

FACULTY SENATE ANNOUNCEMENTS

November 8, 2005

We would like to ask that all Senators do the following to aid in reporting the minutes correctly:

- a. To aid in identification, please stand when recognized to speak on issues.
- b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.

2. **Speaking privileges** have been granted to members of the Faculty Governance Committee.
3. Candidate's portfolio of evaluative materials (teaching philosophy, nominating letter, list of courses taught, student and peer evaluations, and 3 letters of support from former students) for the **University Award for Outstanding Teaching and Robert L. Jones Award for Outstanding Teaching** should be submitted to the Ad Hoc Teaching Awards Committee via the Faculty Senate office, 140 Rawl Annex by Thursday, December 1, 2005.
4. Candidate's portfolio of evaluative materials for the **Board of Governors Distinguished Professor for Teaching Awards** and the **Board of Governors Award for Excellence in Teaching** should be submitted to the Faculty Development Center, 122 Ragsdale by Thursday, December 1, 2005.
5. Nominee's materials (departmental and unit review committee nominating letters, complete CV, and 3 letters from outside referees) for the **ECU Awards for Excellence in Research or Creative Activity** should be submitted to the Academic Awards Committee via the Faculty Senate office, 140 Rawl Annex by Thursday, December 1, 2005.
6. The Committee on Committees is charged with filling two upcoming delegate and alternate vacancies on the **UNC Faculty Assembly**. Information has been distributed to all faculty and nomination forms are due in the Faculty Senate office by Tuesday, November 8, 2005.
7. The Committee on Committees has been charged to seek **volunteers to serve on the various academic, appellate, administrative, Board of Trustees, and student union committees**. Faculty are strongly encouraged to participate in this component of shared faculty governance and return the volunteer form by February 15, 2006. Committee appointments will be finalized at the April 25, 2006, Faculty Senate meeting.

Faculty members have two ways to note their preference for service on the various standing University committees.

- 1) On OneStop under Employee Section, faculty members click on "Faculty Committee Volunteer Form" and complete the committee volunteer preference form. This information is then submitted directly to the Committee on Committees via the Faculty Senate office.
- 2) A faculty member may complete the volunteer preference form that is available on the Faculty Senate web site at <http://www.ecu.edu/data-fsonline/committee/callforvolunteers.htm> and forward the completed form via email to the Faculty Senate office at faculty senate@mail.ecu.edu.

8. Letters concerning unit elections for **2006-2007 Faculty Senate representation** will be mailed to unit code administrators in early January. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.
9. The following persons were elected to serve as faculty representatives on the **Search Committee for the Dean of the Graduate School**: Patricia Anderson (Curriculum & Instruction), Jim Decker (Exercise & Sport Science), Gerhard Kalmus (Biology), George Kasperek (Biochemistry & Molecular Biology), Larry Toburen (Physics), and Michael Van Scott (Physiology).