

 E A S T CAROLINA UNIVERSITY	PARKING & TRANSPORTATION SERVICES STANDARD PRACTICE	
	TITLE: RESERVED SPACE PARKING	INSTRUCTION NUMBER: 200-0054

KRS

I. PURPOSE

The purpose of this P&TSP is to outline approval and procedures associated with reserved space parking.

II. PROCEDURES

- A. Approval for Reserved Spaces comes only from the Chancellor.
- B. The Chancellor decal and space is unique to the position and is not part of this policy.
- C. Basis of approval is position title or reporting relationship. The basic title groupings are as follows: Vice Chancellor and variations (Assistant, Associate, etc.), Dean (full only), Director of Library, President (foundation) and Vice President (medical foundation), the University Attorney, and certain members of the Chancellor's staff.
- D. Certain "Assistant to" titles and variations are only applicable to the Chancellor's staff group and are allowed by explicit exception.
- E. Individuals vacating an approved position title will surrender their decal, but will be allowed to purchase a Zone A or other zone decal.
- F. Interim/Acting assignments will not be approved for spaces, only regular appointments.
- G. Space location will be a convenient spot near the decal holders' primary office that will be determined by Parking and Traffic. In general, locations will be grouped (contiguous) and will not be in parallel parking spaces.
- H. Spaces will not be adjusted within a group due to changes in individuals holding the position, however, "regrouping" may occur for administrative purposes.
- I. No implied relative rank of positions will be given to location assignments.
- J. Spaces may not be "sublet" in any way. Only the decal holder may use the space.

III. APPROVAL

Approved: Chancellor's Executive Council 02/17/04
Chancellor 02/17/04

PREPARED BY: GWH APPROVED BY: GWH	DATE OF ISSUE: 02/18/04 SUPERSEDES:	PAGE: 1 of 2 ORIGINAL ISSUE: 02/18/04
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- Reducing From 60 to 40 est.
- looking at titles + functions
- cost of \$328

use limited spots on an annual basis
 how many spots would you like to have
 review of this
 Bill took review of spots for review & confirmation
 no assistants to V.C. etc
 TT-3-0-7
 use recognize on an annual basis
 how many spots would you like to have
 review of this
 Bill took review of spots for review & confirmation
 no assistants to V.C. etc
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