denying faculty members the full 12 weeks leave is minimal and risks not being fair to all faculty. She noted that her unit would not risk the education of students by having one teacher teach for several weeks then bring the faculty member back for a few weeks at the end of a semester. The costs for replacement should cover the full semester, and not only the few weeks that the regular member was out. The English Department does not hire a replacement teacher for half a month.

Professor Estep (Academic Library Services) stated that he did not like the term "faculty member's partner" because it portrayed a bias and should be rephrased. No motion was offered to rephrase the wording.

Professor MacGilvray (Medicine) stated that he cannot comprehend the 9 month faculty contract. If they were not getting paid during the summer, and if they have a baby in the

summer, why pay them to be off in the Fall? Professor Van Willigen (Sociology) stated that people would not get paid extra over the summer and that other policies state a person has to take the 12 week leave anytime during a 12 month period. If someone had the baby in August they would have had the summer to work for ECU and then have the time off in Fall. It is an assumption that people who have their babies 2 days before school starts can have the 12 weeks off because this policy is not clear. She noted that in Section 4.5 – the faculty member's responsibility was to alert the unit administrator within 15 days. This should also be revised to reflect social norms.

Professor Given (Foreign Languages and Literatures) spoke in support of the motion to revise the policy in three sections and provided additional information on the rationale including reference to paternity leave and the fact that within the Division of Academic Affairs, from 2006-2010 there had been only 4 paternity leaves. He also noted that faculty did not think "paternity leave" was the same as "secondary caregiver".

Professor Bauer (English) noted that in reference to 9 month versus 12 month faculty, if someone had a baby over the summer and were not scheduled to teach over summer, they were not going to be paid technically over the summer.

Following discussion, the motion to amend the policy to include the following revisions was approved as presented:

- *Delete §2.4 (and re-number §2.4.1 accordingly).*
- *In §3.2.3, change "beginning on the date of the documented qualifying event" to "any time within the 12 month period immediately following or briefly prior to the documented qualifying event."*
- *Revise the second sentence of §3.1.1 to read: "The start date of the first leave sets the clock for the 12-month period for leave with or without pay under this policy."*

Professor Van Willigen (Sociology) moved to modify the timeline for notification of the qualifying event in section 4.5 from a 15 day requirement to a requirement more in keeping with existing social norms regarding public revelations that a woman is pregnant. Professor Roberts (Philosophy) stated that he did not have a problem with the motion and the spirit of its intent was clear but that the motion was a bit vague. Professor Van Willigen stated his opinion that one of the difficulties in this section was that it was written like medical and maternity leaves were the same.

Professor Kenney (Physics) stated his support of the motion and noted that it needed to be expanded because even with a stroke 15 days was not manageable.

Professor Howard (Communication) expressed his support and noted that so much of this policy was tied to Human Resources. Professor Boklage (Medicine) stated that the faculty member should let their administrator know in a reasonable time and that he agreed, this section needed additional work. He also noted that in reference to maternity and paternity, adoptions did not

follow the same timing sequence and should be reflected in the policy. Professor Sprague (Physics) stated that perhaps it can be phrased in terms of a due date, maybe word it "within a projected due date".

Professor Lillian (English) stated that to avoid writing text on the floor of the Senate, she trusted that the Academic Council (Vice Chancellors Sheerer, Horns, and Mageean) could provide the necessary correct text in reference to this issue. No further action was taken on Professor Van Willigen's motion to modify the timeline for notification.

Following discussion, formal faculty advice on the Administrative Serious Illness and Disability Leave for Faculty policy was approved as amended. **RESOLUTION #10-46**

Agenda Item V. Report of Committees

It was moved and agreed upon that additional items of business from various committees would be considered at this time.

A. Faculty Welfare Committee

Professor Katrina DuBose (Health and Human Performance), Chair of the Committee, presented proposed additional revisions to the *ECU Faculty Manual*, Part V. Academic Information, Section II. Academic Facilities, C. Emergency Action Plan. (Final action on other revisions in Section II. Academics was taken in March 2010, FS Resolution #10-15.) There was no discussion and the proposed additional revisions to the *ECU Faculty Manual*, Part V. Academic Information, Section II. Academic Facilities, C. Emergency Action Plan were approved as presented.

RESOLUTION #10-47

Professor DuBose then presented proposed revisions to the *ECU Faculty Manual*, Part VI. Section VII. C. Serious Illness and Disability Leave for Faculty Policy.

Professor Rigsby (Geological Sciences) moved to put a period after "parental leave" and remove "as defined by the Family and Medical Leave Act" since the revisions the Faculty Senate just made are better than the Act. Professor DuBose stated that there were guidelines within the ACT that provided additional information for those interested. Professor Lillian (English) offered a friendly amendment to delete "as defined by the Family and Medical Leave Act" and reword to read: "the faculty serious illness and leave policy". There was no second to this motion.

Professor Given (Foreign Languages and Literatures) asked if we took the current policy out of the manual before the new policy was written, what policy would the faculty follow? Chair Walker stated that the Chancellor and Board of Trustees needed to approve the new revised policy before it would go into effect.

Professor Sprague (Physics) asked if there were any legal reasons to have the text "as defined by the Family and Medical Leave Act" even stated in the policy. Professor DuBose responded that it was intended to define the serious illness provisions. The motion to amend the sentence by deleting "as defined by the Family and Medical Leave Act" was approved.

Following discussion, the proposed revisions to the *ECU Faculty Manual*, Part VI. Section VII. C. Serious Illness and Disability Leave for Faculty Policy were approved as amended.

RESOLUTION #10-48

B. University Curriculum Committee

Professor Paul Schwager (Business), Chair of the Committee, presented curriculum matters contained in the minutes of the [March 25, 2010](#), and [April 8, 2010](#), meeting. There was no discussion and the curriculum matters contained in the minutes of the [March 25, 2010](#), and [April 8, 2010](#), meeting were approved as presented. **RESOLUTION #10-49**

C. Academic Standards Committee

Professor Linda Wolfe (Anthropology), Chair of the Committee, presented the approval of Foundation Curriculum Course for Arts, [ART 1250: Digital Photography for Non-Art \(SOAD\) Majors](#). There was no discussion and the Foundation Curriculum Course for Arts was approved as presented. **RESOLUTION #10-50**

Professor Wolfe then presented approval of Foundation Curriculum Course for Humanities, [CLAS 1500 Classical Mythology](#). There was no discussion and the Foundation Curriculum Course for Humanities was approved as presented. **RESOLUTION #10-51**

Professor Wolfe then presented additional proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information, Section I. Academic Procedures and Policies, New Subsection: Final Examinations.

Professor Rigsby (Geological Sciences) asked if last month weren't the Senators told that online courses do not have to hold campus meetings? Professor Wolfe responded that their was concerned about being tethered to ones office and that is why the phrase designed location was written into the proposed wording

Professor Howard (Communication) stated that the current passage noting that exams must occur during final exam time was problematic for him.

Following a brief discussion, the additional proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information, Section I. Academic Procedures and Policies, New Subsection: Final Examinations were approved as presented. **RESOLUTION #10-52**

Professor Wolfe then presented proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information Section I. Academic Procedures and Policies, Subsections K. Office Hours and L. Ordering Textbooks and Collateral Material.

In reference to Subsection K., Professor Lillian (English) stated her appreciation for the adaptation because some faculty do meet in the library and moved to delete "who come to their office" in two sections. There was no objection.

Professor MacGilvray (Medicine) stated that SACS requires that the same policies apply to on campus courses and online courses. Professor Boklage (Medicine) asked if the text meant 5 particular hours.

Professor Roberts (Philosophy) expressed his concern with "member's" in the last paragraph and moved to delete it from the text. The motion passed.

The revisions to the text on Subsection K were accepted as amended.

In reference to Subsection L., Professor Mahar (Health and Human Performance) asked if this prevented faculty from going to UBE for coursepacks, etc. Professor Wolfe replied that all items, including textbooks and supplies, that the students were expected to purchase should be requisitioned each semester in a format provided by the Dowdy Student Stores. Professor Mahar replied that he had found UBE to be much more flexible. Professor Brown (Psychology) stated that the Dowdy Student Store shared the book requisitions with UBE.

Professor Sprague (Physics) stated that UNC policy requires that ECU maintain a bookstore and that the bookstore make book requirements public. The faculty are required to submit book titles and other identifying information to the campus bookstore.

Professor Rigsby (Geological Sciences) asked the reason for the last sentence that read, "Instructors should use the newest edition of a textbook that is available unless there is a compelling educational reason for using an old edition." She explained that usually a financial reason was why faculty used older editions and that it does not relate to education. She then made a motion to delete that sentence.

Professor Brown (Psychology) spoke against the amendment stating that it was a problem because some people used bad material and it was not too much to ask faculty to use the newest coursebooks and noted that leaving it in still addressed Professor Rigsby's concern.

Professor Roberts (Philosophy) noted that he understood both points of view but that faculty should not be told what to do in reference to how they teach their courses. The motion to delete the sentence passed.

The revisions to the text on Subsection L were accepted as amended.

Following discussion, the proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information Section I. Academic Procedures and Policies, Subsections K. Office Hours and L. Ordering Textbooks and Collateral Material were approved as amended. **RESOLUTION #10-53**

D. Educational Policies and Planning Committee

Professor Edson Justiniano (Physics), Chair of the Committee, presented first the proposal for a [Certificate in Community Health Center Administration](#), Department of Public Health, in the School of Medicine and Department of Health Services and Information Management, in the College of Allied Health Sciences. There was no discussion and the proposal was approved as presented. **RESOLUTION #10-54**

Professor Justiniano then presented the request for [Authorization to Plan a PhD in Epidemiology](#), Department of Public Health, School of Medicine. There was no discussion and the request was approved as presented. **RESOLUTION #10-55**

Professor Justiniano then presented the proposal for a [Certificate in Hydrogeology and Environmental Geology](#), Department of Geological Sciences, College of Arts and Sciences. There was no discussion and the proposal was approved as presented. **RESOLUTION #10-56**

Professor Justiniano then presented the proposal for a [Certificate in Teaching English to Speakers of Other Languages](#) (TESOL), Department of English, College of Arts and Sciences. There was no discussion and the request was approved as presented. **RESOLUTION #10-57**

Professor Justiniano then presented a request for [discontinuation of the Departmental Certificate in Spanish](#), Department of Foreign Languages and Literatures, College of Arts and Sciences. There was no discussion and the request was approved as presented. **RESOLUTION #10-58**

Professor Justiniano then presented a request to add a new [Special Education Concentration](#) to the Master of Arts in Teaching Program, Department of Curriculum and Instruction, College of Education. There was no discussion and the request was approved as presented. **RESOLUTION #10-59**

Professor Justiniano then presented a request to add two new concentrations entitled Software Design and Development and Software Project Management and Quality Assurance to the [Master of Science in Software Engineering](#), Department of Computer Science, College of Technology and Computer Science. There was no discussion and the request was approved as presented. **RESOLUTION #10-60**

Professor Justiniano then presented a notification of Intent to Plan a [Master of Science in Health Informatics and Information Management](#), Department of Health Services and Information Management, College of Allied Health Sciences. There was no discussion and the request was approved as presented. **RESOLUTION #10-61**

Professor Justiniano then presented a request to change the name of the Bachelor of Science degree in Health Education and Promotion to [Bachelor of Science in Public Health](#), College of Health and Human Performance. There was no discussion and the request was approved as presented. **RESOLUTION #10-62**

E. Academic Standards Committee

Professor Mike Brown (Psychology), member of the Committee, presented proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information Section I. Academic Procedures and Policies, Subsection X. Student Conduct. There was no discussion and the proposed revisions were approved as presented. **RESOLUTION #10-63**

Professor Brown then presented proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information Section I. Academic Procedures and Policies, Subsection V. Student Advising. There was no discussion and the proposed revisions were approved as presented. **RESOLUTION #10-64**

F. Faculty Governance Committee

Professor Puri Martinez (Foreign Languages and Literatures), Chair of the Committee, presented proposed revisions to the *ECU Faculty Manual*, Part XIII. Promotion and Tenure Timeline.

Professor Zeager (Economics) questioned why the Committee limited the number of weeks for the various reports. Professor Wacker (Music) stated that, in reference to the chart, members submit the materials that will be selected in the next box. There was no time for the faculty member to provide the materials and possibly more time is needed for the units to send out the materials. Professor Wilson (Sociology) stated that the Committee had not considered establishing a deadline for presenting materials.

Following a brief discussion, the proposed revisions to the *ECU Faculty Manual*, Part XIII. Promotion and Tenure Timeline were approved as presented. **RESOLUTION #10-65**

Professor Estep (Academic Library Services) made a motion to revise the timeline so that the people who do not get tenure are provided a full year after the notice of termination. Chair Walker stated that the timeline in Section XIII had just been approved by the Faculty Senate.

Professor Roberts (Philosophy) called a quorum. Due to the lack of a quorum the meeting adjourned at 5:05 p.m.

Respectfully submitted,

Hunt McKinnon
Secretary of the Faculty
Department of Interior Design and Merchandising

Lori Lee
Faculty Senate

FACULTY SENATE RESOLUTIONS APPROVED AT THE APRIL 20, 2010, MEETING

10-46 Formal faculty advice on Administrative Serious Illness and Disability Leave for Faculty policy.

Disposition: Chancellor

10-47 Proposed additional revisions to the *ECU Faculty Manual*, Part V. Academic Information, Section II. Academic Facilities, C. Emergency Action Plan.

Disposition: Chancellor

10-48 Proposed revisions to the *ECU Faculty Manual*, Part VI. Section VII. C. Serious Illness and Disability Leave for Faculty Policy.

Disposition: Chancellor

10-49 Curriculum matters contained in the minutes of the [March 25, 2010](#), and [April 8, 2010](#), meeting.

Disposition: Chancellor

10-50 Approval of Foundation Curriculum Course for Arts, [ART 1250: Digital Photography for Non-Art \(SOAD\) Majors](#).

Disposition: Chancellor

10-51 Approval of Foundation Curriculum Course for Humanities, [CLAS 1500 Classical Mythology](#).

Disposition: Chancellor

10-52 Additional Proposed Revisions to the *ECU Faculty Manual*, Part V. Academic Information, Section I. Academic Procedures and Policies, New Subsection: Final Examinations.

Disposition: Chancellor

10-53 Proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information Section I. Academic Procedures and Policies, Subsections K. Office Hours and L. Ordering Textbooks and Collateral Material.

Disposition: Chancellor

10-54 Proposal for a [Certificate in Community Health Center Administration](#), Department of Public Health, in the School of Medicine and Department of Health Services and Information Management, in the College of Allied Health Sciences.

Disposition: Chancellor

- 10-55 Request for [Authorization to Plan a PhD in Epidemiology](#), Department of Public Health, School of Medicine.
Disposition: Chancellor
- 10-56 Proposal for a [Certificate in Hydrogeology and Environmental Geology](#), Department of Geological Sciences, College of Arts and Sciences.
Disposition: Chancellor
- 10-57 Proposal for a [Certificate in Teaching English to Speakers of Other Languages \(TESOL\)](#), Department of English, College of Arts and Sciences.
Disposition: Chancellor
- 10-58 Request for [discontinuation of the Departmental Certificate in Spanish](#), Department of Foreign Languages and Literatures, College of Arts and Sciences.
Disposition: Chancellor
- 10-59 Request to add a new [Special Education Concentration](#) to the Master of Arts in Teaching Program, Department of Curriculum and Instruction, College of Education.
Disposition: Chancellor
- 10-60 Request to add two new concentrations entitled Software Design and Development and Software Project Management and Quality Assurance to the [Master of Science in Software Engineering](#), Department of Computer Science, College of Technology and Computer Science.
Disposition: Chancellor
- 10-61 Notification of Intent to Plan a [Master of Science in Health Informatics and Information Management](#), Department of Health Services and Information Management, College of Allied Health Sciences.
Disposition: Chancellor
- 10-62 Request to change the name of the Bachelor of Science degree in Health Education and Promotion to [Bachelor of Science in Public Health](#), College of Health and Human Performance.
Disposition: Chancellor
- 10-63 Proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information Section I. Academic Procedures and Policies, Subsection X. Student Conduct.
Disposition: Chancellor
- 10-64 Proposed revisions to the *ECU Faculty Manual*, Part V. Academic Information Section I. Academic Procedures and Policies, Subsection V. Student Advising
Disposition: Chancellor

10-65 Proposed revisions to the *ECU Faculty Manual*, Part XIII. Promotion and Tenure
Timeline.

Disposition: Chancellor