EAST CAROLINA UNIVERSITY
2002-2003 FACULTY SENATE

The fourth regular meeting of the 2002/2003 Faculty Senate will be held on
Tuesday, December 3, 2002, at 2:10 p.m. in the Mendenhall Student Center, Great Room.

FULL AGENDA

I.   **Call to Order**

II. **Approval of Minutes**

 November 5, 2002
 (http://www.ecu.edu/fsonline/FacultySenate/MINUTES/fsm11_02.htm)
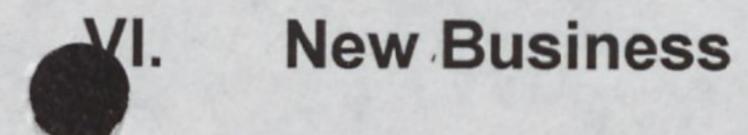
III. **Special Order of the Day**

 A.   Roll Call

 B.   Announcements

 C.   William Muse, Chancellor

 D.   Tom Feldbush, Vice Chancellor for Research, Economic Development and Community
      Engagement

 E.   Bob Morrison, Chair of the Faculty

 F.   David Pravica, Faculty Assembly Delegate
      Faculty Assembly Meeting of November 15, 2002

 G.   Gary Lowe, Associate Vice Chancellor for Academic Affairs
      Update on 2003 Fall Admissions

 H.   Rita Gonsalves and Rhonda Brown, International Programs
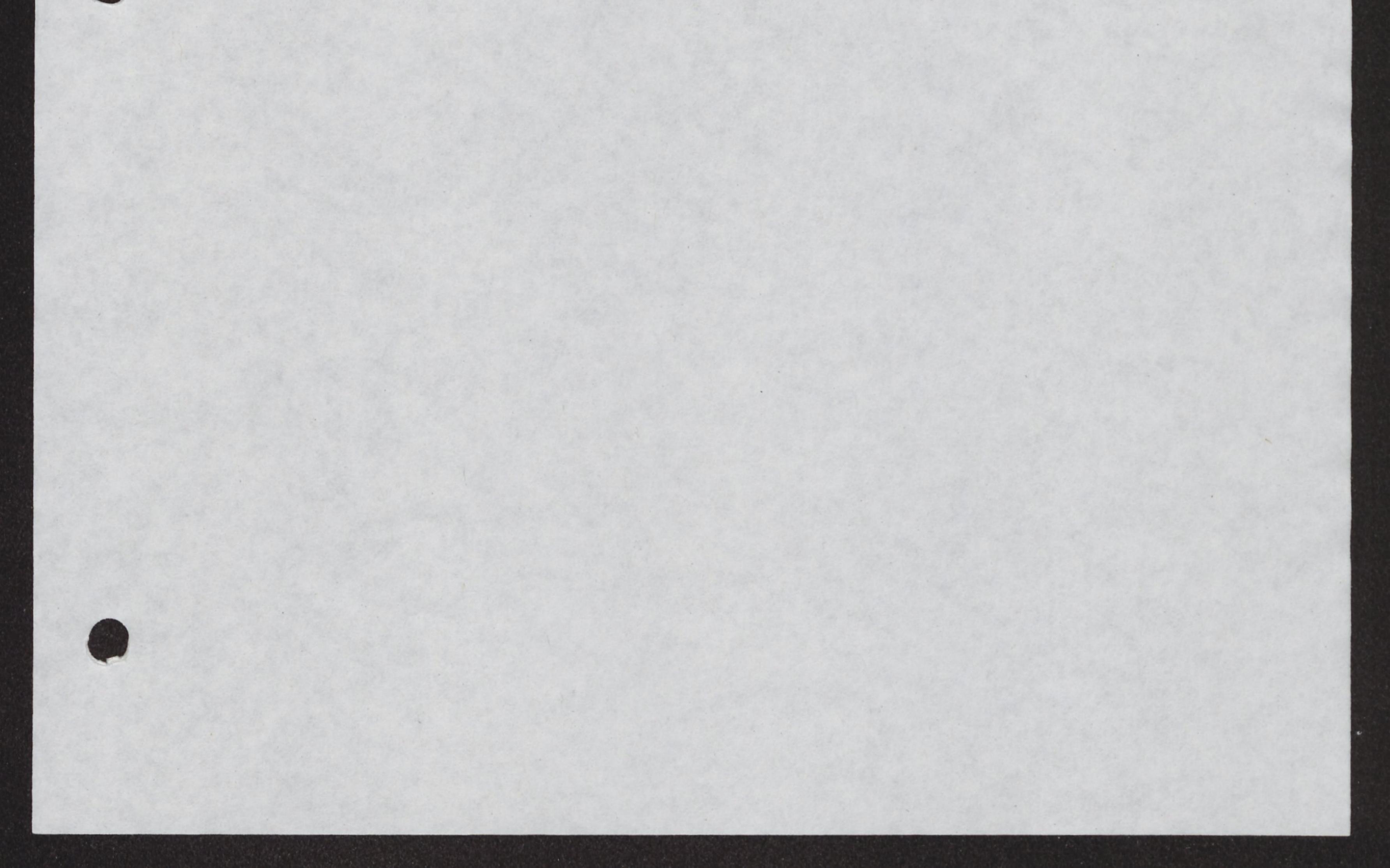   Student Exchange Visitors Scholars Tracking System (SEVIS)

 I.   Question Period

IV. **Unfinished Business**

 Curriculum matters contained in the minutes of the October 29, 2002, University Curriculum
 Committee meeting. (http://www.ecu.edu/fsonline/AcademicCommittees/cu/cum.htm)

V.   **Report of Committees**

 A.   University Curriculum Committee, Dale Knickerbocker
      Curriculum matters contained in the minutes of the October 24, 2002, and November
      14, 2002, Committee meetings.
      (http://www.ecu.edu/fsonline/AcademicCommittees/cu/cum.htm)

B. Admission and Retention Policies Committee, Jan Tovey
    Proposed addition to the *ECU Undergraduate Catalog*, Section 5: Academic
    Regulations, Subsection: General Requirements for Graduation (attachment 1).

C. Agenda Committee, Catherine Rigsby
    Proposed 2003-2004 Faculty Senate and Agenda Committee meeting dates
    (attachment 2).

D. Committee on Committees, Henry Ferrell
    1. First Reading of a Revised Faculty Information Technology Committee Charge
        (attachment 3).
    2. Revised University Athletics Committee Charge (attachment 4).

E. Educational Policies and Planning Committee, Bob Morrison
    Notification of Intent to Plan a BS Program in General Engineering.

F. Unit Code Screening Committee, Ralph Scott
    Revised Department of Physics' Code of Operation. (**Withdrawn 11-21-02**)

G. Faculty Welfare Committee, Tracy Carpenter-Aeby
    Resolution on the Proposed Parking Plan (attachment 5).

VI. **New Business**

Faculty Senate Agenda
December 3, 2002
Attachment 1.

ADMISSION AND RETENTION POLICIES COMMITTEE REPORT

Proposed addition to the *ECU Undergraduate Catalog*,
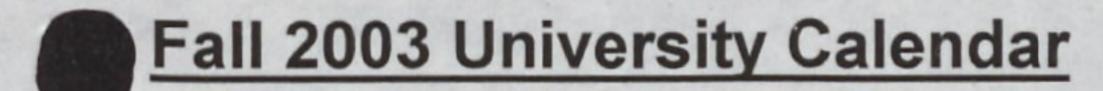Section 5: Academic Regulations, Subsection: General Requirements for Graduation

Revise this section by adding the following text as a new paragraph in this subsection.

"The university does not award degrees solely because a student successfully completed the required courses. Violations of the student Code of Conduct, including both academic and nonacademic violations, may result in a degree not being awarded. For example, when the student has disciplinary charges pending, the degree may be withheld or the awarding of the degree may be delayed."

Faculty Senate Agenda
December 3, 2002
Attachment 2.

AGENDA COMMITTEE REPORT
Proposed 2003-2004 Faculty Senate and Agenda Committee Meeting Dates

Fall 2003 University Calendar

August 27	Classes Begin
September 1	State Holiday
October 11-14	Fall Break
November 3-7	Early Registration
November 26-30	Thanksgiving Break
December 10	Classes End
December 11-18	Exams

Spring 2004 University Calendar

January 9	Classes Begin
January 19	State Holiday
Feb. 29 – March 7	Spring Break
March 22-26	Early Registration
April 9	State Holiday
April 26	Classes End
April 28 – May 5	Exams

Agenda Committee will meet:

September 2, 2003
September 30, 2003
October 21, 2003
November 25, 2003
January 13, 2004
February 10, 2004
March 9, 2004
April 6, 2004

Faculty Senate will meet:

September 16, 2003
October 7, 2003
November 11, 2003
December 9, 2003
January 27, 2004
February 24, 2004
March 30, 2004
April 20, 2004
April 27, 2004, Organizational Meeting

COMMITTEE ON COMMITTEES REPORT
First Reading of a Revised Faculty Information Technology Committee Charge
(additions are noted in **bold** print, deletions in ~~strikethrough~~)

1. Name: Faculty Information Technology **Review** Committee

2. Membership:
    7 elected faculty members.
    Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Health Sciences or an appointed representative, **the Vice Chancellor for Research or an appointed representative, the Chief Information Officer or an appointed representative**, the Chair of the Faculty **or an appointed representative**, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association.

    The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.

3. Quorum: 4 elected members exclusive of ex-officio.

4. Committee Responsibilities:
    ~~A. The committee recommends policy related to the academic use of information technology.~~
    ~~B. The committee participates in the strategic planning for the academic usage of information resources.~~
    ~~C. The committee reviews Information Resources Coordinating Council policy recommendations that affect academic usage of information technology.~~
    ~~D. The committee represents faculty opinion on information technologies and related policies.~~
    ~~E. The committee pursues new University technology initiatives, reviews funding priorities, and makes recommendations as appropriate.~~
    ~~F. The committee reviews issues related to the academic use of information technology brought to it by faculty members.~~

    A. The purpose of the committee is to ensure timely, informed faculty input on any Information Technology action in any area of the University that may affect significantly the University's academic mission. The committee recommends policy related to the academic use of information technology. [All Information Technology actions that affect more than one academic unit or that are initiated above the academic College or School department levels are recognized as actions that may affect significantly the University's academic mission.]

    B. The committee reviews the following actions that significantly impact on the university's academic mission:
    1. Proposals to plan new Information Technology initiatives, goals, standards, policies, procedures and actions or conduct pilot studies of new Information Technology initiatives.
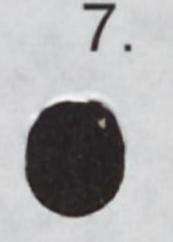
2. **Proposals from any area within the University to implement new Information Technology initiatives, goals, standards, policies, procedures and actions.**
3. **Proposals to revise or eliminate existing Information Technology initiatives, goals, standards, policies, procedures and actions.**
4. **The committee shall prepare and shall make available a format for proposals requesting permission to plan, implement, revise or eliminate an Information Technology initiative, goal, standard, policy, procedure or action.**

C. The committee reviews initiatives, goals, standards, policies, procedures and actions that impact significantly on the university's academic mission.

D. The committee represents faculty opinion on Information Technology and related policies.

5. To Whom The Committee Reports:
~~The committee makes its recommendations to the Faculty Senate.~~
The committee makes recommendations to the Chief Information Officer, and reports to the Faculty Senate. At their discretion, reports are also submitted to the appropriate administrative officer(s).

6. How Often The Committee Reports:
The committee reports to the Faculty Senate at least once a year and at other times as necessary.

7. Power Of The Committee To Act Without Faculty Senate Approval:
~~None~~
The committee makes its recommendation to the appropriate university administrator. The committee reports its recommendations and other actions to the Faculty Senate
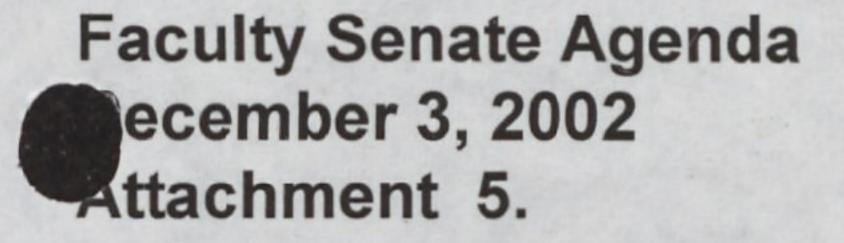
8. Standard Meeting Time:
The committee meeting time is scheduled for the second Monday of each month.
Additional meetings may be scheduled as needed.

Faculty Senate Agenda
December 3, 2002
Attachment 4.

COMMITTEE ON COMMITTEES REPORT
Proposed Addition to the Membership of the University Athletics Committee Charge
(addition is noted in **bold** print)

Membership: 8 faculty members and 1 student member. 5 elected by the Faculty Senate, 3 appointed by the Chancellor, and 1 student appointed by the Student Government Association. The NCAA Faculty Athletics Representative will serve as Chair. Ex-officio members (with vote): Chair of the Faculty, President of the Alumni Association, and President of the Pirate Club or their alternates. Ex-officio member (without vote but with all other parliamentary privileges): Chancellor, Director of Athletics, Assistant Director of Athletics for Student Development, Director of Compliance, **Senior Associate Vice Chancellor for Academic Affairs**, Chair of the University Academic Standards Committee; or their alternates, the President of the Student Government Association, and the President of the Student Athlete Advisory Council.

FACULTY WELFARE COMMITTEE REPORT
Resolution on the Proposed Parking Plan

WHEREAS, parking operations at East Carolina University must be self-sufficient, and

WHEREAS, the current proposal has been created based on certain assumptions among these being:

1. An oversell ratio in Zones A and B of approximately 1.1.

2. The anticipation of no changes in the parking fees for a four-year period.

3. Spaces reserved for those with disabilities will not change from the current plan in terms of quantity and location.

4. Enforcement practices adequate to ensure operational objectives.

5. Transportation enhancements necessary to support an increase in remote parking.

6. Faculty and staff have a preference when permits are issued in Zones A and B.

THEREFORE BE IT RESOLVED, that the Faculty Senate is in general agreement with the plan proposed at the November 5, 2002, Faculty Senate meeting, and that such agreement is based on the assumptions presented in that plan, some of which are enumerated above.

BE IT FURTHER RESOLVED, that the Faculty Senate requests that the plan be modified in the following respects:

1. Provide retired faculty with a free Zone B permit in a manner similar to current practice.

2. Given the stated goal of providing readily available parking, explicitly provide that:
   a. the oversell ratio in Zone A and B will not exceed a ratio of 1.1, and
   b. parking fees will remain constant over a 4 year period, and
   c. Zone A lots east of Founders Drive and surrounding Jenkins not be opened to other University registered vehicles until 7 pm and that all other Zone A and all Zone B lots not be opened until 5pm, and
   d. the three Zone B lots at 10th Street and College Hill not be opened until 7 pm.

BE IT FURTHER RESOLVED, that the Senior Associate Vice Chancellor for Administration and Finance, responsible for Campus Operations, provide an annual report concerning Parking and Traffic matters, including parking lot shuttle services, to the Faculty Senate each year at their January meeting.