



Office of the Chancellor

East Carolina University

103 Spilman Building • Greenville, NC 27858-4353

252-328-6212 office • 252-328-4155 fax

www.ecu.edu

December 10, 2001

Professor Bob Morrison
Chair
Faculty Senate
East Carolina University

Dear Professor Morrison:

Faculty Senate Resolutions 01-35 and 01-36 that were adopted by the Faculty Senate on December 4, 2001 are approved as submitted.

Sincerely,

William V. Muse
Chancellor

RRE/ra

cc: Robert Thompson
Phyllis Horns
Tom Feldbush

actually - resolutions
approved are #01-35
+ #01-38

12-13-01

told Ruth



Faculty Senate

East Carolina University

140 Rawl Annex • Greenville, NC 27858-4353

252-328-6537 office • 252-328-6122 fax

leel@mail.ecu.edu

<http://www.ecu.edu/fsonline/fsonline.htm>

let Angela Anderson + Cheryl
know about cu- Audasik-
wigg3

December 6, 2001

Chancellor William Muse
East Carolina University
Spilman Building

Dear Dr. Muse:

On December 4, 2001, the Faculty Senate adopted the following resolutions for your consideration.

- ✓ 01-35 Procedures for the Annual Lifetime and Five-Year University Research/Creative Activity Awards (attachment 1).
- ✓ ³⁸ 01-~~36~~ Curriculum matters contained in the minutes of the October 11, 2001, University Curriculum Committee meeting. (attachment 2).

Two additional resolutions were adopted at this meeting that do not require your approval.

³⁶ 01-~~37~~ 2002-2003 Faculty Senate and Agenda Committee meeting dates.

³⁷ 01-~~38~~ Review of the proposed revisions to the University Athletics Committee charge.

Thank you for your consideration of the above mentioned resolutions.

Sincerely,

Bob Morrison

Bob Morrison
Chair of the Faculty

lal
attachments

c: Faculty Officers
Bob Thompson, Interim Vice Chancellor for Academic Affairs
Phyllis Horns, Interim Vice Chancellor for Health Sciences
Tom Feldbush, Vice Chancellor for Research

East Carolina University is a constituent institution of the University of North Carolina. An Equal Opportunity/Affirmative Action Employer.

Academic Awards Committee
East Carolina University
Procedures for Annual Lifetime and Five-Year
University Research/Creative Activity Awards

Objective

To reward originality and excellence in research and creative activities as evidenced by sustained, high quality, meaningful work.

Awards Per Year

Two Lifetime Achievement Research/Creative Activity Awards

Two Five-Year Achievement Research/Creative Activity Awards

Review Procedures

In early September, all academic units will be notified of the opportunity to nominate applicants for either a Lifetime or a Five-Year Achievement University Research Award.

Each unit should select no more than one candidate for each award (Lifetime or Five-Year) for consideration at the University level. The unit should prepare a cover letter that details the contributions of their candidates to their respective field. If nominating an individual for the five-year award, the unit chair should include in his or her nomination letter, a summary of the candidate's main research achievements within the past five years. The unit should obtain three outside letters of recommendation (on institutional stationery) for inclusion in the nomination packet. In the request for recommendations, the unit should ask the referees to evaluate the candidates' accomplishments and contributions to their field. The letter to the outside referees should ask that any professional relationships between referees and the candidate be disclosed.

The unit's nominating letter, the nominee's complete curriculum vitae, and three letters from outside referees should be submitted to the Academic Awards Committee on or before December 1st of each year. The unit's nominating letter should specify for which award the candidate is to be considered (Lifetime or Five-Year) and should present the criteria used by the unit for evaluating faculty research and creative activities. The candidate's submission should include evidence of productivity and peer review in accordance with the policy established by the academic unit.

The selection committee (comprised of members of the Academic Awards Committee) will review applicants' research materials in light of their unit's research/creative activity criteria. The primary criterion used to award these research awards will be the impact on the individual's field.

In February, the Academic Awards Committee will forward the names of those selected for the four awards (two Lifetime Achievement and two Five-Year Achievement) to the Vice Chancellor for Research. The Vice Chancellor for Research will review the candidates' research materials prior to the public announcement of these awards.

Minutes of the University Curriculum Committee
Meeting of 11 October 2001
2:00, Brewster B-104

In attendance: D. Batie, S. Estes, D. Knickerbocker, G. Lapicki, B. Markowski, E. Smith, R. Taylor

Excused: T. Huener

- I. Taylor moved approval of the minutes and catalogue minutes of 27 September 2001, Batie seconded. The motion passed unanimously.
- II. The Chair announced that the Chair of the Faculty had agreed to the UCC's proposal to change the deadline for submissions to two weeks prior to each meeting, and that Lori Lee would make the necessary changes to the web site and course proposal. He also announced that the UCC web site and the site maintained by the Faculty Senate for the UCC had been combined into one. He also announced that the UCC has received a new mailbox for submissions only, that it was announced at the Senate meeting of 10-9-01, and that the course proposal form and web site had been upgraded to reflect the change.
- III. Professor Cheryl Dudasek-Wiggs presented new courses WOST 3510 and 3520. The committee also agreed to accept as editorial changes in the title and course description to 3500 to make the three courses consistent. Estes moved to approve, Taylor seconded. The motion passed unanimously.
- IV. Knickerbocker handed the meeting over to Vice Chair Estes and presented revisions to SPAN 4882, GERM 4882, and FREN 4882. Lapicki moved to approve, Taylor seconded. The motion passed unanimously.
- V. Professor Maurice York presented the addition of POLS 3244 to the list of electives for the N.C. Studies minor. Markowski moved to approve, Estes seconded. The motion passed unanimously.

The meeting adjourned at 2:30.
Respectfully submitted,
Dale Knickerbocker, Chair