

**EAST CAROLINA UNIVERSITY
2005-2006 FACULTY SENATE**

The fourth regular meeting of the 2005/2006 Faculty Senate will be held on **Tuesday, December 6, 2005**, at 2:10 p.m. in the Mendenhall Student Center, Great Room.

FULL AGENDA

I. Call to Order

II. Approval of Minutes

November 8, 2005

III. Special Order of the Day

A. Roll Call

B. Announcements

C. Steve Ballard, Chancellor

D. Jim Smith, Provost and Vice Chancellor for Academic Affairs

E. Catherine Rigsby, Chair of the Faculty

F. Dee Dee Glascoff, Faculty Assembly Delegate
Report on the November 18, 2005, Faculty Assembly meeting.

G. Brief Moment in History, Henry Ferrell

H. Question Period

IV. Unfinished Business

V. Report of Committees

A. University Curriculum Committee, Cheryl Estes
Curriculum matters contained in the minutes of the November 10, 2005, Committee meeting.

B. Agenda Committee, Mark Sprague
Proposed 2006-2007 Faculty Senate and Agenda Committee meeting dates (attachment 1).

- C. Committee on Committees, Henry Ferrell
 - 1. Second Reading of Proposed Revisions to the Teaching Grants Committee Charge (attachment 2).
 - 2. Second Reading of Proposed Revisions to the University Athletics Committee Charge (attachment 3).
 - 3. First Reading of Proposed New University Environment Committee Charge (attachment 4).

- D. Educational Policies and Planning Committee, Dale Knickerbocker
Request by EXSS to change the name of "Physical Activity and Fitness" program to "Health Fitness Specialist" (for information only).

- E. Faculty Welfare Committee, Bill Sugar
 - 1. Proposed Addition to the *ECU Faculty Manual*, Part VI. Section I.H. relating to Phased Retirement (attachment 5).
 - 2. Proposed Revision to the *ECU Faculty Manual*, Part VI. Section I.H.2.a.6 relating to University Employee Assistance Program (attachment 6).
 - 3. Proposed Revision to the *ECU Faculty Manual*, Part VI. Section I.H.2.a.8 relating to campus parking permits (attachment 7).

- F. Unit Code Screening Committee, Garris Conner
Approval of the Revised Allied Health Sciences' Unit Code of Operation.

VI. New Business

**Faculty Senate Agenda
December 6, 2005
Attachment 1.**

AGENDA COMMITTEE REPORT

Proposed 2006-2007 Faculty Senate and Agenda Committee Meeting Dates

| Fall 2006 University Calendar | | Spring 2007 University Calendar | |
|-------------------------------|--------------------|---------------------------------|--------------------|
| August 23 | Classes Begin | January 5 | Classes Begin |
| September 4 | State Holiday | January 15 | State Holiday |
| October 14 – 17 | Fall Break | March 11 -18 | Spring Break |
| October 30- Nov. 3 | Early Registration | March 19 – 23 | Early Registration |
| November 23 – 26 | Thanksgiving Break | April 6 | State Holiday |
| December 6 | Classes End | April 23 | Classes End |
| December 8 - 15 | Exams | April 26-May 3 | Exams |

Agenda Committee will meet:

Faculty Senate will meet:

| | |
|--------------------|------------------------|
| August 29, 2006 | September 12, 2006 |
| September 26, 2006 | October 10, 2006 |
| October 24, 2006 | November 7, 2006 |
| November 21, 2006 | December 5, 2006 |
| January 16, 2007 | January 30, 2007 |
| February 6, 2007 | February 20, 2007 |
| March 6, 2007 | March 20, 2007 |
| April 3, 2007 | April 17, 2007 |
| | April 24, 2007 |
| | Organizational Meeting |

**Full Faculty Senate Agenda
December 6, 2005
Attachment 2.**

COMMITTEE ON COMMITTEES REPORT

Second Reading of Proposed Revisions to the Teaching Grants Committee Charge

(Additions are noted in **bold** print and deletions are noted in ~~strikethrough~~)

1. Name: Teaching Grants Committee

2. Membership:

12 elected faculty members.

Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, the Chair of the Faculty and one faculty senator selected by the Chair of the Faculty.

The membership of the committee shall serve according to their disciplinary expertise. Ideally this would include six members from the College of Arts and Sciences, with at least two each from Humanities, Social Sciences, and the Sciences/Math, and six members from the Professional Schools and other academic units, with no more than one from each professional school.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 7 elected members exclusive of ex-officio.

4. Committee Responsibilities:

A. The committee recommends policies and procedures governing the grant application process, criteria for the awarding of grants, guidelines for the use of teaching grant funds, and procedures for annual reporting by grant recipients.

B. The committee recommends teaching grant proposals to be funded, based on the merit of the proposals. **No member of the Committee shall submit a proposal.** ~~Members of the committee are permitted to submit proposals for the committee's consideration. No member of the committee may vote on his or her own proposal, but no member is prohibited from voting on any other proposal before the committee. That member of the committee shall not be present when his or her proposal is being considered by the committee.~~

C. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* that corresponds to the Committee's charge and recommends changes as necessary.

5. To Whom The Committee Reports:

The committee submits recommendations of proposals to be funded to the appropriate vice chancellor and reports the final list of funded proposals to the Faculty Senate. The committee makes recommendations concerning the policies and procedures governing teaching grant proposals to the Faculty Senate.

6. How Often The Committee Reports:

The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:

The committee is empowered to make recommendations regarding the funding of research proposals.

8. Standard Meeting Time:

The committee does not have a standard meeting time.

**Full Faculty Senate Agenda
December 6, 2005
Attachment 3.**

COMMITTEE ON COMMITTEES REPORT

Second Reading of Proposed Revisions to the University Athletics Committee Charge

(Additions are noted in **bold** print and deletions are noted in ~~strikethrough~~)

1. Name: University Athletics Committee

2. Membership:
8 faculty members ~~and 1 student member.~~

5 elected by the Faculty Senate, 3 appointed by the Chancellor, ~~and 1 student appointed by the Student Government Association.~~

Ex-officio members (with vote): The Chair of the Faculty, NCAA Faculty Athletics Representative, **President of the Student Government Association**, President of the Alumni Association, and President of the Pirate Club or their alternates.

Ex-officio member (without vote but with all other parliamentary privileges): Chancellor, Provost/Vice Chancellor for Academic Affairs, Director of Athletics, Assistant Director of Athletics for Student Development, Director of Compliance, Chair of the University Academic Standards Committee; or their designees, ~~the President of the Student Government Association,~~ and the President of the Student Athlete Advisory Council.

3. Quorum: 5 faculty members exclusive of ex-officio.

Committee Functions:

- A. The Committee is concerned with issues pertaining to intercollegiate athletics at East Carolina University.
- B. The Committee's primary functions are oversight responsibility in the area of academic integrity, compliance with NCAA rules and regulations, and the overall development of student athletes.
- C. The Committee is also concerned with general issues such as budget, conference matters, fund-raising, and public relations are inclusive in the charge, but not restricted to those cited.
- D. The Academic Integrity Subcommittee, composed of the faculty members on the committee, will report on the academic quality of the athletic program.
- E. The Committee reviews at least annually those sections within the *University Undergraduate Catalog* that corresponds to the Committee's charge and recommends changes as necessary.

5. To Whom the Committee Reports:

- A. The Committee makes recommendations concerning the implementation and administration of policies and procedures pertaining to intercollegiate athletics at East Carolina University to the Chancellor.
- B. The Committee reports to the Faculty Senate concerning its recommendations to the Chancellor and/or requests it has received from the Chancellor.
- C. The Committee makes recommendations concerning academic policies that impact the academic integrity of the athletic programs to the Faculty Senate.
- D. The Academic Integrity Subcommittee will report its evaluations of the academic integrity of the athletic programs to the Chancellor and to the Faculty Senate.

6. **How Often the Committee Reports:**
The Committee reports to the Faculty Senate at least once a year and other times as necessary. The Academic Integrity Subcommittee will report to the Chancellor and to the Faculty Senate each spring.
 7. **Power of the Committee to Act Without Faculty Senate Approval:**
The Committee makes recommendations concerning the implementation and administration of policies and procedures regarding academic oversight to the Chancellor. The Committee makes recommendations concerning academic policies and procedures that impact the academic quality of the athletic program to the Faculty Senate.
 8. **Standard Meeting Time:**
The committee does not have a standard meeting time.
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**Faculty Senate Agenda
December 6, 2005
Attachment 4.**

COMMITTEE ON COMMITTEES REPORT

First Reading of Proposed New University Environment Committee Charge

1. **Name:** University Environment Committee
2. **Membership:**
7 elected faculty members.
(5 from the Division of Academic Affairs and 2 from the Division of Health Sciences.)

Ex-officio members (with vote): The Chancellor or appointed representative, the Provost or appointed representative, the Vice Chancellor for Health Sciences or appointed representative, the Vice Chancellor for Administration and Finance or appointed representative, the Vice Chancellor for Student Life or appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as deemed necessary by the chair.
3. **Quorum:** 5 elected members exclusive of ex-officio.
4. **Committee Responsibilities:**
 - A. The committee recommends policies to preserve, improve and advance the general physical environment of the University.
 - B. The committee provides recommendations to mitigate the loss of habitat that includes repairing or replacing landscaping of the university that have been displaced owing to planned or unplanned actions.
 - C. The committee makes recommendations relating to traffic flow patterns, hardened sidewalk designs, speed limits, and parking facilities in and around the University campuses.

D. The committee indexes and recommends policies for maintenance of those trees of significant size and type, culturally historic landscape features, and ground covers possessing aesthetic, historic, and/or environmental value.

E. The committee reviews potential and actual effect of university projects upon water quality and quantity, runoff, and other physical impacts upon the community.

F. The committee shall be familiar with the current East Carolina University master plan and intended placement of buildings and other construction approved by the Board of Trustees. The Committee shall consult with planning officers regarding future land use, changes to the current master plan, and future campus development.

5. To Whom The Committee Reports:

The committee reports to the Faculty Senate its recommended policies, procedures, and other procedural criteria.

6. How Often The Committee Reports:

The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:

The Committee may draft reports, hold hearings, or seek advice as necessary.

8. Standard Meeting Time:

The committee meeting time is scheduled for the fourth Thursday of each month.

Faculty Senate Agenda

December 6, 2005

Attachment 5.

FACULTY WELFARE COMMITTEE REPORT

Proposed Addition to the *ECU Faculty Manual*, Part VI, Section I.H.

(new text is noted in **bold print**).

This text is adapted from the August 2005 letter which was sent to faculty who may be eligible for phased retirement.

H. Retirement

"1. Phased Retirement

Participation in East Carolina University's Phased Retirement Program is available to certain tenured faculty. Summary information is provided here with additional information available on the Office of Academic Affairs personnel forms web page and from the offices of the deans, the provost/vice-chancellor for academic affairs, and the vice chancellor for health sciences.

Participation is not an absolute right. East Carolina University may limit participation in the Program in response to a bona fide finding that financial exigencies prohibit enrollment in the program or that further enrollment will substantially weaken academic quality or disrupt

program sequence. The university may also set caps to limit the number of eligible faculty members who may participate in the program.

To be eligible, faculty members must be at least 50, have at least five years of full-time service at East Carolina University, and be eligible to receive retirement benefits through either the Teachers' and State Employees' Retirement System (TSERS) or the Optional Retirement System (ORP).

Faculty members who are considering applying for this program are encouraged to contact the Department of Human Resources for a list of the program officers and to schedule an informational session. Faculty members are also encouraged to consult their attorney and financial advisor before making a decision to enter the program. A decision to enter the program is binding once made. However, the period of phased retirement may be terminated if the faculty member and the university both agree.

Faculty members who are accepted for participation in the program are required to give up tenure and terminate their current full-time positions. In return, the university contracts with the faculty member for half-time re-employment for a period of three years. Each participant negotiates their specific teaching duties and the time frame for fulfilling them with the appropriate unit administrator.

Faculty members in the program are initially compensated at a salary equal to fifty percent (50%) of the salary they received prior to the phased retirement during their last nine or twelve months of full-time employment. Their salary is paid over a twelve-month period. The faculty member continues to be subject to performance reviews. Subject to any limitations imposed under the State Retirement System and the legislative appropriations process, faculty members are eligible for salary increases and merit pay in subsequent years of program participation based on annual evaluations.

Faculty members in the program may participate in all employee benefits available to half-time employees. They should review their benefits with a Human Resources benefits counselor. Medical School faculty should contact the Practice Plan Benefits Administrator for information specific to the supplemental program for medical faculty. Phased Retirement Participants are considered permanent employees during the period of phased retirement.

Faculty members on phased retirement are also eligible to participate in the other programs discussed in the Retirement section of the Faculty Manual."

Faculty Senate Agenda
December 6, 2005
Attachment 6.

FACULTY WELFARE COMMITTEE REPORT

Proposed Revision to the *ECU Faculty Manual*, Part VI, Section I.H.2.a.6.
(new text is noted in **bold** print, deleted text in ~~strikethrough~~)

2. Privileges for Retired Faculty

a. The following privileges are awarded to retired faculty:

- 6) Access to the University Employee Assistance Program (~~EAP~~) when such services are available. ~~This will include information on Social Security, financial, insurance, and retirement assistance.~~

Faculty Senate Agenda
December 6, 2005
Attachment 7.

FACULTY WELFARE COMMITTEE REPORT

Proposed Revision to the *ECU Faculty Manual*, Part VI, Section I.H.2.a.8.
(new text is noted in **bold** print, deleted text in ~~strikethrough~~)

This change is in accordance with Faculty Senate Resolution 05-23 which was approved on March 22, 2005, which reads:

05-23 Revision to the *ECU Faculty Manual*, Part VI. relating to parking privileges for retired faculty to read as follows: "Free campus parking permit with "A" zone privileges (without a waiting list)."

2. Privileges for Retired Faculty

a. The following privileges are awarded to retired faculty:

- 8) Free campus parking **permit with "A" zone privileges (without a waiting list)**. ~~decal, valid in all staff and University registered locations, with the exception of private parking lots.~~