



Faculty Senate

East Carolina University

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copy

October 2, 2002

Chancellor William Muse
East Carolina University
Spilman Building

Dear Dr. Muse:

On October 1, 2002, the Faculty Senate adopted the following resolutions for your consideration.

02-28 Curriculum matters contained in the September 12, 2002, University Curriculum Committee minutes.

02-29 Revised University policy for Distance Education Class Evaluations as follows:

"All student evaluations of instructors in distance education classes are to be submitted by the Monday following the last full week of classes in a given semester (i.e. no extension of deadlines following the completion of courses). To increase student response rates, the office of Planning and Institutional Research will send a reminder e-mail to all students enrolled in distance education classes one week prior to the deadline."

02-30 Revised ECU Undergraduate Catalog, Section 5: Academic Regulations, subsection Grade Replacement Policy to read as follows:

"To replace a grade, the student should request a grade replacement on the online registration form, the schedule change form, or the grade replacement form For the student to implement the policy, the form should be submitted no later than the last day of classes of the semester in which the student retakes the course"

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02-32 Revised *ECU Faculty Manual*, Part V. Subsection I.N. Posting Grades to read as follows:

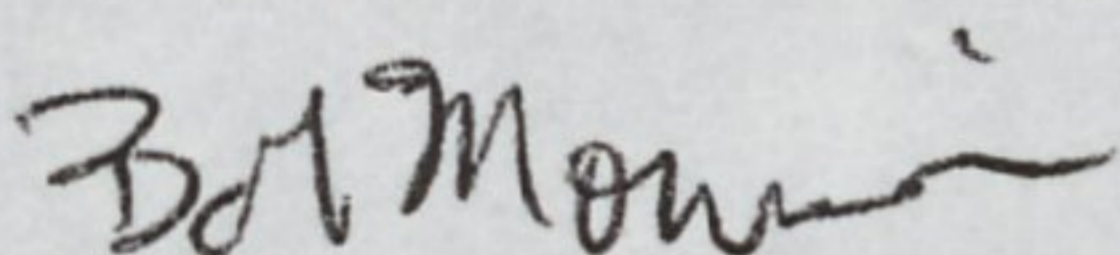
"As soon as they are determined at the end of each semester or summer term, grades are posted electronically. Students may secure their grades via the automated voice response system using their pin number, and via the OneStop (<https://onestop1.ecu.edu/onestop/>) using their exchange userid and password. In compliance with the Family Educational Rights and Privacy Act, faculty are not allowed to post grades by Social Security Number, any sequential part thereof, or any other personally identifiable characteristic. Upon receipt of a written request to the Office of the Registrar, a report of grades is sent to the student at his or her permanent home address. Questions about final examination grades should be directed to the instructor who determined the grade. "

02-33 Revised School of Allied Health Sciences' Unit Code of Operation. (The original code is included here for your signature. Please return the approved unit code to the Faculty Senate office.)

The Faculty Senate also approved a revision to the Educational Policies and Planning Committee charge, which does not require your approval.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,



Bob Morrison
Chair of the Faculty

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attachment

copy distributed via email:

Faculty Officers
William Swart, Provost and Vice Chancellor for Academic Affairs
Michael Lewis, Vice Chancellor for Health Sciences
Tom Feldbush, Vice Chancellor for Research, Economic Development
and Community Engagement