

FACULTY SENATE ANNOUNCEMENTS

February 25, 2003

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
 - To aid in identification, please stand when recognized to speak on issues.
 - To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.
2. **Vice Chancellor Michael Lewis** is in Chapel Hill today participating in a rural health conference.
3. Letters concerning unit elections for the **2003-2004 Faculty Senate representation** have been mailed to unit code administrators. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Units are reminded that "*all full-time faculty members of East Carolina University in at least their second year of appointment to the unit which they will represent are eligible for election to the Faculty Senate*". This includes tenured, tenure-track and non-tenure-track faculty. Please call the Faculty Senate office if you have any questions.
4. Thanks to the following **Faculty Senate alternates** for serving as Tellers today:
 - Marsha Ironsmith, Department of Psychology
 - Marianna Walker, School of Allied Health Sciences
- Weekly reports on **undergraduate admissions** are available on the Admission and Retention Policies Committee web site at: <http://www.ecu.edu/fsonline/AcademicCommittees/ad/reports.htm>.
6. Activities of the **Commission on Scholarship** are available on the Faculty Senate web site at: <http://www.ecu.edu/fsonline/CommissiononScholarship/Commission.htm>.
7. The Chancellor has **approved the following resolutions** from the January 28, 2003, Faculty Senate meeting:
 - 03-01 Curriculum matters contained in the minutes of the January 9, 2003, Committee meeting.
 - 03-02 Revise University Policy for Distance Education Class Evaluations.
 - 03-04 Policy on the Custody, Retention, Transfer and Access to Research Data and Records.
 - 03-05 Revision to the ECU Faculty Manual, Appendix L., Section F. Quadrennial Unit Administrator Evaluation
8. The Chancellor and Mrs. Muse will host a **Faculty Senate reception** in their home on Tuesday, April 22, 2003. Formal invitations will be forthcoming.
9. The annual **Teaching Awards Ceremony** is scheduled for Wednesday, April 30, 2003, at 11:00 a.m. in the Mendenhall Student Center Great Room. A reception will follow afterwards. Faculty awarded for their teaching achievements will be recognized at this event. All faculty are welcome.
10. The following people have been granted speaking privileges:
Ben Irons, Kitty Wetherington and Amy Waters.