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Officers mtg-

Lee, Lori

From: Lee, Lori
Sent: Wednesday, September 12, 2007 5:38 PM
To: Lee, Lori
Subject: Faculty Officers issue

From: Lee, Lori
Sent: Tuesday, September 11, 2007 10:03 AM
To: Glascoff, Mary A; Walker, Marianna; Knickerbocker, Dale; Rigsby, Catherine; Morrison, Robert C
Cc: Taggart, Mark Alan
Subject: FW: Graduate Manual details

This is being forwarded to you for your information. Please contact Mark if you have any questions. Thanks. - Lori

From: Pellicane, Patrick
Sent: Tuesday, September 11, 2007 9:54 AM
To: Alligood, Martha; Bland, Sharon Morris; Bland, Sondra; Coltraine, Diane; Eakins, Stan; Gallagher, Margie; Griffin, Linner Ward; Holte, James Craig; Hough, Monica Strauss; Kasperek, George; Knight, Sharon; Kramar, John; Lee, Lori; Mott, Vivian; Newton, Ron; Nolan, Todd Andrew; Patterson, Belinda; Pellicane, Patrick; Reis, John; Ries, Heather L; Rose, Mary Ann; Rouse, Art; Scavo, Carmine; Suggs, Dee; Taggart, Mark Alan; West, Terry L
Cc: Rhodes, Len; Bland, Sondra
Subject: Graduate Manual details

Board Members,

Thanks for a productive meeting yesterday! We agreed that a Graduate Manual would be of value to this institution. Primarily, it would give shape and form to governance, which we all agreed was important. It would also serve as a repository for all of our policies. Over the weekend, I had given thought to the policies that we already had in place, some that occurred to me that should be in place, and as a result of a web search of other institutions, some that may be needed at ECU. At any rate, I developed the list below for your interest. (I had these printed out for you, but left them on my desk as I walked out the door.) You will notice that the wording **in bold** would be parts of the manual that deal with the description, roles, responsibilities, etc. of the various components of the graduate enterprise. These are the issues which Appendix F addresses now. Below that is the litany of potential policy issues to be addressed. It is clear that for some of these things, there are institutional or GA policies. For these, it would be a simple matter of copying them into our document. For a variety of others, we could see what others do and model our policy on what we believe to be the best practices of others.

If you have any problem with any of these on the list, let me know. More importantly, if you can think of any area for which a policy would be needed, and it is not listed below, I would be happy to include it. I'll share these with the Assembly on Thursday. I look forward to seeing you there. An agenda for the meeting will be forthcoming. Thanks, Pat

**The Graduate Faculty
 Graduate Administration
 The Graduate School**

9/12/2007

The Graduate Student Advisory Council

Graduate School Policies for Consideration

academic dishonesty	graduation procedures
accreditation recognition	grievance
admission (tracks I, II, III)	illegal drug policy
application	immunization requirements
assistantships	improper relations between students & emplo
auditing courses	internal review board
awarding master's degrees to students in doctoral programs	language requirements
change of programs	language requirements for non-English speak
continuous registration	non-discriminatory policy
course drop policy	parental leave policy
course numbering credit by examination	posthumous awards
credit transfer	posting of grades
degree requirements	program of study
diagnostic examinations	racial harassment policy
dual degrees	residence status for tuition purposes
electronic thesis/dissertations	residency for degree
ethics in research	right to petition
Family Educational Rights & Privacy Act (FERPA)	satisfactory progress
final examinations	sexual harassment
good standing	student alcohol policy
grade appeal	termination from Graduate School
grading (P/F, audit)	time-to-degree limits
graduate student committees	tuition remissions (IS, OOS)

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