

**EAST CAROLINA UNIVERSITY
FACULTY SENATE
MINUTES OF NOVEMBER 9, 2004**

The third regular meeting of the 2004-2005 Faculty Senate was held on Tuesday, November 9, 2004, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Catherine Rigsby, Chair of the Faculty called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of [October 12, 2004](#), were approved as presented.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Zoller (Art), Jones (Criminal Justice), and Robinson (Mathematics).

Alternates present were: Professors Hodson for Painter (Allied Health Sciences), Eble for Watson (English), Jenks for Long (History), McKinnon for Chen (Interior Design and Merchandising), Worthington for Cox (Medicine), Kellogg for Dobbs (Medicine), Hodson for Fletcher (Medicine), Gilliland for McMillen (Medicine), and Stone for Toppen (Technology and Computer Sciences).

B. Announcements

1. The Chancellor has approved the following resolutions from the October 12, 2004, Faculty Senate meeting:
 - #04-25 Resolution to support University Athletics.
 - #04-26 Curriculum matters contained in the committee minutes of September 9, 2004, and September 23, 2004.
 - #04-27 Revised 2004-05 Application for a Student Computer and Technology Fee Innovative Project Proposal.
 - #04-28 Commendation for Rick Niswander, Past Chair of the Faculty.
 - #04-29 The Faculty Senate to join and endorse the Coalition on Intercollegiate Athletics.
2. Faculty interested in periodically receiving past copies of "*The Chronicle of Higher Education*" are asked to call the Faculty Senate office to place their name on a list for distribution.
3. Candidate's portfolio of evaluative materials (teaching philosophy, nominating letter, list of courses taught, student and peer evaluations, and 3 letters of support from former students) for the University Award for Outstanding Teaching and Robert L. Jones Award for Outstanding Teaching should be submitted to the Ad Hoc Teaching Awards Committee via the Faculty Senate office, 140 Rawl Annex by Wednesday, December 1, 2004.
4. Candidate's portfolio of evaluative materials (teaching philosophy, nominating letter, list of courses taught, student and peer evaluations, and 3 letters of support from former students) for the Max Ray Joyner Award for Faculty Service Through Continuing Education should be submitted to the Joyner Teaching Awards Committee via the Faculty Senate office, 140 Rawl Annex by Wednesday, December 1, 2004.
5. Candidate's portfolio of evaluative materials for the Board of Governors Distinguished Professor for Teaching Awards and the Board of Governors Award for Excellence in Teaching should be submitted to the Faculty Development Center, 122 Ragsdale by Wednesday, December 1, 2004.
6. Nominee's materials (departmental and unit review committee nominating letters, complete CV, and 3 letters from outside referees) for the ECU Awards for Excellence in Research or Creative Activity should be submitted to the Academic Awards Committee via the Faculty Senate office, 140 Rawl Annex by Wednesday, December 1, 2004.

7. February 24, 2005, is the last University Curriculum Committee meeting date for materials to appear in the *2005-2006 University Undergraduate Catalog*. Curriculum materials must be submitted to the Committee by 5:00 on February 10, 2005.
8. The Committee on Committees has been charged to seek volunteers to serve on the various academic, appellate, administrative, Board of Trustees, and student union committees. Faculty are strongly encouraged to participate in this component of shared faculty governance and return the volunteer form by February 15, 2005. Faculty members have two ways to note their preference for service on the various standing University committees.
 - 1) At One Stop <http://onestop.ecu.edu> a faculty member signs in using his or her user name and password and after submitting that information, he or she clicks on "Faculty Committee Volunteer Form" under the Employee Section and completes the committee volunteer preference form. This information is then submitted directly to the Committee on Committees via the Faculty Senate office.
 - 2) A faculty member may complete the volunteer preference form that is available on the Faculty Senate web site at <http://www.ecu.edu/fsonline/MiscDocuments/EmailCall.htm> and forward the completed form via email to the Faculty Senate office at faculty senate@mail.ecu.edu.

C. Steve Ballard, Chancellor

Dr. Ballard reported that he had asked Bob Thompson to initiate a process for campus input and feedback into the vision for ECU, and to consider the fundamental components of what our vision should be. The vision exists but needs to be articulated. It should be a strong, succinct, bold statement that captures the institution we are and what are future should be. In addition, Ballard has asked VC Lehman to work to enhance research in 3 ways: 1. ensure that new faculty are set up for success, 2. provide better services and funding for current faculty, and 3. identify focus areas of emphasis. Next, Ballard expressed his desire to build a culture of giving to improve the financial viability of the university, by increasing private gifts as well as internal gifts from faculty and staff. He asked every Vice Chancellor to be a member of the Chancellor Society, as well as members of the Board of Trustees and Board of Visitors, in order to set an example. His goal is 100% participation at the leadership level. Finally, Ballard has communicated to the Deans and members of the search committees that location of graduate school has not been determined, but discussion would continue, and there would be no delays in the VC searches.

D. Mike Lewis, Vice Chancellor for Health Sciences

Vice Chancellor Lewis stated that construction of Academic Health Center had begun and should be completed by early 2006. A web cam is on site and we can view progress. Lewis further reported that 75% of the medical school graduates who complete their residencies in here stay in North Carolina, and to support these physicians and their patients, a new Family Practice Center has been proposed. A number of potential funding sources, including state funds, were being explored.

Cardiovascular Institute construction has begun and aspects of the institute include expansion of laboratory space, research and development for less invasive procedures, as well as offices and operating rooms. The Institute will benefit programs at ECU on both east and west campus in a number of ways.

Pravica (Mathematics) asked how ECU helps the trained physicians staying in North Carolina set up private practices. V.C. Lewis responded that doctors have a number of opportunities available to

them such as continuing education and increased access to primary care through telemedicine.

Tabrizi (Technology and Computer Sciences) stated that he thought the communication and collaboration between west and east campus was not really working well and needed to be improved and asked how the Health Sciences Division would interact with main campus once the other units are moved to west campus. V.C. Lewis stated that making connections between east and west campus has been important to him since he arrived. While Nursing will be moving to west campus, they will still be tied to east campus. He also suggested that Engineering students and education students might have research affiliations with west campus.

Scott (Academic Library Services) asked if Dr. Lewis anticipated an increase in enrollment due to the new center being built and if the teaching core program might build something with the School of Nursing. V.C. Lewis responded that the Nursing school already had a strong program and the new facilities should provide for more educational opportunities for both undergraduate and graduate students.

Interim Vice Chancellor Jim Smith provided the Senators with a [brief report](#) and information on [position allocations](#) and was available for questions.

E. Catherine Rigsby, Chair of the Faculty

Professor Rigsby stated that there was a lot going on campus these days so communication was essential. She noted that she hoped Senators were sharing the various documents that she had distributed electronically with colleagues. She urged Senators to act as a conduit for information. And please make it a two way conduit! Bring back both your own and your colleagues' feedback! She said that she is continually asked to provide faculty feedback noting that she attempts to give a broader, faculty-wide perspective and that it was much easier to do so when she gets input from faculty.

Professor Rigsby then noted some activities going on right now, including searches for Provost/VCAA and VC for Research and Graduate Studies. The advertisements for these searches were e-mailed to all Senators. She encouraged the Senators to share them with colleagues.

The Ad Hoc Committees on University-wide Standards of Excellence and Search Committee have meet and are hard at work. The Committee on University-wide Standards of Excellence is engaged in active research and debate over the role of university-wide tenure and promotion committees. The question of the moment in this committee is whether or not such committees are valuable in helping to ensure campus-wide excellence and fairness in the tenure and promotion process. The Ad hoc Committee on Search Committee Guidelines is gathering data about current practices on campus. If your unit has a set of search guidelines, please forward them to the Faculty Senate office for distribution to the ad hoc committee.

The latest draft of the Institutional Priorities document was distributed last week and that this document is important because it will guide all major decisions at ECU for the next few years. Faculty have an opportunity to participate in setting these priorities. She urged Senators to read the report and send comments to Interim Provost Smith. A Commencement Proposal was also distributed to Faculty Senators and she noted that Chancellor Ballard was asking for feedback on the proposal.

F. Approval of Fall 2004 Graduation Roster, including honors program graduates

Professor Glascoff (Health and Human Performance) moved the approval of the Fall 2004 Graduation Roster, including honors program graduates, subject to completion of degree requirements. The roster was accepted by acclamation. **RESOLUTION #04-30**

G. Brenda Killingsworth, Faculty Assembly Delegate
Professor Killingsworth (Business) presented the report on the November 5, 2004, Faculty Assembly meeting. Here is a [link](#) to the full report.

Scott (Academic Library Services) clarified that the proposed increase from 2 to 3 tuition-free courses was per year and not per semester.

H. Question Period

Hanrahan (Medicine) asked about the 10-10-10 allocation in which the principal investigator will receive a revenue increase but the department may not give any support to the co-investigators and, with multiple appointments, how would the indirect costs be tracked. Interim V.C. Lehman reported that the decision was the responsibility of the Principal Investigators and the co-PIs to work together, but taking 10% and dividing among many individuals would not amount to very much. He recommended that collegiality would be the key and expenses could be covered. In the case of joint efforts, the two units should agree before the proposal is submitted to share the costs.

Worthington (Medicine) discussed the Time and Effort Report and difficulty of resolving the hours/percentage with reporting for grants and medical reimbursement, noting the desire for the maximum for grants and medical reimbursements. Interim V.C. Lehman responded that he and others have been trying to come up with an appropriate system to fulfill the requirement and are close to a resolution.

Sprague (Physics) stated that at various times the facilities activities, such as building maintenance, encroach on academic activities and that administration needs to better coordinate facility activities. In addition, he stated that outside contractors have virtually free access to the buildings and perhaps they should be reporting to someone about the proposed work. Interim V.C. Hawkins agreed that we should not be interrupting academic and research activities and he would report back to facilities services and work out solutions.

Glascoff (Health and Human Performance) noted that private contractors need to be assigned name tags before being allowed to enter academic buildings.

Given (Foreign Languages) asked, in reference to the institutional priorities (6th draft) distributed to the Faculty Senators, if we should expect to see a decrease in funds for those areas not targeted for growth. Chancellor Ballard responded that no, those programs would continue to be supported, but other areas would be targeted for increased research and support.

Scott (Academic Library Services) noted that several large trees had been cut down on the central campus mall area and asked if there were any plans to replace those trees. Interim V.C. Hawkins was unable to answer the question but said he would find out.

Agenda Item IV. Unfinished Business

There was no unfinished business to come before the Faculty Senate at this time.

Agenda Item V. Report of Committees

A. University Curriculum Committee

Tim Hudson (Math), Chair of the Committee, presented the curriculum matters contained in the minutes of the [October 14, 2004](#), and [October 28, 2004](#), University Curriculum Committee meetings. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #04-31**

B. Continuing and Career Education Committee

Cal Christian (Business), a member of the Committee, presented a proposed addendum to the Fall 2004 Student Opinion of Instruction Survey.

Morrison (Chemistry) asked from the students' view, is there a way to measure the method of delivery? Christian responded that the online version has a mechanism for measuring the delivery method, although not the performance of the technology.

Tovey (English) suggested that faculty remind students to note critique of delivery system. Hanrahan (Medicine) stated that faculty should be familiar with technology. Sprague (Physics) stated that we can't be held responsible for network problems with Blackboard. Wang (Geography) stated that he thought the preamble was not necessary. Sugar (Education) stated that he had no control over these servers—which are in Maryland—and he has informed his students they are not penalized when the network does not function as expected.

Eakes (Nursing) notes two issues: the preamble should not hold online instructors liable for Blackboard problems, and that we need to hold faculty members accountable to learn Blackboard and to teach effectively online. But faculty should not be held accountable for technological problems. Christian (Business) added that in January the committee would be considering a new peer review instrument for online teaching.

Ciesielski (Technology and Computer Sciences) stated that we are micro-analyzing the teaching environment and perhaps we should maintain a list of all of the things that are out of the control of the teacher.

Ulfers (Music) offered a friendly amendment by adding "that" after "technologies". It was noted that this did not correct the confusion. Fallon (Foreign Languages) offered a friendly amendment to Professor Ulfers amendment to include "that" and change to sentence to read: "*Course delivery and/or network access technologies that are NOT controlled by the instructor, such as failures like those experienced with Blackboard and/or network outage, should NOT influence your assessment of the instructor.*" The amendment was accepted.

Tabrizi (Technology and Computer Sciences) stated that faculty members should be allowed to assist in designing technology for teaching.

Following discussion, the amended addendum to be added as a preamble to both the face to face and online Student Opinion of Instruction Survey that reads as follows was approved by the Faculty Senate. "*As you evaluate this course, please concentrate solely on the performance of the instructor and NOT on any technological problems experienced during the semester. Course delivery and/or network access technologies that are NOT controlled by the instructor, such as failures like those experienced with Blackboard and/or network outage, should NOT influence your assessment of the instructor.*" **RESOLUTION #04-32**

C. Committee on Committees

Henry Ferrell (History), Chair of the Committee, presented names of nominees for alternate positions on the Faculty Grievance Committee, Grievance Board, and Hearing Committee. By acclamation, the following were elected to 2005 alternate positions on the three appellate committees: John Cope (Psychology) - Faculty Grievance Committee, Susan McCammon (Psychology) - Grievance Board, and Kevin Moll (Music) Hearing Committee.

D. Educational Policies and Planning Committee

Charles Hodson (Medicine), Chair of the Committee, presented for information only the Committee's approval of the following items:

1. Request for Authorization to Establish a new BA degree in Geology.
2. Notification of Intent to Plan a new minor in Indigenous Peoples of the Americas.
3. Changes in the MS degrees in Industrial Technology and Occupational Safety.

It was noted that a letter of approval had been forwarded to Chancellor Ballard and is available for review in the Faculty Senate office.

Fallon (Foreign Languages) asked what specific discipline the new minor in Indigenous Peoples of the Americas would be in? Hodson replied that this proposal came from the Department of Anthropology.

E. Faculty Welfare Committee

David Lawrence (Geology), Secretary of the Committee, presented a preliminary [Faculty Salary Report](#). The report attempted to clarify the OP policy, and define such terms as depression, compression, expansion, and inversion. ECU salaries are compared not only against other public PhD-granting institutions but also against our "peer" institutions as defined by OP. Some departments have salary depression, while others have expansion. Examples in the table on the report are real examples of the various types of salary problems from departments at ECU. These figures are based on salary information from 2003-04. The final report would include information from 2004-05 once it is made available. Lawrence also pointed out that over the last 10 years at ECU the difference between associate and full professors had been 29% and the difference between assistant and associate professors had been 17%. In 2003-04, the difference between associate and full had remained at 29% but the difference between assistant and associate had dropped to 12%. There are a number of ways to interpret the data and each department is different, but looking for radical departures from the norm was one way to evaluate the data.

Yalcin (Philosophy) asked why salary data from the past 20 years had not been analyzed. Lawrence replied that the last 10 years was on a computer database and beyond that requires a lot more paperwork. To look at additional years back would be possible only for ECU as a whole, but not for individual departments.

Scott (Academic Library Services) asked how many years of BD 119s had Professor Lawrence reviewed. Lawrence replied that the data used was gathered by Bob Thompson's office and they did not look at the BD 119s. The way to look at these issues is through department records, not individual salaries.

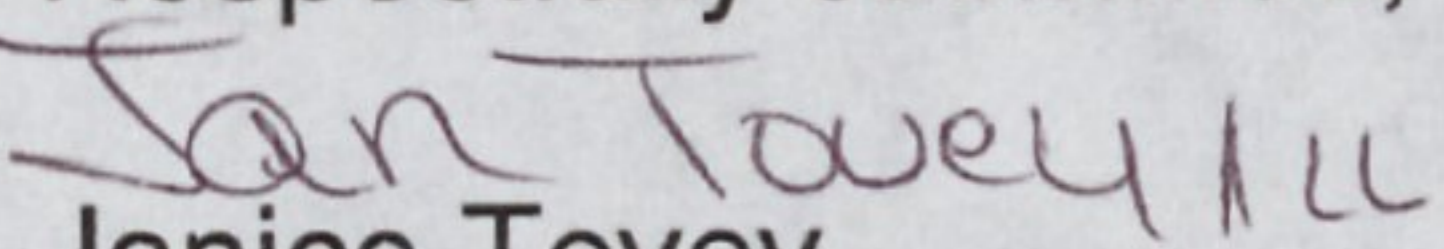
No action was needed by the body at this time. Following discussion, Professor Lawrence was thanked for his hard work on this preliminary report.

Agenda Item VI. New Business

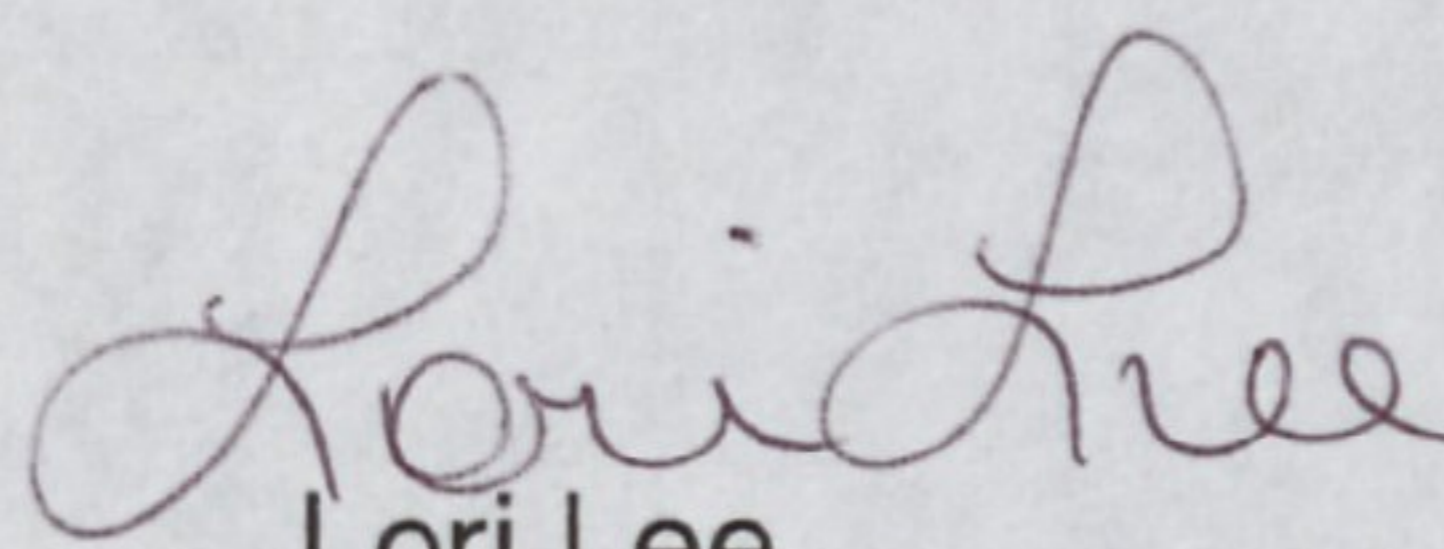
There was no new business to come before the Faculty Senate at this time.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,



Janice Tovey
Secretary of the Faculty
Department of English



Lori Lee
Administrative Officer
Faculty Senate

FACULTY SENATE RESOLUTIONS APPROVED AT THE NOVEMBER 9, 2004, MEETING

04-30 Approval of the Fall 2004 Graduation Roster, including honors program graduates, subject to the completion of degree requirements.

Disposition: Chancellor, Board of Trustees

04-31 Curriculum matters contained in the minutes of the October 14, 2004, and October 28, 2004, University Curriculum Committee meetings.

Disposition: Chancellor

04-32 Addendum to be added as a preamble to both the face-to-face and online Student Opinion of Instruction Survey that reads: *"As you evaluate this course, please concentrate solely on the performance of the instructor and NOT on any technological problems experienced during the semester. Course delivery and/or network access technologies that are NOT controlled by the instructor, such as failures like those experienced with Blackboard and/or network outage, should NOT influence your assessment of the instructor."*

Disposition: Chancellor