

**EAST CAROLINA UNIVERSITY
2006-2007 FACULTY SENATE**

The fourth regular meeting of the 2006/2007 Faculty Senate will be held on
Tuesday, December 5, 2006, at 2:10 p.m. in the Mendenhall Student Center, Great Room.

FULL AGENDA

I. Call to Order

II. Approval of Minutes

November 7, 2006

III. Special Order of the Day

A. Roll Call

B. Announcements

C. Steve Ballard, Chancellor

D. Jim Smith, Provost and Vice Chancellor for Academic Affairs

E. Mark Taggart, Chair of the Faculty

F. Patricia Anderson and Austin Bunch, Co-Chairs
Centennial Celebration Committee

G. Question Period

IV. Unfinished Business

Edson Justiniano, Chair

Brief Interim Report from the Ad Hoc Committee on Yardley Research Group Draft Report

V. Report of Committees

A. Academic Standards Committee, Linda Wolfe
Recommendation of SECS 1000 to receive Social Science Foundation Credit.

B. Agenda Committee, Mark Sprague
Proposed 2007-2008 Faculty Senate and Agenda Committee meeting dates
(attachment 1).

- C. Educational Policies and Planning Committee, Dale Knickerbocker
Request for Authorization to Establish a New Distance Education Degree Program in Business Education with a concentration in Communication Technologies, College of Education (for information only).
- D. Faculty Information Technology Review Committee, Karl Wuensch
Online University Undergraduate and Graduate Catalogs
- E. University Curriculum Committee, Janice Neil
 - 1. Review of Liaison Pilot Program (attachment 2)
 - 2. Curriculum matters contained in the minutes of the November 9, 2006, Committee meeting.

VI. New Business

**Faculty Senate Agenda
December 5, 2006
Attachment 1.**

AGENDA COMMITTEE REPORT

Proposed 2007-2008 Faculty Senate and Agenda Committee Meeting Dates

Fall 2007 University Calendar		Spring 2008 University Calendar	
August 22	Classes Begin	January 11	Classes Begin
September 3	State Holiday	January 21	State Holiday
October 13 - 16	Fall Break	March 9 - 16	Spring Break
November 5 - 9	Early Registration	March 21	State Holiday
November 21 - 25	Thanksgiving Break	March 31 - April 4	Early Registration
December 5	Classes End	April 28	Classes End
December 7 - 14	Exams	May 1 - 8	Exams

Agenda Committee will meet:

Faculty Senate will meet:

August 28, 2007	September 11, 2007
September 25, 2007	October 9, 2007
October 23, 2007	November 6, 2007
November 20, 2007	December 4, 2007
January 15, 2008	January 29, 2008
February 5, 2008	February 19, 2008
March 4, 2008	March 18, 2008
April 8, 2008	April 22, 2008
	April 29, 2008
	Organizational Meeting

UNIVERSITY CURRICULUM COMMITTEE REPORT
Review of Liaison Pilot Program

In a memorandum of March 21, 2006, Professor Rigsby, then Chair of the Faculty, requested that the University Curriculum Committee review its Liaison Pilot Program and report to the Faculty Senate on the status of that program.

Misunderstandings of roles appear to have generated some frictions in the Program's early days, but it now appears to be universally understood that the individual liaisons are not to constitute an extra layer of approval. Liaisons are not in place to be 'deciding curriculum matters' for their units, but are trained to facilitate the preparation of proposals and the necessary associated documentation.

This is the third year of University Curriculum Committee's use of the liaison model. It has been the experience of the committee that curriculum matters brought to the committee are rather more straightforwardly dealt with when they have been prepared with the help of the assigned liaison. When the necessary materials are properly prepared and protocols properly followed, the handling of their proposals by the committee is much more straightforward, and time is better used for all concerned.

The option to bring curriculum matters before the committee without the involvement of the assigned liaison remains available. Faculty who wish to bypass the liaison process can access submission procedures at the University Curriculum Committee's website at: <http://www.ecu.edu/cs-acad/fsonline/cu/curriculum.cfm> All of the necessary forms and guidelines are available there. Academic unit liaisons will be available to answer any remaining questions.

It is the consensus of the University Curriculum Committee that the Liaison Model be continued as a regular part of the University Curriculum Committee protocols.

FACULTY SENATE ANNOUNCEMENTS

December 5, 2006

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
 - a. To aid in identification, please stand when recognized to speak on issues.
 - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.
2. **Speaking privileges** have been granted to members of the University Curriculum Committee.
3. A **special thanks** is extended to Chancellor Steve Ballard for providing the additional food and wine for today's meeting.
4. The **Board of Trustees** will meet on Friday morning, December 15, 2006, in the Mendenhall Student Center. The agenda and supporting materials have been distributed via email to all faculty.
5. **Vice Chancellor Mageean** is in Washington, DC this week and unable to attend today's Faculty Senate meeting.
6. In an effort to enhance security controls on passphrase resets, ITCS will implement changes to its **passphrase reset procedures**. Users are currently encouraged to register in Signup and use this process to change their PirateID passphrase. Although many users have registered, large percentages do not change their passphrase via Signup. **Effective 2/01/07**, the ITCS Helpdesk will no longer reset PirateID passphrases via the telephone for campus users. All PirateID passphrase resets for campus users will occur via Signup or users will have to provide proof of identity for PirateID passphrase resets.

ITCS has begun an awareness campaign immediately to inform the campus community of the upcoming changes. Training sessions and awareness training will occur prior to 2/01/07 to provide details on how to use Signup (PID) to reset passphrases. All users who call into the ITCS Helpdesk will receive assistance on how to register and use Signup. The ITCS Helpdesk will walk users through how to use Signup if they have any issues with the process. We also will provide resource at the Technology Resource center to provide assistance if they need hands-on support.

Plans are to review all centrally managed user accounts (MVS, Banner, IDX, etc.) and apply measures to confirm the identity of those users also. These efforts will improve security while providing a more convenient method of resetting passphrases. You may visit <http://author.ecu.edu/cs-itcs/itsecurity/PassphraseReset.cfm> for more details of the upcoming changes.

IT Security is available to provide additional information or to meet with any department or group to discuss the changes and receive any feedback or suggestions. Please direct any questions to Margaret Streeter, Interim Director of IT Security at 328-9187 or streeterm@ecu.edu.
7. In accordance with the Faculty Senate Resolution #06-14, the Reading Day at the end of the fall semester (Thursday, December 7) should be used as a **make-up day** for classes missed on Friday, September 1, due to the university's closure because of inclement weather.
8. The Chancellor will host a **Faculty Senate reception** in the Chancellor's residence on Tuesday, April 17, 2007, from 5:30 – 7:00 p.m. Formal invitations will be forthcoming to all Faculty Senators, Alternates, past Chairs of the Faculty, and their guests.

9. The Committee on Committees has been charged to seek **volunteers to serve on the various academic, appellate, administrative, Board of Trustees, and student union committees**. Faculty are strongly encouraged to participate in this component of shared faculty governance and complete a volunteer form by February 16, 2007. Committee appointments will be finalized at the April 24, 2007, Faculty Senate meeting.

Faculty members have two ways to note their preference for service on the various standing University committees.

- 1) On OneStop under Employee Section, faculty members click on "Faculty Committee Volunteer Form" and complete the committee volunteer preference form.
- 2) A faculty member may complete the volunteer preference form that is available on the Faculty Senate web site at <http://www.ecu.edu/data-fsonline/committee/callforvolunteers.htm>

10. Letters concerning unit elections for **2007-2008 Faculty Senate representation** will be mailed to unit code administrators in January. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.
11. Members of the Research/Creative Activity Grants Committee will host a **research grants information session** for persons interested in submitting research grant proposals to the Committee in January 2007. The information session is scheduled for Friday, December 8, 2006, from 4:00-5:30 in 105 Rawl. Questions should be directed to Professor Paul Gares at 328-6084.