

ECU PAST CHAIRS OF THE FACULTY

(Those attending the festivities are noted in **bold** print.)

<u>Chair of the Faculty</u>	<u>Years Served</u>	<u>Academic Unit</u>
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Brenda L. Killingsworth	1998-2000	College of Business
Robert C. Morrison	2000-2003	Department of Chemistry
Frederick D. Niswander	2003-2004	College of Business

FACULTY SENATE ANNOUNCEMENTS

March 22, 2005

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
 - a. To aid in identification, please stand when recognized to speak on issues.
 - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.

2. The Chancellor has **approved the following resolutions** from the February 22, 2005, Faculty Senate meeting:
 - 05-04 Revised general education goals and objectives, entitled Goals of the Liberal Arts Foundations Curriculum.
 - 05-06 Curriculum matters contained in the University Curriculum Committee minutes of the January 27, 2005, and February 10, 2005, Committee meetings.
 - 05-07 Interpretation to the *ECU Faculty Manual*, Appendix L. relating to code unit changes.
 - 05-08 Revision to the *ECU Faculty Manual*, Appendix L. relating to procedures for developing criteria for salary increases (still requires the Board of Trustees' approval).
 - 05-09 Revision to the *ECU Faculty Manual*, Appendix C. relating to personnel policies and procedures (still requires the Board of Trustees' approval).
 - 05-10 New Department of Nutrition and Hospitality Management Unit Code of Operation.
 - 05-11 Revised Department of Mathematics Unit Code of Operation.

3. The following people have been granted **speaking privileges** for today's meeting: members of the Libraries Committee, Faculty Welfare Committee, and Amy Bisette.

4. The **Research/Creative Activity Grants Committee Guidelines for 2006-2007** grants are now available online at: <http://www.ecu.edu/fsonline/AcademicCommittees/rg/proposal.htm>. Revisions are being made to the Teaching Grant Guidelines and they will be available following the April 19 Faculty Senate meeting.

5. Academic Committee Chairs are reminded that **Committee Annual Reports** are due in the Faculty Senate office by Monday, May 2, 2005.

6. Faculty members are reminded that April 1 Chancellor Ballard will call for candidates for the prestigious **2005/2006 Oliver Max Gardner award**. A copy of the University's nomination procedures is available at: <http://www.ecu.edu/fsonline/AcademicCommittees/aa/OliverMaxGardnerAward.htm>.

7. A **special thanks** is extended to Faculty Senate Alternates Michele Eble (English) and Harold Stone (Technology and Computer Science) for assisting with our guests today.

8. A preliminary **call for nominations** for the *Board of Governors Award for Excellence in Teaching*, *Board of Governors Distinguished Professor for Teaching Award*, *Alumni Award for Outstanding Teaching*, and *University Award for Outstanding Teaching* will be distributed soon to all academic unit heads. Copies of the different award nominating procedures are available in the Center for Faculty Development (124 Ragsdale) and Faculty Senate office (140 Rawl Annex). The nomination materials will be due in September 2005, with the award winners recognized in Spring 2006.

9. Chancellor Steve Ballard will host a **Faculty Senate reception** in the Chancellor's residence **TONIGHT** from 5:30 – 7:30 p.m. All Faculty Senators and Alternates are invited to attend.

10. The annual **Teaching Awards Ceremony** is scheduled for Tuesday, April 26, 2005, at 11:00 a.m. in the Mendenhall Student Center Great Room. A reception will follow immediately afterwards. Faculty awarded for their teaching achievements will be recognized at this event. All faculty are welcome to attend.

UNIVERSITY OF NORTH CAROLINA
OFFICE OF THE PRESIDENT

SERIOUS ILLNESS & DISABILITY DEFAULT POLICY

If a campus has not adopted a policy by the beginning of Fall Semester, 2004, faculty will be covered by applicable guidelines as outlined below:

a) Faculty members qualifying for leave under the Board of Governors' policy shall be eligible for 60 calendar days of *paid* leave within a single academic semester.

(Note: Employees are eligible for short-term disability benefits under the N.C. Disability Income Plan if they have at least one year of contributing membership service in the N.C. Teachers' and State Employees' Retirement System or the UNC Optional Retirement Program earned within the 36 calendar months preceding the disability. Benefits become payable following a 60-day waiting period from the date of disability onset. In lieu of short-term disability benefits, employees may elect to exhaust any accumulated sick leave, vacation leave, or any other salary continuation as provided by the University. In addition to their eligibility for the N. C. Disability Income Plan, faculty should consider enrolling in one of the supplemental disability income plans available to UNC employees.)

b) The eligible conditions under these guidelines are the following, consistent with qualifying conditions under FMLA:

- the birth of a child and to care for the newborn child after birth;
(Note: An expectant mother may take FMLA leave before the birth of the child for prenatal care or if her condition makes her unable to work or requires a reduced work schedule.)
- placement of or to care for a child placed with the employee for adoption or foster care;
(Note: FMLA leave may be granted before the actual placement or adoption of a child if an absence from work is required for the placement for adoption or foster care to proceed.)
- serious health condition of employee's child, spouse, or parent, that requires the employee's care;
- serious health condition of the employee that prevents the employee from performing the essential functions of his or her job.

c) Faculty members should request leave via the **Serious Illness & Disability Leave Request Form** to the department chair, department or division head or dean, as appropriate (an electronic copy of the form is available at: <http://www.hr.ecu.edu/benefits/facultyseriousillness.doc>). Requests for leave should be submitted at least 60 days in advance of the leave or as soon as practicable after the need for leave is foreseeable.

The department chair will make a recommendation to the dean or vice chancellor for academic affairs/provost or vice chancellor for health sciences, as appropriate, concerning whether or not to grant the request for leave.

The dean or vice chancellor for academic affairs/provost or vice chancellor for health sciences is responsible for deciding whether or not to approve the request for leave and provides written notification to the department chair and the faculty member. If leave is denied, the written notification should include the grounds for denial.

A decision not to grant a request for leave under this policy may be appealed to the appropriate vice chancellor. The vice chancellor's decision may be appealed to the chancellor. The chancellor's decision is final. Appeals of a negative decision must be made to the next higher level within ten (10) business days of receipt of the negative decision.

d) The University may request medical verification the same as would be required under FMLA concerning a family member's or dependent's illness or disability and may also inquire about the circumstances which make it impossible or difficult for the faculty member to carry on with normal duties.

The Benefits section of the Human Resources office will be responsible for maintaining the medical certification or other documentation that must accompany requests for leave, consistent with FMLA, and answering any questions. (Go to: <http://www.hr.ecu.edu/benefits.html> for more information.)

e) The department chair, department or division head or dean (as appropriate) is responsible for securing, to the extent possible, substitute personnel for the duration of the faculty member's leave. Any adjustments in work schedules within the department are at the discretion of the department chair or division head (as appropriate) with the approval of the dean and are subject to departmental and institutional needs and resources.

The cost of substitute personnel is the department's responsibility. In recommending approval of a leave to the provost, the department chair or dean will certify that he or she is prepared to develop a plan to cover the responsibilities of the faculty member for the duration of the leave. The faculty member is not responsible for arranging for such coverage. Whenever possible, the campus should arrange to hire replacement instructors to take on the responsibilities of a faculty member on leave for an extended period.

f) Unused leave under this policy shall *not* be

- accumulated or carried over to another academic year,
- allowable as terminal leave payment when the faculty member leaves the University, or
- used to extend years of creditable state service for retirement benefit purposes.

Employees with a balance of accrued leave from a previous 12-month appointment will be asked to exhaust that leave before receiving sick leave under this policy.

g) The Human Resources Office (Benefits section) is responsible for maintaining documentation for leave under FMLA and will maintain records for leave taken under this policy.

h) At the time a request for leave is granted, the faculty member, department chair, dean, and provost (as appropriate) will agree in writing whether time spent on leave will count as probationary service. In the absence of an agreement or if the parties fail to reach agreement, time spent on leave shall count as probationary service.

A faculty member granted leave under this policy may have his or her five-year post-tenure review delayed by a period agreed upon by the faculty member, department chair, and dean.

Faculty will not be penalized in their condition of employment because they require time away from work caused by or contributed to by conditions such as pregnancy, miscarriage, childbirth, or recovery. Requests for leave because of these conditions shall be treated the same as a temporary disability.

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ECU'S FACULTY SENATE TO CELEBRATE 40TH ANNIVERSARY

(March 14, 2005) — With 40 years of shared governance at their disposal, members of East Carolina University's Faculty Senate will observe the organization's 40th anniversary at the March 22 meeting.

"When you look at the university, things change. The administration changes, the students change, but the faculty is still there," Henry Ferrell, ECU Professor of History and faculty senator, said. "The idea of shared governance is a standard of higher education. It's an ideological commitment here, it's not just a process."

Catherine Rigsby, chair of the Faculty Senate, has expressed enthusiasm at recent faculty senate meetings for the upcoming observance. All but two of the surviving past chairs plan to attend the meeting and reception, including professors emeriti John C. Ellen, Charles R. Price and Vila M. Rosenfeld.

"I was amazed at the networks that still remain between people on campus today and those folks who were here very early on," said Susan McGhee, a faculty senator and professor of recreation therapy, who is helping to coordinate the event. "For a few moments, we want to say thank you who to those who served us 40 years ago."

Members of the faculty had always been involved in the governance of student behavior and academic programs, but interest in creating a faculty senate at the then-East Carolina College started in 1962, after a Southern Association of Colleges and Schools accreditation review committee suggested the university reorganize its governance to include a faculty senate, Ferrell, the university's historian, said.

In 1964, Leo Jenkins, East Carolina's president, said at the convocation that faculty meetings had grown so large that they "almost preclude the judicious treatment of the real problems of the college," and called for the establishment of a faculty senate. By February 1965, the parameters were established and faculty from each academic department elected their respective senators, 50 in all. Their first day of service began at 4 p.m., March 16, 1965.

According to minutes of the first meeting, senators approved a host of changes to required hours of credit and course offerings for academic departments, and added a summertime Naval officer training program. The four-point grading system, still in use today, was also approved at the inaugural meeting.

In the past 40 years, Ferrell said the work of the faculty senate has included crafting and approving appendixes to the faculty manual in the 1970s that included operating codes and procedures. In the 1980s, the faculty senate gained the right to elect representatives to key search committees, rather than have an appointed faculty representative.

"We are a very active bunch," Ferrell said, adding that ECU's commitment to shared governance is known and admired across the UNC system.

"Two things have made it work: the willingness of the administration and the willingness of the faculty groups to do it," he said.

The Faculty Senate will include the formal observance during its regular business meeting and will be followed by a reception at the Chancellor's residence.

Since 1965, there have been 24 chairs of the ECU Faculty Senate.

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East Carolina University
East Fifth Street, Greenville, NC 27858-4353 USA
252.328.6131

Contact Us

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✓
Lee, Lori

From: Smith, James LeRoy
Sent: Tuesday, March 22, 2005 7:02 AM
To: Lee, Lori
Cc: Poe, Elmer; Peel, Henry; Brinn, Jack; Reaves, Rita; Davis, A. Darryl; Tschetter, Paul; Elwell, Jeffery; Gilbert, Glen; Horns, Phyllis; Hughes, Karla; Johnson, Cynda; Niswander, Rick; Rogers, Ralph; Sheerer, Marilyn; Sparrow, Keats; Spencer, Dorothy; Thomas, Stephen
Subject: Message for Senators, March 22, 2005

Lori, please forward the following brief report to Faculty Senators:

1. Congratulations to the Faculty Senate on our celebration of the 40th Anniversary of shared governance at East Carolina University. We should be proud of our traditions and grateful for your service as a Faculty Senator. We are respected in the University of North Carolina and our presence in the Faculty Assembly has always been equally valued by our colleagues across the state. Congratulations, too, to Brenda Killingsworth for being elected chair of the Faculty Assembly recently, which carries on this good tradition.

2. Jeff Passe, out-going chair of the Faculty Assembly, has asked me to be the keynote speaker at a gathering of faculty senate and council leadership and new delegates to the Faculty Assembly in Chapel Hill on April 7th. I have been asked to speak about faculty-administration collaboration. I am honored to be asked and look forward to discussing many of our traditions, such as the EPPC structure, the Budget Committee, the monthly meeting of the senior administration and the officers of the Faculty Senate, and other aspects of our procedures.

3. Speaking of faculty-administration cooperation, I am grateful to Chairwoman Catherine Rigsby for sharing with me concerns about and faculty interests in three searches in Academic Affairs. While we were following the policies for searches, I did not anticipate sufficiently faculty interest, particularly in the third position listed below. Accordingly, we have extended the search and jointly appointed an enlarged search committee with three current faculty and a retired faculty member serving. Thanks for reminding us that we should all be committed to open and shared responsibilities for all searches at ECU.

Assistant vice chancellor for academic programs: Sharon Bland (reports to Rita Reaves and assists with graduate school, graduate catalogue, programs development)

Assistant vice chancellor for global academic initiatives: Rosina Chia (reports to Elmer Poe and works to extend out global internet programming outreach)

Assistant vice chancellor for service learning: search continued

4. The final phases of the reallocation process are under way in earnest as we move to expend our funds in effective ways. I look forward to sharing a full budget memorandum with the Budget Committee and the Senate as we near the end of the academic year and move to next year with a more transparent and inclusive budget process.

5. Please take part in as many events during Founders Week as you can, including the installation of Chancellor Ballard. It is a time to celebrate many things, most pre-eminently the hard and successful work of many people over many years.

Sincerely,

James LeRoy Smith
Interim VCAA
Professor of Philosophy

03/22/2005

Faculty Senate Meeting
March 22, 2005

New Business

To refer to the appropriate committee of the Faculty Senate a recommendation for corrective action to be taken regarding the dangerous conditions that exist on Tenth Street from Charles Street to Elm Street, and particularly the area from Rock Spring Road to College Hill Road, and to encourage the installation of speed bumps, reduction of the speed limit, construction of a walkover pedestrian bridge or cross under walk through tunnel to make it possible for pedestrian traffic to cross from one side of Tenth Street to the other at College Hill Drive.

WHEREAS, for years there has been a major problem along Tenth Street adjacent to campus, as it is one of the most heavily traversed pedestrian areas of Pitt County, and within the described area, the two blocks from Rock Spring Road to College Hill Drive is particularly congested with students almost all day, attempting to cross four lanes of traffic that is often heavy and often traveling in excess of the posted speed limit; and

WHEREAS, it is the duty of the university, and its faculty, to not only provide educational opportunities for the students but to provide as well a safe environment in which they can attend class and travel without substantial risk of harm and bodily injury to themselves in order to do so; and

WHEREAS, the entrance to and exit from the access lane and parking lot immediately in front of Fletcher, Brewster, and Christenbury is used by faculty members as a parking lot, by the ECU Transportation Department as the major on campus site for university busses to deliver students arriving at and pick up students exiting from the university, and it is not uncommon to see as many as six busses in that lot at the same time, as both a delivery point and pick-up point for many students arriving by car or waiting to be picked up by somebody else; as the drop-off point for UPS, Federal Express, television news, and every other fashion of delivery vehicle, making for a very heavily congested area for both vehicular and pedestrian traffic; and

WHEREAS, vehicles exiting from the Christenbury/Brewster access lane must emerge back onto 10th Street while at the same time having to be aware of not only the usually heavy flow of vehicular traffic, but also of students crossing 10th Street or waiting for busses to pick them up on the street;

THEREFORE, in order to best address the safety concerns caused by all of the aforementioned conditions, the ECU Faculty Senate does hereby resolve that the Chair of the Faculty should refer to the appropriate committee of the Senate, the matter of looking into what can be done to improve the safety conditions on Tenth Street in the area of the campus, and consider the feasibility of having speed bumps, reduced speed limit, pedestrian bridges and/or tunnels, and other means designed to reduce the incidence of vehicular/pedestrian confrontations in this area, and report back to the Senate on their findings by the end of Fall semester 2005.

From David Long, Department of History