

East Carolina University
FACULTY SENATE
FULL MINUTES OF JANUARY 29, 2008

The fifth regular meeting of the 2007-2008 Faculty Senate was held on Tuesday, January 29, 2008, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Mark Taggart, Chair of the Faculty called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of December 4, 2007, were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Weismiller (Medicine), Grymes (Music), Wilson (Sociology), and Smith (Technology and Computer Science).

Alternates present were: Professors Ballard for Dosser (Child Development and Family Relations), Glass for Greene (Education), Eble for Sharer (English), Lillian for Tovey (English), Lecce for Wang (Geography), Christie for Bode (Medicine), and Theurer for Hall (Music).

B. Announcements

The Chancellor has approved the following resolutions from the November 6, 2007, Faculty Senate meeting:

07-25 Fall 2007 Graduation Roster, including honors program graduates.

07-26 Revisions to the ECU Faculty Manual, Part VI. relating to emeritus status with the following amendment (noted in strikethrough and bold).

Part VI. Section I.2.b.

"b. Upon the recommendation of the unit personnel committee, unit head, and appropriate dean, and the appropriate vice chancellor, the chancellor may grant the faculty retiree emeritus status (as defined in Appendix C.) which includes the items listed above under Section I.1.2.a. and, in addition, the following privileges:
1) Access to recreational facilities under the same conditions as active faculty.
2) Continuance of eligibility to march, wearing appropriate regalia, in University commencement exercised and other University formal processions, as active faculty."

07-27 Curriculum matters contained in the minutes of the October 11, 2007, University Curriculum Committee meeting.

The Chancellor has also approved the following resolutions from the December 4, 2007, Faculty Senate meeting:

07-32 Request to establish minors in Department of Clinical Laboratory Science, College of Allied Health Sciences.

07-33 Revision to the ECU Faculty Manual, Appendix C. relating to emeritus status.

07-34 Revision to the ECU Faculty Manual, Part VI.H. Phased Retirement.

07-35 Curriculum matters contained in the minutes of the October 25, 2007, Committee meeting.

The Chancellor will host a Faculty Senate reception in the Chancellor's residence on Tuesday, April 22, 2008, from 5:30 – 7:00 p.m. Formal invitations will be forthcoming to all Faculty Senators, Alternates, past Chairs of the Faculty, and their guests.

There is no longer a curriculum submission deadline for inclusion in the official ECU catalog. Faculty are reminded that the official ECU catalog is now the online catalog. The University Curriculum Committee will continue to meet through April 2008 to address curriculum matters. Please direct any questions to Professor Janice Neil, Chair of the University Curriculum Committee at cuc@ecu.edu.

Letters concerning unit elections for the 2008-2009 Faculty Senate representation will be mailed to unit code administrators this week. In accordance with the ECU Faculty Manual, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.

The Committee on Committees has been charged to seek volunteers to serve on the various academic, appellate, administrative, Board of Trustees, and student union committees. Faculty are strongly encouraged to participate in this component of shared faculty governance and complete a volunteer form by February 18, 2008. Committee appointments will be finalized at the April 29, 2008, Faculty Senate meeting.

Faculty members have two ways to note their preference for service on the various standing University committees.

- 1) On OneStop under Employee Section, faculty members click on "Faculty Committee Volunteer Form" and complete the committee volunteer preference form.
- 2) A faculty member may complete the volunteer preference form that is available on the Faculty Senate web site at:
<http://www.ecu.edu/cs-acad/fsonline/customcf/committee/callforvolunteers.htm>

C. Steve Ballard, Chancellor

Chancellor Ballard stated that his staff was not available to prepare the information needed for the longitudinal profile of faculty tenure status of permanent and temporary faculty; therefore, he would not be able to report on topic this month.

Chancellor Ballard began his report to the Faculty Senate by discussing ECU's response to UNC Tomorrow report. He stated that ECU's response was due on May 1st to GA. Chancellor Ballard will select the UNC Tomorrow Response Team and they will be responsible for the response to GA. He continued his discussion by stating that this was a very important task for the university to accomplish which will outline ECU's status, resources, and programmatic needs of the university. The second phase of UNC Tomorrow will be due to GA on December 2, 2008. Chancellor Ballard continued his discussion outlining other ECU initiatives, which include PACE. He also stated that the ECU Tomorrow report was finished before GA report, which should serve as a model for the UNC Tomorrow report. He stated that ECU is not starting fresh with this planning and so may be ahead of other universities. In response to this initiative, ECU must

integrate five activities: 1) University strategic plan (ECU) at the unit and departmental levels; 2) strategic enrollment management plan (demographics, size, and quality of students); 3) SACS and accreditation (Chair- David Weismiller); 4) Master planning process (space planning and land resources); and 5) the Engaged University, new Carnegie classification (Provost Sheerer).

Chancellor Ballard continued his discussion of the UNC Tomorrow report and response by stating that the Board of Governors is interested in how responsive the university is to the state's needs.

Regarding the process of UNC Tomorrow task force and response, Chancellor Ballard referred to a resolution of 7-30, which referred to the need of several task forces to complete this university response, with an initial task force to include 6 faculty members, with 3 members selected from a list submitted by Professor Taggart (Chair of the Faculty).

Chancellor Ballard discussed ECU's proposed capital projects. He stated that since 12/19/2007, political strategies have been discussed relative to five new buildings on campus, with a possibility of six buildings. While these buildings have been ranked, Chancellor Ballard continued, the priorities may be misinterpreted. Some of the buildings may be built and others may remain on list. Some of the proposed buildings are ranked lower than others and that some of the buildings may be covered by capital funds. He continued his discussion of the capital projects by stating that the Dental School, Fine Art Performance Building, Biology building, and a new Academic building may be considered at the short session of the legislature. A possible bond package to cover expenses of building a Dental School, science building, and Family Medicine building may be under consideration with possible funding in addition by the legislature. Chancellor Ballard stated that he hopes that at least two buildings will be funded from the short session of the legislature.

Chancellor Ballard also reported that there will be an increase in medical education and that the Brody School of Medicine will be expanding medical classes from 75 to 110 students.

Professor Cope (Faculty Assembly, Psychology) inquired about the current plans of the city to consider rerouting 10th street. Chancellor Ballard remarked that the "10th street connector" was still on track to be completed and is scheduled to be finished by 2012 or 2013.

Professor Sprague (Physics) inquired about the report that was completed in December 2007 regarding multi-year contracts for fixed term faculty. Professor Sprague questioned the absolute guideline that an initial multiple-year fixed-year faculty appointment is not possible. Professor Sprague (Physics) asked the Chancellor about the denial of a multiyear employment contract to a fixed term faculty when such a position fills a lengthy grant contract. Interim Provost Sheerer stated that this issue was discussed with the faculty officers and as a result, these types of contracts would be considered individually and multi-year contracts would be considered in such situations.

Professor Martinez (Foreign Languages) asked Chancellor Ballard to explain a quote regarding the University Policy Manual Task Force and the possible plans of the Board of Trustees to rewrite C, D, and L and to bring the *ECU Faculty Manual* in line with the university policy

manual. Professor Martinez asked Chancellor Ballard to discuss implications for shared governance considering such activity.

Chancellor Ballard stated that he did not make a statement of this nature. Chancellor Ballard stated that he has asked the faculty officers to get together to discuss these issues and stated further that there was a need to reflect best practices in finding the best leaders in the university. He stated that there have been both disagreements and misunderstandings regarding this administrator hiring policy. Chancellor Ballard stated that he believes that we have made a lot of progress in the Fall, but believes that we need to work on the end process in administrative hiring. Chancellor Ballard stated that the BOT feels strongly about this issue and that the BOT is the policy making body. The Chancellor stated that he has worked on this with the BOT for over 3 ½ years and he is willing to continue to work on this issue with the faculty.

Chair Taggart then recognized Professor Bob Morrison (Chemistry) who made the following statement to the faculty:

“Shared governance in an academic setting is a fragile balancing act that takes place between the administration and its faculty. It is an attempt by the administration and the faculty to solve problems and implement policies in a manner that benefits all the constituencies of the university. Those are the familiar words of one of the founders of the Faculty Senate, Don Sexauer who was a 3-term chair of the faculty during the 1990’s. We sometimes forget about the fragile part.”

Morrison stated that those of you who know him from his service to the Faculty Senate, know that he is very process oriented. So he wanted to talk about process, and start with several quotes from the University of North Carolina Board of Governors Code and the Constitution of the Faculty of East Carolina University. First, here is an excerpt from The Code of the Board of Governors of the University of North Carolina, section 502 on Chancellor responsibilities:

“In addition to ensuring the establishment of a council or senate, the chancellor shall ensure the establishment of appropriate procedures within the institution to provide members of the faculty the means to give advice with respect to questions of academic policy and institutional governance, with particular emphasis upon matters of curriculum, degree requirements, instructional standards, and grading criteria. The procedures for giving advice may be through the council or senate, standing or special committees or other consultative means.”

These appropriate procedures that have been established at East Carolina University are embodied in the Faculty Constitution in Appendix A of the Faculty Manual. The Faculty Constitution of ECU states, in part:

“The Faculty Senate and the various committees on which the faculty serve shall be the primary media for the essential joint effort of faculty and administration in the government of East Carolina University. The Chancellor and the Chair of the Faculty shall facilitate communication which will enable continuing and effective faculty participation.”

And further, under Functions of the Faculty Senate in our constitution:

“The Faculty Senate shall ratify, amend, or remand all matters of academic policy or faculty welfare which have been recommended by any standing or special committee of East Carolina University, or initiate any policies in such matters which it deems desirable.”

Professor Morrison stated that these matters of academic policy, faculty welfare, and institutional governance referred to in the UNC Code and in the Faculty Constitution have been developed over many years both by Faculty Senate committees and administrative committees. Recommended policies by these committees, both Senate and administrative committees, have been approved by the Faculty Senate and the Chancellor, and where appropriate by the Board of Trustees, the UNC President, and the Board of Governors. These matters of academic policy, faculty welfare, and institutional governance are contained in the various parts of the Faculty Manual and in Appendices B, C, D, F, I, J, L, U, V, W, X, and Y. He stated that as faculty can see from this long list of appendices the term “All matters of academic policy and faculty welfare” in the faculty constitution represents a broad spectrum of issues in our joint institutional governance.

He stated that it is unprecedented to make changes to the Faculty Manual without going to the Faculty Senate. And it is unprecedented to formulate university policy that is not compatible with policies in the Faculty Manual without going through the Faculty Senate. It is unprecedented because it violates the written policy of East Carolina University, and it violates the UNC BOG Code.

Professor Morrison remarked that the new policy on the Appointment and Review of Administrative Officers was neither reviewed by the Faculty Senate, nor by any of its committees. The manner in which it was created calls into question its validity. That's too bad because there are some good elements in the policy. It fixes some of the flaws in the Muse policy on administrative evaluation. But there are other elements that are not quite as carefully formulated, and they warrant further discussion and revision. In his opinion, Professor Morrison stated that Appendix L must continue to be followed in searches and faculty evaluations of unit administrators. To do otherwise would make the university vulnerable to legal action because of the question of the validity of the new policy.

Professor Morrison stated that the Chancellor and the Chair of the Faculty, as alluded to in the faculty constitution, should get together and work out their differences so that the university can develop policies in a manner that's compatible with our constitution and policies outlined in the Faculty Manual. Their conclusions should be reported back to the Faculty Senate. Professor Morrison ended his remarks with “A serious mistake has been made. Let's fix it. I've invested too much time in this university to watch it come unraveled, as have you.” Following his remarks, the Faculty Senate gave Professor Morrison (Chemistry) a round of applause.

Professor Jones (Criminal Justice) expressed his concerns relative to an ongoing search committee and Appendix L. He stated that in reviewing the interviews, four are acceptable candidates; however, the new BOT policy would render the search null and void. Professor Jones continued to express his frustration regarding the new BOT policy and how the policy would affect future searches for administrators. He stated that he has read the BOT policy and it

does not interfere with Appendix L. Professor Jones expressed his concerns relative to the finalists for administrator searches and questioned why all finalists must be provided to the hiring official. He stated that this issue appears to be connected to possible problems in diversity representation. Chancellor Ballard expressed his dissatisfaction with Professor Jones' comments relative to perceived misinterpretation of the administrative hiring policy and stated that he would like Professor Taggart (Chair of the Faculty) and others to work on the implementation of the administrator hiring policy.

D. Marilyn Sheerer, Interim Vice Chancellor for Academic and Student Life
Interim Provost Sheerer began her remarks to the Faculty Senate by announcing Professor Weismiller's leadership role in SACS accreditation. She also discussed the classroom and space issues and problems in classroom access. Provost Sheerer stated that she will review the policy again on classroom scheduling with Professor Taggart (Chair of the Faculty) and that this had previously been discussed with the faculty officers. She stated that she feels that more faculty should be involved with classroom scheduling and she plans to meet with Academic Standards Committee and the Calendar Committee to further discuss the issue. She stated that the present policy might be implemented as a trial year and then problems that may arise with this system will be worked out.

Professor Corbett (Geology) stated that this new classroom scheduling policy might affect courses that require both classroom and fieldwork teaching. He stated that this type of teaching utilizes student classroom space to look at specimens, etc. even though this type of work has not been formally scheduled. Professor Corbett stated that the combination of MWF and TTH class/day combinations may not be possible for many courses and that many of the field trips take place on Friday and this new policy may be a problem for this type of academic activity.

Interim Provost Sheerer stated that Angela Anderson (Registrar) had already met with instructors and that additional concerns need to be expressed to Mrs. Anderson regarding this policy. Sheerer stated that the university needs better use of our space and that Ms. Anderson is open to the needs of the any department and can work with the faculty to solve classroom-scheduling problems. Provost Sheerer stated that the faculty officers have reported that there are many complaints among the faculty regarding this policy. Dr. Sheerer stated that Bruce Flye told her that if the large classrooms were better utilized, there would be enough classrooms.

Professor Sprague (Physics) inquired about the chair of committee on university policies and the university policy manual. Professor Taggart (Chair of the Faculty) stated that this committee will be chaired by the University Chief of Staff.

Professor Martinez (Foreign Languages and Literatures) stated that she is happy to know that the guidelines for multiyear fixed-term faculty contracts have been changed. Professor Martinez asked whether full-time fixed term faculty would be considered for 5 year contracts in the future. Interim Provost Sheerer stated that exceptions will be made for initial fixed-term faculty. Professor Martinez (Foreign Languages and Literatures) stated that the duties of a fixed-term faculty member should be spelled out in the contract and should be clear.

Professor Martinez (Foreign Languages and Literatures) stated that the unit cannot exceed 20% of the faculty in its composition of fixed-term faculty. She asked what would happen in units that have primarily fixed term faculty and if this percentage of fixed-term faculty could be changed. Interim Provost Sheerer stated an older policy stated that 10% of the faculty could be fixed-term faculty and that if for budgetary reasons someone needed to be "let go", that it should be the fixed-term faculty first and not the tenured faculty.

Professor Rigsby (Past Chair of the Faculty, Geology) stated that BOT approved a policy concerning the hiring process due to several current Dean searches. She questioned the statement that any policy approved by BOT supersedes the Faculty Manual. Professor Rigsby quoted Bob Morrison regarding the Faculty Manual, which is the premiere governance document that involves both faculty and administration. She continued comments by stating that this BOT policy, taken without upholding the policies already in place by the faculty manual, disregards faculty governance.

Professor Robinson (Mathematics) stated that there is no policy on policies. Policies are made in the Faculty Senate and that there are clear personnel processes outlined in the *ECU Faculty Manual*. He stated that based on earlier comments by Chancellor Ballard, that the BOT has deep interest in personnel policy. Professor Robinson furthered his comments by commenting on Professor Morrison's previous remarks and pointed out that there are three bodies involved in shared governance. He stated that there appears to be a deliberate attempt to disband the *ECU Faculty Manual*.

Professor Rigsby then asked Interim Provost Sheerer about, how she sees the *ECU Faculty Manual*, the Faculty Senate, the Faculty Senate committees and entire shared governance, in progressing forward from here? Interim Provost Sheerer stated that there is no policy on policies or no administration policy manual. Sheerer stated that we are not sure about the administration policy vs. the policy of the faculty manual. Dr. Sheerer stated that we need to get together to discuss the entire landscape and that the administrator hiring BOT policy is really wide open and does not say how it should be implemented.

E. Elizabeth Layman, Member of then UNC Tomorrow Commission
In her remarks, Professor Layman stated that the process started in March 2007 with campus visits by President Bowles. In May 2007, 14 Scholars from across the University system were added to the process. It was emphasized in many ways that we represented the system – we did NOT represent our constituent universities. The Board of Governors charged the Commission to learn what the people of North Carolina needed from their University and to make relevant recommendations. The Commission's work was guided by the research, analysis, and advice of the 14 Scholars. No questions were posed to Professor Layman.

Provided here is a link to [Final Report on UNC Tomorrow Commission \(12-07\)](#).

F. Pat Dunn, Mayor of Greenville

Pat Dunn (Mayor of Greenville) discussed the issues of property, preservation, and restoration of buildings in the ECU area. The recommendation of the city council is to provide to provide incentives in specific neighborhoods, specifically to promote West Greenville and Tar River committees. She stated that there are new home owner initiatives in these areas. Ms. Dunn stated that any person who wants to purchase a house in this area can apply for \$10,000 and can receive funds for 5% of price of a home (up to \$10,000). She stated that as long as the viable single family home remains in good condition, the owner obtains a loan from a bank and is able to put up \$1,000 for the loan, the loan does not have to be paid back if the actual family lives in the home. Mayor Pat Dunn discussed the benefits of living in these areas including proximity to school, downtown, parks, and the university. She stated that these neighborhoods are vital to the university and the city. Mayor Dunn stated that she anticipates increasing home ownership in these areas. Brochures were distributed to Faculty Senators about this new incentive for the city of Greenville.

Professor McCammon (Health and Human Performance) remarked that this was a great idea and questioned whether this information can be accessed online. He also asked about issues of crime in these areas. Professor Dunn stated that the issue of crime is not unknown, but that crime appears to be down in these areas. At present, the application is available from the City Council.

Professor Zoller (Art) asked whether these homes, in these designated areas, will have or be eligible for flood insurance. Mayor Dunn replied that these areas are not in the flood plain.

G. Catherine Rigsby, Faculty Assembly Delegate

Professor Rigsby (Geology) discussed activities from the January 2008 Faculty Assembly meeting. In her remarks she touched on the proposed changes to the UNC Code 603/604/Post-Tenure Review Policies, the UNC Tomorrow Commission, and the UNC/Community College/K12 Initiatives. No questions were posed to Professor Rigsby.

H. Mark Taggart, Chair of the Faculty

Professor Taggart stated that he would like to briefly focus his comments on the following matters: the report on faculty employment, including fixed term faculty, the findings of the UNC Tomorrow Commission, including our application to become and engaged university", the formulation of the University Policy Development Committee, and the work of the administrative task force on leadership. He stated that the purpose of his comments were to make a "call for clarity" in understanding, discussing, and executing these matters

For each January Faculty Senate meeting, the Chancellor is charged with giving a report on faculty employment, including the number of fixed term faculty. Our Task Force on Fixed Term Faculty made to following recommendations for inclusion in Appendix C of our Faculty Manual. Regarding the appointment of fixed term-faculty: "In accord with the directives of the ECU Administrative Task-Force on Fixed-Term Faculty Employment, the Academic Council, Provost and deans shall not require that a faculty position be fixed-term rather than tenure-track unless sound reasons exist not to make a tenure track appointment. Such reasons include (a) the position is not permanently assigned to the unit, (b) the position is addressing temporary needs, (c) the position cannot be filled by a faculty member with a terminal degree, (d) the duties of the

position are primarily clinical, (e) the position is by its nature term limited (a three year endowed professorship, for example), or (f) this reflects the preference of the faculty member taking the position (teaching fixed-term after retiring from a tenured position, etc.).” Hopefully, these criteria will aid in clarification when a position is recommended to be fixed term or tenure track.

Further, there have been occasions when faculty have been assigned and reassigned for part-time fixed term positions without benefits, but the faculty member had been assigned additional responsibilities. For the purpose of clarity in this matter, the Task Force on fixed term faculty has made the following recommendation: “The continuous reappointment of faculty members in .75FTE per academic year fixed-term positions without benefits shall occur only if mutually agreed upon by the faculty member and the unit administrator.”

Chair Taggart reminded Faculty Senators of a letter at everyone’s seat from our Chancellor regarding the Faculty Senate’s resolution 07-30, regarding our response to the findings in the UNC Tomorrow report. The Chancellor points out that, in addition to responding to the findings in the Commission report, this response “must be well-integrated with our accreditation work, our Strategic Enrollment Management Task Force, and our existing strategic plan.” Chair Taggart stated that these findings also intersect with our aspirations to become a Carnegie-Classified “Engaged University.” The UNC Tomorrow findings with this classification mean that we must collaborate in applied research, scholarship and public service. As members of our community, we faculty have a vested interest in improving our communities. Taggart stated that he hoped that our community leaders will appreciate and support our efforts to become classified as an engaged university.

Chair Taggart stated that the Chancellor has recently formed a University Policy Development Committee and had asked him to serve on this committee. The current task of this committee is to “Review the current draft “Procedure for Formatting, Adopting, and Publishing Policies, Regulations, and Rules,” and to “develop a final recommendation for a clear and transparent process for policy development at East Carolina University.” Included in the outlines for the process for completing this project is that “the uniform procedure will then be approved by the appropriate individuals or governing bodies.” In the spirit of shared governance, Chair Taggart stated that it was his intention to have the Faculty Senate and appropriate senate committees be fully involved in this process, particularly in matters that relate to procedures found in our Faculty Manual. In addition, as per our established shared governance procedures, any new policy that involves changes in the Faculty Manual will be vetted through our Faculty Senate committees and the Faculty Senate prior to approval.

And, finally, there has been much discussion on the new policies drafted by the Task Force on Administrative Leadership recently approved by the Board of Trustees. The Task Force is currently engaged in drafting implementation procedures for this newly approved policy. Chair Taggart stated that he was thankful for the Chancellor’s offer to meet and work on a possible resolution to this matter as well. In the spirit of clarity and shared governance, it is my hope that the appropriate Faculty Senate committees and the Senate, will be involved in the review and ultimate approval of these implementation procedures.

Professor Taggart stated that he had expressed his concerns to President Erskine Bowles over how these changes in procedures, mandated by our Board of Trustees, are unprecedented in

the history of ECU. In hopes of clarifying the processes involved in making these changes, President Bowles asked that Chair Taggart have a meeting with the Chair of our Board of Trustees in hopes of providing clarification of our procedures. Chair Taggart stated that it was crucial that our university develop policies in a manner that is compatible with the current procedures found in our constitution and Faculty Manual. It was his hope that we can find clarification and mutual understanding. It was also his hope that we can move forward with the response to the UNC Tomorrow Commission, the Strategic Enrollment Task Force, our accreditation work, and other forward-looking concerns that affect our university and community, instead of looking backwards over the policies and procedures that have been approved and in practice for many years at ECU.

No questions were posed to Professor Taggart.

I. Question Period

Professor Zoller (Art and Design) thanked Dean Rick Niswander (Business) and Professor Patricia Anderson (Education) for the excellent PAD workshop for administrators. She asked whether these workshops could continue in the future. Dean Niswander (Business) thanked her and said that it would be fine with him.

Professor Martinez (Foreign Language and Literatures) asked whether a senator could make a comment and not a question. Professor Knickerbocker (Parliamentarian) replied that this was not possible.

Professor McKinnon inquired as to whether labs were included in the classroom management plan. Interim Provost Sheerer responded that labs are not included in this plan.

Professor Sprague (Physics) discussed the problems with Banner, in relation to hiring of fixed-term faculty. Professor Sprague stated that in a recent situation, it took over two weeks to get access to Blackboard. In addition, Professor Sprague stated that the Banner Help Line is limited and is only accessible from 1 pm to 4 pm. Professor Sprague asked whether anything can be done about this situation. Interim Provost Sheerer suggested that someone come to the Faculty Senate to talk about this in the future.

Professor Rigsby (Past Chair of the Faculty, Geology) asked Vice Chancellor Mageean whether she would be a key-note speaker about the Engaged University in a forum in February. Vice Chancellor Mageean stated that she would be the key-note speaker in the Engaged University Forum sponsored by AAUP.

Professor Robinson (Mathematics) asked about the ordering of textbooks and whether the mechanism has changed. He stated that the faculty must now go through the Student Store to order books. Interim Provost Sheerer stated that she will need to find out the specifics of this change including the rationale for this change in the ordering of textbooks. She stated that she will provide an answer to this question in the future.

Professor Martinez (Foreign Languages) asked if the administrators would accept her explanation for the title of the Faculty Evaluation document and would they offer to meet with the Faculty Officers and Faculty Governance Committee to discuss any policies in the *ECU Faculty*

Manual relating to diversity. Vice Chancellors Horns and Mageean and Provost Sheerer remarked that they would accept this explanation.

Professor Jones (Criminal Justice) asked Vice Chancellor Mageean about student travel policy. Vice Chancellor Mageean stated that there is a new travel policy on student travel and that funds appropriated for travel can be used for student travel and reimbursed at a State rate for university and State business.

Professor Rigsby (Geology) asked about the administrators' responsibility to make appointments and that the process should be a shared responsibility process that involve faculty in addition to the administrators. She asked Professor Taggart (Chair of the Faculty), when meeting with the administration, to represent the entire faculty and to use this opportunity to understand the differences between policy and the process. Professor Taggart (Chair of the Faculty) stated that he understands the appointment of administrators is the responsibility of the administration, that we all must work together to achieve wonderful things for this university.

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the body at this time.

Agenda Item V. Report of Committees

A. Committee on Committees

Tom Caron (Education), Chair of the Committee, presented the names of those nominated for the two delegates and two alternate Faculty Assembly positions which included the following: Andrew Morehead (Chemistry), Hunt McKinnon (Interior Design and Merchandising), Mark Taggart (Music), and Ralph Scott (Academic Library Services). Mark Sprague (Physics) was nominated from the floor.

Following elections, the following faculty members were elected to the UNC Faculty Assembly and all will represent East Carolina University during the 2008-2009 academic year.

| <i>Delegates</i> | <i>Academic Unit</i> | <i>Term</i> | <i>Office Location</i> | <i>Tele #</i> |
|-------------------------|-----------------------------------|-------------|------------------------|---------------|
| open | Elected Chair of the Faculty* | 2009 | | |
| <u>Ken Wilson</u> | Sociology | 2009 | Brewster A-418 | 328-4897 |
| <u>Catherine Rigsby</u> | Geology | 2010 | Graham 203 | 328-4297 |
| <u>Mark Sprague</u> | Physics | 2011 | Howell Science E310 | 328-1862 |
| <u>Hunt McKinnon</u> | Interior Design and Merchandising | 2011 | Rivers 259A | 328-4237 |

*Chair of the Faculty terms begin and end with term in office.

| <i>Alternates</i> | <i>Academic Unit</i> | <i>Term</i> | <i>Office Location</i> | <i>Tele #</i> |
|--------------------------|---------------------------------|-------------|------------------------|---------------|
| <u>Andrew Morehead</u> | Chemistry | 2009 | Science & Tech 564 | 328-9798 |
| <u>Linda Wolfe</u> | Anthropology | 2010 | Flanagan 224 | 328-9453 |
| <u>Connie Ciesielski</u> | Technology and Computer Science | 2010 | Rawl 336 | 328-4139 |
| <u>Ralph Scott</u> | Academic Library Services | 2011 | Joyner 4106 | 328-0265 |
| <u>Mark Taggart</u> | Music | 2011 | Fletcher 366 | 328-4278 |

B. Educational Policies and Planning Committee

Dale Knickerbocker (Foreign Languages and Literatures), Chair of the Committee, presented the following: 1) Request to establish photography as an area of concentration within the Master of Fine Arts degree, School of Art and Design, 2) Notice of Intent to Plan Bachelor of Science in Applied Atmospheric Science and Bachelor of Science in Geographic Information Science and Technology, Department of Geography, 3) Notice of Intent to Plan Master of Science in Security Studies, Department of Political Science, 4) Certificate title change - Department of English, Graduate Certificate in Multicultural Literatures to Graduate Certificate in Multicultural and Transnational Literatures, 5) Degree program title change in the Department of Pharmacology to Department of Pharmacology and Toxicology and 6) Degree program title change in the Department of Recreation and Leisure Studies, Management of Recreation Facilities and Services (MRFS) to Recreation and Park Management (RPM). There was no discussion and the report was approved as presented. **RESOLUTION #08-01**

C. University Curriculum Committee

Jane Manner (Education), a member of the Committee, presented the curriculum matters contained in the minutes of the November 8, 2007 and December 13, 2007. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #08-02**

D. Unit Code Screening Committee

Garris Conner (Nursing), Chair of the Committee, presented the proposed new Department of Nutrition and Dietetics' Unit Code of Operation and the revised College of Nursing's Unit Code of Operation. There was no discussion and the unit codes were approved as presented. **RESOLUTION #08-03**

Agenda Item VI. New Business

There was brief discussion of allowing Professor Dorothy Muller, with the Center for Faculty Excellence, to speak to the group. Sprague (Physics) moved for adjournment. Professor Muller was invited back to speak to the group in February.