

Editorial Revisions to *ECU Faculty Manual*

4-26-06

Appendix C. Personnel Policies and Procedures for the Faculty of East Carolina University

"the vice chancellor for health sciences and dean of the School of Medicine" – this title in the 2nd paragraph should be updated

Footnote 1 ¹For policies and procedures dealing with persons on fixed term appointment, *ECU Faculty Manual*, Appendix D. – since some policies are in C, add "additional" in the middle of "For policies"

I.D.2. Assistant Professor

- shows evidence of potential for continued professional growth in teaching effectiveness, creative activity, or research; has ability and willingness to participate in departmental, college, and university affairs – this is confusing & awkward – please split "research has" into 2 statements

Associate Professor

- has demonstrable teaching effectiveness - typo

I.D.3.c Clinical Professor

- has demonstrated a degree of excellence in clinical practice and teaching sufficient to establish and outstanding reputation among colleagues
Typo – change "and" to "an"

Footnote 4 – in three places change "professional schools" to "professional colleges and schools" {as in the proposed 2nd paragraph of D}

III., 4th bullet "shall be signed and dated by the unit administrator" – "shall" is redundant

III.4. services rendered on department, school, college, and university committees, councils, and senates; service to professional organizations; service local, state and national governments; contributions to the development of public forums, institutes, continuing education projects, patients services and consulting in the private and public sectors; and – put "to" in the middle of "service local" ; change "patients services" to "patient services"

For consistency, copy I.D. relating to the requirements of assistant professor to the requirements of Professor to replace what is currently in IV.

"Assistant Professor

- has qualifications of the previous rank
- holds the appropriate terminal degree, as evaluated by the academic unit and affirmed by the appointing officer and the profession concerned
- shows evidence of potential for continued professional growth in teaching effectiveness, creative activity, or research has ability and willingness to participate in departmental, college, and university affairs
- has membership in professional organizations
- has demonstrated expertise in clinical practice in disciplines where appropriate

Appendix C. Personnel Policies and Procedures for the Faculty of East Carolina University
(continued)

Associate Professor

- has qualifications of the previous rank
- has demonstrable teaching effectiveness
- has a record of creative or research activity resulting in publication or comparable productivity
- has demonstrated ability and willingness to participate in department, college, and university affairs
- has a record of effective service to the profession
- has a record of effective clinical practice in disciplines where appropriate

Professor

- has qualifications of the previous rank
- has an established record of excellence in teaching
- has a significant record of creative or research activity resulting in publication or comparable productivity
- has demonstrated excellent ability and willingness to participate in department, college, and university affairs
- has a record of significant service to the profession
- has a record of effective clinical practice in disciplines where appropriate"

Appendix D. Tenure and Promotion Policies and Procedures of East Carolina University

● Footnotes – check that they are all present & correctly numbered

II.A.1.(a) this list should be rearranged so the titles are in the same order as they are listed in Appendix C I.D.3 – with the teaching faculty, research faculty, clinical faculty, and the additional faculty titles

II.C. next to last sentence When a faculty member in probationary appointment requests and is awarded promotion in rank before the end of the probationary term, the original contractual probationary term shall not be altered. Typo at "probationary"

II.C. last sentence (2 places) – add "Division of" before "Health Sciences"

IV.A.1.a. Since all the roles of the Personnel Committee have been moved to IV.A., delete "(for other functions of the Personnel Committee, see Section IV.B.)"

IV.A.1.b – Delete "according to the procedures in Section IV.A.1.b. above" – since it is a self reference

IV.A1.c.9 (to be renumbered 6) "(see Section IV.f.2)." – correct the reference – maybe to IV.B.

IV.C. end of the 4th paragraph "(see Section IV.F.2)" – update the reference – probably to IV.D.2

● IV.E.2.a. "See Section IV.A.4. above". – update reference

IV.E.2.d 2nd sentence "appointment" – typo