

**EAST CAROLINA UNIVERSITY  
2004-2005 FACULTY SENATE**

The second regular meeting of the 2004-2005 Faculty Senate will be held on **Tuesday, October 12, 2004**, at 2:10 in the Mendenhall Student Center Great Room.

**FULL AGENDA**

- I. Call to Order**
- II. Approval of Minutes**  
September 14, 2004
- III. Special Order of the Day**
  - A. Roll Call
  - B. Announcements
  - C. Steve Ballard, Chancellor
  - D. John Lehman, Interim Vice Chancellor for Research and Graduate Studies
  - E. Tom Powell, Director of Admissions  
Breakdown of the freshman class and number of home-schooled student admissions
  - F. Catherine Rigsby, Chair of the Faculty
  - G. Nick Floyd, Senior Associate Director of Athletics
  - H. Bob Morrison, Faculty Assembly Delegate  
Report on the October 1, 2004, Faculty Assembly meeting.
  - I. Question Period
- IV. Unfinished Business**
- V. Report of Committees**
  - A. University Curriculum Committee, Tim Hudson  
Curriculum matters contained in the minutes of September 9, 2004, and September 23, 2004, meetings.
  - B. Committee on Committees, Henry Ferrell  
Nomination of alternate members to the Faculty Grievance Committee, Grievance Board, and Reconsideration Committee (attachment 1).
  - C. Faculty Grievance Committee, Gene Hughes  
Overview of 2003-2004 Committee Activities (attachment 2).

- D. Faculty Information Technology Review Committee, Karl Wuensch  
Proposed revisions to the 2004-05 Application for a Student Computer and Technology  
Fee Innovative Project Proposal (attachment 3).
- E. University Budget Committee, Henry Ferrell  
Summary of Non-State Appropriated Funds for 2004-2005.

**VI. New Business**

Commendation for Rick Niswander, Past Chair of the Faculty, Dee Dee Glascoff  
(attachment 4)

**Full Faculty Senate Agenda  
 October 12, 2004  
 Attachment 1.**

**COMMITTEE ON COMMITTEES REPORT**

Nominee for one Alternate position on the Faculty Grievance Committee

**Andrew Sargent, Department of Chemistry**

**REGULAR MEMBERS (with vote)**

<b>Name</b>	<b>Academic / Administrative Area</b>	<b>Term</b>
Myra Brown	Allied Health Sciences - Associate	2005
Michael Schinasi	Foreign Languages - Associate	2005
Cathy Hall	Psychology - Professor	2005
Sudesh Kataria	Medicine – Professor	2006
Henry Ferrell	History - Professor	2006
Bob Morrison	Chemistry - Professor	2006
Gene Hughes	Business - Professor	2007
Hanna Jubran	Art and Design – Associate	2007

**ALTERNATE MEMBERS (with vote)**

<i>Name</i>	<b>Academic / Administrative Area</b>	<b>Term</b>
<b>open</b>		2005
Steven Mark	Education - Assistant	2007

**EX-OFFICIO MEMBER (with vote)**

<b>Name</b>	<b>Academic / Administrative Area</b>
Catherine Rigsby	Chair of the Faculty - Geology

**Full Faculty Senate Agenda  
 October 12, 2004  
 Attachment 1. (continued)**

**●minees for two Alternate positions on the Grievance Board**

**Maury York, Academic Library Services**

**Jeff Phipps, Department of Theatre and Dance**

**REGULAR MEMBERS (with vote)**

<b>Name</b>	<b>Academic / Administrative Area</b>	<b>Term</b>
Marcela Ruiz-Funes	Foreign Languages & Literatures	2005
Andrew Stuart	Allied Health Sciences	2005
Alexandra Shlapentokh	Mathematics	2005
Mary Kirkpatrick	Nursing	2005
Jonathan Wacker	Music	2006
● Punam Madhok	Art and Design	2006
Kathleen Treole Cox	Allied Health Sciences	2006

**ALTERNATE MEMBERS (with vote)**

<b>Name</b>	<b>Academic / Administrative Area</b>	<b>Term</b>
Tim Hudson	Mathematics	2005
<b>open</b>		2005
<b>open</b>		2006
Judy Bernhardt	Nursing	2006
● Angela Thompson	History	2006

**Full Faculty Senate Agenda  
 October 12, 2004  
 Attachment 1. (continued)**

Nominees for two Alternate positions on the Reconsideration Committee

**Mark Jones, School of Criminal Justice**

**Nick Georgalis, Department of Philosophy**

**REGULAR MEMBERS (with vote)**

<b>Name</b>	<b>Academic / Administrative Area</b>	<b>Term</b>
Donald Neal	Geology	2005
Marie Farr	English	2005
Paul Gares	Geography	2006
Elizabeth Smith	Academic Library Services	2007
Michael Duffy	Art and Design	2007

**ALTERNATE MEMBERS (with vote)**

<b>Name</b>	<b>Academic / Administrative Area</b>	<b>Term</b>
Linda Mooney	Sociology	2005
<b>open</b>		2005
<b>open</b>		2006
Robin Webb-Corbett	Nursing	2006
Mark Taggart	Music	2007

**FACULTY GRIEVANCE COMMITTEE REPORT**  
Overview of 2003-2004 Committee Activities

1. On grievances initiated during the last academic year (2003-2004), the Committee shall report to the Faculty Senate the following:
  - a. How many grievants proceeded to STEP ONE (attention of committee chair)? 1
  - b. How many grievants proceeded to STEP TWO (faculty counselor involved)? 0
  - c. How many grievants proceeded to STEP THREE (administrative review or faculty mediation)? 0
  - d. How many grievants proceeded to STEP FOUR (request for a hearing)? 0
  - e. How many grievants proceeded to STEP FIVE (hearing conducted)? 0
  - f. How many grievants proceeded to STEP SIX (written report following hearing)? 0
  - g. Of this number, how many reports were subsequently submitted by the committee to the Chancellor? 0
2. On grievances initiated prior to the last academic year, the committee shall report annually to the Faculty Senate the following:
  - a. How many are still in process, but have not proceeded to STEP SIX, and how long each has been in process? 0
  - b. How many grievances proceeded to STEP SIX (that is, the hearing process was completed and the committee reported its findings to the appropriate administrator)? 2
  - c. Of this number, how many reports were subsequently submitted by the committee to the Chancellor? 2
3. The committee shall report annually to the Faculty Senate the following information relative to the general category of each grievance initiated during that academic year:
  - a. the number of grievances in each of a set of general categories or types: 1). Assignments
  - b. for grievances in each category, the following information:
    - 1) the number of Petition for Redress submitted (same as 1.c. above): 0
    - 2) the number of requests for a hearing, the number of hearings granted (same as 1.e. above): 0
    - 3) the disposition of each hearing (in process, report submitted by the committee to the appropriate administrator, report subsequently submitted by the committee to the Chancellor). 0

**Concurrently, the Chair of the Faculty shall inform the Faculty Senate of the following:**

1. On grievances initiated during the last academic year:
  - a. How many decisions were appealed by the grievant to the Chancellor? 0
  - b. How many decisions were appealed by the grievant to the Board of Trustees or beyond? 0
  - c. How many appeals are still in progress? 0
2. On grievances initiated prior to the last academic year:
  - a. How many decisions were appealed by the grievant to the Chancellor? 2
  - b. How many decisions were appealed by the grievant to the Board of Trustees or beyond? 2
  - c. How many appeals are still in progress? 0
3. The following information relative to the general category of each grievance initiated during that academic year:

Last Academic Year

  - a. Decisions appealed by grievant to the Chancellor. 0
  - b. Decisions appealed by grievant to Board of Trustees or beyond. 0
  - c. Appeals still in progress. 0

Prior Year

  - a. Decisions appealed by grievant to the Chancellor. 2
  - b. Decisions appealed by grievant to Board of Trustees or beyond. 2; 1). Assignments 2). Employment
  - c. Appeals still in progress. 0

**FACULTY INFORMATION TECHNOLOGY REVIEW COMMITTEE REPORT**

Proposed revisions to the 2004-05 Application for Student Computer and Technology Fee  
Innovative Project Proposal

ITCS has requested that the Committee complete our evaluation of the innovative proposals for the 2004-2005 academic year by the end of January, 2005, at the very latest. Accordingly, it is imperative that we obtain Faculty Senate approval of these changes as soon as possible. The new application form can be viewed at <http://core.ecu.edu/psyc/wuenschk/SCTF-InnovativeApplication-2004-05.doc> , but more interesting is the revised instructions document, at <http://core.ecu.edu/psyc/wuenschk/SCTF-InnovativeInfoSheet-2004-05.doc> .

In addition to changing the dates, several other changes have been made, which are intended to address problems the Committee encountered last year. These include the following:

1. Removing the requirement that proposals first be submitted as routine requests through the departmental lab director. Most of the people who submitted requests last year seemed to be unable to complete online forms and even unaware of who their departmental lab director was and what equipment was already located in departmental facilities.
2. Following the provision of \$120,000 for distance education projects, division of the proposals into two groups, on campus and distance education.
3. Placing a cap on the amount of funding requested.
4. Requiring that proposals not be converted to formats other than Word documents.
5. Making it clear that projection equipment will not be funded.
6. Having ITCS review the proposals as soon as they are received and report back to us on their evaluation of the feasibility of the proposals.
7. Making it clear that a proposal will not be considered if its success would require additional funding from outside sources and that additional funding has not already been awarded.

**COMMENDATION FOR RICK NISWANDER, PAST CHAIR OF THE FACULTY**

- Whereas,** Professor Rick Niswander has served with distinction as Chair of the Faculty for the 2003-2004 academic year; and
- Whereas,** Professor Niswander has dedicated his time and much effort to activities that benefit all faculty at East Carolina University, and
- Whereas,** Professor Niswander has cultivated an increased awareness of the issues important to the well-being of the university through open communication with the administration and increased awareness of faculty concerns to the Board of Trustees , and has been instrumental in the selection of a new Chancellor,
- Whereas,** Under Professor Niswander's leadership, several new colleges have been established at East Carolina University; and
- Whereas,** With Professor Niswander's oversight, revisions to at least 11 appendices and 3 parts of the *ECU Faculty Manual* were successfully completed and revisions to at least 9 unit codes of operation were approved; and
- Whereas,** Professor Niswander offered valuable input into administrative decisions at East Carolina University during his tenure as Chair of the Faculty; and
- Whereas,** Professor Niswander has shown leadership and foresight in the development of policies that affect all faculty.

**THEREFORE BE IT RESOLVED** that Professor Rick Niswander has served the faculty of East Carolina University well during his tenure as Chair of the Faculty, setting high standards for future Chairs of the Faculty to remain vigilant on important matters relating to the welfare of faculty.

**BE IT FURTHER RESOLVED** that the Faculty Senate commends Professor Rick Niswander for his outstanding leadership, professionalism, and energetic efforts during his tenure as Chair of the Faculty of East Carolina University.