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**EAST CAROLINA UNIVERSITY
FACULTY SENATE**

FULL MINUTES OF FEBRUARY 25, 2003

The sixth regular meeting of the 2002-2003 Faculty Senate was held on Tuesday, February 25, 2003, in the Mendenhall Student Center Great Room.

Agenda Item I. Call to Order

Bob Morrison, Chair of the Faculty called the meeting to order at 2:10 p.m.

Agenda Item II. Approval of Minutes

The minutes of January 28, 2003, were approved as distributed.

Agenda Item III. Special Order of the Day

A. Roll Call

Senators absent were: Professors Graziani (Art), Kalmus (Biology), Gemperline (Chemistry), L'Esperance (Education), Pravica (Math), Meredith (Medicine), Pozzuto (Social Work and Criminal Justice Studies), Chancellor Muse, Lewis (VC for Health Sciences), Varner (Administrative Council Representative) and Killingsworth (Faculty Assembly Delegate).

Alternates present were: Professor Mott for Warren (Education), Hodson for Kovacs (Medicine) and Drees for Tranbarger (Nursing).

B. Announcements

1. Letters concerning unit elections for the 2003-2004 Faculty Senate representation have been mailed to unit code administrators. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Units are reminded that "*all full-time faculty members of East Carolina University in at least their second year of appointment to the unit which they will represent are eligible for election to the Faculty Senate*". This includes tenured, tenure-track and non-tenure-track faculty. Please call the Faculty Senate office if you have any questions.
2. Thanks were extended to the following Faculty Senate alternates for serving as Tellers during the meeting: Marsha Ironsmith (Psychology), Marianna Walker (Allied Health Sciences) and Dale Knickerbocker (Foreign Languages and Literatures).
3. Weekly reports on undergraduate admissions are available on the Admission and Retention Policies Committee web site at:
<http://www.ecu.edu/fsonline/AcademicCommittees/ad/reports.htm>.
4. Activities of the Commission on Scholarship are available on the Faculty Senate web site at:
<http://www.ecu.edu/fsonline/CommissiononScholarship/Commission.htm>.
5. The Chancellor has approved the following resolutions from the January 28, 2003, Faculty Senate meeting:
03-01 Curriculum matters contained in the minutes of the January 9, 2003, Committee meeting.
03-02 Revise University Policy for Distance Education Class Evaluations.
03-04 Policy on the Custody, Retention, Transfer and Access to Research Data and Records.
03-05 Revision to the ECU Faculty Manual, Appendix L., Section F. Quadrennial Unit Administrator Evaluation
6. The Chancellor and Mrs. Muse will host a Faculty Senate reception in their home on Tuesday, April 22, 2003. Formal invitations will be forthcoming to all Faculty Senators and Alternates.

The annual Teaching Awards Ceremony is scheduled for Wednesday, April 30, 2003, at 11:00 a.m. in the Mendenhall Student Center Great Room. A reception will follow afterwards. Faculty awarded for their teaching achievements will be recognized at this event. All faculty are welcome.

C. William Muse, Chancellor

Chancellor William Muse was unable to attend the Senate meeting.

D. Vice Chancellor's Report

Provost William Swart stated that a team was on campus to assess the feasibility of additional engineering programs in the UNC system (UNC Asheville, Western Carolina University, and ECU). The Office of the President gathered three Deans of Engineering to examine the feasibility of these programs, and today they were at ECU. They were given a presentation about our intentions in respect to Engineering, lunch, and a tour of various components of the campus.

As to reorganization, at this time, all the units and all the faculty involved in voting have voted. Communications, Computer Science, Theater and Dance, Social Work, Criminal Justice, and Human Environmental Sciences have all voted unanimously for the changes. In Music the vote was 24 to 3 in favor; in Art it was 23 to 4; the Business School voted unanimously to move from a School to a College; and in the School of Education one person voted against moving to a College.

In terms of the administrative reorganization Dr. Swart indicated that we had completed the reorganization of the new recruitment and retention group, the student professional development group, and the distance learning and faculty development group. He indicated that we are on schedule and that he is pleased with the positive reception that all of these changes are receiving. Dr. Swart indicated that we have also launched our three-year bachelor's program. He noted that Dr. Sparrow and his staff have done a good job laying down the framework of what the three-year bachelor programs should look like. Dr. Swart appointed Dr. Muller as the program manager for implementing the three-year programs, and she has been working very hard on marketing and other tasks. We just presented the program to a group of about 25 High School Counselors. We are advertising on Public Radio, and we have sent out 580 letters to applicants to ECU who have the credentials to be part of this program. Dr. Swart stated that we are looking for the best students available with SAT scores of 1250 or better and GPAs of at least 3.5.

Rigsby (Geology) asked if the three-year bachelor's program needed to go through the University Curriculum Committee or will it be going through without input from the faculty? Dr. Morrison responded that it did not look like it involved a change in curriculum, but that on the appropriate task force there is a faculty liaison to the Curriculum Committee and to the Educational Policies and Planning Committee.

Wall (Philosophy) noted that it appears that the changes that are underway are moving us in the direction of a Community College. We have talked about redefining scholarship, and about shifting GE requirements from Arts and Sciences to the Professional Schools. He noted that we have a task force in place that is designed to determine if each of the department's course-curricula is in line with economic development. This appears to be a general movement towards a Community College.

Concerning the proposal for community-based learning mentioned at the last Senate meeting, he asked Dr. Swart exactly what "he was intending to get at." Dr. Wall was concerned that community-based learning courses (field courses) would not be as rigorous as regular courses. Dr. Swart stated that everything that we are doing, especially related to curriculum, is the result of faculty committees.

Faculty are making those calls and faculty are making those determinations and recommendations. Provost Swart stated that he had all the respect in the world for ECU's faculty, and trust them to not lead the University in directions that will water down where the University is going.

Glascoff (Health and Human Performance) asked about the FTE formula and how it would interface (given that it is computed Spring and Fall semester) with the proposed three-year bachelors program? Dr. Swart stated that in the summers we only get to keep a piece of the tuition instead of earning what the formula normally would allocate. So that there is no direct advantage to us to have courses in the summer unless we focus on distance learning. Any course that is offered under distance learning in the summer does fall under the formula. We are lucky to have a very strong distance learning capability. Dr. Swart stated that the way we are looking at this three-year program is that we would prefer for our programs in the summer to present new opportunities for our students, different from those offered in the fall and spring. With distance learning we can have our students learn and accumulate credits in different environments while they are doing something else. The students can be off somewhere participating in experiential learning or cooperative experiences and still take courses by distance learning. The first summer is going to involve many other activities including getting experiential exposure to the arts, a series of lectures during the day, field trips, and they can still learn by distance learning.

E. Bob Morrison, Chair of the Faculty

Chair Morrison stated that the process for reorganizing the university is being done as outlined in Appendix L. of the *ECU Faculty Manual*. The Educational Policies and Planning Committee (EPPC) has set up a timeline to achieve these steps by the March meeting of the Faculty Senate. He also noted that at the Faculty Assembly meeting on Friday the Planning and Programs Committee received a copy of a cover letter on regulations on Long-Range Planning, 2004-2009. The document went to the Chancellor on February 7, 2003 and the chancellor will respond with long-range plans by April 15, 2003. A brief quote from the long-range planning document was read "Each institution, under the direction of the chancellor and with appropriate consultation with both administrators and faculty, will submit to the president any proposed revisions to its current mission statement, organization, academic program offering, or enrollment plans." Chair Morrison stated that when he received an electronic copy of the full document, he would forward it to the EPPC, the University Budget Committee and the Admissions and Retention Committee for their discussion.

Chair Morrison noted that during the discussion with Vice President Gretchen Bataille there was some reference to recent news articles about admissions by exception, especially for athletes. VC Bataille stated that there should be faculty review of these admissions on campuses. Chair Morrison stated that he thought that that was something we haven't done and he would contact the Committee on Committees and Admission and Retention Policies Committee to see if this can be worked into the present structure.

Chair Morrison also noted that this year started the process of the quadrennial review of administrators by appointed review committees. He stated that he had been told that some surveys of faculty are requiring faculty names on the surveys, and that these are likely to go into administrators personnel files. This process goes against a Faculty Senate resolution on faculty surveys of administrator performance in which the faculty responses are to be kept confidential. Chair Morrison stated that he has asked the Faculty Governance Committee to look into this issue.

F. UNC Faculty Assembly Report

John Cope (Psychology) and Bob Morrison (Chemistry) jointly prepared a written report on the February 21, 2003, UNC Faculty Assembly meeting. The report is available at: http://www.ecu.edu/fsonline/FacultyAssembly/2_03ReporttoSenate.htm

G. Taffye Benson-Clayton, Equal Employment Opportunity Officer
Taffye Benson-Clayton, Equal Employment Opportunity Officer, presented a report on recruitment and selection procedures for EPA faculty and administrators. A copy of the distributed *Recruitment and Selection Procedures for EPA Faculty and Administrators* is available in the Faculty Senate office.

Martinez (Foreign Languages) asked for clarification of information found in the last paragraph of the *Statement of Commitment to Equality of Opportunity and Diversity*; "There are no faculty positions at ECU that are designated for minority applicants"? Ms. Benson-Clayton responded that the intention of the recruitment initiative is to focus, to be very strategic, to be very intentional, and to be very targeted about the intent to attract minority candidates. In our office we have been able to see the impact of the intentional behavior and the targeted measures related to the increase of minorities in the applicant pool. Ms. Benson-Clayton noted that policies have always been such that we have been embracing diversity and we have attempted to be inclusive, and even being targeted. Because we have a focused approach we find we have an increased yield. But we cannot hold out positions for any particular group of individuals. We can be very focused and intentional in our efforts to attract.

Wilentz (English) inquired about the process and the relevance of diversity issues when someone who is already here as a lecturer (i.e., fixed-term position) is qualified to move up into a tenure-track slot in their department? Ms. Benson-Clayton responded that she probably was not the person best familiar with this process.

Scott (Academic Library Services) asked if there were additional data about exceptions regarding type and department. Ms. Benson-Clayton indicated that data could be compiled and would be made available in the Senate office.

Wilson (Medicine) asked how one knows that an applicant is a minority prior to the interview? Ms. Benson-Clayton indicated that there are ways that race, ethnicity, and gender can be inferred. One can look at affiliations, professional organizations (e.g., Black Psychologist's Association; Congressional Black Caucus Fellow, Minority NIH Fellow, and etc). This can also be done by intentionally going to minority source groups to recruit, and by talking to people in minority networks about potential applicants.

Rigsby (Geology) understood that some units were informed by their administrators that a minority position was available, yet this position was very tightly defined. When no one could be found to meet that definition, the position was retracted. Dr Rigsby asked if that policy contradicts the stated policy, just reviewed, that indicates that no positions would be held back for particular individuals? Ms. Benson-Clayton indicated that she could not respond to what has or has not occurred in particular units, but did indicate that our efforts are strategic, intentional, and very targeted. We cannot legally hold back positions. We can do everything to be strategic, intentional, focused, and to be competitive, in order to get a diverse faculty at ECU.

A copy of the distributed *Recruitment and Selection Procedures for EPA Faculty and Administrators* is available in the Faculty Senate office.

H. Election of Faculty Officers Nominating Committee

According to the *ECU Faculty Manual*, Appendix A, Section VII., the following (noted in **bold** print) were elected to serve on the Faculty Officers Nominating Committee.

<u>Nominees</u>	<u>Ballot 1</u>
Festus Eribo (Communication and Broadcasting)	48
Mark Taggart (Music)	48
Purificacion Martinez (Foreign Languages)	47
Catherine Rigsby (Geology)	47
Cathy Hall (Psychology)	47
James Holloway (Business)	1
Mohammad Tabrizi (Computer Science)	1
Robert Hanrahan (Medicine)	1

This Committee will present a slate of 2003-2004 Faculty Officers to the Faculty Senate on April 29, 2003.

I. Question Period

Sprague (Physics) asked Dr. Swart about whether the ethernet switches, currently being used as a low-cost way of providing additional computer drops in many departments, were going to be removed by ITCS, and if they were, will additional funds be available to buy additional lines for those needing more than one point of access? Dr. Swart agreed to take this question to Jeff Huskamp.

Eribo (Communication) noted that most Universities have diversity programs. He asked Ms. Benson-Clayton what we were doing in order to be competitive in recruiting and attracting minorities compared to other programs? Ms. Benson-Clayton responded that what we are currently actively engaged in doing is being much more strategic and targeted in our approach to identifying minorities, (be it from a list that we get from the general administration listing minority PhDs from the 16 UNC campuses, or from departments making individual calls). It is also advertising what ECU has to offer (e.g., the three-year bachelor's program that we have been talking about).

Conner-Kerr (Allied Health Sciences) noted that there is a lot to diversity past the fact that we are educating ourselves. Part of this is building a culture mentioned by Ms. Benson-Clayton. Yet, Dr. Conner-Kerr felt that often this culture is absent here at ECU and that there are not many networking possibilities for women. She asked what the University was really going to do to help bring people along, and if Ms. Benson-Clayton could elaborate more in this area? Ms. Benson-Clayton mentioned that we are always opened to ideas in this area but that specifically there were support groups available (e.g., the committee on faculty women, and the junior faculty-mentoring program for women at the school of medicine). She noted that there are things we can do and some things we can do better. We are going to be talking about that more in the future.

Agenda Item IV. Unfinished Business

Chair Bob Morrison (Chemistry) began this section of the meeting noting that the *ECU Faculty Manual*, Appendix A. By-Laws states: "One Faculty Assembly Delegate will be the Chair of the Faculty, holding a term for each year he/she is elected to serve as Chair of the Faculty." The recent election of 3 new delegates does not correspond with this requirement. Therefore, the Faculty Senate was asked to consider holding a new election for Faculty Assembly Delegates.

Committee on Committees

Professor Henry Ferrell (History), Chair of the Committee, presented three nominees for the two seats on the UNC Faculty Assembly. There were no further nominations from the floor.

The following (noted in **bold** print) were elected to serve as UNC Faculty Assembly Delegates with 2006 terms.

<u>Nominees</u>	<u>Ballot 1</u>
Bob Morrison (Chemistry)	40
Purificacion Martinez (Foreign Languages)	29
Ralph Scott (Academic Library Services) (one illegal ballot)	22

Chair Morrison then stated that due to a miscalculation pertaining to illegal votes during the January 28, 2003, election, the election for a Faculty Assembly alternate was ruled void by the Chair of the Faculty. Therefore, the Faculty Senate was asked to consider holding a new election for Faculty Assembly Alternates.

Professor Henry Ferrell (History), Chair of the Committee on Committees, presented two nominees for the one seat on the UNC Faculty Assembly as an alternate delegate. There were no further nominations from the floor.

The following (noted in **bold** print) was elected to serve as an alternate delegate to the UNC Faculty Assembly with a 2006 term.

<u>Nominees</u>	<u>Ballot 1</u>
James Holloway (Business)	26
Jacinta McElligott (Medicine)	19

B. Faculty Governance Committee, Dee Dee Glascoff

Dee Dee Glascoff (Health and Human Performance), Chair of the Committee, presented the proposed revision to the *ECU Faculty Manual*, Part V. Subsection I.M. Orientation of Courses.

Sprague (Physics) made a motion to delete the bullet "Notice that Smoking is prohibited in all ECU classrooms." from the Committee's report. Wolfe (Anthropology) noted that the current listing [all of the proposed changes] would add an entire page to the course syllabus and when compounded over many faculty and classes would be a waste of a significant quantity of paper. Chair Morrison ruled it out of order and that comments be limited to those addressing the motion by Dr. Sprague.

Eribo (Communications) asked if this would mean you could smoke in the classroom and wondered if we could simply reword the smoking bullet?

Glascoff (Health and Human Performance) noted that we would not be changing policy regarding smoking, in that the policy was already in force and that we have been living with this policy for some time.

Martinez (Foreign Languages) noted that many of the bullets under discussion probably did not need to be in a syllabus.

Ries (Mathematics) questioned the relevance of the no smoking announcement in a syllabus, given that she has never encountered someone smoking in class.

Yarbrough (Political Science) felt like the bulleted items could be better presented in a handout rather than taking up space in the syllabus.

Ciesielski (Industrial & Technology) noted that smoking was already against the law, and unless we were going to post notices about every other law on campus, that this be removed.

Ferreira (Social Work) noted that the cost issues raised by Dr. Wolfe were an issue and that this information could be communicated in a single mailing from the Provost.

Ferrell (History) suggested that this type of information could be sent out via "one-stop".

Following discussion, the motion to delete the bullet "Notice that Smoking is prohibited in all ECU classrooms." from the Committee's report passed.

Scott (Academic Library Services) made a substitute motion to reword the first sentence in this section to read: "*At the opening of each semester, faculty members should provide an orientation to their course.*" Following discussion, the motion failed.

Rigsby (Geology) spoke in favor of Scott's motion and noted that all of this information was available from other sources and that all we need do was to point to it.

Glascoff (Health and Human Performance) agreed with Rigsby that most of the information (except that in the second bullet) could be found elsewhere.

Wall (Philosophy) made a motion to recommend that ECU develop a random number system to identify students, with periodic reports to the Faculty Senate on the progress of that project. Chair Morrison ruled it out of order.

Ferrell (History) made a motion to have "No Smoking" signs placed in each building. Chair Morrison ruled this motion out of order.

Following a lengthy discussion, the proposed revision to the *ECU Faculty Manual*, Part V. Subsection I.M. Orientation of Courses was referred back to the Faculty Governance Committee for further review.

Agenda Item V. Report of Committees

Chair Morrison asked the Senators to consider new business from the Educational Policies and Planning Committee to be presented at this time. There was no objection.

Educational Policies and Planning Committee

Michael Brown (Psychology/Economics) Vice Chair of the Committee, presented the request to rename both the School of Education and School of Business to Colleges. Professor Brown stated that tenured faculty members in both the School of Education and School of Business had voted in favor of changing their respective unit names to colleges, becoming the College of Education and

College of Business. The Committee voted in favor of recommending these unit name changes to the Faculty Senate. Following a brief discussion, the renaming of the School of Education and School of Business to the College of Education and College of Business was approved.

RESOLUTION #03-06

B. University Curriculum Committee

Dale Knickerbocker (Foreign Languages and Literatures), Chair of the Committee, presented the curriculum matters contained in the February 13, 2003, University Curriculum Committee minutes. There was no discussion and the curriculum matters were approved as presented. **RESOLUTION #03-07**

Professor Knickerbocker then presented the revised University Curriculum Committee's forms and guidelines for the Senate's consideration, including: Course Banking and Unbanking Form, Guidelines for Writing Course Descriptions, Guidelines for Developing and Revising Courses, Guidelines for Developing and Revising Degree Requirements, Course Submission Procedures and the Course Proposal Form.

Following a brief discussion, the revised curriculum forms and guidelines were approved as presented. **RESOLUTION #03-08**

C. Calendar Committee, Charles Calhoun

Charles Calhoun (History), Vice Chair of the Committee, presented first the overview of the Committee's report. Then he presented the Revised Spring 2004 University Calendar. There was no discussion and the revised Spring 2004 University Calendar was approved as presented.

RESOLUTION #03-9

Professor Calhoun then presented the revised Guidelines for Setting University Calendars, Guidelines for Scheduling Lecture and Discussion Classes and Guidelines for Scheduling 11-Week Summer Session Courses.

Wall (Philosophy) asked if units have a choice concerning the 11-week option? Dr. Calhoun indicated that they would. It would only be for those who wished to do it this way

Eribo (Communication and Broadcasting) noted that 11-weeks was a long time (almost 3 months) for a summer schedule. Dr. Calhoun noted that this was actually preferred by some units and was not intended as a campus-wide policy.

Following discussion, all of the proposed guidelines were approved as presented. **RESOLUTION #03-10**

Professor Calhoun presented an 11-Week Summer Session Calendar Internal Guidelines Format for information only. The Faculty Senate took no action on this report.

Professor Calhoun then presented a proposed 2004-2005 University Calendar that included an 11-Week Summer Session.

Wigsby (Geology) asked if students would be informed about the additional option of an 11-week summer schedule and if this information would be incorporated into the standard University calendar? Dr. Calhoun responded that it would be inserted into the calendar at the appropriate place.

Following a brief discussion, the proposed 2004-2005 University Calendar, including an 11-Week Summer Session was approved as presented. **RESOLUTION #03-11**

D. Committee on Committees, Henry Ferrell

Professor Ferrell presented a revised Faculty Governance Committee charge. There was no discussion and the revised Faculty Governance Committee charge was approved as presented.

RESOLUTION #03-12

E. Faculty Governance Committee, Dee Dee Glascoff

Professor Glascoff presented first the proposed revision to the *ECU Faculty Manual*, Part VI. Subsection I.A. Appointment. Glascoff (Health and Human Performance) stated that what we are asking is to delete a section of this part of the faculty manual that refers to a procedure where fixed-term people could be converted into tenure track positions. The background to this is that doing this does not allow the spirit of opportunity that was referred to earlier in our discussion on diversity, because there would not be a search, removing the opportunity for other people to be considered for the position. Hence we are suggesting the deletion of this section.

Scott (Academic Library Services) asked what then becomes the role of the faculty in converting fixed-term positions into tenure track positions? Dr. Glascoff responded that there is still a mechanism whereby a fixed-term position can be converted into a tenure-track position, but there would be a search for the person to fill that new position. There are procedures for internal, and local searches, and there are ways that we can facilitate the search process without a national search. But there would have to be an opportunity for other people to apply.

Ciesielski (Industrial Technology) asked if a person currently has a Master's degree, is pursuing a PhD, but holds a current position of a fixed-term instructor, once that person obtains the PhD. and desires to become an assistant professor in a tenure-track position, are you saying that this is not automatic but that a search has to happen? Does this person now have to compete against others for the tenure track position? Dr. Glascoff stated that it would depend on whether the person was originally selected as part of a search into a position that naturally leads to a tenure-track position upon the obtainment of the doctorate.

Wall (Philosophy) asked if it is less costly to convert than to hire from outside. Dr Glascoff indicated that it was because it bypasses the costs associated with advertising, travel, and etc.

Tovey (English) noted that to convert from fixed-term to tenure-track without the search is costly to the actual candidate because there is a limit to the amount of raises they can get. So they may not be able to get that Assistant Professor salary.

Nasea (Health Sciences Library) we hire a lot of people on fixed-term that come in with Master's degrees without a lot of experience and then transition into tenure-track positions. Dr. Nasea wanted to know if this would change? Dr. Glascoff noted that if a tenure track position was open, then you would welcome that person to join the search. They would certainly not be prohibited.

Iffers (Music) asked if there was a search done for a fixed-term position would that preclude this? Dr Glascoff stated that if someone had gone through this search procedure, and undergone the scrutiny of the EEO Process, then that would be taken into the equation.

Ferrell (History) noted that there were several things wrong with the Instructor level situation. The Instructor position according to the Faculty Manual is not a tenurable position. What the University is trying to do here is to clarify the fact that the Instructor is a fixed-term position and has no other strings attached. Yet, based on information from the administration, it is possible to run an internal search. If you have a very talented individual who is an Instructor, then they could enter into the normal process that leads to the Assistant Professor position in an available tenure-track slot.

Sprague (Physics) asked if this would affect fixed-term positions above the level of Instructor, are we losing the ability to convert these folks? Dr. Glascoff stated that they would be expected to join the pool like anyone else.

McMillian (Medicine) noted that under EEO policy that it is the "position" that is fixed-term not the "person". If you want to promote that person then you have to convert the position to a tenure-track position, and do some type of application process to fill that position. The material [under discussion] to be deleted is contrary to the policy of EEO and therefore not valid.

Ciesielski (Industrial Technology) noted that some people are hired as Instructors with the understanding that if a PhD is acquired that person becomes an assistant professor on a tenure-track. He asked if, when they are ready to become an Assistant Professor, do they have to now compete for the position, and may not get it even when they have been here several years? Dr. Glascoff indicated that the way we are trying to do is to not hire people into Instructor positions with the promise of a tenure-track position.

Following discussion, the proposed revision to the *ECU Faculty Manual*, Part VI. Subsection I.A. Appointment was approved as presented. **RESOLUTION #03-13**

Professor Glascoff then presented the proposed addition to the *ECU Faculty Manual*, Part VI. Subsection I.I. Salary Policies.

Painter (Allied Health services) asked for clarification on the paragraph pertaining to salary conversion for faculty holding 12-month appointments. She asked if the conversion was for the entire school or was it for individual faculty? Dr. Glascoff indicated that the policy refers to an individual.

Following discussion, the proposed addition to the *ECU Faculty Manual*, Part VI. Subsection I.I. Salary Policies was approved as presented. **RESOLUTION #03-14**

Agenda Item VI. New Business

There was no new business to come before the Faculty Senate at this time.

The meeting adjourned at 4:40 p.m.

Respectfully submitted,

John Cope
Secretary of the Faculty
Department of Psychology

Lori Lee
Faculty Senate office

FACULTY SENATE RESOLUTIONS APPROVED AT THE FEBRUARY 25, 2003, MEETING

03-06 Renaming of the School of Education and School of Business to the College of Education and College of Business.

Disposition: Chancellor, Board of Trustees

03-07 Curriculum matters contained in the February 13, 2003, University Curriculum Committee minutes.

Disposition: Chancellor

03-08 Revised Course Banking and Unbanking Form, Guidelines for Writing Course Descriptions, Guidelines for Developing and Revising Courses, Guidelines for Developing and Revising Degree Requirements, Course Submission Procedures and the Course Proposal Form.

Disposition: Faculty Senate

03-9 Revised Spring 2004 University Calendar.

Disposition: Chancellor

03-10 Revised Guidelines for Setting University Calendars, Guidelines for Scheduling Lecture and Discussion Classes, Guidelines for Scheduling 11-Week Summer Session Courses.

Disposition: Chancellor

03-11 2004-2005 University Calendar, including an 11-Week Summer Session.

Disposition: Chancellor

03-12 Revised Faculty Governance Committee Charge.

Disposition: Faculty Senate

03-13 Revised *ECU Faculty Manual*, Part VI. Subsection I.A Appointment.

Disposition: Chancellor

03-14 Revised *ECU Faculty Manual*, Part VI. Subsection I.I. Salary Policies.

Disposition: Chancellor