

**East Carolina University
FACULTY SENATE
FULL MINUTES OF NOVEMBER 6, 2007**

The third regular meeting of the 2007-2008 Faculty Senate was held on Tuesday, November 6, 2007, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Mark Taggart, Chair of the Faculty called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of October 9, 2007, were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professor Fletcher (Medicine), Jesse and Lowery (Nursing), Brown (Psychology), Coddington and Pagliari (Technology and Computer Science), Parker (Theatre and Dance), Rigsby (Past Chair of the Faculty) and Chancellor Ballard.

Alternates present were: Professors Lawrence for Winstead (Academic Library Services), Glass for Hodge (Education), Felts for Glascoff (Health and Human Performance), Coleman for Abdel-Rahman (Medicine), and Heidal for Chandler (Nutrition and Hospitality Management).

B. Announcements

The Chancellor has approved the following resolutions:

From the February 20, 2007, Faculty Senate meeting
07-03 Plus/Minus Grading System (with amendment)

From the September 11, 2007, Faculty Senate meeting:
07-19 Change the School of Nursing and School of Allied Health Sciences designations to Colleges
07-20 Revised School of Medicine's Unit Code of Operation

The Guidelines for the 2008-2009 Research/Creative Activity Grants are now available online at <http://www.ecu.edu/cs-acad/fsonline/rg/research.cfm>. An informational grant-writing session will be offered prior to the end of this semester. The awarding of grants will be made for the full fiscal year July 1, 2008 – June 30, 2009, and announced on or before May 1, 2008. This new system will allow faculty receiving stipends to select either 2nd summer session 2008 or 1st summer session 2009 to receive the stipend. Proposals are due in the Faculty Senate office by Friday, January 18, 2008. Faculty are encouraged to contact Paul Gares, Committee Chair at garesp@ecu.edu if you have any questions about the granting process.

The Committee on Committees is seeking nominees from the faculty for the election of two delegates and two alternates to the 2008-2009 UNC Faculty Assembly. Nominees should be full-time faculty, holding no administrative duties outside his/her department. Because the responsibilities of delegates are diverse and important, candidates must agree to the conditions of service. The names of those nominated to the Committee on Committees will be submitted to the Faculty Senate in January 2008. Following elections, the new delegates and alternates will

begin their terms in August 2008. Information has been distributed to all faculty and nomination forms are due in the Faculty Senate office by Monday, November 12, 2007.

Letters concerning unit elections for 2008-2009 Faculty Senate representation will be mailed to unit code administrators in early January. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.

Faculty members not located on main campus (Allied Health Sciences, Health and Human Performance, Health Sciences Library, Medicine, and Nursing,) and who serve on various academic standing committees are reminded of special courtesy parking permits available from the office of Parking and Transportation Services. Special Courtesy Permits allow faculty members attending meetings, etc. to park in "A1/B1" lots on main campus. These permits are issued to unit heads at no charge and are to be used in conjunction with a paid parking permit. Additional information is available from Parking and Transportation Services at 328-1961.

C. Steve Ballard, Chancellor

Chancellor Ballard was unable to attend the meeting due to conflicts with meetings in Greensboro and Winston Salem.

D. Deirdre Mageean, Vice Chancellor for Research and Graduate Studies

Vice Chancellor Mageean discussed the draft plans for the Division of Research and Graduate Studies. Dr. Ted Morris was introduced as the new Associate Vice Chancellor for Economic Development. Vice Chancellor Mageean announced that once the division's revised plan is finalized, it will be released to the university, which will include strategic plan timelines, resource outcomes, and measurement of success in terms of economic development.

Vice Chancellor Mageean also discussed other graduate school issues including quarterly systems for grant reporting, and out of state tuition remissions. She stated that a group is being organized to speak to GA about the needs of the university for out of state tuition remissions. Major discrepancies are apparent between state universities in allocation of out of state tuition remissions.

Vice Chancellor Mageean reported that there has been no progress relative to support of student travel from state funds, which may be due to the recent travels of GA in the UNC Tomorrow visits to the state campuses.

Vice Chancellor Mageean also provided information relative to the request from GA for all university campuses to consider the new Carnegie Classification for an Engaged University. ECU is already involved in this consideration for a classification change. Vice Chancellor Mageean, Dr. Mark Taggart (Chair of the Faculty), and Dr. Ted Morris (Associate Vice Chancellor for Economic Development) will be working on this classification change in consultation with the Kellogg Corporation.

Other Graduate school issues discussed by Vice Chancellor Mageean included the newly drafted definitions of graduate faculty, graduate teaching faculty and graduate advising, which are being undertaken by the Graduate School Administrative Board. Vice Chancellor Mageean

reported that at the present time, only the definition of the graduate faculty had been approved by the GSAB.

Professor Lillian (English) inquired about healthcare for graduate students. Vice Chancellor Mageean commented on the studies that are addressing the estimated cost for healthcare for graduate students. Vice Chancellor Mageean discussed her support to move ahead with coverage of health care for graduate students and full time doctoral students. She reported that UNC provides out of state tuition remission and health care for all doctoral students.

Professor Sprague (Physics) inquired about the nature of representatives on the Graduate School Administrative Board, specifically the "natural science" representative. He stated that since there are many more Biology faculty, the GSAB representative for "natural science" will always be from Biology, and will there will never be an opportunity for any other science department to be represented on the GSAB. Dean Pelicane (Graduate School) stated that the GSAB representative is chosen by the unit codes and that the GSAB does not control who is selected for the board. He stated further that the unit code has to be responsible for the chosen GSAB representative.

Professor Coleman (Medicine) inquired about how and who sets the standards for residency requirements at the university. Mr. Zigas (University Attorney) stated that the NC statues set the residency standards and that North Carolina must be the designated home to meet residency requirements. Vice Chancellor Mageean noted that there are problems in law interpretation with these residency requirements and that it is often up to the graduate deans and the chief academic officers to make these decisions.

Professor Coleman (Medicine) asked if a statement could be offered by the university relative to the residency requirements. Vice Chancellor Mageean said that the university could not do this and must abide by the law relative to residency requirements.

Professor Martinez (Chair, Faculty Governance; Foreign Language) asked about possible revisions to Appendix F. Vice Chancellor Mageean stated that the GSAB needs to review the document before any revisions are considered and before the definitions of graduate faculty, graduate teaching faculty, and graduate advising are finalized. Professor Martinez asked whether the Faculty Senate will approve the graduate faculty definitions once approved by the GSAB and the graduate faculty assembly.

Vice Chancellor Mageean stated that Appendix F was approved by the faculty senate, including all amendments and were also approved by the graduate school. Vice Chancellor Mageean asked whether Appendix F and the amendments went through the faculty senate. Mageean stated that the graduate faculty will vote on the changes to Appendix F and that the faculty senate will be notified on the outcome. Professor Martinez again inquired whether Appendix F changes will go through the Faculty Senate for approval, with final approval by the Chancellor. Professor Taggart (Chair of the Faculty) also assured Professor Martinez that any changes would go through the Faculty Senate.

At the end of the question period, Provost Sheerer announced that the search for the Chief Diversity Officer had begun and that there were five candidates who will interview on campus in

November and December. She also announced that there would be open forums for these candidates during this time.

E. Judi Bailey, Senior Executive Director of Enrollment Management
Dr. Judi Bailey, the Senior Executive Director of Enrollment Management. Dr. Bailey discussed reports on the Offices of Financial Aid and Student Financial Services, the Enrollment Management Organizational Chart, the Director of Admissions search process, plus an update on Banner, upon the approach of registration week.

Professor Jones (Criminal Justice) requested that students should not be treated as customers. In addition, he asked whether COAD 1000 addresses drug and alcohol abuse. Dr. Bailey stated that she does not consider students as customers in classroom, but she does consider them as customers when they are standing in line for financial aid, cashier, etc.

Professor Felts (Health and Human Performance) remarked on the importance of freshman living on campus during this important first year and asked why ECU doesn't require all freshmen to live on campus without a car, especially when considering retention initiatives. Dr. Bailey stated that at the present time, the residence halls are 99.9% full without this requirement. She stated further that car issues for freshmen should be left to the Division of Student Affairs.

Professor Wilson (Sociology) inquired about current GA initiatives to increase student enrollment and retention. He asked about how to meet these initiatives and to uphold to academic standards as well. Professor Wilson asked "How many students incur debt and then flunk out of college?" Dr. Bailey stated that the university is not currently tracking who has debt, but is no longer at the university. She stated that ECU students are among the neediest in the state with approximately 79% of students requesting support. She stated that ECU has the resources and institutional needs and that 70% of requests are met with loans. She stated that funds of \$15,174 are needed per student, with expected family contributions between \$5,000 to \$6,000.

Professor Vail-Smith (Health and Human Performance) inquired about the I-School at UNC-G and stated that students can take AP classes in high school from UNC-G. She reported that these classes are free and that UNC-G is now advertising in Greenville. Dr. Bailey stated that ECU is now recruiting in the Triad and that ECU needs to recruit for this type of enrollment.

Professor Zoller (Art) stated that some students still have not received financial aid and asked whether there will continue to be more problems. Dr. Bailey stated that Spring Semester financial aid should be better. She encouraged all faculty to call her if students have problems in financial aid.

Professor Sprague (Physics) asked Dr. Bailey about rumors of federal investigation and financial penalties for the office of financial aid and whether the rumors were true and if so, how would this affect ECU?

Dr. Bailey stated that there was an federal audit (Department of Education) after several state audits. She stated that ECU had made errors in processing 1.486 million dollars of financial aid, which was not done with malice in favor of any one employee. Dr. Bailey furthered report that ECU was not careful in following guidelines of FASFA or in obtaining appropriate signatures

from parents or individuals students, especially in relation to tax form filing. Therefore, Dr. Bailey stated, there was a lack of proper documentation. As a result of the audit, ECU was required to correct the improper verifications or return money. According to Dr. Bailey, both the students and families involved with the inadequate verification had to cooperate, especially if a tax office was involved. Dr. Bailey stated that due to the correction of many of the verification problems, the amount of money owed by ECU and to be repaid to the Department of Education was changed and the current amount stands at \$935,135.

F. Mark Taggart, Chair of the Faculty

Professor Taggart stated that he would like share some comments he had heard recently, when the question, "What do you see in the future for ECU?" was asked to one of our finalists for the position of Senior Associate Vice Chancellor for Special Initiatives. He replied that universities not only have a future but also a past. What an institution has done in the past is a pretty accurate barometer for determining its future course. Professor Taggart stated that one of ECU's attributes has always been that it reaches out to the people in eastern North Carolina. It is quite common to travel this part of the state, east of I-95 and hear how our university has helped the lives and careers of our neighbors. So, if this is an indication as to of ECU's past, it is also a determining factor in its future. He noted that the faculty had just heard Dr. Mageean's comments regarding the Carnegie Classification of an Engaged University.

He noted that this describes the "collaboration between institutions of higher education and their larger communities for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity." He stated that the description of the classification goes further with "One classification describes a curricular engagement, where "teaching, learning and scholarship engage faculty, students, and community in mutually beneficial and respectful collaboration. Their interactions address community-identified needs, deepen students' civic and academic learning, enhance community well-being, and enrich the scholarship of the institution." Professor Taggart stated that it does sound like this Carnegie classification fits ECU perfectly. When one thinks about the activities of the Interdisciplinary Institute of Coastal Science Policy, or the Center for Tourism, or activities like the Roper project, it sounds like ECU has been engaged in this manner for some time.

The foundation is opening the classification of engagement to new participants in 2008, and Professor Taggart stated that he believed that ECU should apply for this classification. In support of this, he was asking the Faculty Governance Committee to go into ECU's past and reexamine the "Commission on Scholarship Report". He noted that one of ECU's former Chairs of the Faculty, Professor Bob Morrison (Chemistry) was instrumental in keeping this issue on the agenda of various administrators and committees for the purpose of determining ECU's path for the future. Professor Taggart stated that he believed that this path should include the "Scholarship of Engagement" as we now begin to move forward and prepare to become an Engaged University.

G. Approval of the Fall 2007 Graduation Roster, including honors program graduates. Chris Grymes (Music) moved approval of the Fall 2007 Graduation Roster, including honors program graduates. There was no discussion and the Fall 2007 graduation roster, including honors program graduates was approved as presented. **RESOLUTION #07-25**

H. Question Period

Professor Sprague (Physics) inquired about the new Sciences building and whether the university will begin to build green buildings to promote resource efficiency. Sprague then recommended that the new Science building should be a green building and asked when the building will begin. Vice Chancellor Sheerer stated that she has not been in the planning of this building, but that the Executive Council will be talking about space and the new building soon.

Professor Martinez (Chair, Faculty Governance; Foreign Language) stated that she was confused about the organization of the Chancellor's Division, especially after seeing the organizational chart. Vice Chancellor Sheerer stated that the Chancellor took Enrollment Management out of Academic Affairs and into a separate division under the Chancellor. Professor Martinez (Chair, Faculty Governance; Foreign Language) expressed confusion regarding this administrative organization and questioned why the Provost and Vice Chancellor of Student Life are in the same division. She again questioned why Enrollment Management has been removed from the Division of Academic Affairs.

Professor McKinnon (Interior Design and Merchandising) inquired about a possible cooperative agreement with ECU and high school students. Provost Sheerer stated that an early charter high school is currently being planned. She stated that there should be approximately 40 high school students on campus (in 4 years) and that after that time, the students should have an Associates Degree. Sheerer reported that Dr. Dorothy Muller is responsible for this endeavor and Chancellor Ballard signed an agreement for this Early High School last year.

Professor Evans-Case (Political Science) inquired about writing intensive courses and that due to plagiarism, the university needs to have the software Turnitin.com. She described the software and how it documents plagiarism once students' papers have been submitted to it. Professor Jones (Criminal Justice) stated that he has inquired about this software and problem with plagiarism with the Libraries Committee, via email; but he does not know if the committee has responded to his inquiry or not. Professor Stapleton (Education) stated that she has noted problems with this as well and that current students do not see that "copying is a problem". Professor Sharer (English) stated that there is a subcommittee, a judicial task force, that is currently investigating plagiarism on campus.

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the body at this time.

Agenda Item V. Report of Committees

A. Educational Policies and Planning Committee

Professor Dale Knickerbocker (Foreign Languages and Literatures), Chair of the Committee, presented an authorization to plan a Master of Science in Biomedical Sciences in the Department of Medicine Research and Graduate Studies, within the School of Medicine. There was no discussion and when asked for approval by the body, Professor Knickerbocker stated that this report was for information only and did not require Senate approval.

Later Chair Taggart stated that previous reports this semester of this type were presented for approval by the body and that the confusion should be cleared up with the upcoming report from the Educational Policies and Planning Committee on proposed revisions relating to curriculum development in Part V. of the *Faculty Manual*.

B. Faculty Welfare Committee

Professor Bruce Southard (English), Chair of the Committee, presented proposed revisions to the *ECU Faculty Manual*, Part VI. and Appendix C. relating to emeritus status.

Professor Martinez (Foreign Languages) moved to have the proposed revision to Appendix C, as noted below, be referred to the Faculty Governance Committee for consideration on November 14 and then brought back to the Faculty Senate on December 4.

Add the following, noted in **bold print** to Appendix C. Section I.D.4. to provide additional clarity.

Appendix C. Section I.D.4.

"4. Emeritus status

The titles "emeritus" and "emerita" will be conferred upon those retired faculty **with ten or more years of service to East Carolina University**, including those on Phased Retirement, who have made a significant contribution to the university through a long and distinguished record of scholarship, teaching, and/or service.

The motion was approved.

There was no further discussion, and the proposed revisions to the *ECU Faculty Manual*, Part VI. relating to emeritus status were approved as presented. **RESOLUTION #07-26**

C. University Curriculum Committee

Professor Janice Neil (Nursing), Chair of the Committee, presented the curriculum matters contained in the minutes of the October 11, 2007, Committee meeting. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #07-27**

Professor Neil then briefly discussed the Guidelines for Courses with Varying Credit Hours that was provided to the Senators prior to the meeting. There was no discussion.

Agenda Item VI. New Business

A. Resolution on ECU SPA Employees

Professor Ken Wilson (Sociology) presented the resolution recognizing the efforts of SPA employees. He noted that, with ongoing changes to University systems and the introduction of many new ways of doing business, SPA employees continue to meet the needs of the University in unique ways and that he wished to recognize the hard work and efforts of SPA employees.

Chair Taggart recognized Wayne Reeves, current Chair of the Staff Senate and the Faculty Senators gave him a round of applause. Following a brief discussion, the resolution recognizing the efforts of SPA employees was approved as presented. **RESOLUTION #07-28**

B. Resolution on James LeRoy Smith

Professor Dale Knickerbocker (Foreign Languages and Literatures) presented the resolution on James LeRoy Smith. There was no discussion and the resolution on James LeRoy Smith was approved as presented. **RESOLUTION #07-29**

There was no additional business to come before the Faculty Senate at this time. The meeting adjourned at 4:05 p.m.

Respectfully submitted,

Marianna Walker
Secretary of the Faculty
College of Allied Health Sciences

Lori Lee
Administrative Officer
Faculty Senate

FACULTY SENATE RESOLUTIONS APPROVED AT THE NOVEMBER 6, 2007, MEETING

07-25 Fall 2007 Graduation Roster, including honors program graduates.

Disposition: Chancellor

07-26 Revisions to the *ECU Faculty Manual*, Part VI. relating to emeritus status, as follows:
Delete the following, noted by ~~strikethrough~~, in Part VI. Section I.I.1. because it does not relate to insurance and conflicts with text currently in Appendix C. Section I.D.4.

Part VI. Section I.I.1.

"I. Retirement

1. Insurance

~~Upon receiving written confirmation of intent to retire by a tenured faculty member with ten or more years of full-time service to East Carolina University, the unit head shall notify the unit personnel committee which, in turn, may recommend granting the retiree emeritus status. Its decision shall then be forwarded to the unit head and other appropriate administrative officers in the same manner as other personnel recommendations for their concurrence or nonconcurrence. All full-time employees of the university with a permanent appointment must participate in the North Carolina Teachers' and State Employees' Retirement System with the exception that employees who hold faculty rank are eligible to choose between the North Carolina Teachers' and State Employees' Retirement System (TSERS) or the Optional Retirement Program (ORP). When first employed or when given a permanent appointment, all employees should contact the department of Human Resources to be enrolled in the retirement system. Once the eligible employee has made a choice and enrolled in the system he or she selects, the decision will be irrevocable. It is not possible to change from one program to the other during employment in an eligible position. All members of TSERS or ORP will contribute 6 percent of their earnings, including summer session salaries. All retirement contributions to either TSERS or to ORP are tax sheltered from federal and state withholding taxes. For those who teach a regular nine-month school term and who are active members of TSERS, one year of creditable service is allowed for retirement purposes. The employee in TSERS should~~

apply for retirement benefits at least thirty days but not more than ninety days prior to the effective date. Arrangements for retirement should be made at the university department of Human Resources. For those in ORP, individual guidance from the ORP representatives is always available. A few months before retirement age, the employee will receive information and specific figures for options in regard to retirement benefits from ORP."

Add the following, noted in **bold print** to Part VI. Section I.2.b. to provide clarity.

Part VI. Section I.2.b.

- "b. Upon the recommendation of the unit personnel committee, unit head, and appropriate dean, the appropriate vice chancellor may grant the faculty retiree emeritus status (**as defined in Appendix C.**) which includes the items listed above under Section I.1.2.a. and, in addition, the following privileges:
- 1) Access to recreational facilities under the same conditions as active faculty.
 - 2) Continuance of eligibility to march, wearing appropriate regalia, in University commencement exercised and other University formal processions, as active faculty.
- (Faculty Senate Resolution #98-25, October 1998)"

Disposition: Chancellor

07-27 Curriculum matters contained in the minutes of the October 11, 2007, Committee meeting.

Disposition: Chancellor

07-28 Resolution on ECU SPA Employees that reads as follows:

Whereas, the University has adopted several new computer applications in the last several years (including CommonSpot, the PeopleAdmin system, Banner Student, Banner Finance, Banner HR, and Sedona).

Therefore Be It Resolved, that the Faculty Senate expresses its sincere praise and appreciation for the diligent hard work put forth by ECU SPA employees to overcome the difficulties associated with each of these transitions.

Be It Further Resolved that the Faculty Senate recognizes that the University could not operate without these important members of the ECU team.

Disposition: Faculty Senate

07-29 Resolution on James LeRoy Smith that reads as follows:

Whereas, James LeRoy Smith has been a champion of shared governance as a faculty member, Chair of the Faculty, Faculty Assembly representative, and in various administrative capacities; and

Whereas, James LeRoy Smith has been a beacon of integrity, reasoned discourse, and receptiveness to faculty input and dialogue within our administration; and

Whereas, James LeRoy Smith has been an anchor for ECU during periods of turbulence and transition; and

Whereas, James LeRoy Smith's dedication to teaching is well known; and
Whereas, throughout his career, his unflagging and tireless dedication to East Carolina University, the region of Eastern North Carolina and the people of this state have demonstrated James LeRoy Smith to be the personification of ECU's motto "*Servire*".

Therefore, Be It Resolved, that the membership of the Faculty Senate of East Carolina University expresses its profound respect for and gratitude to Professor James LeRoy Smith, and wishes him well on his return to full-time teaching and research.

Disposition: Faculty Senate