

Lee, Lori

From: Lee, Lori
Sent: Tuesday, November 23, 2004 4:32 PM
To: Ballard, Steve; Smith, James LeRoy; Lewis, Michael J; Lehman, John; Rigsby, Catherine; Tovey, Janice; Anderson, Patricia; Glascoff, Mary A
Cc: Jordan, Gail Lee; Whitehurst, Debbie; Pio, Margaret Autele; Finch, Ellen
Subject: Agenda for Officers' Meeting with Administration on 12-1-04

Noted below is the agenda for the meeting of the Faculty Officers with the Chancellor and Vice Chancellors scheduled for **Wednesday, December 1, 2004**, at 4:00 p.m. in 103 Spilman. Please call the Faculty Senate office at 328-6537 if you have any questions. Thank you.

Faculty Officers' Meeting with the Chancellor and Vice Chancellors
(Vice Chancellor Lewis and Professor Tovey will be absent from this meeting.)

Discussion Topics

- Faculty Senate December 7, 2004, Meeting Agenda
- Appendix D revisions still need General Administration approval
- Annual Faculty Senate reception in the Chancellor's home
 - *March 22, 2005 (5:30 – 8:00), following the monthly Faculty Senate meeting
 - *invite both Senators and Alternates and their guests
 - *invite past Chairs of the Faculty and their guests
 - *invite spouses of those Chairs that are deceased
- Faculty Senate resolutions from November 9, 2004
- Faculty involvement in Founders Week and recognition of the 40th year anniversary of ECU's Faculty Senate
- Leadership Programs
- Institutional Priorities
- Commencement Task Force
- Training for Grievance officers as noted in Appendix D, Section V.B.1.
- Mediation Options
- Faculty Publication Database
- Update from last month's discussions:
 - *Mendenhall Student Center Remodeling
 - *Orientation Session for New Administrators
 - * Ad Hoc Committee on International Issues
 - * Academic Program Development Team
 - * Vice Chancellor for Research and Graduate Dean Relations
 - * Graduate Stipends Report

Informal Faculty Officers Meeting

Tuesday, November 23, 2004

Items for discussion with the officers

- has this been approved yet? ✓
in D?

- Appendix D Section V.B.1. states: Upon organization, the members of the Hearing Committee shall elect a chair and a secretary. **The chair and the secretary of the committee are to be appropriately trained in accordance with guidelines and procedures jointly established by the faculty officers and chancellor.**

Once approved, who oversees the training? How soon should this be done?

- ← ✓ Activities of the Vice Chancellor for Academic Affairs Search Committee.
- ← ✓ Activities of the Vice Chancellor for Research and Graduate Studies Search Committee. *actual date 3-8-07*
- ← ✓ Activities of the Centennial Task Force. *99th + 100th year - 2007/2008 celebration*
- ← ✓ Activities of the Ad Hoc Committee on Search Committee Guidelines. *next mtg. in January*
- ← ✓ Activities of the Ad Hoc Committee on University-wide Standards of Excellence.
- Activities of the ECU Downtown Center / Task Force for Economic Development - need roster
- ✓ Update on possible changes to Faculty Development Center
- ← Activities of the Commencement Task Force *plans*
- Make up days when the University closes for bad weather (responsibility given to Calendar Cmte.)
- ✓ Money transferred from Academic Affairs to School of Medicine
- Recognition of past Chairs of the Faculty and 40 year anniversary of the Faculty Senate during Founders Week celebration. *- Ballard's inauguration - week before Spring Break*

↓
Rick to speak w/ senators in Feb - or March

o Dee to write report on BOG visit + present to senators