



**Office of the Chancellor**

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**MEMORANDUM**

**TO:** Dr. Mark Taggart, Chair  
Faculty Senate

**FROM:** Steve Ballard  
Chancellor

**DATE:** June 4, 2007

**SUBJECT:** April 17, 2007 Faculty Senate Resolutions, 07-13, 07-14, 07-15, and 07-16

I hereby approve the following resolutions recommended by the Faculty Senate on April 17, 2007.

07-13 Policy on disruptive Academic Behavior.

07-14 Addition of new Policy on Disruptive Academic Behavior in the official undergraduate catalog.

07-15 Revision to *ECU Faculty Manual*, Part VI., in reference to parking privileges for retired faculty.

07-16 Curriculum matters contained in the minutes of the April 12, 2007 meeting.

Email copy:

Faculty Officers

Jim Smith, Provost and Vice Chancellor for Academic Affairs

Phyllis Horns, Interim Vice Chancellor for Health Sciences

Deirdre Mageean, Vice Chancellor for Research and Graduate Studies





## Faculty Senate

East Carolina University

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5-23-  
sent via  
email to  
everyone

May 22, 2007

Chancellor Steve Ballard  
East Carolina University  
Spilman Building

Dear Dr. Ballard:

On April 17, 2007, the Faculty Senate adopted the following resolutions for your consideration.

07-13 Policy on Disruptive Academic Behavior.

07-14 Addition of new Policy on Disruptive Academic Behavior in the official undergraduate catalog.

07-15 Revision to *ECU Faculty Manual*, Part VI., in reference to parking privileges for retired faculty.

07-16 Curriculum matters contained in the minutes of the April 12, 2007, meeting.

A copy of each resolution is attached for your review. Thank you for your consideration of the above mentioned resolutions.

Sincerely,

Mark Taggart  
Chair of the Faculty

copy via email

Faculty Officers

Jim Smith, Provost and Vice Chancellor for Academic Affairs

Phyllis Horns, Interim Vice Chancellor for Health Sciences

Deirdre Mageean, Vice Chancellor for Research and Graduate Studies



## FACULTY SENATE RESOLUTIONS APPROVED AT THE APRIL 17, 2007, MEETING

### 07-13 Policy on Disruptive Academic Behavior as follows:

"East Carolina University is committed to providing each student with a rich, distinctive educational experience. To this end, students who do not follow reasonable standards of behavior in the classroom or other academic setting may be removed from the course by the instructor following appropriate notice. Students removed from a course under this policy will receive a grade of drop according to university policy and are eligible for tuition refund as specified in the current tuition refund policy.

Disruptive academic behavior is any behavior likely to substantially or repeatedly interfere with the normal conduct of instructional activities, including meetings with instructors outside of class. Examples of such behavior include, but are not limited to, making loud or distracting noises; using cell phones and other electronic devices without prior approval; repeatedly speaking without being recognized; frequently arriving late to class; and making threats or personal insults. A verbal expression of a disagreement with the instructor or other students on an academic subject matter discussed within the course, during times when the instructor permits discussion, is not in itself disruptive academic behavior.

The course instructor has original purview over his/her class and may deny a student who is unduly disruptive the right to attend the class. A student who does not follow reasonable standards of academic decorum should receive a private verbal warning from the faculty member. The instructor should describe the behavior of concern to the student, explain that it is inappropriate, and ask the student to stop the behavior. If the behavior continues, the instructor should give the student a written warning indicating that the student will be removed from the course if the behavior does not cease. If the behavior persists, the instructor should discuss the situation with his/her department chair. If it is decided to remove the student from the course then the instructor should schedule a meeting with his/her department chair and the student to inform the student that s/he is being removed from the course. This decision must be communicated in writing to the student with a copy promptly forwarded to the Office of Student Rights and Responsibilities. The department chair must promptly communicate the decision in writing to the Office of the Registrar so that the student's schedule will be adjusted accordingly.

If the behavior is threatening in nature or is likely to result in immediate harm, the faculty member should contact the East Carolina University Police Department for assistance.

The student may appeal the decision of the instructor and department chair to the academic dean of the college in which the course is located. The appeal must be received by the dean, in writing, within three working days of the date of the decision to remove the student from the course. The dean or dean's designee will review the appeal and the documentation, will discuss the appeal with the faculty member and, after discussion with the student and instructor, can affirm, reverse or modify the decision made by the instructor and department chair. The student, instructor and department chair will be notified of the appeal decision no later than three working days after receiving the appeal. The dean will provide written notification of the appeal decision to the Office of Student Rights and Responsibilities, and also, if the original decision is overturned, to the Registrar's Office. If the decision is made that the student is to return to the course then the student will be allowed to immediately return to the classroom without academic penalty and the chair will work with the student and instructor to facilitate the completion of any missed work. The dean's decision is final.



This policy does not restrict the instructor's prerogative to ask a disruptive student to leave an individual class session where appropriate or to refer the student to the Office of Student Rights and Responsibilities for violation of the Student Code of Conduct."

(Once approved, this new policy will be added to the *ECU Faculty Manual*, Part V. Academic Information, Section I.Y.)

**Disposition:** Chancellor

- 07-14 Addition of Policy on Disruptive Academic Behavior to the official undergraduate catalog, Section 5. Academic Regulations, immediately after the "Class Attendance and Participation Regulations" subsection.) to read as follows:

"Policy on Disruptive Academic Behavior

East Carolina University is committed to providing each student with a rich, distinctive educational experience. To this end, students who do not follow reasonable standards of behavior in the classroom or other academic setting may be removed from the course by the instructor following appropriate notice. Students removed from a course under this policy will receive a grade of drop according to university policy and are eligible for tuition refund as specified in the current tuition refund policy. "

**Disposition:** Chancellor

- 07-15 Revision to the *ECU Faculty Manual*, Part VI.I.1.2.a.(8) in reference to parking privileges for retired faculty, to read as follows:

"8) Fully retired faculty may request a free B parking permit and may also park in spaces designated "Retired Faculty." Faculty in phased retirement and retired faculty who are re-employed by the university may request a free B parking permit and may upgrade the B permit to an A permit (by paying the price difference between an A and a B permit) while bypassing the wait-list, but may not park in spaces designated "Retired Faculty."

**Disposition:** Chancellor

- 07-16 Curriculum matters contained in the minutes of the April 12, 2007, University Curriculum Committee meeting (available online).

**Disposition:** Chancellor



**University Curriculum Committee**  
Minutes 04/12/07

Present:

Regular Members: G. Lapicki, J. Lewis, J. Manner, J. Neil, P. Schwager, J. Tisnado

Ex Officio Members: C. Boklage, L. Griffin

Administrative: D. Coltraine, K. Snyder

Excused: D. Batts, R. Mitchelson

Absent: D. Long, L. McNeill

Guest: D. Knickerbocker (for New Business)

1. J. Neil called the meeting to order at 2:00 p.m.
2. The minutes of the March 8, 2007 meeting were approved without dissent.
3. Old Business: We will discuss and approve the minutes of this meeting by email so that they can be reviewed by Faculty Senate at its next meeting. The committee's annual report will be discussed at our April 26 meeting. No proposals will be considered at that meeting.
4. Request for the Department of Political Science for a new course, POLS 3042, was approved.
5. Request from the Department of Management Information Systems to revise the prerequisites for an existing course, MIS 3673, was approved.
6. Request from the College of Business to revise the catalog copy concerning admission requirements for the College was approved.
7. Request from the School of Art and Design to revise two courses, ART 3002 and ART 3004, was approved, with minor changes to the course descriptions.
8. Request from the Department of Sociology for two new courses, SOCI 3000 and SOCI 3001, was tabled. Request for four new courses, SOCI 3025, SOCI 3219, SOCI 4300, and SOCI 4400, was approved. Request to rename two existing courses, SOCI 3213 and SOCI 3216, was approved. Request to unbank SOCI 3280 was approved. Requests to change catalog copy concerning minor electives, the concentration statement for the BS degree, and the requirements for the BA degree were approved.



9. Request from the Department of English for three new courses, ENGL 3770, ENGL 3815, and ENGL 4930, was approved. Request to unbank ENGL 3490 was approved.
10. Request from Medieval & Renaissance Studies for two new courses, MRST 2400 and MRST 2500, was approved. Request to revise catalog text was approved.
11. Request from the Department of Exercise & Sport Science for a new course, EXSS 3700, and to revise the existing BS degree in Exercise Physiology was approved.
12. Request from the Department of Clinical Laboratory Science for two new courses, CLSC 4491 and CLSC 4492, and for revision of nine existing courses, CLSC 3410, CLSC 3411, CLSC 3420, CLSC 3421, CLSC 4001, CLSC 4002, CLSC 4003, CLSC 4801, and CLSC 4803, was approved. Request for catalog changes relating to the curriculum for four new minors was approved.
13. Request from the School of Communication for three new courses, COMM 2260, COMM 4280, and COMM 4293, and for revision of four existing courses, COMM 3020, COMM 3220, COMM 3235, and COMM 4250, was approved. Request to revise the curriculum, degree requirements, concentration areas, and two minors was approved.
14. Request from the Department of Nutrition and Dietetics for revision of catalog copy was approved.
15. New Business: D. Knickerbocker presented a request for an amendment to the UCC course submission procedures. After discussion, it was agreed that an amendment to Part V of the Faculty Manual was desirable. D. Knickerbocker and the Educational Policies and Planning Committee will draft a proposed amendment in the fall and bring it to the UCC for the committee's feedback.
16. Meeting was adjourned at 4:45 p.m. by Chair J. Neil.

Submitted by Jan Lewis, UCC Secretary