

FACULTY SENATE ANNOUNCEMENTS

October 1, 2002

- We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
- a. To aid in identification, please stand when recognized to speak on issues.
 - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.
2. The Chancellor has **approved the following resolution** from the September 3, 2002, Faculty Senate meeting:
 - 02-25 Curriculum matters contained in the April 25, 2002, University Curriculum Committee minutes
 - 02-26 Membership on the Enrollment Management Council
 - 02-27 Reaffirming the commitment of ECU to academic freedom
 3. Faculty are encouraged to participate in the new **Question Period** of each Faculty Senate meeting. This period allows faculty an opportunity to ask questions of administrators and others present relating to activities of the administration or Faculty Senate committees.
 4. The next **Board of Trustees'** meeting is scheduled for Friday, October 18, 2002. Copies of the meeting agenda will be available in the Faculty Senate office.
 5. The Faculty Governance Committee has approved several **editorial revisions to the ECU Faculty Manual**. Revisions are included in the online manual at:
<http://www.ecu.edu/fsonline/FacultyManual2/contents.htm>
 - a. Part VI. Section VIII. Frequently Asked Questions about Faculty Personnel Records that relates to the location of employment records for faculty within the Division of Health Sciences. We have been notified that the Health Sciences Personnel Office has been combined with the Department of Human Resources to form one satellite office in Brody; thereby eliminating the personnel office as noted in the list.
 - b. Appendix I. Conflicts of Interest Policy, several editorial revisions made by the Office of the President prior to approval. (A listing of the revisions is available in the Faculty Senate office.)
 - c. Appendix C. Section I.E. Initial Appointment, deleting the reference to the "board of governors" to coincide with the new UNC Management Flexibility Plan. The text should read as follows: "*Any action conferring permanent tenure with the initial appointment requires approval of the board of trustees and the board of governors.*"
 6. The Committee on Committees is charged with filling two upcoming delegate and one alternate vacancies on the **UNC Faculty Assembly**. Information was distributed to all faculty via the faculty listserv. Nomination forms are due in the Faculty Senate office by Monday, November 4, 2002.
 7. Candidate's portfolio of evaluative materials (teaching philosophy, nominating letter, list of courses taught, student and peer evaluations, and 3 letters of support from former students) for the **University Award for Outstanding Teaching and Robert L. Jones Award for Outstanding Teaching** should be submitted to the Ad Hoc Teaching Awards Committee via the Faculty Senate office, 140 Rawl Annex by Monday, December 2, 2002.
 8. Candidate's portfolio of evaluative materials for the **Board of Governors Distinguished Professor for Teaching Awards** and the **Board of Governors Award for Excellence in Teaching** should be submitted to the Faculty Development Center, 122 Ragsdale by Monday, December 2, 2002.
 9. Nominee's materials (departmental and unit review committee nominating letters, complete CV, and 3 letters from outside referees) for the **ECU Awards for Excellence in Research or Creative Activity** should be submitted to the Academic Awards Committee via the Faculty Senate office, 140 Rawl Annex by Monday, December 2, 2002.
 10. Speaking privileges have been granted to Dorothy Muller, Dean of Undergraduate Studies and Tom Powell, Director of Admissions