



## Office of the Chancellor

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### MEMORANDUM

**To:** Professor Jan Tovey  
Chair of the Faculty

**From:** Steve Ballard  
Chancellor

**Date:** June 19, 2009

**Subject:** Faculty Senate Resolutions: 09-11 and 09-19

Based on further review and new information, I will continue to hold Faculty Senate Resolutions 09-11 and 09-19 pending revisions by Faculty Senate. The rationale for continuing to hold these resolutions is outlined below.

#### Faculty Resolution 09-11

Revisions to the ECU *Faculty Manual*, Appendix D, Section V, Procedure for Review of Notice of Non-Reappointment or Non-Conferral of Permanent Tenure

##### Rationale:

This resolution was previously held for further study pending revisions to Appendix D, Section V.D.1., Procedures for the Hearing. The revisions to this section were made and sent forward as Faculty Senate Resolution 09-20, which I approved on April 9, 2009. The entire text of Faculty Senate Resolution 09-11 was not included in 09-20, so the approval was specifically for the identified section.

On May 21, 2009, Associate Provost Austin Bunch received a letter from Dr. Harold Martin, Sr. Vice President for Academic Affairs at General Administration. This letter contains revisions the university needs to make to ECU's Appendix D for full approval.

I suggest the Faculty Senate submit a new resolution containing the entire text of Faculty Senate Resolution 09-11, with the approved text from Faculty Senate Resolution 09-20, and the revisions outlined in the memo from Dr. Martin.

#### Faculty Resolution 09-19

Revisions to the ECU *Faculty Manual*, Appendix C, Personnel Policies and Procedures for the Faculty of ECU



Rationale:

This resolution was being held for further study; subsequently, an editorially revised version was submitted by Faculty Governance Committee for my approval. Section IX, Amendment Procedure, implies that no changes to Appendix C can be made unless and until the Faculty Senate approves the change. The Office of the University Attorney suggests and I agree that Section IX expresses one process for amending Appendix C, but not the only process. The Chancellor retains authority to make revisions how and when needed, upon consultation with the faculty to the extent required in Board of Governor's policy. It is also important that we develop only one amendment procedure for the Faculty Manual rather than different procedures for each section.

Additionally, there are areas involving fixed-term faculty employment which must be revised in Appendix C to comply with the revisions outlined in a memo from Dr. Harold Martin in regards to Appendix D.

pc: Dr. Marilyn Sheerer, Provost and Sr. Vice Chancellor for Academic and Student Affairs  
Dr. Phyllis Horns, Vice Chancellor for Health Sciences  
Dr. Deirdre Mageean, Vice Chancellor for Research and Graduate Studies