

FACULTY SENATE ANNOUNCEMENTS

December 4, 2001

1. We would like to ask that all Senators do the following to **aid in reporting the minutes** correctly:
 - a. To aid in identification, please stand when recognized to speak on issues.
 - b. To aid in clarification of motions, forms have been provided near each Senator. When making a motion or amendment, please fill out the form and forward it to the Chair of the Faculty.

2. The Chancellor has **approved the following resolutions** from the November 13, 2001, Faculty Senate meeting:
 - 01-32 Approval of the Fall 2001 Graduation Roster, including honors program graduates, subject to the completion of degree requirements
 - 01-33 Selection Procedures for the University Award for Outstanding Teaching and Robert L. Jones Award for Outstanding Teaching
 - 01-34 Curriculum matters contained in the minutes of the September 27, 2001, University Curriculum Committee meetings

3. The Committee on Committees has been charged to seek **volunteers to serve on the various academic, appellate, administrative, Board of Trustees, and student union committees**. Volunteer information, with brief descriptions of these University committees, will be e-mailed to all faculty soon. Faculty are strongly encouraged to participate in this component of shared faculty governance and return the volunteer form by Monday, February 11, 2002.

4. Letters concerning unit elections for the **2002-2003 Faculty Senate representation** will be mailed to unit code administrators later this month. In accordance with the *ECU Faculty Manual*, Appendix A, elections are to be held during the month of February. Please call the Faculty Senate office if you have any questions.

5. The **deadline for submitting undergraduate curriculum proposals** to the University Curriculum Committee for consideration during this academic year is February 14, 2002. Copies of material for consideration must be received by the Committee Chair (Dale Knickerbocker) by 5:00 p.m. two weeks prior to the scheduled committee meeting.

6. Faculty interested in periodically receiving past copies of "**The Chronicle of Higher Education**" are asked to call the Faculty Senate office at ext. 6537 and place their name on a list for distribution.

7. A special thanks is extended to Chancellor William Muse for providing the food and wine for today's meeting.