

Distribution to the Faculty Senate
December 4, 2003

✓

I will announce the collaborative teams listed in this attachment to the Board of Trustees on December 12. Team leaders please proceed with your work and begin submitting reports to me in January. Please notify your team members of their invitation to join and feel free to develop agenda and even add team members as you think fit. Please include team members' names in your monthly report and feel free to ask Carla Jones for assistance with your reports. Team leaders, please work with Rick Niswander to determine your faculty representative.

Thanks to everyone for joining in with these efforts. After my many visits and discussions over the past two months, I am convinced that the further coordination and clear reporting that can come from these arrangements will be to the benefit of the academic affairs division and to the institution as a whole. There is a critical need for clarifying priorities across offices and tying their pursuit to common understanding and to resource management.

Jim Smith, Interim Vice Chancellor for Academic Affairs

Collaborative Teams in Academic Affairs:

Academic Program Development: Rita Reaves (team leader), Paul Tschetter, Bob Thompson, Catherine Rigsby, relevant dean or deans per program. (Resource Persons: Bruce Flye, Chuck Hawkins, Paul Gemperline, John Lehman, Henry Peel)

Distance Education and Instructional Technology: Elmer Poe (team leader), Bob Thompson, Cal Christian, Clayton Sessoms, Dorothy Muller, Steve Duncan, John Swope, Jeff Huskamp, Paul Tschetter, Rita Reaves. (Resource Persons: Darryl Davis, Sandra Huskamp, Henry Peel; the deans)

Global Academic Initiatives: Rosina Chia (team leader), Charles Lyons, Elmer Poe, Lester Zeager
Resource Persons: Rita Reaves, Darryl Davis, Paul Tschetter, Henry Peel, Biwu Yang, the deans)

Institutional Effectiveness: Rita Reaves (team leader), Bob Thompson, Kris Smith, Michael Poteat, Linda Ingalls, Dianna Lowe. (Resource Persons: the deans, Henry Peel)

Regional and Campus Academic Initiatives: Dorothy Muller (team leader), Clayton Sessoms, Mike Bassman, Cathy Hall, Clovia Hamilton, Tamika Brown, John Swope. (Resource Persons: Rita Reaves, Paul Tschetter, Henry Peel, the deans).

Carla Jones is available to teams for assistance in record keeping and report writing.

Inter-divisional collaborative teams are being considered on service learning and on diversity.

Team Charge: Each collaborative team will meet regularly beginning in December 2003 or January 2004 to set priorities in its considered area, to develop programs as prioritized, to determine financial and human resource needs, and to make recommendations to the vice chancellor for academic affairs and other officers as appropriate. Monthly reports will summarize team agenda, programs under development, actions taken, and actions planned. Each team leader will consult with the Chair of the faculty to select a faculty member to be invited to join the team. Actions requiring Faculty Senate Committee consideration will be taken to those respective committees.