

FACULTY SENATE ANNOUNCEMENTS

November 11, 2003

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
 - a. To aid in identification, please stand when recognized to speak on issues.
 - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.
 2. The Chancellor has **approved the following resolutions** from the October 7, 2003, Faculty Senate meeting:
 - 03-41 Selection of ECU Chancellors.
 - 03-42 Curriculum matters contained in the University Curriculum Committee minutes of September 25, 2003.
 - 03-43 Revised Fall 2003 University Calendar to accommodate the days missed due to Hurricane Isabel.
 - 03-44 Revised *ECU Faculty Manual*, Appendix D, Section I.
 3. **Vice Chancellor Tom Feldbush** will not be in attendance at today's meeting. He is in Louisiana for the SURA Board of Trustees meeting. He has been asked to discuss the Research Institute at the upcoming January 27, 2004, Faculty Senate meeting.
 4. **Interim Vice Chancellor Jim Smith** will not be in attendance at today's meeting. He is in Chapel Hill for a two-day UNC chief academic officers meeting. Attached is a written report from him.
 5. Candidate's portfolio of evaluative materials (teaching philosophy, nominating letter, list of courses taught, student and peer evaluations, and 3 letters of support from former students) for the **University Award for Outstanding Teaching and Robert L. Jones Award for Outstanding Teaching** should be submitted to the Ad Hoc Teaching Awards Committee via the Faculty Senate office, 140 Rawl Annex by Monday, December 1, 2003.
 6. Candidate's portfolio of evaluative materials for the **Board of Governors Distinguished Professor for Teaching Awards** and the **Board of Governors Award for Excellence in Teaching** should be submitted to the Faculty Development Center, 122 Ragsdale by Monday, December 1, 2003.
 7. Nominee's materials (departmental and unit review committee nominating letters, complete CV, and 3 letters from outside referees) for the **ECU Awards for Excellence in Research or Creative Activity** should be submitted to the Academic Awards Committee via the Faculty Senate office, 140 Rawl Annex by Monday, December 1, 2003.
 8. The last University Curriculum Committee meeting that material will be accepted to appear in the **2004-2005 University Undergraduate Catalog** is Thursday, February 26, 2004. Curriculum materials must be submitted electronically to the Committee by 5:00 on Thursday, February 12, 2004.
 9. Faculty interested in periodically receiving past copies of "**The Chronicle of Higher Education**" are asked to call the Faculty Senate office to place their name on a list for distribution.
 10. Faculty have expressed a concern on what happens if the **Federal Government requests library records** of faculty and students. The Libraries Committee discussed this at length with both Joyner and Health Sciences Library personnel and was told that ECU libraries maintain only records of active transactions. Once a book or material is returned, the system removes the faculty name from the record.
- Speaking privileges** have been granted to the following colleagues for today's meeting:
Angela Anderson (Registrar), Dorothy Muller (Assistant to the Provost), and Paul Knepper (Human Ecology).