

**EAST CAROLINA UNIVERSITY
2003-2004 FACULTY SENATE**

The fourth regular meeting of the 2003/2004 Faculty Senate will be held on **Tuesday, December 9, 2003**, at 2:10 p.m. in the Mendenhall Student Center, Great Room.

FULL AGENDA

I. Call to Order

II. Approval of Minutes

November 11, 2003

III. Special Order of the Day

A. Roll Call

B. Announcements

C. Bill Shelton, Interim Chancellor and Vice Chancellor for University Advancement

D. Jim Smith, Interim Vice Chancellor for Academic Affairs

E. Jim Talton, Chair of the ECU Board of Trustees and Chancellor Search Committee

F. Rick Niswander, Chair of the Faculty

G. Puri Martinez, Faculty Assembly Delegate
Report on the November 21, 2003, UNC Faculty Assembly Meeting.

H. Question Period

IV. Unfinished Business

V. Report of Committees

A. University Curriculum Committee, Tim Hudson
Curriculum matters contained in the minutes of the November 13, 2003, Committee meeting.

B. Agenda Committee, Puri Martinez
Proposed 2004-2005 Faculty Senate and Agenda Committee meeting dates (attachment 1).

- C. Academic Standards Committee, Jim Decker
Proposed changes to the Student Opinion of Instruction Survey (attachment 2).
- D. Committee on Committees, Henry Ferrell
Revised University Athletics Committee Charge (attachment 3).
- E. Educational Policies and Planning Committee, Mike Brown
Recommendations Pertaining to Unit Evaluations (attachment 4).
- F. Student Scholarships, Fellowships, and Financial Aid Committee, John Reisch
Resolution to Aid Students in Poverty (attachment 5).
- G. University Budget Committee, Henry Ferrell
Report on the Campus Based Tuition Request and Proposed Use of the Funds.

VI. New Business

Resolution on the Chancellor Search Committee, David Pravica (attachment 6).

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Attachment 1.**

AGENDA COMMITTEE REPORT

Proposed 2004-2005 Faculty Senate and Agenda Committee Meeting Dates

Fall 2004 University Calendar		Spring 2005 University Calendar	
August 25	Classes Begin	January 7	Classes Begin
September 6	State Holiday	January 17	State Holiday
October 16-19	Fall Break	March 13-20	Spring Break
November 1-5	Early Registration	March 25	State Holiday
November 24-28	Thanksgiving Break	March 28 – April 1	Early Registration
December 8	Classes End	April 25	Classes End
December 9-16	Exams	April 27-May 4	Exams

Agenda Committee will meet:

Faculty Senate will meet:

August 31, 2004	September 14, 2004
September 28, 2004	October 12, 2004
October 26, 2004	November 9, 2004
November 23, 2004	December 7, 2004
January 11, 2005	January 25, 2005
February 8, 2005	February 22, 2005
March 8, 2005	March 22, 2005
April 5, 2005	April 19, 2005
	April 26, 2005
	Organizational Meeting

ACADEMIC STANDARDS COMMITTEE REPORT
 Proposed changes to the Student Opinion of Instruction Survey

SOIS	LAB COURSES	FIELD BASED COURSES
1. The instructor has created an atmosphere of helpfulness	1. The lab instructor has created an atmosphere of helpfulness	1. The ECU instructor has created an atmosphere of helpfulness
2. The instructor has informed students about criteria used for grading	2. The lab instructor has informed students about criteria used for grading	2. The ECU instructor has informed students about criteria used for evaluating the field experience including grading
3. The instructor has made the objectives of this course clear	3. The lab instructor has made the objectives of this laboratory course clear	3. The ECU instructor has made the objectives of this course clear
4. The instructor has been well prepared for each class	4. The instructor has been well prepared for each lab session	4. The ECU instructor has been well prepared for each meeting
5. The instructor has shown enthusiasm in teaching this course	5. The instructor has shown enthusiasm in teaching this lab	5. The ECU instructor has shown enthusiasm in supervising this course
6. The instructor's course evaluation methods (quizzes, exams, papers, etc) have been fair	6. The lab instructor's course evaluation methods (quizzes, exams, papers, etc) have been fair	6. The ECU instructor's course evaluation methods (quizzes, exams, papers, etc) have been fair
7. The textbooks used have been appropriate to the course	7. The lab manuals used have been appropriate to the course	7. The textbooks or other reading materials used have been appropriate to the course
8. This class has challenged me to learn course material, concepts, and skills	8. This lab has challenged me to learn course material, concepts, and skills	8. This class has challenged me to acquire skills related to my professional and academic ambitions
9. The instructor's syllabus has clarified the expectations of the course	9. The instructor's syllabus has clarified the expectations of the lab	9. The ECU instructor's syllabus has clarified the expectations of the course
10. The instructor has provided the opportunity to ask questions	10. The lab instructor has provided the opportunity to ask questions	10. The ECU instructor has provided the opportunity to ask questions
11. The assignments, including reading and projects, have contributed to my understanding of the subject	11. The assignments, including reading and lab activities, have contributed to my understanding of the subject	11. The assignments, including reading and projects, have contributed to my understanding of the subject

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 Attachment 2 (continued).

12. The instructor has been available to students out of class	12. The lab instructor has been available to students out of class	12. The ECU instructor has been available to students
13. The instructor has provided useful feedback when returning tests and assignments	13. The lab instructor has provided useful feedback when returning tests and assignments	13. The ECU instructor has provided useful feedback
14. The instructor has demonstrated respect for me	14. The lab instructor has demonstrated respect for me	14. The ECU instructor has demonstrated respect for me
15. When applicable, the instructor has provided different points of view toward the subject	15. When applicable, the lab instructor has provided different points of view toward the subject	15. When applicable, the ECU instructor has provided different points of view toward the subject
16. The instructor has tested on the material emphasized	16. The instructor has tested on the material emphasized in the lab	16. The ECU instructor has evaluated me on the material and activities emphasized
17. The content of the course has been	17. The content of the course has been	17. The content of the course has been
18. The amount of work/reading assigned in this course has been	18. The amount of work/reading assigned in this lab has been	18. The amount of work/reading assigned in this course has been
19. Overall, the instructor is effective in teaching this course	19. Overall, the lab instructor is effective in teaching this course	19. Overall, the ECU instructor is effective in teaching this course
	20. Overall, this lab has contributed to the knowledge and skills required by this course	20. Overall, I have received adequate supervision from my ECU instructor in the activities involved in this course

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COMMITTEE ON COMMITTEES REPORT

Proposed Addition to the Membership of the University Athletics Committee Charge
(addition is noted in **bold** print, deletion is noted in ~~strikethrough~~)

Name: University Athletics Committee

Membership: 8 faculty members and 1 student member. 5 elected by the Faculty Senate, 3 appointed by the Chancellor, and 1 student appointed by the Student Government Association. The NCAA Faculty Athletics Representative will serve as Chair. Ex-officio members (with vote): Chair of the Faculty, President of the Alumni Association, and President of the Pirate Club or their alternates. Ex-officio member (without vote but with all other parliamentary privileges): Chancellor, **Provost/Vice Chancellor for Academic Affairs**, Director of Athletics, Assistant Director of Athletics for Student Development, Director of Compliance, Chair of the University Academic Standards Committee; or their **designees** alternates, the President of the Student Government Association, and the President of the Student Athlete Advisory Council.

Quorum: 5 faculty members.

Committee Functions:

The Committee is concerned with issues pertaining to intercollegiate athletics at East Carolina University. Primary functions of the Committee are oversight responsibility in the area of academic integrity, compliance with NCAA rules and regulations, and the overall development of student athletes. General issues such as budget, conference matters, fund-raising, and public relations are inclusive in the charge, but not restricted to those cited. The Academic Integrity Subcommittee, composed of the faculty members on the committee, will report on the academic quality of the athletic program.

To Whom the Committee Reports:

The Committee makes recommendations concerning the implementation and administration of policies and procedures pertaining to intercollegiate athletics at East Carolina University to the Chancellor. The Committee makes recommendations concerning academic policies that impact the academic integrity of the athletic programs to the Faculty Senate. The Academic Integrity Subcommittee will report its evaluations of the academic integrity of the athletic programs to the Chancellor and to the Faculty Senate.

How Often the Committee Reports:

The Committee reports to the Faculty Senate at least once a year and other times as necessary. The Academic Integrity Subcommittee will report to the Chancellor and to the Faculty Senate each spring.

Power of the Committee to Act:

The Committee makes recommendations concerning the implementation and administration of policies and procedures regarding academic oversight to the Chancellor. The Committee makes recommendations concerning academic policies and procedures that impact the academic quality of the athletic program to the Faculty Senate.

EDUCATIONAL POLICIES AND PLANNING COMMITTEE REPORT

Recommendations Pertaining to Unit Evaluations

1. That the initiation of the 2003-2004 five-year unit evaluation be postponed until after the Faculty Senate receives a report from the committee on integrating and streamlining planning, review, assessment and evaluation processes, provided that this report is made no later than the April 20, 2004 meeting of the Faculty Senate.
2. That if the committee on integrating and streamlining planning, review, assessment and evaluation processes does not report its recommendations to the Faculty Senate by the April 20, 2004 meeting of the Faculty Senate, the five year unit evaluations shall be conducted on all units during the 2004-2005 academic year in the manner currently mandated by the Faculty Senate.
3. That the Chair of the Faculty appoint one member of the Educational Policies and Planning Committee and one Faculty Senator as members of the committee on integrating and streamlining planning, review, assessment and evaluation processes.

Background

A committee on integrating and streamlining planning, review, assessment and evaluation processes consisting of Elizabeth Layman, Elmer Poe, Karla Hughes, Bob Thompson, Michael Poteat, Rita Reaves (committee chair) and George Bailey is meeting regularly in an attempt to find ways to streamline our planning, review, assessment and evaluation process.

One committee goal is to reduce the amount of faculty time taken up by these sorts of activities. Especially, the committee seeks ways to make better use of faculty time in the evaluation and reporting process and to reduce the redundant activities required of faculty members as they go from one evaluative activity and report to another throughout the year. The committee also seeks ways to correlate this process with program accrediting visits.

The committee notes that this academic year all code units are required by a Faculty Senate resolution to undergo a five-year unit evaluation. It would be practical if the Faculty Senate were to hold off on this year's evaluations until the committee can recommend ways to integrate the work of the faculty members doing the evaluations into the larger planning, assessment, evaluation, reporting and accrediting process. Here is our why the committee believes this:

It would be better to have approximately 20% of the units do the evaluation each year, rather than all units do the evaluation every five years. Having all of the evaluations of all of the code units arrive at the vice-chancellors desk at the same time pretty much ensures that it will be impossible for the VCAA's office to give every report the attention it deserves.

It would be good if, where possible, each unit's evaluation were timed in a way that supported the unit's accrediting body visits. It would reduce redundant faculty effort if units were able to decide when conducting the Faculty Senate unit evaluation (within a five year period) will best support their preparation for visits by accrediting bodies.

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Attachment 4 (continued)**

The committee is working on ways to provide a common pool of data (entered only once!) that will serve the common purposes found in various reporting activities required of faculty members, programs and code units. The committee would like to have this in place when the unit evaluations are conducted (beginning with the 2004-2005 academic year).

The committee thinks that having faculty members do unit evaluations well before ECU has a new chancellor and a new provost makes it unlikely that the reports will be useful to the new administration when it is in place. The committee thinks that it is better to initiate the unit evaluations at a time when they can be more likely to be of immediate use to the new administration.

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STUDENT SCHOLARSHIPS, FELLOWSHIPS, AND FINANCIAL AID COMMITTEE REPORT

Resolution to Aid Students in Poverty

Whereas, an important predictive relationship exists between socio-economic status, poverty, and participation in higher education, and

Whereas, Dr. Robert Herring Wright, first chancellor of the university, declared that one purpose of the university is to reach out and help "neglected ones" in the region, and

Whereas, it is estimated that over 2,000 ECU students qualify as economically disadvantaged, and

Whereas, there is not a permanent source of ECU funding to support financial grants to economically disadvantaged students.

Therefore Be It Resolved, that the faculty requests that East Carolina University include \$5 million in the centennial capital campaign to be held in an endowment the earnings from which will be used as grant aid for the benefit of economically disadvantaged students admitted to and enrolled at ECU.

Be It Further Resolved, that the appropriate Faculty Senate committee be consulted as to applicable criteria for awarding and disbursing such grant aid.

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NEW BUSINESS

Resolution on the Chancellor Search Committee

Whereas, the Faculty Senate on October 7, 2003 passed a resolution, signed by Interim Chancellor William Shelton, requesting that the Board of Trustees form a search committee for the next ECU chancellor in which no less than one-third of the voting members be faculty members both nominated and elected by the Faculty Senate, and

Whereas, a new member has been added to said committee, diminishing faculty representation to less than one-third of the membership, and

Whereas, the Faculty Senate has not had the opportunity to elect any of the faculty participants in the Search Committee, as requested in the aforementioned resolution.

Therefore Be It Resolved, that the Faculty Senate urges the Board of Trustees in the strongest possible terms to allow the Faculty Senate to elect a representative to serve on the Search Committee.

Be it Further Resolved, that the Faculty Senate requests that a representative of the Search Committee report to the Faculty Senate on the progress of the search at each of its meetings until a new chancellor is hired.