

FACULTY SENATE ANNOUNCEMENTS

<http://www.ecu.edu/fsonline/>

We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:

- a. To aid in identification, please stand when recognized to speak on issues.
- b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.

2. Faculty are encouraged to participate in the **Question Period** of the Faculty Senate meeting. This period allows faculty an opportunity to ask questions of administrators and others present relating to activities of the administration or Faculty Senate committees.
3. The Chancellor has **approved the following resolutions** from April 22, 2003, Faculty Senate meeting:
 - 03-25 Curriculum matters contained in the minutes of the March 27, 2003, University Curriculum Committee meeting.
 - 03-26 Curriculum matters contained in the minutes of the April 10, 2003, University Curriculum Committee meeting.
 - 03-27 Revision to the University Undergraduate Catalog, Section 5: Academic Regulations, Subsection: Double or Second Major to add the following: "The number of hours applicable toward a second major should not be limited."
 - 03-28 Discontinuation of the advising survey until the reorganization of the Advising Center is complete. The development and use of an advising survey should be reevaluated on an annual basis.
 - 03-29 Revision to the *ECU Faculty Manual*, Part V. Section III. Curriculum Development.
 - 03-30 Revision to the *ECU Faculty Manual*, Appendix D, Section IV.
 - 03-31 New section VI. to the *ECU Faculty Manual*, Part II. entitled "Guidelines for Organizing into Code Units".
 - 03-33 Interpretation #103-18 to the *ECU Faculty Manual*, Appendix D, Section IV.A.3. Personnel Committee stating: "*The unit personnel committee recommends the initial rank of faculty appointments.*"
 - 03-35 Revised College of Business Unit Code of Operation.
4. Faculty members are reminded of the **research and teaching grant proposal deadlines**. Research grants are due Monday, September 15, 2003, in the Faculty Senate office (140 Rawl Annex).
<http://www.ecu.edu/fsonline/AcademicCommittees/rg/proposal.htm>

Teaching grants are due Tuesday, October 1, 2003, in the Faculty Senate office (140 Rawl Annex).
<http://www.ecu.edu/fsonline/AcademicCommittees/tg/teachinggrants.htm>
5. Faculty members are reminded of the **teaching award nomination deadline** of Monday, September 15, 2003, and portfolios of nominated faculty members are due December 1, 2003. Materials pertinent to creating the portfolio and a reminder of its deadline will be sent to each of the nominees. The winners of these awards will be recognized in the spring. A description of each award is available at:
<http://www.ecu.edu/fsonline/AcademicCommittees/aa/academicawards.htm> If you have any questions about the award categories, please contact Dorothy Clayton, Center for Faculty Development (328-6470).
6. Faculty members not located on main campus (Allied Health Sciences, Medicine, Health and Human Performance) and who serve on various academic standing committees are reminded of special courtesy parking permits available from the office of Parking and Transportation Services. **Special Courtesy Permits** allow faculty members attending meetings, etc. to park in "A1/B1" lots on main campus. These permits are issued to unit heads at no charge and are to be used in conjunction with a paid parking permit. Information about these parking permits was distributed to unit heads over the Summer. Additional information is available from Mike Vanderven, Director of Parking and Transportation Services, at ext. 328-1961.
7. **All Faculty Senate materials** (agendas, minutes, announcements) will be distributed via a Faculty Listserv that has been established and used in conjunction with the Microsoft Exchange mail system. Faculty choosing to opt out of the Faculty Listserv will continue to be able to access the materials via the Faculty Senate website. Paper copies of documents will always be available in the Faculty Senate office (140 Rawl Annex).
8. Faculty interested in periodically receiving past copies of "*The Chronicle of Higher Education*" are asked to call the Faculty Senate office at ext. 6537 to have their name placed on a distribution list.

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9. Weekly reports on **undergraduate admissions** are available on the Admission and Retention Policies Committee web site <http://www.ecu.edu/fsonline/AcademicCommittees/ad/reports.htm>.

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11. The April 25, 2003, **UNC Faculty Assembly** meeting minutes are available at: <http://www.uncwil.edu/facassembly/minutes/apr03.htm>

12. A new committee has been formed by Provost Swart to conduct a feasibility study on a **Faculty/Staff Club**. The purpose is to investigate how ECU might develop a professional environment through a Faculty/Staff Club where social interaction is enhanced with staff, faculty, and administrators while also providing an intellectually stimulating environment. This differs from other options in the community, which are geared primarily for social entertainment. A faculty survey will be developed to inquire of needs and wants after the parameters have been identified. Please feel free to contact any of the following members to discuss this study.

Lou Everett (Nursing) **Chair**
Glen Gilbert (Health and Human Performance)
Karla Hughes (Human Ecology)
Nancy Mize (Student Recreation Center)
Greg Miller (Human Resources)
Garrie Moore (University Life)
Rick Niswander (Chair of the Faculty)
Elmer Poe (Technology and Computer Science)
Clayton Sessoms (Continuing Studies)

Speaking privileges have been given to the following guests:

Phyllis Horns, Co-Chair of the Commission on Scholarship
Bill McPherson, College of Technology and Computer Science